

**Salem Area Mass Transit District
BOARD OF DIRECTORS**

January 28, 2016

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a. Approval of Amendment No. 2 to the Agreement between SAMTD and CFM Strategic Communications for Legislative Advocacy Services	
b. Adoption of Resolution No. 2016-01 Amending Resolution No. 2015-09 regarding the Surplus Bus Disposal to YCTA	
 Moved to approve a three year lease with RouteMatch for tablet mobile data terminals used in CherryLift, CARTS, and RED Line vehicles; and authorize the General Manager to sign the agreement.	 3
 Moved to adopt the 2016 Legislative Priorities as shown in Attachment A (on pages 25-27 of the agenda):	 4

2016 FEDERAL LEGISLATIVE AGENDA

GRANT REQUESTS <u>Project Description</u>	<u>Request</u>
• Five Zero Emission Buses	\$ 3,482,688
• Six CNG Replacement Buses	\$ 2,400,000
• Regional Transit Center Design, Engineering and Construction	\$ 2,000,000
• Intelligent Transportation System (ITS) Project	\$ 1,500,000

POLICY ISSUES

- Extend and Make Permanent the Alternative Fuels Tax Credit
- Health Retirement Account - VEBA

2016 STATE LEGISLATIVE AGENDA

- Re-instatement of the State Employee Bus Pass Program
- Transferability of Existing Energy Incentive Tax Credits
- Salem Area Chamber of Commerce Transit (LC 163) HB 4078
- Support the Oregon Transit Association (OTA) legislative priorities for the 2016 short legislative session:
- Support the Oregon Transportation Forum advocacy efforts concerning a 2017 transportation investment package that includes transit bills of interest to the District that will be monitored through the legislative process include HB4078, HB4048, HB4055, HB4068, HB4078, HB4101, SB1507, SB1510, SB1521, SB1527, SB1579, SB1587, SB1523, SJR201; and miscellaneous minimum wage bills – HB4054, SB1532, and SB1592.

Regular Board meetings are video recorded for viewing on the CCTV website at www.cctvsalem.org.

Salem Area Mass Transit District
BOARD OF DIRECTORS

Corrected MINUTES

January 28, 2016
Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

PRESENT:	President Robert Krebs; Directors John Hammill, Colleen Busch, Marcia Kelley, Jerry Thompson, Steve Evans, and Kathy Lincoln
Board	
Staff	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Paula Dixon, Director of Administration; Steve Dickey, Director of Transportation Development; Scott Kirkland, Network Administrator; Kristian Sorensen, Technology Services Support Analyst; Linda Galeazzi, Executive Assistant; Ben Fetherston, SAMTD Legal Counsel
Guests	Dale Penn II, CFM Strategic Communications

A. CALL TO ORDER AND NOTE OF ATTENDANCE **6:30 PM**
President Krebs called the meeting to order. He noted attendance and a quorum was present.

B. PLEDGE OF ALLEGIANCE
Director Jerry Thompson led the Pledge of Allegiance.

C. ANNOUNCEMENTS AND CHANGES TO THE AGENDA - None

D. PRESENTATION - None

E. PUBLIC COMMENT - None

F. CONSENT CALENDAR **6:31 PM**

Motion: Moved to approve the Consent Calendar:

1. Approval of Minutes

a. Regular Board meeting of December 10, 2015

2. Routine Business

a. Approval of Amendment No. 2 to Agreement between SAMTD and CFM Strategic Communications for Legislative Advocacy Services

b. Adoption of Resolution No. 2016-01 Amending Resolution No. 2015-09 regarding the Surplus Bus Disposal to YCTA

Discussion: President Krebs explained that Resolution No. 2016-01 was at the request of the Federal Transit Administration who oversees all vehicle transfers and transfer documentation. The FTA requested that Resolution #2015-09, adopted by the Board at the December 10, 2015 meeting, be amended to include the following language "Vehicles being transferred are no longer required to maintain service."

