

**SALEM AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS**

**~ VIRTUAL WORK SESSION ~**

Thursday, March 25, 2021  
5:00 – 6:30 PM

ZOOM: <https://cherriots-org.zoomgov.com/j/1613580626?pwd=ZWJC MHFIYVprWEZGQ1h5UkxwME51QT09>      ZOOM ID: 161 358 0626  
Passcode: 430763

By Phone: +1 669 254 5252 US (San Jose)      Meeting ID: 161 358 0626  
Passcode: 430763

**AGENDA**

- 1. CALL TO ORDER**
  - a. "SAFETY MOMENT" Thought for the Day
  - b. Announcements
  
- 2. PRESENTATION - None**
  
- 3. DISCUSSION**
  - a. Center for Transportation and Environment Update on Zero Emission Bus Project ..... **3**
  - b. Discussion on Potential Policy for Board Compensation ..... **5**
  
- 4. GENERAL MANAGER COMMENTS**
  - a. Upcoming Board Agenda Items ..... **9**
  - b. Calendar Review ..... **11**
  
- 5. ADJOURN**

Pursuant to Governor Brown's Executive Orders in response to the COVID-19 pandemic, this Work Session will be online via ZOOM. The Senator Hearing Room is closed to the public.

**Mission**

Connecting people with places  
through safe, friendly, and reliable public transportation services

**Values**

Safety – Service Excellence – Communication – Innovation – Accountability

**SALEM AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS****~ VIRTUAL WORK SESSION ~**

This is a public meeting in a place that is ADA accessible. Auxiliary hearing aids and services, and alternate formats are available to individuals with limited English proficiency. Requests can be made directly to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Please allow for a 48 hour notice. Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Board's agenda packet, go to [www.cherriots.org/board](http://www.cherriots.org/board).

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Esta es una reunión pública y abierta en un lugar al que la ADA puede acceder. Los audífonos y servicios auxiliares y los formatos alternativos están disponibles para personas con dominio limitado del inglés. Las solicitudes se pueden hacer directamente al Secretario de la Junta por teléfono al 503-588-2424 o con la asistencia de TTY: Servicios de retransmisión de Oregón al 1-800-735-2900 (o 711). Permita un aviso de 48 horas. El horario de la oficina de administración de Cherriots es de lunes a viernes de 8:00 a.m. a 5:00 p.m.

Para obtener una copia electrónica del paquete de la agenda de la Junta, vaya a [www.cherriots.org/board](http://www.cherriots.org/board).

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## Topics

- Introduction to CTE
  - Service Areas
  - Education and Outreach
  - Membership Program
  - Government Advocacy
- Origin of the Project
- Project Plan and Timeline
- Progress So Far
- Expected Outcomes

March 17, 2021

## Introduction to CTE

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## About CTE

**WHO WE ARE**  
501(c)(3) nonprofit engineering and planning firm

**OUR MISSION**  
Improve the health of our climate and communities by bringing people together to develop and commercialize clean, efficient, and sustainable transportation technologies

**PORTFOLIO**  
• 90 Active Projects  
• Research, demonstration, deployment, Fleet Transition Planning

**OUR FOCUS**  
Zero-Emission Transportation Technologies

**NATIONAL PRESENCE**  
Atlanta, Berkeley, Los Angeles, St. Paul

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## Our Four Service Areas



**Prototype Development & Demonstration**

We support technology providers through technology research, development, and demonstration.




**Smart Deployment**

We support early adopters by providing the best technical solutions for initial deployments.



**Fleet Transition**

We help fleet operators implement strategic plans for full electrification.

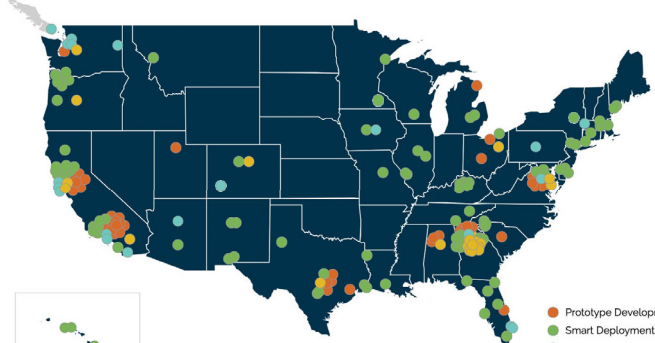



**Education & Outreach**

We help organizations of all shapes and sizes stay ahead of the technology curve.


