Salem Area Mass Transit District
BOARD OF DIRECTORS *VIRTUAL* MEETING
Thursday, January 28, 2021 at 6:30 PM

PURSUANT TO GOVERNOR BROWN'S EXECUTIVE ORDER TO KEEP THE COMMUNITY SAFE DURING THE CONTINUING COVID-19 PANDEMIC EVENT, PUBLIC ACCESS TO THIS MEETING HAS BEEN PROVIDED BY:

GOOGLE MEET ID: **: meet.google.com/nfo-rihw-vut**

Comcast Cable Channel 21
Cherriots Facebook Live at https://www.facebook.com/cherriots/
YouTube through CC:Media at https://www.capitalcommunitymedia.org/all

AGENDA

A. **CALL TO ORDER** (President Ian Davidson)
   1. Note of Attendance for a Quorum
   2. Pledge of Allegiance
   3. "Safety Moment"

B. **ANNOUNCEMENTS & CHANGES TO AGENDA**
   Conflict of Interest: If any agenda item involves a potential conflict of interest, Board members should so declare this before adoption of the Consent Calendar.

C. **PRESENTATION**

D. **PUBLIC COMMENT**
   To offer testimony on any Board business, email comments to: *board@cherriots.org* by 5:00 p.m., the day of the Board meeting; or mail them to Attn: Board of Directors, Cherriots Administration Office, 555 Court Street NE, Salem, OR 97301. Testimony received will be acknowledged at the Board meeting and included in the minutes for public record.

E. **CONSENT CALENDAR**
   Items on the Consent Calendar are considered routine business and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.
   1. **Approval of Minutes**
   2. **Routine Business**

F.   ITEMS DEFERRED FROM THE CONSENT CALENDAR

G.   ACTION ITEMS

H.   INFORMATIONAL REPORTS

I.   GENERAL MANAGER'S REPORT

    Board members report on their Board assignments as representatives of the District.

K.   ADJOURN BOARD MEETING

<u>**Next Regular Board Meeting and Work Session Date**</u>:   **Thursday, February 25, 2021**

During the restrictions of the COVID-19 pandemic, this meeting is made live to the public via ***Google Meet*** on the internet.
Community members wishing to participate in the Board of Directors regular business meeting by offering testimony on topics appearing on any Board agenda are encouraged to do so in writing by email to **board@cherriots.org**; or mail your comments to the attention of:

    SAMTD Board of Directors
    555 Court St NE, Suite 5230
    Salem, OR 97301

Comments for the Board's regular business meeting must be received by 5:00 p.m. on the day of the meeting.

If you require any service such as Spanish translation or other interpretive services that furthers your inclusivity to participate, please contact the City Recorder at (503) 361-7535 at least 48 business hours prior to the meeting. Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Board's agenda packet, go to ***www.cherriots.org/board***.

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Durante las restricciones de la pandemia de COVID-19, esta reunión se transmite en vivo al público a través de ***Google Meet*** en Internet.

Se alienta a los miembros de la comunidad que deseen participar en la reunión de negocios regular de la Junta Directiva ofreciendo testimonio sobre temas que aparecen en la agenda de la Junta a que lo hagan por escrito por correo electrónico a **board@cherriots.org** o envíe sus comentarios a la atención de:

    Junta Directiva de SAMTD
    555 Court St NE, Suite 5230
    Salem, OR 97301

Los comentarios para la reunión de negocios regular de la Junta deben recibirse antes de las 5:00 p.m. el día de la reunión.

Si necesita algún servicio como traducción al español u otros servicios de interpretación que promuevan su inclusión para participar, comuníquese con City Recorder al (503) 361-7535 al menos 48 horas hábiles antes de la reunión. El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a.m. A 5:00 p.m.

Para obtener una copia electrónica del paquete de la agenda de la Junta, visite ***www.cherriots.org/board.***

Salem Area Mass Transit District
BOARD OF DIRECTORS *VIRTUAL* MEETING

December 17, 2020

Index of Board Actions

General Fund	FY21 Amended Budget	Change	Amended Appropriation
Resources:	$39,441,998	$30,600	**$39,472,598**
Total Resources	**$39,441,998**	**$30,600**	**$39,472,598**
Requirements:			
All Division Expenses	$34,598,930	$0	$34,598,930
Total Requirements	**$34,598,930**	**$0**	**$34,598,930**
Transfer Out to Capital Fund	$2,318,538	$0	$2,318,538
Transfer Out to Transportation Programs Fund	$1,555,000	$30,600	$1,585,600
Total Transfers Out	**$3,873,538**	**$30,600**	**$3,904,138**

Transportation Programs Fund	FY21 Amended Budget	Change	Amended Appropriation
Resources:			
Federal Assistance	$6,897,384	$122,400	$7,019,784
Pass Through Funds From State	$803,464	$45,000	$848,464
Transfer In from General Fund	$1,555,000	$30,600	$1,585,600
All other Fund resources	$1,846,604	$0	$1,846,604
Total Resources	**$11,102,452**	**$198,000**	**$11,300,452**
Requirements:			
Operations	$9,090,227	$153,000	$9,243,227
GM/BOD/SIPM	$840,185	$45,000	$885,185
Communication	$494,261	$0	$494,261
Total Requirements	**$10,424,673**	**$198,000**	**$10,622,673**

Pursuant to Governor Brown's Executive Orders issued in response to the COVID-19 pandemic, this meeting was held virtually in the following ways:

- Google Meet ID: meet.google.com/ agf-zwxv-riy
- Cherriots Facebook Live: https://www.facebook.com/cherriots
- YouTube via https://www.capitalcommunitymedia.org/all
- Comcast Channel 21

Salem Area Mass Transit District
BOARD OF DIRECTORS *VIRTUAL* MEETING
December 17, 2020

MINUTES

PRESENT:

Board of Directors: President Ian Davidson; Directors: Charles Richards, Chi Nguyen, Colleen Busch, Maria Hinojos Pressey, Robert Krebs, and Sadie Carney

Staff: Allan Pollock, General Manager; David Trimble, Deputy General Manager/COO; Al McCoy, Chief Financial Officer; Patricia Feeny, Director of Communication; Paula Dixon, Director of Human Resources & Labor Relations; Steve Dickey, Director of Technology & Program Management; Chris French, Service Planning Manager; Dan Knauss, Contract|Procurement Manager; Don Clifford, Transportation Manager; Linda Galeazzi, Executive Assistant; and Kathryn Pawlick, SAMTD Legal Counsel

Guest: Ashley Carson Cottingham, candidate for Budget Committee citizen member

A. CALL TO ORDER   6:31 PM

President Ian Davidson called the meeting to order. Attendance was noted and a quorum was present.

For the *Safety Moment*, Mr. Pollock shared the most recent update from the Governor's Office about extending the COVID-19 State of Emergency Order for another 60 days to take effect December 18, 2020 until March 3, 2021. He reiterated the importance of continuing to practice safety measures to help prevent the spread of the COVID-19 virus.

B. ANNOUNCEMENTS AND CHANGES TO THE AGENDA

President Davidson announced two changes to the agenda. The Citizens Advisory Committee appointments for members; and chair and vice-chair were added under Agenda Items No. E.2.b-c with the other advisory committee appointments. Action Item No. G.2 was pulled from the agenda.

C. PRESENTATION - None

D. PUBLIC COMMENT - None

E. CONSENT CALENDAR

Shall the Board approve the Consent Calendar?

Presenter: President Davidson
Staff Report: Pages 3-36 of the agenda and the supplemental packet

1. Approval of Minutes
   a. November 19, 2020 Board of Directors Meeting
2. Routine Business
   a. Approval of Contract Award for Operator Uniforms
   b. Approval of Advisory Committee Appointments, Reappointments, and Revised Terms of Service to Calendar Year for STIFAC Members
   c. Approval of Advisory Committee Chair and Vice-Chair Appointments
   d. Approval of Budget Committee Appointments

Motion:	**Moved to approve the Consent Calendar**
Motion By:	**Director Robert Krebs**
Second:	**Director Charles Richards**
Vote:	**Motion passed unanimously (7)**

F. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

G. ACTION ITEMS

1. Approval of Contract Award for South Salem Transit Center Consultant Services
   Presenter: Steve Dickey, Director of Program Management and Technology
   Staff Report: Pages 37-38, and 49-130 in the agenda

   The Board received a briefing on the development of a South Salem Transit Center (SSTC) that has been in the planning for several years. The last activity on this project was in 2018 when negotiations with Walmart Corporation for the purchase of property were met with resistance. The Board took action to no longer pursue that location based on the high likelihood of a very costly and drawn out legal battle through the eminent domain process. The District was tasked to reevaluate how services will be delivered to south Salem, and other areas on the edges of the district's service area by reshaping the design and potential location of a transit center in south Salem. On September 4, 2020, the District issued a Request for Proposals (RFP) for services to conduct a site selection study for the SSTC with a closing date of October 9, 2020. Two proposals were received for the project from WSP Global (WSP), and from Parametrix Engineering, Planning, and Environmental Services (Parametrix); and both were considered responsive.   On November 16, 2020, the Source Evaluation Committee (SEC) conducted the first round of scoring the proposals. Online interviews were conducted on November 16, 2020 with both project teams; and on November 23, 2020, the SEC recommended the contract be awarded to Parametrix. While both firms presented highly qualified teams, Parametrix scored higher based on scoring criteria identified in the RFP document. The project is expect to take 78 weeks to complete.

   There was time for questions and answers.

Director Carney asked what will happen after 78 weeks. When will the project begin? Something of this scale and importance involves many pieces of local government.

Director Busch was on the Board when the Board made the previous decisions about the South Salem Transit Center location. She asked if the Albany/Salem feasibility study has any ties to the transit center location, and about the kinds of market analysis or surveys that will be conducted.

Mr. Dickey responded that the project will begin one to two weeks after the holidays. The contract is ready to go. The Board can expect the end result to be two to three preferred sites. The next major hurdle will be the NEPA process and the preparation of conceptual designs and artist renderings. There will be extensive outreach with targeted efforts and different approaches to get public opinion, focus groups and on-board surveys. A stakeholders committee will meet monthly. The City of Salem has been invited to sit on this committee.

President Davidson asked whether there were any shovel-ready projects they could be working on. Mr. Pollock will follow up.