Motion by: Director Jerry Thompson

Seconded: Director Steve Evans

Vote: Motion passed unanimously

G. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None
ACTION ITEMS

H.1 Approval of Three-Year Lease with RouteMatch for Tablet Mobile Data Terminals for Use in CherryLift, CARTS and RED Line Vehicles

6:33 PM

Staff report: Pages 19-22 of the agenda

Scott Kirkland, Network Administrator

Discussion: Mr. Kirkland explained that RouteMatch is the software used for scheduling and dispatching trips for CherryLift, CARTS, RED Line and other contracted service providers. The Mobile Data Terminals (MDTs) connect with RouteMatch and are used by transit operators to view their trips for the day, for short, predefined communication with Dispatch and as a log book to report arrival, departure times, no shows, or if the client is late. The current MDT was installed in 2005 and relies on a server to communicate with RouteMatch. It has experienced multiple failures and is not eligible for any warranties due to its age. The 2G Mobile Data Network coverage is becoming obsolete by many carriers who are replacing their networks with 4G LTE. At the end of 2014, a decision was made to change operations to T-Mobile while researching replacement options for the District's entire MDT system. In July 2012, RouteMatch began offering tablets for use. The District's RouteMatch system needed to be upgraded to its current version which was completed in June 2015. A pilot program, using five tablets was considered an easy and successful transition for operators. The pilot program ended in December 2015. When developing the recommendation, a detailed cost comparison was considered between purchasing and leasing of the tablets. Also considered were current and future projects in the ITS Strategic Plan.

Director Hammill has observed the system and the struggle with the old terminals on CherryLift. He feels it is clearly the best choice of the options presented.

Director Evans asked about the life expectancy of the tablets. Mr. Kirkland advised it is about three years whether the tablets were purchased or leased.

Motion: **Moved to approve a three year lease with RouteMatch for tablet mobile data terminals used in CherryLift, CARTS, and RED Line vehicles; and authorize the General Manager to sign the agreement.**

Motion by: Director John Hammill

Seconded: Director Jerry Thompson

Vote: Motion passed unanimously

H.2 Approval of the 2016 Federal and State Legislative Priorities

6:40 PM

Staff report: Pages 23-28

Allan Pollock, General Manager and Dale Penn II, SAMTD Legislative Advocate

Discussion: There was discussion about there not being a funding source for the Chamber's transit expansion fund bill HB4078.

Director Lincoln referenced a statement *eligible transportation provider* and said there is no definition for that in the bill; and it needs to be taken care.

Director Kelley asked about the work load this could potentially put on ODOT.

Mr. Penn advised a fiscal impact statement has not yet been released, but there will need to be conversations to figure out what the impact will be.

Director Busch asked about potential funding sources. Mr. Pollock advised it would take \$22 million per year to meet the intended purpose.

Director Kelley remarked that \$22 million was a very steep hill. Mr. Penn agreed and noted there was a bill, SJR201 dealing with the assessed value of property; the real market value of property. There is a public hearing next Thursday. Director Kelley was glad to hear the legislature was willing to look at the property tax. It does not support the state but supports the counties and the districts throughout the state. It is so convoluted that nobody understands it and is unworkable. It does not keep up with inflation because there is a cap. She would like to see something on the agenda to support property tax.

Motion: **Moved to adopt the 2016 Legislative Priorities as shown in Attachment A (on pages 25-27 of the agenda):**

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- Support the Oregon Transit Association (OTA) legislative priorities for the 2016 short legislative session:
- Support the Oregon Transportation Forum advocacy efforts concerning a 2017 transportation investment package that includes transit
- Bills of interest to the District that will be monitored through the legislative process include HB4078, HB4048, HB4055, HB4068, HB4078, HB4101, SB1507, SB1510, SB1521, SB1527, SB1579, SB1587, SB1523, SJR201; and miscellaneous minimum wage bills – HB4054, SB1532, and SB1592.

