

**SALEM AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS**

**~ WORK SESSION ~**

Tuesday, November 13, 2018

5:30 PM

Courthouse Square – Senator Hearing Room

555 Court Street NE, Salem, Oregon 97301

**AGENDA**

- 1. CALL TO ORDER** (President Bob Krebs)
- 2. “SAFETY MOMENT”**
- 3. PRESENTATION**
- 4. DISCUSSION**
  - a. Congestion Relief Task Force Update ..... **1**
  - b. Bus Advertising ..... **3**
  - c. Recommendations for Board-appointed Advisory Committees  
for Calendar Year 2019: ..... **5**
    1. Member Appointments
    2. Chair and Vice-Chair Appointments
    3. Staggered Terms for the Newly-appointed Committees
- 5. GENERAL MANAGER COMMENTS**
  - a. Draft Agenda for the December 13, 2018 Regular Meeting ..... **7**
  - b. Upcoming Board Agenda Items ..... **9**
  - c. Calendar Review ..... **11**
- 6. ADJOURN**

**Mission**

Connecting people with places  
through safe, friendly, and reliable public transportation services

**Values**

Safety – Service Excellence – Communication – Innovation – Accountability

**SALEM AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS****~ WORK SESSION ~**

This is an open, public meeting at an accessible location. Special accommodations are available, upon request, for persons with disabilities. Services may be requested for sign language interpretation or languages other than English. To request accommodations or services, please call 503-588-2424 at least two business days prior to the meeting. People with a hearing loss should call the Oregon Telecommunications Service at 711.

Aquellos individuos que necesiten servicios especiales como Interpretes para el lenguaje de señas u otros, para participar en la reunión de la Junta, deben solicitar dichos servicios al menos 48 horas antes de la reunión. Por favor dirigir su solicitud al Secretario de la Junta al 503-588-2424. Las personas con pérdida de audición deben llamar al Servicio de Telecomunicaciones de Oregón al 711.

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Connecting people with places  
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**To:** Board of Directors

**From:** Chris French, Senior Planner  
Steve Dickey, Director of Transportation Development

**Thru:** Allan Pollock, General Manager

**Date:** November 13, 2018

**Subject:** City of Salem Congestion Relief Task Force Final Report

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On November 5, 2018, the final report for the City of Salem Congestion Relief Task Force was presented to the Salem City Council.

Fifteen solutions that had consensus by the Task Force and one added task to establish standards for travel time were discussed. Salem City Council recommended to move the short term solutions forward to the City Council's Policy and Goals Session which will take place on November 19, 2018.

Listed below are the sixteen short term recommendations that will be considered in the upcoming meeting.

### **Operations**

- Install travel time signage
- Install variable speed limit signs on Highway 22
- Improve guide signs leading up to and on the bridges
- Remove the barrier on Musgrave Avenue east of Wallace Road to allow traffic to access Wallace Marine Park
- Optimize signal timing and investigate Adaptive Signal Timing; this could include increasing pedestrian delays at signalized intersections during peak periods
- Improve response to emergencies on the bridges

### **Infrastructure**

- Construct Marine Drive
- Add additional through and/or right turn lanes on the east and westbound Taggart Dr. approaches at Wallace Road

- Close the north crosswalk at Front St/Court St
- Limit left turns to/from Wallace Road either by installing a median barrier or by instituting peak-hour turn restrictions; also consider prohibiting left turns at Wallace Rd/Taggard Rd intersection during peak congestion periods.

### **Travel Demand Management (TDM)**

- Encourage employers to implement flexible work hours
- Work with employers to develop and implement incentives for employees to bike, walk, transit, and carpool
- Provide downtown circulator bus or trolley
- Provide park and walk/bike/shuttle services at Wallace Marine Park
- Develop and implement parking management strategies

### **Policies/Plans**

- Develop a Comprehensive Growth Management Plan
- Establish standards for travel time

All of the documents that are mentioned are available on the City of Salem's website at <https://www.cityofsalem.net/Pages/congestion-relief-task-force.aspx>.



