

Salem Area Mass Transit District
BOARD OF DIRECTORS

*** EXECUTIVE SESSION ***

Monday, April 28, 2016

Courthouse Square – Salem Conference Room
555 Court Street N.E., Salem, Oregon 97301

MINUTES

- CALL TO ORDER** Vice-President Evans called the executive session to order at 5:32 p.m. and announced the statutory authority for going into executive session to discuss labor negotiations pursuant to ORS 192.660(2)(d). He announced that members of the audience including representatives of the news media could not be present for this discussion pursuant to ORS 192.660(4).
- PRESENT:** Vice-President Steve Evans; Directors Marcia Kelley, Colleen Busch, Jerry Thompson, John Hammill, and Kathy Lincoln **ABSENT:** President Robert Krebs
- Staff:** Allan Pollock, General Manager, Paula Dixon, Director of Administration; David Trimble, Chief Operating Officer; Ben Fetherston, SAMTD Legal Counsel and Adam Collier, SAMTD Labor Counsel (via conference phone)
- LABOR NEGOTIATIONS** Board members met in executive session to conduct deliberations with persons designated by the governing body to carry on labor negotiations on its behalf.
- Minutes of this executive session were kept by a tape recording in accordance with ORS 192.650(2).
- ADJOURNED** The Executive Session was adjourned at 6:00 p.m.

**Salem Area Mass Transit District
BOARD OF DIRECTORS**

April 28, 2016

Index of Board Actions

<u>Action</u>	<u>Page</u>
Moved to approve the Consent Calendar:	2-3
1. <u>Approval of Minutes</u>	
a. Regular Board meeting of February 25, 2016	
b. Regular Board meeting of March 24, 2016	
2. <u>Routine Business</u>	
a. Adopt Resolution No. 2016-03 to rescind Resolution No. 08-08 dated June 26, 2008; and Replace the former STF Advisory Committee Bylaws in Attachment B with the Revised Bylaws dated April 28, 2016.	
 Moved to adopt Resolution #2016-04 to approve, and authorize the General Manager to execute, the labor contract agreement between Salem Area Mass Transit District and the Amalgamated Transit Union, Local 757 for the period July 1, 2014 through June 30, 2018.	 3
 Moved to authorize the General Manager to complete negotiations and enter into a five (5) year contract with MTM Inc. to provide TripLink Call Center services, as described in RFP #2015-14 and their proposal, for a term beginning July 1, 2016, and ending on June 30, 2021, with two (2), one-year renewal options thereafter, at the discretion of SAMTD.	 4

Regular Board meetings are video recorded and are available for viewing on the CCTV website at www.cctvsalem.org .

Salem Area Mass Transit District
BOARD OF DIRECTORS

MINUTES

April 28, 2016

Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

PRESENT: Vice-President Steve Evans; Directors John Hammill, Colleen Busch, Marcia Kelley,
Board Jerry Thompson, and Kathy Lincoln **ABSENT:** President Robert Krebs

Staff Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Paula Dixon,
Director of Administration; Steve Dickey, Director of Transportation Development;
Patricia Feeny, Director of Communications; Linda Galeazzi, Executive Assistant; Ben
Fetherston, SAMTD Legal Counsel

Guests None

- A. CALL TO ORDER AND NOTE OF ATTENDANCE** **6:30 PM**
Vice-President Evans called the meeting to order. Attendance was noted and a quorum was present.
- B. PLEDGE OF ALLEGIANCE**
Director Kathy Lincoln led the Pledge of Allegiance.
- C. ANNOUNCEMENTS AND CHANGES TO THE AGENDA - None**
- D. PRESENTATION - None**
- E. PUBLIC COMMENTS**
- David Beem – Address on File**
David said he is an advocate for people with disabilities and volunteers on the Marion County state fair board. He wants everyone to have a good time at the state fair. He wants Marion County and the District to work together to bring back weekend service.
- Mark Knecht – Address on File**
Mark said he is an advocate for veterans and was still very disappointed about the way the opponents of the District's ballot measure for a payroll tax strategized to defeat the measure in the November election. He said we could get more accomplished if we work together. He asked what the District's next steps were now. Mr. Pollock responded that the District was working with the legislature and the Oregon Transit Association on a state level transportation package for 2017.
- F. CONSENT CALENDAR** **6:36 PM**
Motion: **Moved to approve the Consent Calendar:**
- 3. Approval of Minutes**
 - a. Regular Board meeting of February 25, 2016**
 - b. Regular Board meeting of March 24, 2016**
 - 4. Routine Business**
 - a. Adopt Resolution No. 2016-03 to rescind Resolution No. 08-08**

dated June 26, 2008; and Replace the former STF Advisory Committee Bylaws in Attachment B with the Revised Bylaws dated April 28, 2016.

Motion by: Director John Hammill

Seconded: Director Jerry Thompson

Discussion: No items were deferred from the Consent Calendar.

Vote: Motion passed unanimously (6) / Absent: Krebs

Director Colleen Busch thanked all of the people who worked on the revised STF Advisory Committee Bylaws.

G. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

H. ACTION ITEMS

H.1 Resolution No. 2016-04 Approval of Labor Contract between Salem Area Mass Transit District and Amalgamated Transit Union Local 757 6:38 PM

Staff report: The Board met in Executive Session prior to the Board meeting with the District's labor counsel, Adam Collier, Paula Dixon, Director of Administration, David Trimble, Chief Operating Officer, and Allan Pollock, General Manager to discuss the parameters of the contract.

