

Salem Area Mass Transit District
BOARD OF DIRECTORS**WORK SESSION**

Thursday, November 9, 2023

This meeting is open to the public, please see page 2 for available formats.

AGENDA

- I. CALL TO ORDER**
 - A. Safety Moment
 - B. Announcements

- II. PRESENTATION(S) | DISCUSSION(S)**
 - A. Regional Transit Discussion 3

- III. GENERAL MANAGER COMMENTS**
 - A. Upcoming Board Agenda Items 9
 - B. Board Calendar Review 10

- IV. ADJOURNMENT**

Available meeting formats:

- In Person: Senator Hearing Room at Courthouse Square, 555 Court Street NE, Salem, Oregon 97301
- Zoom Gov.: Meeting ID: 160 629 0899 | Passcode: 624273
Go to: <https://cherriots-org.zoomgov.com/j/1606290899?pwd=aElhUUE0VkZmSE85Sy9EMFBBY1RJQT09>
- One Tap Mobile: +16692545252,,1606290899#,,,,*624273# US
- Landline Phone: +1 669 254 5252 US

Virtual Meetings: The Board of Directors meeting is a public meeting; in a place that is ADA- accessible. Board meetings will also be available via *ZoomGov*. The meeting I.D. and passcode are below the agenda.

Closed Captioning (CC): *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.

Alternate Formats: This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

Electronic Copies of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.

Email Distribution List: To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.

Reuniones Virtuales: La reunión de la Junta Directiva es una reunión pública; en un lugar accesible según la ADA. Las reuniones de la junta también estarán disponibles a través de ZoomGov. La reunión I.D. y el código de acceso están debajo de la agenda.

Subtítulos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre traduce con precisión.

Formatos alternativos: esta es una reunión pública en un lugar accesible según la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de atención de la administración de Cherriots es de lunes a viernes de 8:00 a. m. a 5:00 p. m.

Las copias electrónicas del paquete de la agenda de la reunión de la Junta se distribuyen por correo electrónico 6-7 días antes de la reunión. El paquete de agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.

Lista de distribución de correo electrónico: Para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org

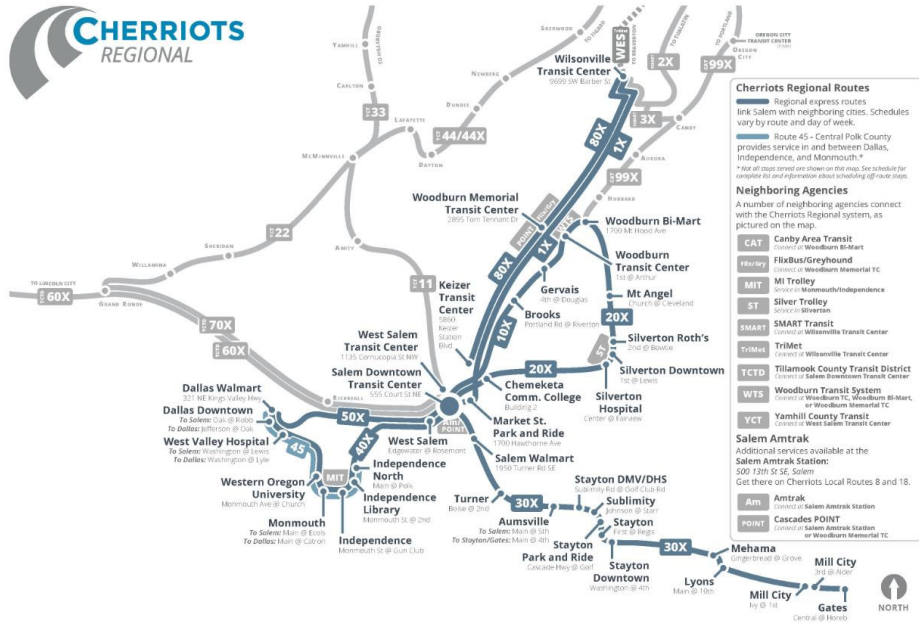
Board Work Session Cherriots Regional Service