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## CTE Projects





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## Education and Outreach

**Reports and White Papers**


- ✓ Building Partnerships between Rural Transit Systems and their Electric Utilities
- ✓ Hydrogen as a Transportation Fuel in Rural Communities
- ✓ Guidebook for Deploying Zero Emission Transit Buses



**2021 INTERNATIONAL ZERO EMISSION BUS CONFERENCE**  
DENVER • SEPTEMBER 15TH - 17TH

**Industry Coordination and Webinars**

- ✓ Zero Emission Bus Conference
- ✓ Zero Emission Bus Resource Alliance (ZEBRA)
- ✓ Standards Development for electric bus technology and bus procurement
- ✓ Webinars (electric school buses, performance monitoring, electric logistics vehicles)


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## Our Members

**Leadership Circle**































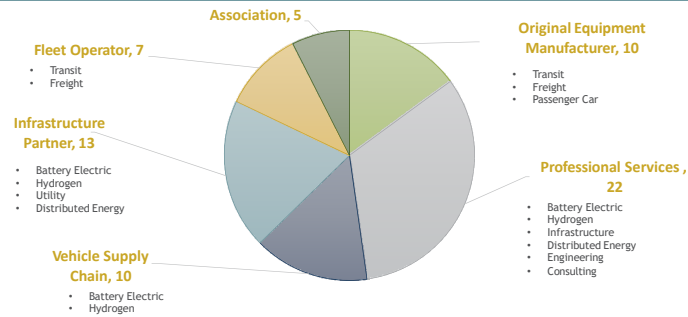





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## Our 67 Members and Growing

Industry Categorization



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## Government Advocacy

Increasing recognition of CTE as an industry leader and Congressional resource in federal and state governments

- INVEST in America Act (Rep. DeFazio, Chairman of T&I)
- Green Spaces, Green Vehicles Act (Rep. Mike Levin of CA and Senator Cortez-Masto of NV)
- Green New Deal (Various sponsors)
- EV Freedom Act (Rep. Andy Levin of MI)
- Green Vehicles at Federal agencies (Rep. Brownley of CA)
- Green Bus Act (Rep. Brownley of CA)
- ZEV Infrastructure at Federal sites/ZET Workforce issues (Sen Cortez-Masto of NV)
- Electric Vehicle Tax Credit (Sen Merkley of OR)
- Climate Change Resiliency Fund for America Act (Sen Durbin of IL and Rep. Deutch of FL)
- Clean Corridors Act (Sen Carper of DE)
- Low or No Emission Bus Access Act of 2020 (Sen Heinrich of NM)
- Community Health and Clean Transit Act (Rep. Beyer of VA; we connected them with Rep. Mike Rogers of AL for bipartisan sponsorship)
- The Clean School Bus Act (Senator Harris of CA and Rep. Hayes of CT)
- Advanced Technology Vehicles Manufacturing Program (ATVM) Reform Act (Rep. Brownley of CA)
- Minnesota House of Reps. Transportation Committee Testimony (Rep. Frank Hornstein)

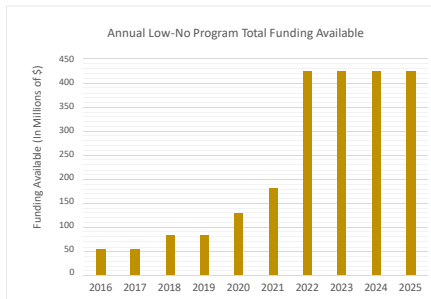


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## Major Accomplishments in Low/No Funding

Continuing to work with the Congress, CTE advocated for significant funding increased to the FTA's Low/No Emission Bus Grant Program.