**To:** Board of Directors

**From:** Patricia Feeny, Director of Communication

**Thru:** Allan Pollock, General Manager

**Date:** November 13, 2018

**Subject:** Commercial Advertising Discussion

Director Jerry Thompson commented at the October 25, 2018 Board Meeting that the new vehicles look really nice without advertising and wondered if there should be consideration of not advertising on the new buses when they go into service. As a result staff has prepared some information to assist the Board in a discussion about commercial advertising on the District’s property, specifically the new vehicles.

In August 2017, Salem Area Mass Transit District contracted with Stott Outdoor Advertising to manage commercial advertising on the District vehicles.

The advertising revenue for the first year was projected at \$174,000; if realized, the 37.5 percent revenue share estimate to SAMTD would be \$65,250; and the guaranteed payment was \$84,000 for the first year.

Stott Outdoor Advertising	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
37.5 % revenue to SAMTD					\$65,250
Guaranteed payment	\$21,000	\$21,000	\$21,000	\$21,000	\$84,000
Actual	\$21,000	\$21,000	\$21,000	\$34,375	\$97,375

**The first year total amount paid to Cherriots: \$97,375.45.**

Contract revenue estimates for the life of the contract are listed below.

Stott Outdoor Advertising	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Projected revenue	\$174,000	\$381,000	\$525,000	\$642,000	\$720,000	\$2,442,000
37.5% revenue to SAMTD	\$65,250	\$142,875	\$196,875	\$240,750	\$270,000	\$915,750
Guaranteed payment	\$84,000	\$96,000	\$108,000	\$120,000	\$132,000	\$540,000

For comparison, the payments to Cherriots from a prior contract with a different advertising company:

Period	Net Sales	Annual Guarantee	Rev Share Overage	Total Paid
July 2013	\$ 34,453.45			
Contract Year July 2012 - June 13	\$ 236,954.98	\$ 240,000.00		\$ 240,000.00
Contract Year July 2011 - June 12	\$ 371,364.01	\$ 235,000.00		\$ 235,000.00
Extension Jan-June 2011 (6 mo)	\$ 150,765.02	\$ 100,000.00		\$ 100,000.00
Contract Year 2010	\$ 316,601.65	\$ 200,000.00		\$ 200,000.00
Contract Year 2009	\$ 434,362.26	\$ 195,000.00		\$ 195,000.00
Contract Year 2008	\$ 440,648.10	\$ 191,000.00		\$ 191,000.00
Contract Year 2007	\$ 453,111.54	\$ 186,000.00		\$ 186,000.00
Contract Year 2006	\$ 396,653.95	\$ 182,000.00		\$ 182,000.00
Contract Year 2005	\$ 412,026.57	\$ 185,000.00		\$ 185,000.00
Contract Year 2004	\$ 452,434.01	\$ 165,000.00	\$ 15,973.60	\$ 180,973.60
Contract Year 2003	\$ 366,591.02	\$ 155,000.00		\$ 155,000.00
Contract Year 2002	\$ 395,065.09	\$ 146,000.00	\$ 12,026.04	\$ 158,026.04



**To:** Board of Directors

**From:** Linda Galeazzi, Executive Assistant

**Thru:** Allan Pollock, General Manager

**Date:** November 13, 2018

**Subject:** December Actions for Board Appointed Advisory Committee's

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The SAMTD Board of Directors has established three committees to act in an advisory capacity to the Board. Below is an explanation of various action the Board will take at the December Board meeting.

**SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE**

The STF Advisory Committee (STFAC) shall have the number of members determined, from time to time, by the SAMTD Board according to *Section 2. Appointments and Terms of Service* in the STFAC Bylaws.

The Board will reappoint four existing members to an additional term.