Motion:	**Moved to authorize the General Manager to enter into a contract with Parametrix Engineering, Planning, and Environmental Services for the development and completion of a site selection study for the South Salem Transit Center; and approve a project budget of $375,000 which includes a contingency of approximately 15%.**
Motion By:	**Director Robert Krebs**
Second:	**Director Sadie Carney**
Vote:	**Motion passed unanimously (7)**

2. Approval of Contract Award for Project Management of MUNIS Implementation **PULLED**

3. Resolution No. 2020-11 Amendment to Adopted FY2021 Budget
   Presenter: Al McCoy, Chief Financial Officer
   Staff Report: Pages 41-45 in the agenda

Board members were advised that two new federal funding sources and a new state funding source were awarded to the District after the original FY2021 Budget was adopted by Resolution No. 2020-02 in June 2020; and amended by Resolution No. 2020-09 on September 24, 2020 in accordance with ORS 294.471(1)(c). Resolution No. 2020-11 recognizes a new federal funding source of $80,000, with a local match of $20,000 for *Preventative Maintenance of Cherriots Regional Bus Stops* to be appropriated in FY 2021 for regular maintenance, cleaning, and repair of bus stops; and federal funds of $42,400, with

a local match of $10,600 for *Mobility Management Regional Service Outreach* to increase awareness of Cherriots Regional services through a public outreach campaign; and a new state funding source of $45,000 with no match to be appropriated in Fiscal Year 2021 for pass through to the City of Woodburn to fund Woodburn's Volunteer Medical Transportation Program to provide fare-free rides to eligible veterans for their medical appointments.

Motion:	**Moved to adopt Resolution No. 2020-11 that amends Resolution No. 2020-02 and 2020-09, to authorize a budget amendment increasing appropriations in the General Fund and Transportation Programs Fund by fund and division as detailed in the staff report.**
Motion By:	**Director Colleen Busch**
Second:	**Director Charles Richards**
Vote:	**Motion passed unanimously (7)**

H. INFORMATION ITEMS

1. **January 2021 Service Change Briefing**

Staff Report:	Pages 46-47 in the agenda
Presenter:	Chris French, Service Planning Manager

   Board members received a briefing on changes to Cherriots fixed route services to begin January 3, 2021. The new Route 45/Central Polk County used for regional weekday service will be a deviated fixed-route service to serve the communities of Dallas, Monmouth and Independence. It will replace the Polk County Flex Service. The change is a result of an extensive public outreach effort in 2019 that showed the community preferred the deviated fixed-route option over the flex route. Route 45 will provide five round trips throughout the day and will run in each direction every two hours. Deviations will be allowed on this route. People must call the Cherriots Call Center 24 hours in advance to make their request for a deviation. All other regional weekday service will continue to operate at pre-pandemic levels. No changes were made to local weekday and Saturday service.

I. GENERAL MANAGERS REPORT

Mr. Pollock announced the nomination of former South Bend, Indiana Mayor Pete Buttigieg by President-elect Biden as the Transportation Secretary. In February 2020, the American Public Transportation Association (APTA) co-sponsored an infrastructure summit where both the President-elect and Mayor Buttigieg spoke about the need for infrastructure and transit. The next important appointments are the modal administrators. The federal government is also working on the passage of another COVID Relief Bill. Mr. Pollock is working with the District's federal advocate from CFM Advocates and APTA to

get more information. CFM and APTA are working with groups to get the breakdown sorted out. He will provide a report when he has more information about how it will be apportioned.

J.   BOARD OF DIRECTORS REPORTS

Staff Report: Page 48 in the agenda

President Davidson announced changes to the Board's committee assignments. Director Hinojos-Pressey will serve as the board liaison to the Citizens Advisory Committee. Director Busch will serve as the alternate on the Special Transportation Fund Advisory Committee and the Statewide Transportation Improvement Fund Advisory Committee.

Director Carney recognized the newly appointed citizen members of the Budget Committee - Kathy Lincoln, Sheronne Blasi and Ashley Carson Cottingham - and thanked them for their willingness to serve.

Director Richards reported on meetings he attended for Northwest Senior Services. He received several calls about the cancellation of the Keizer's Festival of Lights parade.

Director Busch provided a summary of the Citizens Advisory Committee meeting and her other board activities that she included in her written report for the month.

Directors Nguyen and Hinojos-Pressey reported on the Diversity, Equity and Inclusion Committee where they finalized a scope of work and the scoring criteria for consultant services. The committee is ahead of schedule and they hope to get the RFP out soon.

Director Krebs reported on the Salem Keizer Area Transportation Study (SKATS) meeting, an on the discussion that took place at the Morningside Neighborhood Association meeting about the huge developments being constructed in their area. He talked about road improvements necessary for safety on Reed Road and for transit service to meet the needs in that area.

President Davidson spoke about the Mid-Willamette Council of Governments' meeting where they considered their legislative agenda. He recommended specific language be included around public transit and its expansion. President Davidson provided an update on the Oregon Transportation Commission (OTC) meeting where difference

scenarios and plans were considered that the Board had discussed at their November meeting. The Board's letter was submitted, and the OTC did make changes to non-highway funding; but President Davidson felt it was inadequate. He attended the City of Salem's Climate Action Plan Task Force's four-hour workshop / visioning process where he advocated for a multi-modal approach. MWACT did not meet.

President Davidson requested a staff report be provided to the Board on the status of the Del Webb operations facility project.

K.   ADJOURN BOARD MEETING   **7:45 pm**

Respectfully Submitted,

_____

Ian Davidson, President

CHERRIOTS

To: Board of Directors

From: Linda Galeazzi, Executive Assistant/Clerk of the Board
David Trimble, Deputy General Manager/COO

Thru: Allan Pollock, General Manager

Date: January 28, 2021

Subject: Appointment of Member to the Citizens Advisory Committee

ISSUE

Shall the Board appoint Michele Roland-Schwartz to Position 7 on the Citizens Advisory Committee for a term ending December 31, 2022?

BACKGROUND AND FINDINGS

In accordance with the Citizens Advisory Committee (CAC) Bylaws in Article 2 under *Section 1. Appointment and Membership*, members of the Committee are appointed by the Board, and serve at the pleasure of the Board. Based on the discretion of the Board, the Committee shall have no more than eleven (11) voting members. Each member must meet any one or more of the qualifications identified in Article II, Section 2 at the time of their appointment and for the duration of their term. The Board will attempt to appoint members to the Committee who represent diverse interests, perspectives, geography, and the population demographics of the area.

To be qualified to serve as a member of the Committee according to *Section 2. Qualification*, the person must live and/or work in the SAMTD service area, representative of a cross-section of the Salem/Keizer community, and as much as possible be a person who meets one of the following qualifications:

- Paratransit User
- Recreational/Bike/Pedestrian Advocate
- Social Services Agency Representative
- Medical Community/Care Provider
- Chambers of Commerce/Business Economic Development Organization
- Major Employer (over 100 Employees)
- School District Representative/Educational Community

- Ethnic Community Member
- At-large Member
- Youth Leader (High School Student, one year term with "school year term" option)

A term is two-years commencing on January 1 and ending December 31.

Michele Roland-Schwartz, executive director of the Oregon Sexual Assault Task Force, expressed an interest in the CAC and was recommended as a member of the CAC by Director Sadie Carney. Ms. Roland-Schwartz' application was received and is on file.

FINANCIAL IMPACT
None

RECOMMENDATION
Director Sadie Carney recommends that the Board appoint Michele Roland-Schwartz to Position 7 of the Citizens Advisory Committee for a term ending December 31, 2022.

PROPOSED MOTION

I move that the Board appoint Michele Roland-Schwartz to Position 7 of the Citizens Advisory Committee for a term ending December 31, 2022.

CITIZENS ADVISORY COMMITTEE 2021 APPLICATION

Name:

Home Address:

City: **Zip Code:**

Daytime Phone: **Cellphone:**

Personal Email:

Do you live, work, volunteer, or attend school in the Cherriots service area? ☐ YES   ☐ NO

Occupation (former, if retired):

Employer (if applicable):

Work Phone:

Work/Student Email:

School (if student):

Area of Study:

In what languages are you fluent?

Indicate the areas of interest or group perspectives you bring to the CAC (check all that apply):

Seniors/Elders	**Service user of the following:**
Persons with Disabilities	Cherriots Trip Choice
Medical Community	Cherriots Local
Social Security Agency	Cherriots Regional
Various Associations	Cherriots LIFT
Students	Cherriots Shop and Ride
Rural Community	Park and Ride Locations
Minority Populations	Travel Training
Business and Economic Development	
Unincorporated Areas	
Sustainability / Environment	
Bicycle Organizations	

Can you regularly attend quarterly CAC meetings at 5:30 p.m. on the third Tuesday of the months of March, June, September, and December ☐ YES ☐ NO

Please answer the following questions in the space provided:

1. **Describe the top three public transportation issues of concern and importance to you and the role of the CAC in addressing those issues.**

2. **List the interest groups with whom you are affiliated and explain how your membership on the CAC would improve communication and add value to these groups.**

3. **Please explain how your background or experience qualifies you for membership on the CAC.** You may attach a brief bio or resume. Links to personal web pages or blogs you want considered are also welcomed.

_____   _____
Applicant's Signature   Date

Please mail or drop this application off to:	Email the completed application in PDF format to:
Cherriots CAC 555 Court Street NE, Suite 5230 Salem, Oregon 97301	• CAC@cherriots.org Questions? Call (503)588-2424 ext 7531

Salem Area Mass Transit District
CITIZENS ADVISORY COMMITTEE

January 2021

Position	Member Position	Member Name	Term*
1	Committee Member	Rick Hartwig*	1/01/21 – 12/31/22
2	Committee Member	Davis Dyer	1/01/20 – 12/31/21
3	Committee Member	Laurie Dougherty*	1/01/21 – 12/31/22
4	Committee Vice-Chair	John Hammill	1/01/20 – 12/31/21
5	Committee Member	Mary Sarabia*	1/01/21 – 12/31/22
6	Committee Member	Youth Member - Open	1/01/21 – 12/31/21
7	Committee Member	*Michele Roland-Schwartz*	1/01/21 – 12/31/22
8	At-Large Member	Mark Knecht*	1/01/21 – 12/31/22
9	At-Large Member Chair	Patrick Schwab	1/01/21 – 12/31/21
10	At-Large Member	Erin Ross	1/01/20 – 12/31/21
11	At-Large Member	Open	1/01/21 – 12/31/22

*2nd Term

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To:	Board of Directors
From:	Board Legislative Committee
Date:	January 28, 2021
Subject:	2021 Proposed Federal and State Legislative Agenda

ISSUE
Shall the Board adopt the proposed 2021 federal and state legislative agenda?