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## Origin of the Project



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## Why Battery Electric Buses

- **Zero tailpipe emissions**—and significant net emissions reductions even when powered from dirty electricity
- No need to maintain emissions controls systems
- More stable and, in some cases, lower fuel prices
- Improved passenger, bystander, & operator comfort
  - Cleaner
  - Quieter
  - Smoother

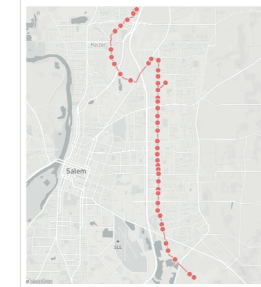


Vs.



## Origin of the Project

- Cherriotics partnered with CTE in 2015 based on our experience with the Low-No Program and BEB deployments
- CTE and Cherriotics worked together to refine the application over the last five years and were successful in 2020
- Key improvements were
  - Focused regional policy support
  - Targeted implementation on Rt. 11
  - Lease payments as local match



Rt. 11: Planned Electric Bus Corridor

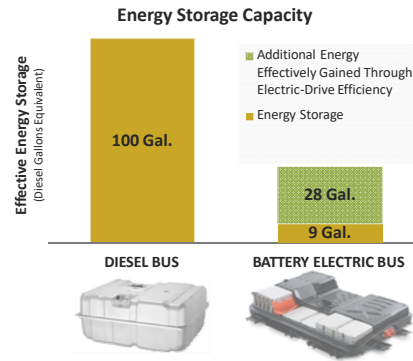


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## What's Different with Battery Electric Buses

- Lower and more variable range than traditional buses (e.g. 80-150 mi.)
- Charging takes longer than fueling Diesel or CNG bus (e.g. 3+ hours)
- 'Fuel' cost is highly variable depending on how charging occurs (by a factor of two or more)
- BEBs cost approximately 50% more than Diesel or CNG buses
- BEB technology is constantly being refined



U.S. Department of Energy: 38 kWh is equivalent to 1 gallon of diesel



## Cherriotics' Choice





**To:** Board of Directors  
**From:** Allan Pollock, General Manager  
**Date:** March 25, 2021  
**Subject:** Discussion on Potential Policy for Board Compensation

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At the February 27, 2020 work session, the Board discussed a proposed board stipend concept as part of enhancing board recruitment, retention, diversity, and fair compensation with an understanding that public service should be attainable to everyone and that representative democracy should be representative. Discussion topics included options for setting a stipend amount, uses of a stipend to include childcare when attending meetings, reimbursement for time off work, a different job with different hours, money in pocket for board expenses, or donating to a good cause.

As a follow up to that meeting, the District's legal counsel conducted research to determine the feasibility of implementing board compensation. The research found that ORS 198.190 authorizes compensation for governing boards of special districts, including mass transit districts.

ORS 198.190 provides that members of the governing board of a district may receive an amount not to exceed \$50 for each day or portion thereof as compensation for services performed as a member of the governing body.

Based on ethics advisory opinions from the Oregon Government Ethics Commission regarding this topic, there does not appear to be a conflict of interest under ORS 244.040 if the Board decides to receive this compensation and/or creates a board policy that authorizes compensation consistent with ORS 198.190; because the fixed amount and type of compensation are set by statute. The Board Members are not using their official positions to obtain financial gain that would not otherwise be available.

There may be a conflict of interest if the Board creates a policy authorizing compensation, but later wants to change it in a way that could result in each Board Member's financial gain or detriment. An example would be where a board's existing policy automatically gives \$50 each month to each director for all board service, and the board amends the policy to clarify what qualifies as "service" or "partial day." The amendment means directors will potentially receive more or less than the \$50 a month they had previously received, so each director's

decision may result in their financial gain or detriment. In this case, directors should publicly announce the nature of the potential conflict of interest prior to taking any action in their capacity as directors pursuant to ORS 244.120(2)(a). However, if the amendment applies only to future directors, the directors that are not eligible to serve another term would not have a conflict of interest. Directors who are eligible for another term would have a potential conflict of interest and would need to follow the procedures in ORS 244.120(2)(a).

In summary, there appears to be authorization under ORS 198.190 for compensation of \$50 for each day or portion of the day for services performed as a member of the Board, and there does not currently appear to be a conflict of interest for beginning to receive this compensation consistent with ORS 198.190.