Motion by: Director Kathy Lincoln
Seconded: Director Marcia Kelley
Vote: Motion passed unanimously

INFORMATION ITEMS - None

REPORTS

J.1 Board Committee Reports

7:05 PM

Board members are appointed to local, regional and/or national committees; and may present testimony at public hearings on specific issues on behalf of the District as the need arises. Board members report on their participation in meetings that are listed on pages 29-34 of the agenda. Minutes for external meetings can be found on the websites listed for the agencies.

- Director Evans reported that the Board will talk about the future of the Citizens Advisory Committee at the upcoming Board planning retreat.
- Director Kelley noted that MWACT did not meet this month.
- Director Thompson announced that Nancy Boyer, the current executive director of the MWVCOG has turned in her resignation and will retire. Director Thompson was elected president of the MWVCOG Board of Directors.
- President Krebs reported on the SKATS meeting held on Tuesday where they received information on the MAP 21 extra funding for three projects. He gave a Salem River Crossing planning update and a FAST ACT overview.

Minutes of the Board's November 30, 2015 Work Session were received and filed.

BOARD AND MANAGEMENT ISSUES

K.1 General Manager

7:15 PM

Mr. Pollock introduced David Trimble, the District's new Chief Operating Officer.

K.2 Board President

7:18 PM

President Krebs reported on his Board activities since December 10, 2015. Of note were the Mid-Willamette Valley Council of Governments (MWVCOG) annual meeting, and the Governor's Transportation Vision Panel to address Oregon's transportation system. He said the one thing that keeps coming up is that we need a dedicated source of funds for these essential services; and John Lattimer from Marion County had some very good ideas for funding transit.

K.3 Board of Directors

7:20 PM

Director Hammill spoke about the Democratic Forum where he met the candidate running for the Oregon House District 22 position currently held by Representative Betty Komp who is retiring. He also attended a meeting with the Willamette Chapter of the American Council of the Blind who are strong advocates for transit. As the legislative agenda progresses, he will work with Mr. Pollock to see where the Council can support the District.

Director Thompson attended the MWVCOG annual dinner. He spoke about a highlight for him and his wife Sue who volunteered at the Carousel at Riverfront Park on Christmas Day and the New Year's Day holiday. These were days when kids could ride the Carousel free.

Director Kelley attended the MWVCOG annual dinner and also met the new candidate for the House District 22 position at the Democratic Forum. She attended two memorial services. One for Dave Moss, a former City Council member, and one for George Bell, a former member of the District's board of directors.

Director Lincoln attended the Democratic Forum and did some canvassing for a candidate who is running for the Salem City Council. She attended a Bicycle Pedestrian Committee meeting for Keizer and **heard Mayor Clark give a preview of the State of the City of Keizer speech at the West Keizer Neighborhood Association meeting.** She attended the ODOT Transportation Safety Conference and the Governor's visioning meeting. She read the reports and gave them her opinions. She attended the MWVCOG annual dinner **and SMART's weekly reading session for kids.**

Director Busch attended the Keizer Chamber Greeters meeting, the MWVCOG annual dinner, the Festival of Lights, the Governor's vision panel, and an APTA webinar about the FTA's

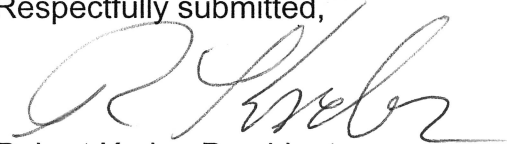
Fixing America's Surface Transportation Act (FAST ACT) grant program. She announced that her husband retired from the Keizer Fire District after 25 years of service; and that her daughter is engaged to be married in July.

Director Evans is now the Secretary for the West Salem Neighborhood Association. He had lunch with a member of the state department on another matter; and they talked about legislation introduced this session having to do with public records retention laws. He gave the example of videos having to be kept for two years. He rode the West Salem Connector while students were on the bus; some came from the McNary area. He will miss the Board planning retreat as he will be out of town.

L. Meeting Adjourned

7:32 PM

Respectfully submitted,



Robert Krebs, President
SAMTD Board of Directors