BACKGROUND AND FINDINGS
The Board annually adopts a legislative agenda to set direction for legislative activities. The agenda is used as a guide when responding to legislative matters and as a communication tool with legislators and other interested parties.

On January 14, 2021, the Board's Legislative Committee met to develop the proposed legislative agenda for the District in conjunction with staff and representatives of CFM Advocates, the District's legislative consultant. The proposed 2021 federal and state legislative agendas are included as Attachments A and B respectively. The Districts proposed agenda identifies legislative priorities and projects for annual appropriations and grant opportunities.

FINANCIAL IMPACT
None

RECOMMENDATION
The Legislative Committee recommends that the Board adopt the 2021 federal and state legislative agendas as shown in Attachment A and B respectively.

PROPOSED MOTION
I move that the Board adopt the 2021 Federal and State Legislative Agendas as shown in Attachment A and B respectively.

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CHERRIOTS

2021 FEDERAL LEGISLATIVE AGENDA

FUNDING REQUESTS

Because of the substantial reduction in federal funding for bus capital programs, Salem Area Mass Transit District (SAMTD) is facing an ongoing significant bus replacement and facility improvement and expansion challenges. Moreover, the COVID-19 pandemic has placed significant financial strain on the system as additional resources have been needed to safely transport essential workers despite drastic revenue reductions. As such, the following federal priorities are essential for meeting our commitment to provide a system that is responsive, improves and promotes environmental sustainability, and supports mobility for all populations in our community.

PROJECT DESCRIPTION	REQUEST

"Kuebler Link" Job Center Mobility Project   **$510,000**
SAMTD is seeking funds to establish an express transit link to improve access. This link will have great benefit for minority and low-income populations throughout the areas of south Salem and east Salem. Currently, SAMTD lacks the resources to provide service directly between the two areas, leaving residents without a timely public transportation option to access burgeoning job centers in Salem's eastern area. SAMTD is seeking federal funding for six (6) transit-style vans/20 foot buses that would "right fit" this route with agile vehicles needed to provide efficient and reliable service.

In addition to local employment centers, implementation of the Kuebler Link would connect south Salem residents to the new Electric Bus Corridor on Lancaster Drive, which provides frequent service (every 15 minutes 7:00 a.m. to 7:00 p.m.) to Willamette Town Center, McKay High School, Chemeketa Community College, Keizer Transit Center, and other shopping, medical, education, and employment destinations. It would also connect south Salem to the new Amazon Packaging and Shipping Warehouse, other employers in the growing Mill Creek Business Park, and the Marion County Court Annex. This new service link will be particularly beneficial in increasing mobility for minority and low-income populations throughout the areas of south Salem and east Salem connecting them with job opportunities. The new route would eliminate two transfers that are currently required to access the south Lancaster Drive area from south Salem and make transit a feasible option for many people by alleviating the time consuming and cumbersome nature of the trip that exists today.
- *Account: FTA Low/No Emissions and Bus and Bus Facility Competitive Grant Programs*

Five Zero Emission Buses   **$4,567,000**
SAMTD is requesting funds to purchase five (5) zero emission battery-electric buses, and associated equipment, at a cost of $913,300 each to replace diesel buses which have exceeded useful life. Bus replacement will significantly enhance the safety of the transit system, improve connectivity, lower operational costs, reduce maintenance needs, and air pollution emissions. Current vehicles are in deteriorating condition and despite proper maintenance, are prone to regular breakdown and pose a risk to the safety of riders and operators. These new buses represents the second order of battery-electric vehicles to the SAMTD fleet, marking a significant

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step in further reducing our carbon footprint, improving air quality and helping achieve energy independence.

- *Account: FTA Low/No Emissions and Bus and Bus Facility Competitive Grant Programs*

Ten ADA Paratransit Bus Replacements   **$850,000**

SAMTD is requesting funds to replace 10 vehicles for Americans with Disabilities, federally mandated, complementary paratransit service. Paratransit service provides transportation access for seniors and people with disabilities who are unable to independently utilize fixed-route bus service. The vehicles scheduled to be replaced are between 9 and 10 years of age, which far exceeds the five-year FTA useful life benchmark for paratransit vehicles. SAMTD's current fleet for delivery of paratransit service consists of 43 cut-away ADA lift-equipped vehicles. Regular replacement of these vehicles is necessary to ensure safe, efficient delivery of these services.

- *Account: FTA Bus and Bus Facility Grant Program*

Operations and Maintenance Center   **$20,000,000**

SAMTD is requesting funds to purchase property, design and engineer, and construct an Operations and Maintenance Facility. The current operations and maintenance facility was purchased in the 1986 was formerly used as a truck repair facility. The District's paratransit fleet and rural transit fleet are housed and operated from a leased site. Those vehicles are shuttles to the current facility for maintenance work. The District is desirous of establishing a new operations and maintenance center that will house the entire Districts fleet composition on one site, which will also reduce operating costs.

The District is transitioning to a 100% zero emission fleet and the current facility will not allow for the needed infrastructure as well as consolidating its entire fleet on one site. A current facility site assessment plan is underway to determine site requirements.

- *Account: FTA Bus and Bus Facility Grant Program*

South Salem Transit Centers   **$9,500,000**

SAMTD is requesting funds to purchase property, design and engineer, and construct a Mobility as a Service (MaaS) transit facility in south Salem. MaaS is an approach to deliver or coordinate with right-sized service to best serve different parts of the community. Similar to a traditional transit center with capacity for several large transit buses and possible park and ride, this facility also includes the design to allow for the integration of micro-transit such as the Kuebler Link, transportation network companies like Uber and Lyft, and micro-mobility such as bike-share, or scooter-share. It will also include passenger amenities to allow for safe, and comfortable transitions from one mode of transportation to another. The project may also include super-stops located around south Salem to facilitate more convenient transfers between circulating and mainline routes. This project will enable SAMTD to create better access to jobs, education, and essential services by improving access to public transportation that is appropriately sized to meet the various needs of different parts of the community.

A site selection study is currently underway that will provide the foundation for successful project development, setting the foundation for the project to move forward immediately.

- *Account: FTA Bus and Bus Facility Grant Program*

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POLICY ISSUES
Support Funding for the Bus and Bus Facility (BBF) Program

1. **Reauthorization:** As surface transportation reauthorization discussions begin, SAMTD supports funding levels that will not only replace old and outdated buses, but levels that will modernize and expand service.

   SAMTD endorses APTA's funding recommendations for the 5339 Bus and Bus Facility Program. The APTA reauthorization recommendations include reestablishing a 40-40-20 capital investment ratio among Capital Investment Grants (5309), State of Good Repair (5337), and Buses and Bus Facilities (5339) programs. To reestablish this ratio, bus funding receives a larger increased investment relative to other transit programs.

APTA Reauthorization Recommendations	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
5339 Bus and Bus Facilities	1,482.04	1,955.41	2,270.23	2,635.73	3,060.09	3,552.76
5339 (a) Bus Formula	792.47	1,029.16	1,186.57	1,369.32	1,581.50	1,827.83
5339 (b) Bus Competitive	689.57	926.25	1,083.66	1,266.41	1,478.59	1,724.93
5339 (c) Low or No Emissions	111.78	146.98	193.28	224.40	260.53	302.48

(Dollars expressed in Millions)

2. **FY 2022 Appropriations Request:** Similar to FY21, SAMTD supports The Bus Coalition's efforts for continued plus-ups to the Bus and Bus Facility competitive grant program (5339b).

3. **Infrastructure Package:** SAMTD strongly supports a robust Infrastructure Package that includes $7.14 billion in funding for bus transit programs. This level of funding will simply replace the approximately 14,874 buses nationally operating past useful life.

Extend and Make Permanent the Alternative Fuels Tax Credit
While the Alternative Fuels Tax Credit provides a tax credit for a portion of costs associated with alternative fuel use by transit systems, this provision expired at the end of 2020 due to congressional inaction on tax extenders legislation. Because the annual impact of this legislation on SAMTD operations is approximately $170,000, SAMTD supports a permanent extension of the provision.

CHERRIOTS

CONTACT:
Allan Pollock, General Manager/CEO
Salem Area Mass Transit District,
503.588.2424; allan.pollock@cherriots.org

Joel Rubin, CFM Advocates
202.347.9171; joelr@cfmdc.com

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CHERRIOTS

2021 STATE LEGISLATIVE AGENDA

Salem Area Mass Transit District (aka Cherriots) has established as its top 2021 legislative priorities to preserve and maintain public transportation investments and the exchange of expired energy incentive tax credits into usable Clean Fuels credits.

Cherriots adopts the following legislative agenda:

Priority	Item
1	**Preserve and Maintain Public Transportation Investments.** *Work with OTA, ODOT, transit advocates and others to preserve and maintain funding for public transportation investments. Protect against efforts to reduce transit funding resulting from the statewide transit employee payroll tax.*
1	**Clean Fuels Exchange.** *Secure passage of statutory changes converting existing energy incentives tax credits into Clean Fuels credits. See LC 3282.*
2	**COVID-19 Impact on Transit.** *Monitor discussions and activity around state response to pandemic to ensure transit access and interests are protected.*
2	**Electric Vehicles.** *Monitor opportunities to increase investments in electric vehicle transit infrastructure throughout the state.*
2	**Support Increased Expenditures on Footpaths and Bicycle Trails.** Monitor discussions and activity surrounding SB395 that would increase required expenditures on footpaths and bicycle trails from one percent to five percent of amounts received from the State Highway Fund.
3	**I-5 Bridge Replacement Conversations.** *Monitor discussions and budget allocations involving the replacement of the I-5 bridge between Portland and Vancouver.*
3	**TNC Legislation – Uber/Lyft.** *Monitor legislation and potentially advocate.*
3	**VW Settlement.** *Monitor implementation and potentially advocate.*

In addition, Cherriots supports the Oregon Transit Association (OTA) legislative priorities for the 2021 legislative session. As particular bills work through the system, CFM will work with Cherriots leadership to monitor and report on any legislative concepts which may impact the District and prepare an appropriate response.

