



Salem Area Mass Transit District
BOARD OF DIRECTORS
VIRTUAL MEETING

September 23, 2021

Pursuant to Governor Brown’s Executive Order issued in response to the COVID-19 pandemic, this meeting was held virtually.

- Zoom ID: <https://cherriots-org.zoomgov.com/j/1605194427?pwd=enJXS3ZlV1BUM3QvWEU3bnplbHYzZz09>
- Cherriots Facebook Live: <https://www.facebook.com/cherriots>
- YouTube via <https://www.capitalcommunitymedia.org/all>
- Comcast Channel 21

Index of Board Actions

<u>Action</u>	<u>Page</u>
Moved to approve the Consent Calendar:	3
1. <u>Approval of Minutes</u>	
a. September 7, 2021 Executive Session (Executive Committee)	
b. August 26, 2021 Board of Directors Meeting	
c. August 26, 2021 Board Orientation – Part 2	
Moved to authorize the General Manager to execute a contract with Clean Energy for the purchase of a CNG compressing station for an amount not to exceed \$1,621,448.	4
Moved to authorize the General Manager to execute a Contract with Stertil-Koni for the purchase of two in-ground, heavy-duty lifts in an amount not to exceed \$240,284.....	4
Moved to authorize that GM Pollock receive a merit bonus of \$10,696	4

SAMTD Board of Directors meetings are video recorded and are available for viewing on YouTube through the Capital Community Media website at <https://www.capitalcommunitymedia.org/all>



Salem Area Mass Transit District
BOARD OF DIRECTORS VIRTUAL MEETING
September 23, 2021

MINUTES

PRESENT:

- Board President Ian Davidson and Directors Chi Nguyen and Sadie Carney attended the meeting virtually. Directors Maria Hinojos Pressey, Ramiro Navarro and Sara Duncan attended in person. Director Charles Richards was absent.
- Staff Allan Pollock, General Manager attended the meeting in person. David Trimble, Deputy General Manager; Patricia Feeny, Director of Communication; Tom Dietz, Director of Operations; Steve Dickey, Director of Technology & Program Management; Denise LaRue, Chief Financial Officer; Gregg Thompson, Maintenance Manager; Chris French, Service Planning Manager; Jeremy Jorstad, Transit Planner II; Karen Garcia, Security and Emergency Management Manager, and Dan Knauss, Contracts/Procurement Manager and Ben Fetherston, SAMTD Legal Counsel attended virtually. Stephen Custer, Digital Marketing Coordinator, Scott Kirkland, Network Administrator; and Linda Galeazzi, Executive Assistant/Recording Secretary.
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CALL TO ORDER

6:37 PM

- A. President Ian Davidson called the meeting to order. Attendance was noted with the excused absence of Director Richards; and a quorum was present.

Director Navarro led the audience in the Pledge of Allegiance. He then spoke about the September 11, 2001 attacks, and the day after when the nation pulled together in unity.

"As we sit here, 20 years following September 11, 2001, we remember. I'm fairly certain most people here and watching at home can tell you exactly where they were when those 4 planes, in a coordinated attack, killed 2,977 people on American soil.

I remember, as if it were yesterday, sitting in home room at Claggett Creek Middle School in Keizer when I first heard about this tragedy on the wall mounted t.v.

And 20 years since that tragic day, we continue to remember. We Remember the innocent people who lost their lives at the World Trade Center, the Pentagon, on the streets of New York, and on that 4th airplane. We Remember the civil servants, the firefighters, the police officers, and military personnel who have dedicated and lost their lives protecting our safety, our freedom and our democracy. We remember the families and friends who've



lost loved ones. We remember September 11th, 2001 because this event, no matter where we were in the world, has impacted all of us.

But I'd like to ask that we honor the memory of those who passed by also remembering September 12, 2001. The very next day, we came together as one nation...indivisible... to protect our neighbors and really all people.

I think that's important to remember because while I'd never want another 9/11... I'd give anything for another 9/12. So would you please join me as we bow our heads in a moment of silence."

Director Navarro led the audience in a moment of silence.