November 9, 2023



Topics for Discussion

- Brief Regional Service History
- Route Summary
- Funding Sources



Regional Service History

- CARTS (2001 – 2016)
 - Originally operated by OHAS under ORS 190
 - SAMTD began operating CARTS in 2006
 - Service operated as a deviated fixed route with limited dial-a-ride in the rural communities
- Cherriots Regional May 5, 2017
 - Converted service to express routes; eliminated Routes 25 and 35 (North and South Marion Co. Demand Response (DR) routes)
 - Polk County Flex (DR)
- Cherriots Regional January 3, 2021
 - Launched Route 45 Central Polk County (deviated fixed route); replaced the Polk County Flex

10X - Woodburn / Salem Express

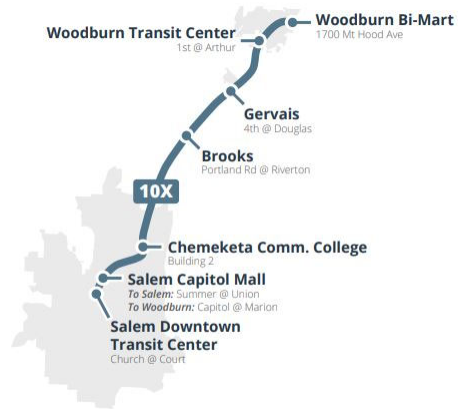
Connecting Services

- Woodburn Transit
- Canby Area Transit

Trips Per Day

- Weekday 8
- Saturday 3.5

FY23 Boarding's: 15,572



20X - N. Marion Co. / Salem Express

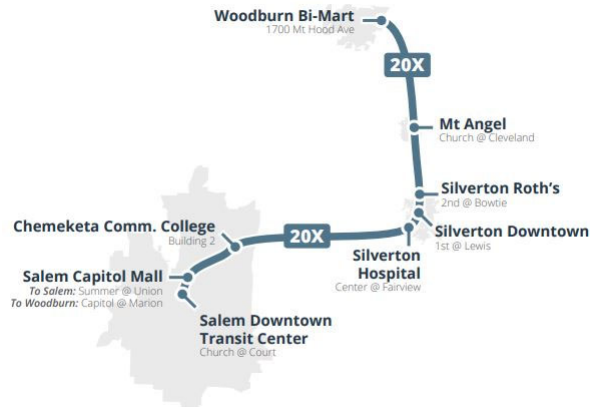
Connecting Services

- Woodburn Transit
- Canby Area Transit

Trips Per Day

- Weekday 5
- Saturday 3.5

FY23 Boarding's: 9,410





30X - Santiam / Salem Express

Connecting Services

- o None

Trips Per Day

- o Weekday Salem to Gates = 2
- o Weekday Salem to Stayton = 2
- o Saturday Salem to Gates = 2



FY23 Boarding's: 9,653



40X - Polk County / Salem Express

Connecting Services

- o MI Trolley

Trips Per Day

- o Weekday 10
- o Saturday 6



FY23 Boarding's: 41,455



50X - Dallas / Salem Express

Connecting Services

- None

Trips Per Day

- Weekday 4
- Saturday 0

FY23 Boarding's: 3,455



80X - Keizer / Wilsonville Express

Connecting Services

- SMART
- Woodburn Transit
- Flix/Greyhound
- TriMet WES

Trips Per Day

- Weekday 4
- Saturday 0

FY23 Boarding's: 1,099



45 - Central Polk County

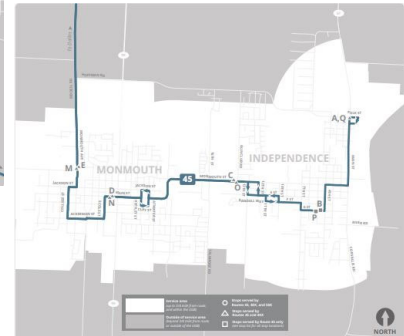
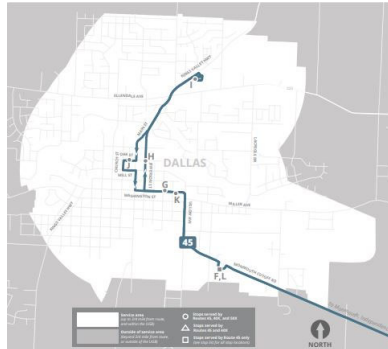
Connecting Services