Contact:

Allan Pollock, General Manager Cherriots   Dale Penn II, CFM Advocates
503.588.2424 allan.pollock@cherriots.org   503.510.2200   dalep@cfmpdx.com

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To: Board of Directors

From: Stephen Dickey, Director of Technology and Program Management
             David Trimble, Deputy General Manager/COO

Thru: Allan Pollock, General Manager

Date: January 28, 2021

Subject: Approval of the Statewide Transportation Improvement Fund Formula
             Program Application

ISSUE

Shall the Board approve the 2022-2023 biennium Statewide Transportation Improvement
Fund - Formula Fund program projects, identified in **Table 2**, for a total amount of
$15,425,351?

BACKGROUND AND FINDINGS

In 2017, the Oregon State Legislature passed HB-2017 establishing the largest
transportation funding bill ever passed in the state of Oregon. Included in HB-2017 was
the first ever revenue source dedicated to public transportation statewide. This funding
source was named the Statewide Transportation Improvement Fund (STIF). These funds
are allocated on a biennial basis with the next funding cycle being for the 2022 and 2023
fiscal years.

STIF project plans (ODOT – Public Transit Division's terminology for application in the STIF
program) were received from three Public Transportation Service Providers (PTSP), with a
total of twelve projects requesting STIF funding. A summary of the projects requesting
funding are shown below in **Table 1**. A copy of the project plans have been provided in
Attachment A. The most recent revenue forecast from the State of Oregon shows a
total of $15,425,351 (2022 - $7,510,636 / 2023 - $7,914,715) for Marion and Polk counties
for the biennium. This information is available in **Attachment B**.

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TABLE: 1 – Original Submission

PTSP Name	Project Description	FY22 Amount	FY23 Amount	Project Total Request
SAMTD	Project 1 - Task 1: Maintain existing service and improvements added, including service expansions not yet implemented in first biennium of STIF funding.	$ 4,712,953	$ 4,975,844	$ 9,688,797
SAMTD	Project 1 - Task 2: Match CherriotsLift service levels to match enhanced local bus service.	$ 483,933	$ 503,423	$ 987,356
SAMTD	Project 1 - Task 3: Continue reduced youth fare program.	$ 180,250	$ 185,658	$ 365,908
SAMTD	Project 2 - Reserve: Local service reserve.	$ 410,206	$ 433,781	$ 843,987
SAMTD	Project 3 - Reserve: Regional service reserve.	$ 259,269	$ 391,980	$ 651,249
SAMTD	Project 4 - Task 1 : Expand Regional Service, Including 1X to Wilsonville	$ 760,340	$ 773,603	$ 1,533,943
SAMTD	Project 4 - Task 2: Reduced youth fare on Regional service	$ 10,300	$ 10,609	$ 20,909
SAMTD	Project 4 - Task 3: Regional service bus stop preventative maintenance	$ 100,000	$ 100,000	$ 200,000
	SAMTD Total Request for 2022-2023 Biennium (both inside and outside of district)	**$ 6,917,251**	**$ 7,374,898**	**$ 14,292,149**
	SAMTD Forecast Target for 2022-2023 Biennium	**$ 7,062,980**	**$ 7,442,975**	**$ 14,505,955**
	SAMTD Difference Between Target and 2022-2023 Request	**$ 145,729**	**$ 68,077**	**$ 213,806**

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City of Woodburn	Project 1 - Task 1: Maintain existing weekend service and improvements added in first biennium of STIF funding.	$ 36,000	$ 36,000	$ 72,000
City of Woodburn	Project 1 - Task 2: Continue paratransit service on weekends.	$ 26,000	$ 26,000	$ 52,000
City of Woodburn	Project 2 - Task 1: Improve frequency of local service.	$ 160,000	$ 160,000	$ 320,000
City of Woodburn	Project 3 - Task 1: Out-of-town medical transportation program.	$ 55,000	$ 55,000	$ 110,000
City of Woodburn	Project 4 - Task 1: Purchase 4 replacement vehicles.	$ 40,000	$ 55,000	$ 95,000
City of Woodburn	Project 5 - Reserve: Reserve funds to support operations in the event of a decline in revenue.	$ 13,000	$ 18,000	$ 31,000
	Woodburn Total Request for 2022-2023 Biennium	**$ 330,000**	**$ 350,000**	**$ 680,000**
	Woodburn Forecast Target for 2022-2023 Biennium	**$ 330,971**	**$ 348,778**	**$ 679,749**
	Woodburn Difference Between Target and 2022-2023 Request	**$ 971**	**$ (1,222)**	**$ (251)**
City of Silverton	Project 1 - Task 1: Consulting services for planning of service expansion.	$ 80,000	$ 20,000	$ 100,000
	Silverton Total Request for 2022-2023 Biennium	**$ 80,000**	**$ 20,000**	**$ 100,000**
	Silverton Forecast Target for 2022-2023 Biennium	**$ 116,685**	**$ 122,962**	**$ 239,647**
	Silverton Difference Between Target and 2022-2023 Request	**$ 36,685**	**$ 102,962**	**$ 139,647**

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GRAND TOTAL for all Project Requests from 2022-2023 Biennium Revenue	$ 7,327,251	$ 7,744,898	$ 15,072,149
Marion / Polk STIF Revenue Forecast	$ 7,510,636	$ 7,914,715	$ 15,425,351
Net Remaining Revenue for 2022-2023 Biennium	$ 183,385	$ 169,817	$ 353,202

The Statewide Transportation Improvement Fund Advisory Committee (STIFAC) met on January 13, 2021 to review and make a recommendation to fund a list of projects in Marion and Polk counties. The project plans as submitted did not result in the full allocation of funding being used in Marion and Polk counties. Due to the uncertainty of the local economy as a result of the COVID-19 pandemic, the STIFAC passed a motion to allocate the remaining unallocated funding to the three PTSPs as additional program reserve. With this change, the STIFAC passed a motion to recommend the Board approve the list of projects and funding amounts identified in **Table 2** be submitted to the Oregon Department of Transportation – Public Transit Division for funding.

TABLE: 2 – Approved by STIFAC

PTSP Name	Project Description	FY22 Amount	FY23 Amount	Project Total Request
SAMTD	Project 1 - Task 1: Maintain existing service and improvements added, including service expansions not yet implemented in first biennium of STIF funding.	$ 4,712,953	$ 4,975,844	$ 9,688,797
SAMTD	Project 1 - Task 2: Match CherriotsLift service levels to match enhanced local bus service.	$ 483,933	$ 503,423	$ 987,356
SAMTD	Project 1 - Task 3: Continue reduced youth fare program.	$ 180,250	$ 185,658	$ 365,908
SAMTD	Project 2 - Reserve: Local service reserve.	$ 410,206	$ 433,781	$ 843,987
SAMTD	Project 2 – Reserve: Local added by STIFAC.	$ 111,000	$ 104,210	$ 215,210
SAMTD	Project 3 - Reserve: Regional service reserve.	$ 260,569*	$ 390,002*	$ 650,571*

* Corrected

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SAMTD	Project 3 – Reserve: Regional added by STIFAC.	$ 21,085	$ 21,085	$ 42,170
SAMTD	Project 4 - Task 1 : Expand Regional Service, Including 1X to Wilsonville	$ 760,340	$ 773,603	$ 1,533,943
SAMTD	Project 4 - Task 2: Reduced youth fare on Regional service	$ 10,300	$ 10,609	$ 20,909
SAMTD	Project 4 - Task 3: Regional service bus stop preventative maintenance	$ 100,000	$ 100,000	$ 200,000
	SAMTD Total Request for 2022-2023 Biennium (both inside and outside of district)	**$ 7,050,636**	**$ 7,498,215**	**$ 14,548,851**
	SAMTD Forecast Target for 2022-2023 Biennium	**$ 7,050,636**	**$ 7,498,215**	**$ 14,548,851**
	SAMTD Difference Between Target and 2022-2023 Request	**$ 0**	**$ 0**	**$ 0**
City of Woodburn	Project 1 - Task 1: Maintain existing weekend service and improvements added in first biennium of STIF funding.	$ 36,000	$ 36,000	$ 72,000
City of Woodburn	Project 1 - Task 2: Continue paratransit service on weekends.	$ 26,000	$ 26,000	$ 52,000
City of Woodburn	Project 2 - Task 1: Improve frequency of local service.	$ 160,000	$ 160,000	$ 320,000
City of Woodburn	Project 3 - Task 1: Out-of-town medical transportation program.	$ 55,000	$ 55,000	$ 110,000
City of Woodburn	Project 4 - Task 1: Purchase 4 replacement vehicles.	$ 40,000	$ 55,000	$ 95,000
City of Woodburn	Project 5 - Reserve: Reserve funds to support operations in the event of a decline in revenue.	$ 13,000	$ 18,000	$ 31,000

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City of Woodburn	Project 5 – Reserve: Added by STIFAC	$ 37,000	$ 34,500	$ 71,500
	Woodburn Total Request for 2022-2023 Biennium	**$ 367,000**	**$ 384,500**	**$ 751,500**
	Woodburn Forecast Target for 2022-2023 Biennium	**$ 367,000**	**$ 384,500**	**$ 751,500 ***
				* corrected
	Woodburn Difference Between Target and 2022-2023 Request	**$ 0**	**$ 0**	**$ 0**
City of Silverton	Project 1 - Task 1: Consulting services for planning of service expansion.	$ 80,000	$ 20,000	$ 100,000
City of Silverton	Project 2 – Reserve: Added by STIFAC	$ 13,000	$ 12,000	$ 25,000
	Silverton Total Request for 2022-2023 Biennium	**$ 93,000**	**$ 32,000**	**$ 125,000**
	Silverton Forecast Target for 2022-2023 Biennium	**$ 93,000**	**$ 32,000**	**$ 125,000**
	Silverton Difference Between Target and 2022-2023 Request	**$ 0**	**$ 0**	**$ 0**
	GRAND TOTAL for all Project Requests from 2022-2023 Biennium Revenue	**$ 7,510,636**	**$ 7,914,715**	**$ 15,425,351**
	Marion / Polk STIF Revenue Forecast	**$ 7,510,636**	**$ 7,914,715**	**$ 15,425,351**
	Net Remaining Revenue for 2022-2023 Biennium	**$ 0**	**$ 0**	**$ 0**

Using these funds for these projects will grow and improve public transit services in Marion and Polk counties and enhance the ability to serve the needs of the community. The purpose of the STIF program is to enhance transit service throughout the state and provide a stable source of revenue to continue with those improvements for many years to come.

FINANCIAL IMPACT

There is no financial impact in the current budget. If these projects are approved for funding, the approved amount will be included in the appropriate budget year for the projects for SAMTD, and respectively for other PTSPs in Marion County.