**CITIZENS ADVISORY COMMITTEE**

The Citizens Advisory Committee (CAC) was reestablished in 2018. According to the Bylaws for the CAC under *Article 3 -Membership and Terms of Appointment*

- Members are appointed by the Board for a term of two years; and may only serve two consecutive two-year terms
- The CAC is composed of nine (9) community representatives - seven members are recommended by the seven members of the Board and two members are chosen from a slate of candidates who apply for a position
- CAC terms begin in the month of January and end in the month of December
- In its initial year, all nine of the CAC members were appointed by the Board in 2018

The Chair and Vice-Chair of the CAC are appointed on an annual basis by the Board.

- The Chair and Vice Chair serve for a term of 12 months, but for no more than two consecutive terms
- The CAC may recommend to the Board CAC members to serve as Chair or Vice Chair
- Appointments are to be made every December (or in the meeting month closest to the end of the calendar year) to become effective upon the expiration of the Chair's and Vice-Chair's terms.

The Board will take action to stagger the terms of the existing members to provide continuity over time and ensure that the terms of office do not expire at the same time. The Board will also appoint a Chair and Vice-Chair for calendar year 2019.

## **STATEWIDE TRANSPORTATION IMPROVEMENT FUND ADVISORY COMMITTEE**

The STIF Advisory Committee (STIFAC) was formed in July 2018 to advise and assist the SAMTD governing board, as the qualified entity, in prioritizing the Projects to be funded as part of the District's STIF Plan related to the enhancement of local and regional public transit services provided within Marion and Polk Counties.

### **ARTICLE II – APPOINTMENT, MEMBERSHIP, QUALIFICATION, AND TERMS**

*Section 1. Appointment and Membership* states that members of the STIFAC are appointed by the SAMTD Board of Directors, and serve at the pleasure of the Board. The STIFAC is composed of no less than seven (7) members and no more than eleven (11) members. Except in the case of the initial formation of the STIFAC, Section 3. *Terms of Service* states that committee members shall serve for a term of two years, commencing on July 1. Members are eligible for re-appointment for up to two consecutive terms. Terms will be staggered so that no less than one-third and not more than one-half of the voting members have a term that expires in the same year.

At the time of the initial formation of the STIFAC, the Board will determine by lot which of the members will be appointed to a one year term and which members will be appointed to two year terms, so that the terms of office of the initial members of the STIFAC will be staggered.

The Board will take action to stagger the terms of the existing members to provide continuity over time and ensure that the terms of office do not expire at the same time.



Salem Area Mass Transit District  
**BOARD OF DIRECTORS MEETING**  
Thursday, December 13, 2018 at 6:30 PM  
Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, Oregon 97301

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**AGENDA**

- A. CALL TO ORDER** (President Robert Krebs)
1. Note of Attendance for a Quorum
  2. Pledge of Allegiance (Director Jerry Thompson)

**B. “SAFETY MOMENT” THOUGH FOR THE DAY**

**C. ANNOUNCEMENTS & CHANGES TO AGENDA**

**D. PRESENTATION - None**

**E. PUBLIC COMMENT**

*Time is designated at each Board meeting for members of the public to testify on any items of Board business, being limited to three minutes.*

**F. CONSENT CALENDAR**

*Items on the Consent Calendar are considered routine and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.*

**1. Approval of Minutes**

- a.** Minutes of the October 25, 2018 Board Meeting and Executive Session

**2. Routine Business**

- a.** Approval of Board-appointed Advisory Committee’s Annual Appointments;
1. Member Appointments and Re-Appointments to a Two Year Term:
    - a. Special Transportation Fund Advisory Committee (STFAC) – Four existing members will be reappointed to an additional term.
  2. Chair and Vice-Chair Appointments for a One Year Term:
    - a. Citizens Advisory Committee (CAC)
    - b. Special Transportation Fund Advisory Committee (STFAC)
- b.** Approval of Staggered Terms for the Board’s Newly Established Advisory Committees to ensure that the terms of office do not expire at the same time and to provide continuity over time:

3. Citizens Advisory Committee (CAC)
4. Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

**G. ITEMS DEFERRED FROM THE CONSENT CALENDAR**

**H. ACTION ITEMS**

1. Approval of Construction Contract for Keizer Transit Center Signalization Project
2. Approval of Contract for Purchase of Fixed Route Vehicles
3. Approval of Contract for Purchase of Tires
4. Resolution 2018-10 Rescind and Replace STF Advisory Committee Bylaws

**I. INFORMATIONAL REPORTS**

1. Service Enhancements - Fare Ordinance Process and Public Hearing
2. Performance Report – First Quarter
3. Trip Choice Report – First Quarter
4. Finance Report – First Quarter

**J. GENERAL MANAGER'S REPORT**

**K. BOARD OF DIRECTORS REPORTS**

*This is the opportunity for Board members to report on their Board assignments and citizen communications as a representatives of the District.*

**L. ADJOURN BOARD MEETING**

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**Next Regular Board Meeting Date: Thursday, January 24, 2019**

This is an open and public meeting in a place accessible to people with disabilities. For individuals who need the assistance of Interpreters for sign language or for languages other than English to participate in the meeting, please contact the Clerk of the Board at least two business days prior to the meeting - by phone at 503-588-2424. (For individuals with a hearing impairment, please call the Oregon Telecommunications Service, 711.) Office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Board meeting agenda packet, go to [www.cherriots.org/board](http://www.cherriots.org/board). Regular Board meetings are televised on Channel 21; and can be viewed at any time on CCTV's website - <https://www.cctvsalem.org/all>.

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Esta es una reunión abierta y pública en un lugar accesible para personas con discapacidades. Para las personas que necesiten la asistencia de intérpretes para el lenguaje de señas o para idiomas distintos al inglés para participar en la reunión, comuníquese con el secretario de la Junta al menos dos días hábiles antes de la reunión, por teléfono al 503-588-2424. (Para personas con impedimentos auditivos, llame al Servicio de Telecomunicaciones de Oregón, 711.) El horario de atención es de lunes a viernes de 8:00 a.m. a 5:00 p.m.

Para obtener una copia electrónica del paquete de la agenda de la reunión de la Junta, vaya a [www.cherriots.org/board](http://www.cherriots.org/board). Las reuniones regulares de la Junta se televisan en el Canal 21; y puede verse en cualquier momento en el sitio web de CCTV: <https://www.cctvsalem.org/all>.

Upcoming Board Meeting and Work Session Agenda Items  
November 13, 2018

Work Session	Board Meeting
<b>November 13, 2018 Tuesday</b> <b>Packets due to GM office: November 5</b> <ul style="list-style-type: none"> <li>• Bus Advertising</li> <li>• Congestion Relief Task Force Update</li> <li>• STIFAC / CAC / STFAC Updates for Dec meeting               <ul style="list-style-type: none"> <li>○ Member Appointments</li> <li>○ Chairs &amp; Vice-Chairs Appointments</li> <li>○ Stagger Terms CAC / STIFAC</li> </ul> </li> </ul>	<b>November - No Board meeting</b>
<b>December - No work session</b>	<b>December 13, 2018</b> <b>Packets due to GM office: November 30</b> <ul style="list-style-type: none"> <li>• Service Enhancement Discussion - Fares</li> <li>• KTC Signal Project Construction Contract</li> <li>• Fixed Route Vehicle Purchase</li> <li>• Tire Contract</li> <li>• Q1 Finance, Trip Choice, Perf Report</li> <li>• CONSENT:                Appointments to CAC/STFAC                Appoint Chair &amp; Vice-Chair to CAC                Staggered Terms CAC/STIFAC             </li> </ul>
<b>January 14, 2019</b> <b>Packets due to GM office: January 7</b> <ul style="list-style-type: none"> <li>• MWVCOG Annual Meeting/Dinner</li> <li>• Present Draft 2019 Legislative Agenda</li> </ul>	<b>January 24, 2019</b> <b>Packets due to GM office: January 10</b> <ul style="list-style-type: none"> <li>• 1st Reading – Fare Ordinance and Public Hearing</li> <li>• Adoption of 2019 Legislative Agenda</li> </ul>
<b>February 11, 2019</b> <b>Packets due to GM office: February 4</b> <ul style="list-style-type: none"> <li>•</li> </ul>	<b>February 28, 2019</b> <b>Packets due to GM office: February 14</b> <ul style="list-style-type: none"> <li>• 2nd Reading – Fare Ordinance and Public Hearing                Q2 Finance, Trip Choice, Performance Report</li> </ul>
<b>March 11, 2019</b> <b>Packets due to GM office: March 4</b> <ul style="list-style-type: none"> <li>• Service Enhancement Discussion</li> </ul>	<b>March 28, 2019</b> <b>Packets due to GM office: March 14</b> <ul style="list-style-type: none"> <li>•</li> </ul>
<b>April 8, 2019</b> <b>Packets due to GM office: April 1</b> <ul style="list-style-type: none"> <li>• Service Enhancement Discussion</li> </ul>	<b>April 25, 2019</b> <b>Packets due to GM office: April 11</b> <ul style="list-style-type: none"> <li>• Presentation: 2019 Legislative Session Review</li> <li>• Presentation: CAFR and Single Audit Presentation</li> </ul>