- None

Trips Per Day

- Weekday 5.5
- Saturday 0

FY23 Boarding's: 4,264



Funding Sources

- Passenger Fares
- Federal 5311 Funds (Rural Transportation)
- Federal 5310 Funds through State
 - (Enhanced Mobility of Seniors & Individuals w/Disabilities)
- State STIF Formula Funds

Operating Expense for Regional Service

FY 21 Actual	FY 22 Actual	FY 23 Amended Budget	FY24 Budget
\$2,000,760	\$1,997,566	\$ 2,382,412	\$ 2,850,093



To: SAMTD Board of Directors
From: Allan Pollock, General Manager
Date: November 9, 2023
Subject: Upcoming Work Session and Board Meeting Agenda Items

Upcoming Work Session and Board Meeting Agenda Items

To Be Scheduled: <ul style="list-style-type: none"> • Award of Contract for AIP Group 6 (DT) • Award of Contract for DW Fencing (TD) • Award of Contract for Internet Services (BD) • Customer Satisfaction/Community Value Survey Presentation (PF) 	Work Session: <ul style="list-style-type: none"> • Tour of Transit Centers (AP)
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December 14, 2023	
<u>Board Meeting</u>	
Action Items: <ul style="list-style-type: none"> • CC: CAC Advisory Committee Appointments (TD) • CC STIF Advisory Committee Appointments (SUA) • CC: CAC and STIF Advisory Committee Chair/Vice-Chair Appointments (TD,SUA) • Award of Contract for Camera Replacement (TD) • Approve the Public Transportation Agency Safety Plan (PTASP) (DT) 	Information Items: <ul style="list-style-type: none"> • Service Change Briefing for January 2024 (SUA) • Q1 Reports: Strategic, Performance, Finance, (AP, SUA, DL) • GFOA Presentation (DL)

January 11, 2024	
<u>Work Session</u>	
<ul style="list-style-type: none"> • SSTC Update (DT) 	
January 25, 2024	
<u>Board Meeting</u>	
Action Items: <ul style="list-style-type: none"> • Adopt 2024 Federal and State Legislative Agendas (AP) 	Information Items: <ul style="list-style-type: none"> -

February 8, 2024	
<u>Work Session</u>	
-	
February 22, 2024	
<u>Board Meeting</u>	
Action Items:	Information Items: <ul style="list-style-type: none"> • Q2 Reports: Strategic, Performance, Finance (AP, DT, DL)

March 14, 2024	
<u>Work Session</u>	
-	
March 28, 2024	
<u>Board Meeting</u>	
Action Items:	Information Items: <ul style="list-style-type: none"> • Service Change Briefing for May 2024 (DT)


AP - Allan Pollock | DT - David Trimble | BD - Baofeng Dong | DL - Denise LaRue | PF - Patricia Feeny | SUA - Shofi Ull Azum | TD - Tom Dietz



To: SAMTD Board of Directors
From: Allan Pollock, General Manager
Date: November 9, 2023
Subject: Calendar of Scheduled Meetings

Board Calendar of Scheduled Meetings


November-23

5	Sun.		<i>Fall Back - Daylight Savings Time</i>
7	Tue.		General Election Day
9	Thu.	5:30 PM	SAMTD Board Work Session
11	Sat.	HOLIDAY	Veterans Day Sunday Level Bus Service Thanksgiving Day Cherriots Administrative Offices Closed
23	Thu.	HOLIDAY	Customer Service Closed No Bus Service

December-23

9	Sat.	7:00 PM	Keizer Holiday Lights Parade (Meet at DW Facility at 5:00 PM)
12	Tue.	5:30 PM	Community Advisory Committee
14	Thu.	5:30 PM	SAMTD Board of Directors Meeting
25	Mon.	HOLIDAY	Christmas Day Cherriots Administrative Offices Closed Customer Service Closed No Bus Service

January-24

			
1	Mon.	HOLIDAY	New Year's Day Cherriots Administrative Offices Closed Customer Service Closed No Bus Service
11	Thu.	5:30 PM	SAMTD Board Work Session
15	Mon.	HOLIDAY	Martin Luther King Jr. Day Cherriots Administrative Offices Closed Customer Service Open Saturday-level Bus Service Basic 2024 Local Budget Law Training Schedule • https://www.oregon.gov/dor/programs/property/pages/local-budget.aspx
25	Thu.	5:30 PM	SAMTD Board of Directors Meeting