As a result it appears the Board has three options to consider:

1. Do nothing and remain a volunteer board
2. Develop a compensation policy consistent with ORS 198.190 structured as a stipend of \$50 per qualifying day
3. Develop a compensation policy consistent with ORS 198.190 structured as a set level of monthly compensation

I have added a table on the next page that identifies some of the pros and cons of each alternative to spur discussion. The Board should discuss these options and provide guidance to staff on next steps.



**TABLE OF THREE OPTIONS:**

**Option 1: Do Nothing Option**

Pro

- Continues understanding of Board role as a community volunteer
- No tax implications
- No financial impact to the District

Con

- Potential barrier to recruitment/participation

**Option 2: Compensation policy consistent with ORS 198.190 (\$50)**

Pro

- Established process
- Helps offset barriers and the cost to participation
- No potential or actual conflict of interest because the decision would merely create and implement a compensation policy that is already authorized by statute rather than creating a new type of benefit that is not otherwise already available to the Board
- Ties compensation to specific authorized activity

Con

- Public perception of serving for personal gain
- Tax implications if exceeds \$600 in a year
- Financial impact to the District
- Larger administrative burden than Option 3

**Option 3: Compensation policy with compensation framework set by board (\$TBD)**

Pro

- Helps offset barriers and the cost to participation
- Likely no potential or actual conflict of interest because the decision would merely create and implement a compensation policy that is already authorized by statute rather than creating a new type of benefit that is not otherwise already available to the Board. However, there could be an argument that a potential conflict of interest exists because this decision, while not changing the statutory amount Board Members are eligible to receive, in effect changes the future amounts they may actually receive when compared to what they receive now, which is nothing.
- Eliminates administrative recordkeeping burden as compared to option 2

Con

- Public perception of serving for personal gain
- Tax implications if exceeds \$600 in a year
- Each Board Member likely has a potential conflict of interest if the Board later wants to change the compensation policy because the change could result in Board Members' financial gain or detriment
- Financial impact to the District
- Less administrative burden than Option 2



## Upcoming Work Session and Board Meeting Agenda Items

March 19, 2021

|  |
|--|
| <p><b>To Be Scheduled</b></p> <ul style="list-style-type: none"> <li>• WS: United Way Pass Program (AP)</li> <li>• B.I. Contract (D of F)</li> <li>• Approval of Contract for ADA Eligibility Assessment (PF) (April or May)</li> <li>• ODOT Presentation on Intercity Connections (SD)</li> <li>• Board Retreat (AP) (Fall 2021)</li> </ul>   |
| <p><b>April 22, 2021</b><br/> <b>Packets due to GM office: April 8</b></p> <p><b>Work Session</b></p> <ul style="list-style-type: none"> <li>• Briefing on SAMTD - City of Salem MOU for Police Services (DT)</li> </ul> <p><b>Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Approval of Contract for purchase of Zero Emission Buses (TD)</li> <li>• Acceptance of Title VI Analysis - Emergency Services (DT)</li> <li>• May Service Change Briefing (DT)</li> </ul>            |
| <p><b>May 27, 2021</b><br/> <b>Packets due to GM office: May 13</b></p> <p><b>Work Session</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b>Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Consent: Adopt FY 2022 Board Meeting Schedule (AP)</li> <li>• Approval of the FY 22 General Manager Work Plan (AP)</li> <li>• Q3 Reports: Finance, Performance, Trip Choice</li> </ul>   |
| <p><b>June 24, 2021</b><br/> <b>Packets due to GM office: June 10</b></p> <p><b>Board Reception for Outgoing/Incoming Board Members</b></p> <p><b>Work Session -</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b>Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Budget Hearing (WF)</li> <li>• Deliberation of Budget Hearing</li> <li>• Res #2021-XX Adopt FY 2022 Approved Budget (WF)</li> <li>• Consent: Approve FY 2022 United Way Donation (AP)</li> </ul> |
| <p><b>July XX, 2021</b><br/> <b>Packets due to GM office: July X</b></p>   |

**Work Session**

- Budget Committee Vacancies (AP)

**Board Meeting**

- Accept Preliminary FY 2021 Financial Report (WF)
- Election of Officers and Oath of Office (July odd # years) (AP)