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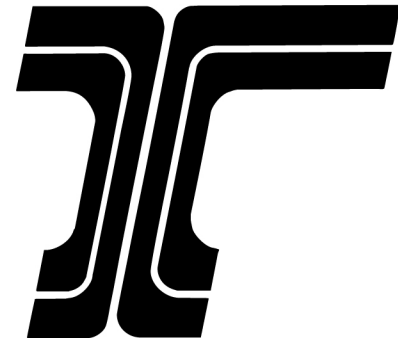
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RECOMMENDATION

Staff recommends the Board approve the 2022-2023 biennium Statewide Transportation Improvement Fund - Formula Fund program projects, identified in Table 2, for a total amount of $15,425,351.

PROPOSED MOTION

I move that the Board approve the 2022-2023 biennium Statewide Transportation Improvement Fund - Formula Fund program projects, identified in Table 2, for a total amount of $15,425,351.

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Oregon Department of Transportation

PTSP Project Application

FY 2021-23

1. Public Transportation Service Provider

Service Provider Name

Salem Area Mass Transit District

Service Provider Contact Name

Peggy Greene

Service Provider Contact Title

Grants Administrator

Service Provider Phone Number

(503) 588-2424

Service Provider Email

peggy.greene@cherriots.org

Service Provider Type

Mass Transit District

Employer Identification Number (EIN)

93-0793128

Service Provider Website

Cherriots.org

2. Qualified Entity representing Public Transportation Service Provider

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Peggy Greene

STIF Plan Contact Title

Grants Administrator

STIF Plan Contact Phone Number

(503) 588-2424

STIF Plan Contact Email

peggy.greene@cherriots.org

This email address will recieve the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2023

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name	**Governing Body that adopted Local Plan**	**Plan Adoption Date**
Salem Keizer Transit Comprehensive Service Analysis 2014	SAMTD Board of Directors	6/24/2014

Local Plan web address

Upload copy of Local Plan if it's not available on a website.
Final SKT CSA Report _14-6-1 optimized.pdf

Limit 100 MB

Local Plan 2

Local Plan Name	**Governing Body that adopted Local Plan**	**Plan Adoption Date**
Salem Keizer Transit Existing Conditions Report - Comprehensive System Analysis 2013	SAMTD Board of Directors	12/16/2013

Local Plan web address

Upload copy of Local Plan if it's not available on a website.
Salem Keizer Transit Existing Conditions Report - Comprehensive System Analysis 2013.pdf

Limit 100 MB

Local Plan 3

Local Plan Name	**Governing Body that adopted Local Plan**	**Plan Adoption Date**
Salem Keizer Transit Existing Conditions Report - Comprehensive System Analysis 2013 - Route Profiles Appendix	SAMTD Board of Directors	12/16/2013

Local Plan web address

Upload copy of Local Plan if it's not available on a website.
Route Profiles Appendix - Salem-Keizer Transit CSA - 2014.pdf

Local Plan 4

Local Plan Name	**Governing Body that adopted Local Plan**	**Plan Adoption Date**
COORDINATED PUBLIC TRANSIT—HUMAN SERVICES TRANSPORTATION PLAN	SAMTD Board of Directors	8/25/2016

Local Plan web address

https://www.cherriots.org/media/doc/SKT_CTP_20160810_corrected_1.pdf

Upload copy of Local Plan if it's not available on a website. Limit 100 MB

Local Plan 5

Local Plan Name	**Governing Body that adopted Local Plan**	**Plan Adoption Date**
Volume II of SKT Regional Plan 2016	SAMTD Board of Directors	2/25/2016

Local Plan web address

Upload copy of Local Plan if it's not available on a website.
Volume II of SKT Regional Plan 2016 - small file size (1).pdf

Limit 100 MB

Local Plan 6

Local Plan Name	**Governing Body that adopted Local Plan**	**Plan Adoption Date**
2017 Needs Assessment Report	SAMTD Board of Directors	12/14/2017

Local Plan web address

Upload copy of Local Plan if it's not available on a website.
2017 Needs Assessment Report.pdf

Limit 100 MB

2.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)
⊙ Yes

○ No, one or more Local Plans are not yet consistent with STIF rule requirements.

3. Projects

3.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name

Salem Area Mass Transit District

Project Name

2022-2023 Cherriots Local/LIFT Service

Limit 50 characters

Project Description

Maintain service hours from service expansion in the 2019-2021 STIF funding cycle and complete the service expansion plan from the previous STIF application that was delayed due to COVID-19. This will maintain 48,933 revenue hours of service and add 28,139 revenue hours of service for local fixed route. LIFT service will provide up to 11,765 revenue hours of service to cover the hours of previously expanded service and the additional service hours that will be added in order to meet the requirement to offer complimentary paratransit to match local service provided. Continue youth fare category (ages 6-18): one ride $0.50, day pass $1.00, 30 day pass $10.00. This is lower than the reduced fare category.

Limit 1000 Characters

**Do you plan to expend funding in a future STIF
Plan period?**

○ Yes

⊙ No

Percent of project budget in district

100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

20%

Maintain Service

80%

If project is maintaining an existing service, describe rationale.

With the first cycle of STIF funding SAMTD expanded service adding Saturday and later evening service. Therefore, 80 percent of the current funds will be used to maintain those expanded services. The remaining 20 percent will be used to complete the service expansion plan by adding Sunday and holiday service.

Limit 500 Characters

Local Plan this project is derived from:	Local Plan Page Number
Salem-Keizer Transit Comprehensive Service Analysis- Final Report and 2017 Need Assesment	29-31& 63-64 and 40, 52 & 63

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

Maintain current service expansion and complete the planned service expansion to add Sunday and holiday service.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
⊙ Fixed Route ○ Demand Response

Operations Task Category

Task Category Amount

$9,688,797.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$4,712,953.00	$4,975,844.00			$9,688,797.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$4,712,953.00	**$4,975,844.00**	**$0.00**	**$0.00**	**$9,688,797.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
813,868	77,072.00	652,620

Number of people with access to transit (within ½ mile of transit stop for fixed route)

258,167

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

37,621

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

☐ Number of students in grades 9-12 with free or reduced fare transit pass

☑ Number of students in grades 9-12 attending a school served by transit

☐ Number of rides provided to students in grades 9-12

☐ Other

Number of students in grades 9-12 attending a school served by transit

16,177

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Services Added

Number of Units:

77,072.00 Revenue hours

Task 2

Task Description

Provide LIFT service during all hours of local service to meet the requirements for paratransit.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
○ Fixed Route ⊙ Demand Response

Operations Task Category

Task Category Amount

$987,356.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$483,933.00	$503,423.00			$987,356.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00

FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$483,933.00	**$503,423.00**	**$0.00**	**$0.00**	**$987,356.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	**Revenue Hours**	**Rides**
193,039	11,765.00	66,700

Number of people with access to transit (within ½ mile of transit stop for fixed route)

258,167

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

37,621

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Paratransit Rides Provided

Number of Units:

66,700 additional unlinked passenger trips

Task 3

Task Description

Continue the youth fare category (ages 6-18) for the local system: one ride $0.50, day pass $1.00, and 30 day pass $10.00.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category
○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
⊙ Fixed Route ○ Demand Response

Operations Task Category

Task Category Amount

$365,908.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$180,250.00	$185,658.00			$365,908.00

Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$180,250.00	**$185,658.00**	**$0.00**	**$0.00**	**$365,908.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
813,868	77,072.00	652,620

Number of people with access to transit (within ½ mile of transit stop for fixed route)

258,167

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

37,621

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

☐ Number of students in grades 9-12 with free or reduced fare transit pass

☑ Number of students in grades 9-12 attending a school served by transit

☐ Number of rides provided to students in grades 9-12

☐ Other

Number of students in grades 9-12 attending a school served by transit

16,177

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Ridership Number Increased

Number of Units:

141,618

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total   FY 2023 STIF Total

$5,377,136.00 $5,664,925.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	98%	98%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	0%	0%		
Criterion 6	1%	1%		
Criterion 7	1%	1%		
	100.00%	100.00%	0.00%	0.00%

3.3 Oregon Public Transportation Plan Goals
Select at least one goal.

For more information about these goals, please refer to page eight of the Oregon Public Transportation Plan.

Select the OPTP goals that apply to your STIF Plan Projects.
☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☐ Goal 5: Health

☐ Goal 6: Safety and Security

☐ Goal 7: Environmental Sustainability

☐ Goal 8: Land Use

☐ Goal 9: Funding and Strategic Investment

☐ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name

2022-2023 Cherriots Local/LIFT Service

STIF Project Grand Total
$11,042,061.00

Amount in District
$11,042,061.00

Amount out of District
$0.00

FY 2022 STIF Project Total
$5,377,136.00

FY 2023 STIF Project Total
$5,664,925.00

FY 2022 percent of STIF Funds supporting student transportation
1%

FY 2023 percent of STIF Funds supporting student transportation
1%

Project 2

Public Transportation Service Provider or Qualified Entity Name

Salem Area Mass Transit District

Project Name

2022-2023 Carry Forward Reserves -Cherriots Local

Limit 50 characters

Project Description

Hold 2 percent of the projected funds for the reserve fund to ensure continuity of service for the service expansions that have been made for Cherriots Local and LIFT with STIF funds. In 2022 $104,979.00 will be added to the reserve fund and in 2023 $110,627.00 will be added to the reserve fund. We are also not expending all of the fund and will carry over the remaining projected funds due to uncertainties with the effect that COVID-19 could have on the funding stream. In 2022, with the projected funds, we will carry forward $305,227.00 and in 2023 $323,154.00 will be carried forward.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?
⊙ Yes

○ No

If yes, what is the expenditure amount?

$843,987.00

This will be added to the total amount of STIF funds requested.