The current labor contract expired June 30, 2014. Since October of 2013, the District negotiation team and representatives from Amalgamated Transit Union (ATU), Local 757 have been engaged in negotiations for a new labor contract. On April 5, 2016, the parties tentatively agreed to a new contract with a four (4) year term from July 1, 2014 through June 30, 2018. Members of ATU Local 757 voted to approve the tentative agreement on April 11, 2016. The primary economic issues included salary and medical insurance (described in the supplemental agenda packet).

Comments: Director Hammill urged the Board to approve the labor contract. Director Kelley stated there was lots of give and take and it looks like a reasonable contract for the people who provide the service and maintain the buses. It is a fair action on our part.

Motion: Moved to adopt Resolution #2016-04 to approve, and authorize the General Manager to execute, the labor contract agreement between Salem Area Mass Transit District and the Amalgamated Transit Union, Local 757 for the period July 1, 2014 through June 30, 2018.

Motion by: Director Marcia Kelley

Seconded: Director Kathy Lincoln

Vote: Motion passed unanimously (6) / Absent: Krebs

H.2 RFP #2015-14 TripLink Call Center Services 6:40 PM

Staff report: David Trimble, Chief Operating Officer provided the background and findings from the supplemental agenda packet regarding the District's call center which provides customer service and reservations assistance to customers for various services that include CherryLift ADA Paratransit Service, Dial-A-Ride RED Line Service, Chemeketa Area Regional Transportation (CARTS) service, and the Non-Emergent Medical Transportation Service which the District contracts with both the Oregon Health Authority's Division of Medical Programs (DMAP) and the

local Coordinated Care Organization (CCO) of Willamette Valley Community Health (WVCH). These programs annually provide approximately 490,000 rides, and handle approximately 250,000 calls.

The call center service is provided under a contract, awarded in 2010 to MV Transportation. The contract with MV Transportation is set to expire on June 30, 2016. The District began the procurement process on December 4, 2015 issuing RFP #2015-04 and after the evaluation and selection process, Medical Transportation Management, Inc. (MTM) was determined to be the most responsive to the procurement criteria. Staff recommends the Board authorize the General Manager to enter into a five (5) year base, two (2) one-year options contract with Medical Transportation Management, Inc. to provide TripLink call center services.

Motion: Moved to authorize the General Manager to complete negotiations and enter into a five (5) year contract with MTM Inc. to provide TripLink Call Center services, as described in RFP #2015-14 and their proposal, for a term beginning July 1, 2016, and ending on June 30, 2021, with two (2), one-year renewal options thereafter, at the discretion of SAMTD.

Discussion: Director Hammill asked if MTM will use the same phone and reservation system. The response was yes.

Director Thompson asked what will happen to the current employees. Mr. Trimble responded that there is value in retaining employees in the call center who know how to use the system and work with the clients. Those employees will have an opportunity to apply; however, MTM is a new company so there will be that transition to work with from one agency to another.

Motion by: Director John Hammill

Seconded: Director Kathy Lincoln

Vote: Motion passed unanimously (6) / Absent: Krebs

I. INFORMATION ITEMS - None

J. REPORTS

J.1 Board Committee Reports

6:48 PM

Board members are appointed to local, regional and/or national committees; and may present testimony at public hearings on specific issues on behalf of the District as the need arises.

Board members inform the Board of the issues discussed in the committees listed on page 37 of the agenda as they relate to transit and the District. Minutes for the external meetings can be found on the agencies websites.

Director Busch read from a written report about the SKATS meeting she attended.

Corrections to the Minutes for the February 6, 2016 Board Planning Retreat were noted under agenda item #7 where it should state the cost of the bridge is \$500 million, not \$8 billion; and in the shaded section it should state that "Mr. Pollock proposes that a Board subcommittee be established to focus on a District plan and response to the Salem River Crossing EIS."

Minutes for the Board's February 8, 2016 Work Session, the corrected Minutes for the

February 6, 2016 Board Planning Retreat and the April 5, 2016 STF Advisory Committee on pages 39-51 were received and filed.

K. BOARD AND MANAGEMENT ISSUES

K.1 General Manager

7:00 PM

Mr. Pollock passed out a press release dated April 27, 2016 from the Oregon Legislative Assembly to announce that House Speaker Tina Kotek and Senate President Peter Courtney appointed a 14-member committee to develop a transportation package for consideration during the 2017 session. It is a top priority for the presiding officers and legislators around the state. Mr. Pollock said the District staff recognized the administrative support staff on April 27th and today, it was *Take Your Child to Work Day*. Looking ahead in May, there will be a budget committee orientation and two meetings on May 5, 12 and 19. Mr. Pollock will also attend a Community Transit Association of America Conference in Portland and American Public Transportation Association meetings.

K.2 Board President

7:01 PM

President Krebs did not attend this board meeting so was unable to give his reports on his transit-related Board and community service activities since the last board of directors meeting.

K.3 Board of Directors

7:04 PM

Board members give an account, both verbally and in writing, of their transit-related Board and community service activities that may be of interest to the other Board members and to the public.

Director Lincoln is planning to attend several neighborhood association meetings and would appreciate the use of some talking points. She will meet with Mr. Pollock.

Director Busch recognized recent volunteer activity carried out by Salem-Keizer Transit employees through their street clean-up activities along Cherry Street between Salem Parkway and Pine Street, and through an annual employee Cherriots Connect event working with the Community Action Agency at the Homeless Connect Event held at the Salem Baptist Church in the downtown area.

Director Kelley shared an article she received from a constituent about old buses in San Francisco that were converted into showers for the homeless. She felt it was a good way to provide dignity to people who are down on their luck; where they can clean themselves and their clothes.

L. Meeting Adjourned

7:18 PM

Respectfully submitted,



Robert Krebs, President