**August XX, 2021**

**Packets due to GM office: August XX**

**Executive Session**

- 

**Work Session**

- 

**Board Meeting**

- September Service Change Briefing (DT)
- Q4 Reports: Performance, Trip Choice
- Board's Committee Assignments (odd # years) (AP)
- 

**September XX, 2021**

**Packets due to GM office: September XX**

**Executive Session**

- General Manager Performance Appraisal (PD)

**Work Session**

- 

**Board Meeting**

- FY 2021 Performance Report (DT)

**October XX, 2021**

**Packets due to GM office: October X**

**Executive Session (5:30 PM)**

- 

**Work Session**

- 

**Board Meeting**

- Consent: Approval of FY 2023 Budget Calendar (XX)
- Information: FY 2021 Security Report and Emergency Preparedness (DT)
- Resolution No. 2022-XX Adoption of Board Priorities and Principles (AP)

**November XX, 2021 (3<sup>rd</sup> Thursday)**

**Packets due to GM office: November 5**

**Work Session -**

- 

**Board Meeting – 6:30 PM**

- Q1 Reports: Finance, Performance, Trip Choice

**TO:** SAMTD BOARD OF DIRECTORS  
**FROM:** ALLAN POLLOCK, GENERAL MANAGER  
**SUBJECT:** CALENDAR OF SCHEDULED MEETINGS

**\*\* Until the Covid-19 pandemic guidelines set by the State have been lifted, the District will hold its public meetings virtually using Google Meet or Zoom.\*\***

- Go to [Cherriots.org/meetings/](http://Cherriots.org/meetings/) for more information about a particular meeting.
- Send an email to [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org) with your comments on any Board or advisory committee business; or to be added to the email distribution list for meeting announcements.
- Go to [Cherriots.org/gettinginvolved](http://Cherriots.org/gettinginvolved) for more information about the advisory committees to the Board, or contact your Board representative. Thank you for your interest in Cherriots.

### APRIL 2021

|                 |     |         |  |
|-----------------|-----|---------|--|
| 15              | Thu | 8am-5pm | Board to file SEI Report through Oregon Government Ethics Commission   |
| 22              | Thu | 5:00 PM | SAMTD Board Work Session **  |
|                 |     | 6:30 PM | SAMTD Board of Directors Meeting **<br>(Comcast Cable Channel 21 or Cherriots Facebook Live and ZOOM)  |
| Mar-Apr 2, 2021 |     |         | <i>Salem to Albany Feasibility Study Open House Survey and Feedback</i> <ul style="list-style-type: none"> <li>• <i>re: Route Options On-Line at: <a href="https://www.cherriots.org/salemtoalbany/">https://www.cherriots.org/salemtoalbany/</a></i></li> </ul> |

### MAY 2021

|       |       |                |   |
|-------|-------|----------------|---|
| 6     | Thu   | 6:00 PM        | SAMTD Budget Committee Meeting 1  |
| 13    | Thu   | 6:00 PM        | SAMTD Budget Committee Meeting 2  |
| 18-21 | ..... | .....          | APTA Legislative Conference   |
| 19    | Wed   | 2:00 PM        | STFAC Technical Advisory Subcommittee Meeting **  |
|       |       | 3:00 PM        | Special Transportation Fund Advisory Committee (STFAC) Meeting **   |
| 20    | Thu   | 6:00 PM        | SAMTD Budget Committee Meeting 3  |
|       |       |                | • <i>(for up-to-date information on Budget Committee Meetings, go to <a href="http://www.cherriots.org/meetings">http://www.cherriots.org/meetings</a>)</i> |
| 25    | Tue   | 6:30-9pm       | Department of Land & Conservation Development (DLCD) Public Meeting re: transportation planning rule making for housing/transportation                      |
| 27    | Thu   | 5:00 PM        | SAMTD Board Work Session  |
|       |       | 6:30 PM        | SAMTD Board of Directors Meeting **<br>(Comcast Cable Channel 21 or Cherriots Facebook Live)  |
| 31    | Mon   | <b>HOLIDAY</b> | <b>Memorial Day</b>   Cherriots Administrative Offices <b>Closed</b><br>Customer Service <b>Open</b>   <b>Sunday level</b> bus service                      |