What is the project type that you are carrying forward funds for?
☐ Vehicle Purchase 111-00

☐ Equipment Purchase

☐ Facility Purchase

☐ Signs/Shelters Purchase

☐ Operations 30.09.01

☐ Planning 44.20.00

☐ Preventive Maintenance 11.7A.00

☐ Project Administration 11.79.00

☐ Mobility Management 11.7L.00

☐ Communications 44.26.14

☑ Program Reserve 11.73.00

☐ Capital 117-00 Other Capital Items (Bus)

Percent of project budget in district

100%

3.4 Project Summary

Project Name
2022-2023 Carry Forward Reserves -Cherriots Local

STIF Project Grand Total	**Amount in District**	**Amount out of District**
$843,987.00	$843,987.00	$0.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$0.00	$0.00

FY 2022 percent of STIF Funds supporting student transportation   **FY 2023 percent of STIF Funds supporting student transportation**

Project 3

Public Transportation Service Provider or Qualified Entity Name

Salem Area Mass Transit District

Project Name

2022-2023 Carry Forward Reserves - Regional

Limit 50 characters

Project Description

Hold 2 percent of the projected funds for the reserve fund to ensure continuity of service for the service expansions that have been made for Cherriots Regional with STIF funds. In 2022 $25,513.00 will be added to the reserve fund and in 2023 $26,885.00 will be added to the reserve fund. We are also not expending all of the fund and will carry over the remaining projected funds due to uncertainties with the effect that COVID-19 could have on the funding stream. In 2022, with the projected funds, we will carry forward $233,756.00 and in 2023 $365,095.00 will be carried forward.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

⊙ Yes

○ No

If yes, what is the expenditure amount?

$651,249.00

This will be added to the total amount of STIF funds requested.

What is the project type that you are carrying forward

funds for?

☐ Vehicle Purchase 111-00

☐ Equipment Purchase

☐ Facility Purchase

☐ Signs/Shelters Purchase

☐ Operations 30.09.01

☐ Planning 44.20.00

☐ Preventive Maintenance 11.7A.00

☐ Project Administration 11.79.00

☐ Mobility Management 11.7L.00

☐ Communications 44.26.14

☑ Program Reserve 11.73.00

☐ Capital 117-00 Other Capital Items (Bus)

Percent of project budget in district

0%

3.4 Project Summary

Project Name
2022-2023 Carry Forward Reserves - Regional

STIF Project Grand Total	**Amount in District**	**Amount out of District**
$651,249.00	$0.00	$651,249.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$0.00	$0.00

FY 2022 percent of STIF Funds supporting student transportation	**FY 2023 percent of STIF Funds supporting student transportation**

Project 4

Public Transportation Service Provider or Qualified Entity Name

Cherriots Regional and Cherriots Route 1X service

Project Name

2022-2023 Cherriots Regional service

Limit 50 characters

Project Description

Provide up to 18,386 revenue hours of expanded service for Cherriots Regional services in fiscal years 2022 and 2023. This includes additional trips for existing routes on weekdays and Saturdays. Also, maintain expansion trips from 2019-21 biennium for Cherriots Regional routes on weekdays and Saturdays, and for Cherriots Route 1X on weekdays only. This includes the establishment of one new route, which was budgeted for the 2019-21 biennium, but due to COVID-19 and the fact that new buses still have not arrived as of January, 2021, this new route has not begun

Limit 1000 Characters

**Do you plan to expend funding in a future STIF
Plan period?**
○ Yes

⦿ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service	**Maintain Service**
20%	80%

If project is maintaining an existing service, describe rationale.

With the first cycle of STIF funding SAMTD expanded service adding Saturday and later evening service. Therefore, 80 percent of the current funds will be used to maintain those expanded services. The remaining 20 percent will be used to complete the service expansion plan by adding Trips to existing service and adding a new route between Salem,- Woodburn and Wilsonville.

Limit 500 Characters

Local Plan this project is derived from:	**Local Plan Page Number**
"Salem-Keizer Transit Comprehensive Service Analysis - Final Report" and "2017 Needs Assessment."	p. 29-31 & 63-64, respectively.

Multi-Phase Project

**Is your project part of a larger multi-phase
project?**

No

3.1.1 Project Scope

Task 1

Task Description

Additional trips for Cherriots Regional routes on weekdays and Saturdays, and for Cherriots Route 1X on weekdays only. Maintain existing expansions from 2019-21 biennium. Includes one new route between Salem, Woodburn, and Wilsonville.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category
○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
⊙ Fixed Route ○ Demand Response

Operations Task Category

Task Category Amount

$1,533,943.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$760,340.00	$773,603.00			$1,533,943.00
Federal	$0.00	$0.00			$0.00

Other State	$0.00	$0.00		$0.00
Local	$0.00	$0.00		$0.00
Other Funds	$0.00	$0.00		$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00		$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00		$0.00
FY19-21 Program Reserve	$0.00	$0.00		$0.00
	$760,340.00	**$773,603.00**	**$0.00**	**$0.00** **$1,533,943.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	**Revenue Hours**	**Rides**
190,029	18,386.00	33,338

Number of people with access to transit (within ½ mile of transit stop for fixed route)

258,167

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

37,621

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

1

Is this project supporting student transportation?

Yes

Choose at least one

Operations

☐ Number of students in grades 9-12 with free or reduced fare transit pass

☑ Number of students in grades 9-12 attending a school served by transit

☐ Number of rides provided to students in grades 9-12

☐ Other

Number of students in grades 9-12 attending a school served by transit

16,177

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Trips Added

Number of Units:

4,640

Task 2

Task Description

Cherriots Regional Youth fare subsidy. This task pays for a reduced fare for youth (ages 6-17) from $1.50 for a one-way fare to $1.00.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

◉ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
⊙ Fixed Route ○ Demand Response

Operations Task Category

Task Category Amount

$20,909.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$10,300.00	$10,609.00			$20,909.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$10,300.00	$10,609.00	$0.00	$0.00	$20,909.00

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
190,029	18,386.00	33,338

Number of people with access to transit (within ½ mile of transit stop for fixed route)

258,167

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

37,621

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

1

Is this project supporting student transportation?

Yes

Choose at least one

Operations

☐ Number of students in grades 9-12 with free or reduced fare transit pass

☑ Number of students in grades 9-12 attending a school served by transit

☐ Number of rides provided to students in grades 9-12

☐ Other

Number of students in grades 9-12 attending a school served by transit

16,177

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Ridership Number Increased

Number of Units:

33,338

Task 3

Task Description

Cherriots Regional bus stop preventative maintenance.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

○ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

⊙ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Preventive Maintenance Task Category

Task Category Amount

$200,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$100,000.00	$100,000.00			$200,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00

Local	$0.00	$0.00		$0.00
Other Funds	$0.00	$0.00		$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00		$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00		$0.00
FY19-21 Program Reserve	$0.00	$0.00		$0.00
	$100,000.00	**$100,000.00**	**$0.00**	**$0.00**	**$200,000.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Ridership Percentage Increased

Number of Units:

1%

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total	FY 2023 STIF Total
$870,640.00	$884,212.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	98%	98%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	0%	0%		
Criterion 6	1%	1%		
Criterion 7	1%	1%		
	100.00%	100.00%	0.00%	0.00%

3.3 Oregon Public Transportation Plan Goals
Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan.](#)

Select the OPTP goals that apply to your STIF Plan Projects.

☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☑ Goal 5: Health

☐ Goal 6: Safety and Security

☐ Goal 7: Environmental Sustainability

☐ Goal 8: Land Use

☐ Goal 9: Funding and Strategic Investment

☐ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
2022-2023 Cherriots Regional service

STIF Project Grand Total	**Amount in District**	**Amount out of District**
$1,754,852.00	$0.00	$1,754,852.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$870,640.00	$884,212.00

FY 2022 percent of STIF Funds supporting student transportation	**FY 2023 percent of STIF Funds supporting student transportation**
1%	1%

4. All Projects Totals

PTSP Projects Total	**Amount Carried Forward**	**Amount in District**	**Amount out of District**
$14,292,149.00	$1,495,236.00	$11,886,048.00	$2,406,101.00

FY 2022 Total STIF Funds	**FY 2023 Total STIF Funds**
$6,247,776.00	$6,549,137.00

FY 2022 Student STIF Funds	**FY 2023 Student STIF Funds**
$62,477.76	$65,491.37

FY 2022 Percent of STIF Funds supporting student transportation	**FY 2023 Percent of STIF Funds supporting student transportation**
1.00%	1.00%

Oregon Department of Transportation
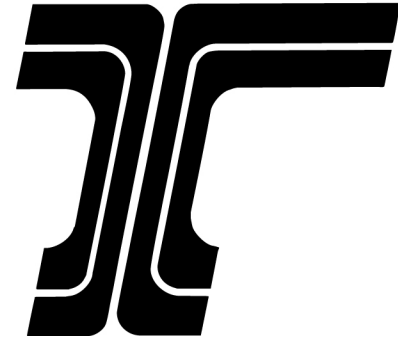
PTSP Project Application

FY 2021-23

1. Public Transportation Service Provider

Service Provider Name

City of Woodburn

Service Provider Contact Name

Kathleen McClaskey

Service Provider Contact Title

Transit Manager

Service Provider Phone Number

(503) 982-5245

Service Provider Email

Kathleen.mcclaskey@ci.woodburn.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002282

Service Provider Website

https://www.woodburn-or.gov/transit

2. Qualified Entity representing Public Transportation Service Provider

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Peggy Greene

STIF Plan Contact Title

Grants Administrator

STIF Plan Contact Phone Number

(503) 361-7530

STIF Plan Contact Email

peggy.greene@cherriots.org

This email address will recieve the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2023

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

Woodburn Transit Plan Update

Governing Body that adopted Local Plan

Woodburn City Council

Plan Adoption Date

11/8/2010

Local Plan web address

https://www.woodburn-or.gov/sites/default/files/fileattachments/transit/page/11497/tpu_final_approved_report_8nov10_copy.pdf

Upload copy of Local Plan if it's not available on a website.
Limit 100 MB

2.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

⊙ Yes

○ No, one or more Local Plans are not yet consistent with STIF rule requirements.

3. Projects

3.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name

City of Woodburn

Project Name

Weekend Services

Limit 50 characters

Project Description

This project will provide fixed route and paratransit services within City limits during the hours of 9:00 a.m. - 5:00 p.m. on Saturdays and 9:00 a.m. - 3:00 p.m. on Sundays.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?
○ Yes

⊙ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

This project will continue the two weekend service routes begun in September of 2019 with STIF funding, likely gaining ridership as the public health crisis is reduced.

Limit 500 Characters

Local Plan this project is derived from:

Woodburn Transit Plan Update

Local Plan Page Number

10-8

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

This task provides resources to continue Woodburn Transit's fixed route weekend service including drivers, program coordination, vehicle maintenance, fuel, and other necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
⊙ Fixed Route ○ Demand Response

Operations Task Category

Task Category Amount

$76,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$36,000.00	$36,000.00			$72,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$2,000.00	$2,000.00			$4,000.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00

FY19-21 Program Reserve	$0.00	$0.00		$0.00
	$38,000.00	**$38,000.00**	**$0.00**	**$0.00**	**$76,000.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

21,000

Revenue Hours

1,450.00

Rides

5,100

Number of people with access to transit (within ½ mile of transit stop for fixed route)

25,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

1

Is this project supporting student transportation?