ANNOUNCEMENTS AND CHANGES TO THE AGENDA

B. There were no announcements.

PRESENTATION

C. There were no presentations.

PUBLIC COMMENT

D. There were no public comments.

CONSENT CALENDAR

E.1 Shall the Board approve the Consent Calendar?

Presenter: President Davidson

Staff Report: Pages 5-14 of the agenda

Approval of Minutes

a. September 7, 2021 Executive Session (Executive Committee)

b. August 26, 2021 Board of Directors Meeting

c. August 26, 2021 Board Orientation – Part 2

Motion: **Moved to approve the Consent Calendar.**

Motion by: **Director Maria Hinojos Pressey**

Second: **Director Sara Duncan**

Vote: **Motion passed: Davidson, Nguyen, Carney, Hinojos Pressey, Duncan, Navarro (6)**

Absent: **Director Richards (1)**

ITEMS DEFERRED FROM THE CONSENT CALENDAR

F. There were no items deferred from the consent calendar.

ACTION ITEMS

G.1 Shall the Board authorize the General Manager to execute a contract with Clean Energy for the purchase of a CNG compressing station for an amount not to exceed \$1,621,448?



Presenter: Tom Dietz, Director of Operations
Staff Report: Pages 15-16 of the agenda

Motion: **Moved to authorize the General Manager to execute a contract with Clean Energy for the purchase of a CNG compressing station for an amount not to exceed \$1,621,448.**

Motion By: **Director Ramiro Navarro Jr.**

Second: **Director Sadie Carney**

Vote: **Motion passed: Davidson, Nguyen, Carney, Hinojos Pressey, Duncan, Navarro (6)**

Absent: **Director Richards (1)**

G.2 Shall the Board authorize the General Manager to execute a Contract with Stertil-Koni for the purchase of two in-ground, heavy-duty lifts in an amount not to exceed \$240,284?

Presenter: Tom Dietz, Director of Operations
Staff Report: Pages 17-18 of the agenda

Motion: **Moved to authorize the General Manager to execute a Contract with Stertil-Koni for the purchase of two in-ground, heavy-duty lifts in an amount not to exceed \$240,284.**

Motion By: **Director Sadie Carney**

Second: **Director Ramiro Navarro Jr.**

Vote: **Motion passed: Davidson, Nguyen, Carney, Hinojos Pressey, Duncan, Navarro (6)**

Directors Richards (1)

G.3 Potential Action on the General Manager's Performance Evaluation and Compensation

Presenter: President Ian Davidson
Staff Report: Verbal

The Board held two executive sessions to review and discuss the performance of the general manager, and to discuss a compensation package. The executive committee met in executive session on September 7, 2021 to review the compilation of a completed performance evaluation survey submitted by the FY 2021 board of directors. The full board for FY 2022 met prior to the board meeting to discuss a compensation package.

Motion: **Moved to authorize that GM Pollock receive a merit bonus of \$10,696.**

Motion By: **Director Maria Hinojos Pressey**

Second: **Director Sadie Carney**

Vote: **Motion passed: Davidson, Nguyen, Carney, Hinojos Pressey, Duncan, Navarro (6)**

Directors Richards (1)



President Davidson stated that compensation was intentionally linked to the general manager's performance this past year, and was well earned. It has been an incredibly difficult year and GM Pollock continued to get the district, riders and employees through it with equity and grace. It takes many years of work to win federal and state funding, and in a one week period in early July, the district received \$12 million dollars as a result of the persistence of GM Pollock and the executive team working in a seven day period with the state and federal governments.

Director Nguyen expressed her appreciation of GM Pollock who provided exemplary leadership. He met several of the districts' *Pillars of Priorities* providing an exceptional customer experience, fostering a culture of excellence and ensuring organizational viability. Director Nguyen praised GM Pollock for advocating for and securing federal funding, and saving jobs in this dire pandemic with the help of the district's lobbying team, CFM Advocates.

Director Navarro, as a new member of the Board, said that it has been a great experience. GM Pollock has kept in continued communication with him and provided him with the resources that he needs.

Director Carney stated that GM Pollock's presence has been enduring, carrying forth the vision he arrived with. His local, state and federal leadership has been an undervalued asset. GM Pollock has been willing to testify at State hearings. Superlative in this difficult time, his leadership has made the district an *Employer of Choice*. Employees have been moved along in development phases and are being promoted from within. She noted the promotion of an operations supervisor, and the development of an employee to represent the district at the national level.