<p><b>May 13, 2019</b>  <b>Packets due to GM office: May 6</b></p> <ul style="list-style-type: none"> <li>• Service Enhancement Discussion</li> </ul>	<p><b>May 23, 2019</b>  <b>Packets due to GM office: May 9</b></p> <ul style="list-style-type: none"> <li>• Consent: Adopt FY2020 Board Meeting Schedule</li> <li>• Q3 TripChoice, Performance</li> </ul>
<p><b>June 10, 2019</b>  <b>Packets due to GM office: June 3</b></p> <ul style="list-style-type: none"> <li>• Service Enhancement Discussion</li> </ul>	<p><b>June 27, 2019</b>  <b>Packets due to GM office: June 13</b></p> <ul style="list-style-type: none"> <li>• Budget Hearing</li> <li>• Res#2019-XX Adopt FY20 Approved Budget</li> <li>• Approval of FY2019 United Way Donation</li> </ul>
<p><b>July XX, 2019</b>  <b>Packets due to GM office: July X</b></p> <ul style="list-style-type: none"> <li>• South Salem Transit Center Update</li> <li>• Service Enhancement Discussion</li> </ul>	<p><b>July XX, 2019</b>  <b>Packets due to GM office: July XX</b></p> <ul style="list-style-type: none"> <li>• Accept Prelim Annual EOY FY2019 Financial Report</li> <li>• Budget Committee Appointments</li> <li>• Appoint STIFAC Chair and Vice-Chair</li> </ul>
<p><b>August XX, 2019</b>  <b>Packets due to GM office: August X</b></p> <ul style="list-style-type: none"> <li>• SDIS Board Best Practices Assessment</li> <li>• Issue GM Performance Evaluation Packets</li> <li>•</li> </ul>	<p><b>August XX, 2019</b>  <b>Packets due to GM office: August X</b></p> <ul style="list-style-type: none"> <li>• Trip Choice Report – 4<sup>th</sup> Quarter/Year End</li> <li>• Performance Report – 4<sup>th</sup> Quarter</li> <li>• September Service Change Briefing</li> <li>• Presentation: Healthiest Employer</li> </ul>
<p><b>September XX, 2019</b>  <b>Packets due to GM office: September X</b></p> <ul style="list-style-type: none"> <li>• Service Enhancement Discussion</li> <li>• 2019 Triennial Review</li> <li>•</li> </ul>	<p><b>September XX, 2019</b>  <b>Packets due to GM office: September xx</b></p> <ul style="list-style-type: none"> <li>• Accept annual security report</li> <li>• Approval of annual SDIS board check list ©</li> <li>• FY 2019 Performance Report</li> <li>• Appointments to the STFAC</li> <li>• GM performance evaluation (<b>Executive Session</b>)</li> </ul>
<p><b>October X, 2019</b>  <b>Packets due to GM office: October x</b></p> <ul style="list-style-type: none"> <li>• Proposed FY2020 Budget Calendar</li> <li>• Congested Relief Task Force Briefing</li> <li>• Customer Education Campaign</li> <li>• Service Enhancement Discussion</li> <li>• Review STIF Local Plan Application</li> </ul>	<p><b>October xx, 2019</b>  <b>Packets due to GM office: October xx</b></p> <ul style="list-style-type: none"> <li>• EXECUTIVE SESSION: SSTC</li> <li>• Approval of FY2020 Budget Calendar (C)</li> <li>• Approval of STIF Local Plan Application</li> <li>• CAFR Award Presentation</li> <li>• Marion County Earthwise Certification Presentation</li> </ul>
<p><b>To Be Scheduled – Work Session</b></p> <ul style="list-style-type: none"> <li>• R#2018-XX re: IT Policy</li> <li>• Review Neighborhood Association Contacts (Aug 2019)</li> <li>• Board Committee assignments (Aug 2019)</li> </ul>	<p><b>To Be Scheduled – Board Meeting</b></p> <ul style="list-style-type: none"> <li>• PTSP Report on STIF – May 2019</li> <li>• Review Policy 116 GM Performance Evaluation and Compensation Change (every 3 years) - Dec 2019</li> </ul>