Yes

Choose at least one

Operations

☐ Number of students in grades 9-12 with free or reduced fare transit pass

☑ Number of students in grades 9-12 attending a school served by transit

☐ Number of rides provided to students in grades 9-12

☐ Other

Number of students in grades 9-12 attending a school served by transit

1,500

Task 2

Task Description

This task provides resources to continue the City's paratransit weekend service including drivers, program coordination, vehicle maintenance, fuel, and other necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
○ Fixed Route ⊙ Demand Response

Operations Task Category

Task Category Amount

$56,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$26,000.00	$26,000.00			$52,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00

Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$2,000.00	$2,000.00			$4,000.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$28,000.00	**$28,000.00**	**$0.00**	**$0.00**	**$56,000.00**

☐ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	**Revenue Hours**	**Rides**
4,000	950.00	1,200

Number of people with access to transit (within ½ mile of transit stop for fixed route)

25,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total   **FY 2023 STIF Total**
$62,000.00 $62,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	25%	25%		
Criterion 2	25%	25%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	20%	20%		
Criterion 6	20%	20%		
Criterion 7	10%	10%		
	100.00%	**100.00%**	**0.00%**	**0.00%**

3.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan.](#)

Select the OPTP goals that apply to your STIF Plan Projects.

☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☑ Goal 5: Health

☑ Goal 6: Safety and Security

☑ Goal 7: Environmental Sustainability

☑ Goal 8: Land Use

☑ Goal 9: Funding and Strategic Investment

☑ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
Weekend Services

STIF Project Grand Total
$124,000.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$62,000.00	$62,000.00

FY 2022 percent of STIF Funds supporting student transportation	**FY 2023 percent of STIF Funds supporting student transportation**
10%	10%

Project 2

Public Transportation Service Provider or Qualified Entity Name

City of Woodburn

Project Name

Woodburn Fixed Route Expanded Weekday

Limit 50 characters

Project Description

Continue to develop and operate a 30 minute express weekday route making fewer, high frequency stops within Woodburn city limits (9 a.m. - 6 p.m.), and a faster transportation alternative to the City's 60 minute fixed route loop.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

○ Yes

◉ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

This project will continue the City's express weekday service begun in July of 2019 with STIF FY19-21 funds.

Limit 500 Characters

Local Plan this project is derived from:

Woodburn Transit Plan Update

Local Plan Page Number

10-4 & 10-14

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

This task provides resources to continue the City's 30 minute fixed route weekday express loop (Monday-Friday, 9 a.m. - 6 p.m.), including drivers, program coordination, vehicle maintenance, fuel, and other necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
⊙ Fixed Route ○ Demand Response

Operations Task Category

Task Category Amount

$320,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$160,000.00	$160,000.00			$320,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00

FY19-21 STIF Interest Accrued	$0.00	$0.00		$0.00
FY19-21 Program Reserve	$0.00	$0.00		$0.00

$160,000.00   **$160,000.00**   **$0.00**   **$0.00**   **$320,000.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles   **Revenue Hours**   **Rides**

60,000   4,200.00   9,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

25,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

1

Is this project supporting student transportation?

Yes

Choose at least one

Operations

☐ Number of students in grades 9-12 with free or reduced fare transit pass

☑ Number of students in grades 9-12 attending a school served by transit

☐ Number of rides provided to students in grades 9-12

☐ Other

Number of students in grades 9-12 attending a school served by transit

1,500

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total   **FY 2023 STIF Total**
$160,000.00 $160,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	25%	25%		
Criterion 2	25%	25%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	20%	20%		
Criterion 6	20%	20%		
Criterion 7	10%	10%		
	100.00%	100.00%	0.00%	0.00%

3.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan.](#)

Select the OPTP goals that apply to your STIF Plan Projects.

☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☑ Goal 5: Health

☑ Goal 6: Safety and Security

☑ Goal 7: Environmental Sustainability

☑ Goal 8: Land Use

☑ Goal 9: Funding and Strategic Investment

☑ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
Woodburn Fixed Route Expanded Weekday

STIF Project Grand Total
$320,000.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$160,000.00	$160,000.00

FY 2022 percent of STIF Funds supporting student transportation	**FY 2023 percent of STIF Funds supporting student transportation**
10%	10%

Project 3

Public Transportation Service Provider or Qualified Entity Name

City of Woodburn

Project Name

Out-of-Town Medical Transportation Program

Limit 50 characters

Project Description

This project provides operational support for the Woodburn Out-of-Town Medical Transportation Program. The program provides Woodburn's disabled and elderly residents unable to take fixed routes with rides to out-of-town medical appointments, often traveling north from Woodburn to Portland (73 miles rt) and south to Salem (40 miles rt).

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

○ Yes

⊙ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

20%

Maintain Service

80%

If project is maintaining an existing service, describe rationale.

Considering the need for healthcare access, particularly during the pandemic, this project provides a critical transportation service to some of the city's most vulnerable residents. Additional funding is vital to continue the Out-of-Town Medical Transportation Program.

Limit 500 Characters

Local Plan this project is derived from:

Woodburn Transit Plan Update

Local Plan Page Number

10-11

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

This task provides Woodburn Volunteer Out-of-Town Medical Transportation Program (WVMT) with resources for City drivers, vehicle maintenance, fuel, mileage reimbursements, and program coordination.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
○ Fixed Route ⊙ Demand Response

Operations Task Category

Task Category Amount

$146,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$55,000.00	$55,000.00			$110,000.00
Federal	$11,000.00	$11,000.00			$22,000.00
Other State	$7,000.00	$7,000.00			$14,000.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00

FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$73,000.00	**$73,000.00**	**$0.00**	**$0.00**	**$146,000.00**

☐ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	**Revenue Hours**	**Rides**
39,000	2,710.00	1,350

Number of people with access to transit (within ½ mile of transit stop for fixed route)

25,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income

Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total **FY 2023 STIF Total**
$55,000.00 $55,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)
If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	25%	25%		
Criterion 2	25%	25%		
Criterion 3	10%	10%		
Criterion 4	0%	0%		
Criterion 5	25%	25%		
Criterion 6	10%	10%		
Criterion 7	5%	5%		
	100.00%	**100.00%**	**0.00%**	**0.00%**

3.3 Oregon Public Transportation Plan Goals
Select at least one goal.

For more information about these goals, please refer to page eight of the Oregon Public Transportation Plan.

Select the OPTP goals that apply to your STIF Plan Projects.
☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☑ Goal 5: Health

☑ Goal 6: Safety and Security

☐ Goal 7: Environmental Sustainability

☑ Goal 8: Land Use

☑ Goal 9: Funding and Strategic Investment

☑ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
Out-of-Town Medical Transportation Program

STIF Project Grand Total
$110,000.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$55,000.00	$55,000.00

FY 2022 percent of STIF Funds supporting student transportation	**FY 2023 percent of STIF Funds supporting student transportation**
5%	5%

Project 4

Public Transportation Service Provider or Qualified Entity Name

The City of Woodburn

Project Name

Vehicle Purchase

Limit 50 characters

Project Description

Purchase vehicles for use in Woodburn Transit's paratransit and expanded weekday routes.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?
○ Yes

⊙ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

Woodburn Transit Plan Update

Local Plan Page Number

10-16 & 10-10

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

Replace four vehicles in the City's Transit fleet that support city-wide and out-of-town paratransit services, as well as the Express Expanded Weekday route. Carry over City FY19-21 STIF formula funds will support this project.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

⦿ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

○ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

☑ **By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.**

What type of capital vehicle purchases are included in this task?

◉ Replacement

○ Expansion

○ Lease

○ Rebuild

○ Vehicle Overhaul

Vehicle Replacement 11.12

Replacement Vehicle Information

1. Vehicles to be Replaced

Year	Make/Model	Category	VIN	Total Seats / ADA Seats	Current Miles
2,008	Ford E450 Ecoline (#1371)	D (11.XX.04)	1FD4E45SX8DB51464	10/2 Ex. 24/2	94,724
2,011	Chevy Express (#1366)	D (11.XX.04)	1GB3G3BG1160278	10/2 Ex. 24/2	72,567
2,006	Chevy Uplander (#1337)	E (11.XX.15)	1GBDV13L96D247019	5/1 Ex. 24/2	134,993
2,011	Dodge Caravan (#1361)	E (11.XX.15)	2D4RN4DE2AR440155	4/2 Ex. 24/2	75,987

2. Condition of Vehicles

VIN	Condition	Vehicle Maintenance History (Issues, Repairs, etc.)

1FD4E45SX8DB51464	Adequate	This vehicle supports the Express and, when needed, the Dial-a-Ride (DAR) routes. It is the oldest of the fleet's Cat E1 vehicles and has the most miles. It will be 14 years old by the time of replacement. Recent issues include belt changes and other small repairs but will likely be in need of more substantial repairs in the next few years.
1GB3G3BG1160278	Adequate	Engine and radiator replacement; fuel injector, head gasket, evaporator control valve, and starter repair or replacement. By the time it is replaced, it will be 12 years old.
1GBDV13L96D247019	Poor	This vehicle is used for the Out-of-Town Medical Transportation Program and the local paratransit service. In the past two years it had transmission repairs in addition to a head gasket and power steering repairs. It is the oldest Cat E3 mini-van in use and has the most miles. B
2D4RN4DE2AR440155	Adequate	This vehicle is used for the Out-of-Town Medical Transportation Program, transporting passengers with limited mobility devices and making frequent medical trips from Woodburn to Portland and Salem. Repairs and replacements over the past two years include the fuel pump and tank, gaskets, ignition coil, wheel bearings, and wheelchair ramp parts.