### JUNE 2021

|    |     |         |  |
|----|-----|---------|--|
| 15 | Tue | 5:30 PM | Citizens Advisory Committee **   |
| 24 | Thu | 5:00 PM | SAMTD Board Work Session   |
|    |     | 6:30 PM | SAMTD Board of Directors Meeting and Budget Hearing<br>(Comcast Cable Channel 21 or Cherriots Facebook Live) |

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## Wheatland Road Multimodal Corridor Study Virtual Open House #2

- <https://www.keizer.org/WheatlandRoadMultimodalCorridorVirtualOpenHouse>

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### JULY 2021

|    |     |                  |  |
|----|-----|------------------|--|
| 4  | Sun | <b>HOLIDAY</b>   | <b>Independence Day</b>  |
| 5  | Mon | Observed Holiday | <b>Cherriots Observed Holiday</b>   Cherriots Administrative Offices <b>Closed</b><br>  Customer Service <b>Closed</b>   <b>No</b> bus service<br>SAMTD Board Work Session |
| 22 | Thu | 6:30 PM          | SAMTD Board of Directors Meeting<br>(Comcast Cable Channel 21 or Cherriots Facebook Live)  |

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### AUGUST 2021

|    |     |         |   |
|----|-----|---------|---|
|    |     |         | SAMTD Board <i>Virtual</i> Executive Session: Labor Negotiations<br>SAMTD Board <i>Virtual</i> Work Session |
| 26 | Thu | 6:30 PM | SAMTD Board of Directors <i>Virtual</i> Meeting<br>(Comcast Cable Channel 21 or Cherriots Facebook Live)    |

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### SEPTEMBER 2021

|     |       |                |  |
|-----|-------|----------------|--|
| 1-3 | ..... | .....          | APTA TRANSform Conference & EXPO <ul style="list-style-type: none"><li>• Anaheim, California</li></ul>   |
| 7   | Tue   |                | CHERRIOTS SERVICE CHANGES (go to: <a href="https://www.cherriots.org/changes">Cherriots.org/changes</a> )  |
| 6   | Mon   | <b>HOLIDAY</b> | <b>Labor Day</b>   Cherriots Administrative Offices <b>Closed</b>   Customer Service <b>Closed</b><br>  <b>No</b> bus service  |
| 21  | Tue   | 5:30 PM        | Citizens Advisory Committee<br>SAMTD Board Executive Session <ul style="list-style-type: none"><li>• G.M. Performance Evaluation ORS 192.660(2)(i)</li></ul> SAMTD Board Work Session** <ul style="list-style-type: none"><li>• Session begins at 5:30 PM or immediately following the Executive Session</li></ul> |
| 23  | Thu   | 6:30 PM        | SAMTD Board of Directors Meeting ** <ul style="list-style-type: none"><li>• (Comcast Cable CC:Media Channel 21 or Cherriots Facebook Live)</li></ul>   |

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### OCTOBER 2021

SAMTD Board Work Session \*\*  
SAMTD Board of Directors Meeting \*\*  
(Comcast Cable Channel 21 or Cherriots Facebook Live)

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### NOVEMBER 2021

|    |     |                |  |
|----|-----|----------------|--|
| 11 | Thu | <b>HOLIDAY</b> | <b>Veterans Day</b>   Cherriots Administrative Offices <b>Closed</b>   Customer Service <b>Closed</b>   <b>No</b> bus service<br>SAMTD Board of Directors Meeting ** <ul style="list-style-type: none"><li>• (Comcast Cable Channel 21 or Cherriots Facebook Live)</li></ul> |
|    | Thu | <b>HOLIDAY</b> | <b>Thanksgiving Day</b>   Cherriots Administrative Offices <b>Closed</b>   Customer Service <b>Closed</b>   <b>No</b> bus service  |

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### DECEMBER 2021

|    |     |         |                                |
|----|-----|---------|--------------------------------|
| 14 | Tue | 5:30 PM | Citizens Advisory Committee ** |
|----|-----|---------|--------------------------------|

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