**UPDATED:** November 8, 2018

**TO:** SAMTD BOARD OF DIRECTORS  
**FROM:** ALLAN POLLOCK, GENERAL MANAGER  
**SUBJECT:** CALENDAR OF SCHEDULED MEETINGS

Meetings are held in the Senator Hearing Room at Courthouse Square, 555 Court St NE, unless otherwise noted

• **NOVEMBER 2018**

- |    |     |                |   |
|----|-----|----------------|---|
| 4  | Sun | 2:00 AM        | <b>DAYLIGHT SAVING TIME ENDS</b> – Fall Back  |
| 6  | Tue | 3:00 PM        | Special Transportation Fund Advisory Committee  |
| 12 | Mon | <b>CLOSED</b>  | <b>HOLIDAY: Veterans Day Observance</b><br><ul style="list-style-type: none"> <li>Cherriots Administration Offices-Customer Service Closed; NO Bus Service</li> </ul> |
| 13 | Tue | <b>3:00 PM</b> | <b>Special Transportation Fund Advisory Committee</b>   |
| 13 | Tue | 5:30 PM        | SAMTD Board Work Session  |
| 22 | Thu | <b>CLOSED</b>  | <b>HOLIDAY: Thanksgiving Day</b><br><ul style="list-style-type: none"> <li>Cherriots Administration Offices-Customer Service Closed; NO Bus Service</li> </ul>        |
| 27 | Tue | <b>5:30 PM</b> | <b>Citizens Advisory Committee</b>  |

• **DECEMBER 2018**

- |    |      |                |   |
|----|------|----------------|---|
| 8  | Sat  | <b>7:00 PM</b> | <b>Keizer Holiday Lights Parade (5:45 PM Meet at Del Webb)</b>  |
| 13 | Thu  | 12:00-1:00p    | Employee Transportation Coordinators (ETC) Luncheon   |
| 13 | Thu  | 5:30 PM        | SAMTD Board Executive Session   |
|    |      | 6:30 PM        | SAMTD Board of Directors Meeting  |
| 17 | Mon  | 11:30a-1:30p   | Cherriots Employee Luncheon   |
| 25 | Tues | <b>CLOSED</b>  | <b>HOLIDAY: Christmas Day</b><br><ul style="list-style-type: none"> <li>Cherriots Administration Offices-Customer Service Closed; NO Bus Service</li> </ul> |