Director Hinojos Pressey appreciates the work that GM Pollock has done. He sees the bigger picture, and noted the milestones he has been able to reach. She encouraged him to take the time to celebrate all of these wins.

Director Duncan said she came on the Board after COVID. In her time of service, the district now has a new mapping software, grants have been awarded, and the district is engaged in work to support environmental standards. She is involved in community events, and often sees GM Pollock at the same events. She feels lucky to have him at the district.

INFORMATION ITEMS

H.1 Fiscal Year 2021 Security Report

Staff Report: Pages 19-36 in the agenda

Presenter: Karen Garcia, Security and Emergency Management Manager



Time was given for questions and answers.

H.2 Fiscal Year 2021 Performance Report

Staff Report: Pages 37-54 in the agenda

Presenter: Jeremy Jorstad, Transit Planner II (Scheduler)

Time was given for questions and answers.

GENERAL MANAGERS REPORT

- I.1 GM Pollock thanked the Board for their acknowledgement of his performance. He said it takes a team and he is proud to be a part of Team Cherriots. He announced that he has been nominated by the American Public Transportation Association's nominating committee to fill a portfolio seat on the APTA Board of Directors Executive Committee representing small operations for a three year term. He currently fills an unexpired term. APTA will vote on the slate of nominees at their November meeting. He also serves on ODOT's Statewide Transportation Improvement Fund/Special Transportation Fund (STIF/STF) Rules Advisory Committee. They have completed four of their meetings, the fifth one is next Thursday. There will be two more meetings before they wrap up their work to provide ODOT with their recommendations to modify the merging of these two programs into one; which will affect the District in how they do business. Lastly, he shared that Sunday ridership figures for the last three Sundays have totaled 3,043 rides; averaging over 1,000 rides per day.

BOARD OF DIRECTORS REPORTS

- J.1 Directors reported on their activities in September as representatives of the board.

Director Nguyen traveled to the Bay area where she experienced a plethora of travel options that she hoped to bring back to share in the Salem area. She reported on the progress of the Keen consulting team who is working on behalf of the Diversity, Equity, and Inclusion Committee (DEI). She expressed heartfelt empathy to parents of school aged children. Her family had a COVID scare over the weekend that turned out to be negative; but her heart goes out to all of the front line workers who don't have the option to work from home like others do.

Director Navarro attended Keizer Chamber's government affairs meeting. The general theme was about redistricting. He also took his kids on a bus ride on Sunday for their family day, and was tagged the most awesome dad there was.

Director Carney expressed her excitement for the Salem Keizer Area Transportation System (SKATS) policy committee meeting that is scheduled next week. There will be a



presentation on Cherriots' long range transit plan (LRTP), as well as a presentation that Director Carney heard through the Land Conservation and Development Commission (LCDC) regarding the *Climate Friendly and Equitable Communities Rulemaking*.

Director Hinojos Pressey spoke from a written summary of the September 21st Citizens Advisory Committee meeting that has been included with these Minutes as Attachment A.

President Davidson reported on the September Mid-Willamette Area Commission on Transportation (MWACT) meeting; in particular the prioritization of allocations for bike and pedestrians projects into the Statewide Transportation Improvement Program (STIP) bucket. He is a member of the legislative committee for the Mid-Willamette Valley Council of Governments (MWVCOG) where they have been working on the 'convenience' of public entities to meet to discuss countless topics, like homelessness in Marion and Polk counties, and eventually the regional availability of public transit. It is a great opportunity for people to learn and also to share information from their expertise. He talked about his presentation to the CAC on Climate Action Plan Goals. He noted that the full presentation could be viewed on the City of Salem's website.

Director Duncan traveled to Ashland to try out their bus service and rode on the "Teal" bus. She attended the League of Oregon Cities rail conference and visited the Pringle Park Community in south Salem where they are known for their forward thinking and sustainability practices.

ADJOURN

K.1 The board meeting was adjourned

9:08 pm

Respectfully Submitted



Ian Davidson, President