• **JANUARY 2019**

- |    |     |               |  |
|----|-----|---------------|--|
| 1  | Tue | <b>CLOSED</b> | <b>HOLIDAY: New Year's Day</b><br><ul style="list-style-type: none"> <li>Cherriots Administration Offices-Customer Service Closed; NO Bus Service</li> </ul> |
| 1  | Tue | 3:00-4:30p    | Special Transportation Fund Advisory Committee   |
| 14 | Mon | 5:30 PM       | SAMTD Board Work Session   |
| 21 | Mon |               | <b>HOLIDAY: Martin Luther King Day</b>   |
| 22 | Tue |               | 2019 Oregon Legislative Session begins   |
| 24 | Thu | 6:30 PM       | SAMTD Board of Directors Meeting –<br><ul style="list-style-type: none"> <li>First Reading and Public Hearing to Amend Ordinance re: Fares</li> </ul>        |
|    | Wed | 6:30 PM       | MWCOG Annual Meeting / Dinner  |

• **FEBRUARY 2019**

- |    |     |               |   |
|----|-----|---------------|---|
| 5  | Tue | 3:00-4:30p    | Special Transportation Fund Advisory Committee  |
| 11 | Mon | 5:30 PM       | SAMTD Board Work Session  |
| 18 | Mon | <b>CLOSED</b> | <b>HOLIDAY: President's Day</b><br><ul style="list-style-type: none"> <li>Cherriots Administration Offices-Customer Service Closed: NO Bus Service</li> </ul> |

SAMTD Board of Directors  
Calendar of Scheduled Meetings

28 Thu 6:30 PM SAMTD Board of Directors Meeting  

- Second Reading and Public Hearing to Amend Ordinance re: Fares

• **MARCH 2019**

5 Tue 3:00-4:30p Special Transportation Fund Advisory Committee  
10 Sun 2:00 AM **DAYLIGHT SAVING TIME Begins** - Spring Forward  
11 Mon 5:30 PM SAMTD Board Work Session  
Cherriots Transit Operators & Maintenance Appreciation Day  
17-19 APTA Legislative Conference, Washington D.C.  
28 Thu 6:30 PM SAMTD Board of Directors Meeting

• **APRIL 2019**

2 Tue 3:00-4:30p Special Transportation Fund Advisory Committee  
8 Mon 5:30 PM SAMTD Board Work Session  
14-16 WSTA Clerks of the Transit Authority Meeting  
15 Mon REMINDER to file SEI Report  
16 Tue 5:30 PM Citizens Advisory Committee  
25 Thu 6:30 PM SAMTD Board of Directors Meeting

• **MAY 2019**

2 Thu 6:00 PM SAMTD Budget Committee Meeting 1  
7 Tue 3:00-4:30p Special Transportation Fund Advisory Committee  
9 Thu 6:00 PM SAMTD Budget Committee Meeting 2  
17-21 ..... APTA Bus & Paratransit Conference and International Bus Rodeo  

- Louisville, KY

13 Mon 5:30 PM SAMTD Board Work Session  
Thu 11:30 AM Keizer Iris Festival Sponsor Appreciation Lunch  

- In the big tent, 4100 Cherry Ave NE

16 Thu 6:00 PM SAMTD Budget Committee Meeting 3 (if necessary)  
Sat 10:00 AM Keizer Iris Festival Parade  
23 Thu 6:30 PM SAMTD Board of Directors Meeting

27 Mon CLOSED **HOLIDAY: MEMORIAL DAY**  
*Closed* Cherriots Administration Offices-Customer Service; *NO* Bus Service

• **JUNE 2019**

8 Sat 6:00 PM **Cherriots Employee Recognition Banquet**  
10 Mon 5:30 PM Board Work Session  
18 Tue 5:30 PM Citizens Advisory Committee  
APTA Public Transportation & Universities Conference  
27 Thu 6:30 PM SAMTD Board of Directors Meeting  

- Budget Hearing

30 2019 Legislation Session Ends

• **JULY 2019**

4 Wed CLOSED **HOLIDAY 4<sup>th</sup> of July**  
*Closed* Cherriots Administration Offices-Customer Service; *NO* Bus Service  
Mon 5:30 PM SAMTD Board Work Session