11.12 Vehicle Information

Vehicle ALI	Make/Model	Quantity	Cost Each	Total	Length	# of seats / # ADA stations	# of seats with ADA deployed	Fuel System
11.1X.04 Bus < 30 FT	TBD- low floor	2	$122,000.00	$244,000.00	22-23 ft	10/2	10	Gas
11.1X.15 Vans	TBD	2	$52,000.00	$104,000.00	N/A	5/1	5	Gas

$348,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$40,000.00	$55,000.00			$95,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$134,000.00	$119,000.00			$253,000.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$174,000.00	$174,000.00	$0.00	$0.00	$348,000.00

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a

high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total **FY 2023 STIF Total**
$40,000.00 $55,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	100%	100%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
	100.00%	**100.00%**	**0.00%**	**0.00%**

3.3 Oregon Public Transportation Plan Goals
Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan.](#)

Select the OPTP goals that apply to your STIF Plan Projects.
☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☑ Goal 5: Health

☑ Goal 6: Safety and Security

☑ Goal 7: Environmental Sustainability

☑ Goal 8: Land Use

☑ Goal 9: Funding and Strategic Investment

☑ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
Vehicle Purchase

STIF Project Grand Total
$95,000.00

FY 2022 STIF Project Total	**FY 2023 STIF Project Total**
$40,000.00	$55,000.00

FY 2022 percent of STIF Funds supporting student transportation	**FY 2023 percent of STIF Funds supporting student transportation**
0%	0%

Project 5

Public Transportation Service Provider or Qualified Entity Name

The City of Woodburn

Project Name

Reserves

Limit 50 characters

Project Description

Reserve funds will be used to preserve Woodburn Transit fixed route and paratransit services and ensure that expanded service levels are maintained. A portion of funds may be used to provide a match for grants targeted at the Out-of-Town Medical Transportation Program.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?
○ Yes

⊙ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

Reserve funds will be used to preserve Woodburn Transit fixed route and paratransit services and ensure that all service levels are maintained.

Limit 500 Characters

Local Plan this project is derived from:

Woodburn Transit Plan Update

Local Plan Page Number

11-3

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

Reserve funds will be used to preserve fixed route and paratransit services. This will ensure expanded service levels are maintained. A portion of reserves was spent in the STIF FY19-21 grant cycle, and the remaining unspent funds have been carried over to the City of Woodburn's FY21-23 STIF Plan. A portion of funds may be used to provide a match for grants targeted at the Out-of-Town Medical Transportation Program.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

○ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

◉ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

Task Category Amount

$109,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year
Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$13,000.00	$18,000.00			$31,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$78,000.00	$0.00			$78,000.00

| | $91,000.00 | $18,000.00 | $0.00 | $0.00 | $109,000.00 |

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
$13,000.00

FY 2023 STIF Total
$18,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	25%	25%		
Criterion 2	25%	25%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	20%	20%		
Criterion 6	20%	20%		

Criterion 7	10%	10%

	100.00%	100.00%	0.00%	0.00%

3.3 Oregon Public Transportation Plan Goals
Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan.](#)

Select the OPTP goals that apply to your STIF Plan Projects.

☑ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☑ Goal 5: Health

☑ Goal 6: Safety and Security

☑ Goal 7: Environmental Sustainability

☑ Goal 8: Land Use

☑ Goal 9: Funding and Strategic Investment

☑ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
Reserves

STIF Project Grand Total
$31,000.00

FY 2022 STIF Project Total
$13,000.00

FY 2023 STIF Project Total
$18,000.00

FY 2022 percent of STIF Funds supporting student transportation
10%

FY 2023 percent of STIF Funds supporting student transportation
10%

4. All Projects Totals

PTSP Projects Total	**Amount Carried Forward**	**Amount in District**	**Amount out of District**
$680,000.00	$0.00	$0.00	$680,000.00

FY 2022 Total STIF Funds

FY 2023 Total STIF Funds

$330,000.00 $350,000.00

**FY 2022 Student STIF   FY 2023 Student STIF
Funds   Funds**
$26,250.00 $26,750.00

**FY 2022 Percent of STIF   FY 2023 Percent of
Funds supporting   STIF Funds supporting
student transportation   student transportation**
7.95%   7.64%

Please explain why your allocation of STIF Funds to support student transportation is less than 1 %.

N/A

Limit 500 Characters

Oregon Department of Transportation
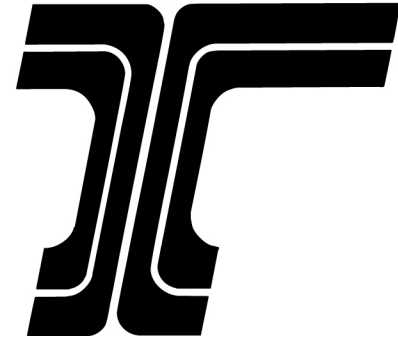
PTSP Project Application

FY 2021-23

1. Public Transportation Service Provider

Service Provider Name

City of Silverton

Service Provider Contact Name

Jason Gottgetreu

Service Provider Contact Title

Community Development Director

Service Provider Phone Number

(503) 874-2212

Service Provider Email

Jgottgetreu@silverton.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002256

Service Provider Website

silverton.or.us

2. Qualified Entity representing Public Transportation Service Provider

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Jolene White

STIF Plan Contact Title

Administrative Assistant

STIF Plan Contact Phone Number

(503) 361-7521

STIF Plan Contact Email

jolene.white@cherriots.org

This email address will recieve the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2023

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

Silverton Transportation System Plan

Governing Body that adopted Local Plan

City Council

Plan Adoption Date

10/5/2020

Local Plan web address

http://www.silverton.or.us/AgendaCenter/ViewFile/Agenda/_10052020-245

Upload copy of Local Plan if it's not available on a website.
SilvertonTSP_Volume1_Adopted_Oct2020_LowRes.pdf

Limit 100 MB

2.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

⊙ Yes

○ No, one or more Local Plans are not yet consistent with STIF rule requirements.

3. Projects

3.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name

City of Silverton

Project Name

Service Expansion Study and Transit Coordinator

Limit 50 characters

Project Description

Hiring a consultant to do the planning and programming for service expansion including a deviated fixed route type of service. Cost estimate of $65,000 - $75,000 range with a 6 - 9 month timeline. The scope would include stakeholder interviews, rider surveys, community surveys, a project advisory committee, community meeting(s), cost benefit analysis, attendance at Project Advisory Committee meetings and Council work sessions/meetings, etc.

Based on the study it is anticipated a Transit Coordinator/driver position would be necessary to implement the program and would be responsible for outreach, advertisement, coordination, program development, and operations.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

○ Yes

⊙ No

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

Silverton Transportation System Plan

Local Plan Page Number

49

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

3.1.1 Project Scope

Task 1

Task Description

Hiring a consultant to do the planning and programming for service expansion including a deviated fixed route type of service. Cost estimate of $80,000 range with a 6 - 9 month timeline. The scope would include stakeholder interviews, rider surveys, community surveys, a project advisory committee, community meeting(s), cost benefit analysis, attendance at Project Advisory Committee meetings and Council work sessions/meetings, etc.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

○ Operations 30.09.01 (Operating Assistance)

⊙ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Planning Task Category

Task Category Amount

$80,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$80,000.00	$0.00			$80,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00

FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$80,000.00	**$0.00**	**$0.00**	**$0.00**	**$80,000.00**

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Plans Adopted

Number of Units:

1

Task 2

Task Description

The Transit Coordinator / Transit Driver position is proposed to be a full time position. The Coordinator Position would be used for outreach, advertisement, coordination, program development, and operations. Outreach would include visits to local employers, apartment complexes, and other transit users to better identify how the service could be improved. Advertisement would be done through media, such as the Silverton Appeal and Our Town, as well as in person through local groups such as the Chamber, Rotary, Lions, Kiwanis, and at local businesses, the Grocery stores, doctor's offices, etc. Marketing costs are estimated at $3,000 annually. Coordination would occur through more frequent contacts with other transit services (hospital care van and cherriots) in the area to see how better to integrate with one another. Program Development would devise better ways to provide service and identify additional services that could be offered. Operations include preparing the various reports, grant applications, vehicle maintenance schedules, rider surveys, and software upgrades.

The Transit Driver position would provide additional services based on the outcome of the planning and programming study.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

○ Vehicle Purchase 111-00

○ Equipment Purchase

○ Facility Purchase

○ Signs/Shelters Purchase

⊙ Operations 30.09.01 (Operating Assistance)

○ Planning 44.20.00

○ Preventive Maintenance 11.7A.00

○ Project Administration 11.79.00

○ Mobility Management 11.7L.00

○ Communications 44.26.14

○ Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.
○ Fixed Route ⊙ Demand Response

Operations Task Category

Task Category Amount

$135,000.00

3.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not enter more than 8 fund sources.**

Fund Type	2022	2023	2024	2025	Total
STIF	$45,000.00	$90,000.00			$135,000.00
Federal	$0.00	$0.00			$0.00
Other State	$0.00	$0.00			$0.00
Local	$0.00	$0.00			$0.00
Other Funds	$0.00	$0.00			$0.00
FY19-21 Unspent STIF Funds	$0.00	$0.00			$0.00
FY19-21 STIF Interest Accrued	$0.00	$0.00			$0.00
FY19-21 Program Reserve	$0.00	$0.00			$0.00
	$45,000.00	$90,000.00	$0.00	$0.00	$135,000.00

☑ **By checking this box, I confirm that this project task is only funded by STIF.**

3.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	**Revenue Hours**	**Rides**
19,500	1,040.00	10,400

Number of people with access to transit (within ½ mile of transit stop for fixed route)

10,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

2,400

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Services Added

Number of Units:

1

3.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.

2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total   **FY 2023 STIF Total**
$125,000.00 $90,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal

year)

If some criteria don't apply, fill in with zeros. Do not remove or add additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	30%	30%		
Criterion 2	30%	30%		
Criterion 3	18%	18%		
Criterion 4	0%	0%		
Criterion 5	10%	10%		
Criterion 6	10%	10%		
Criterion 7	2%	2%		
	100.00%	**100.00%**	**0.00%**	**0.00%**

3.3 Oregon Public Transportation Plan Goals
Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan.](#)

Select the OPTP goals that apply to your STIF Plan Projects.
☐ Goal 1 Mobility: Public Transportation User Experience

☑ Goal 2: Accessibility and Connectivity

☑ Goal 3: Community Livability and Economic Vitality

☑ Goal 4: Equity

☐ Goal 5: Health

☐ Goal 6: Safety and Security

☐ Goal 7: Environmental Sustainability

☐ Goal 8: Land Use

☐ Goal 9: Funding and Strategic Investment

☐ Goal 10: Communication, Collaboration, and Coordination

3.4 Project Summary

Project Name
Service Expansion Study and Transit Coordinator

STIF Project Grand Total

$215,000.00

FY 2022 STIF Project Total
$125,000.00

FY 2023 STIF Project Total
$90,000.00

FY 2022 percent of STIF Funds supporting student transportation
2%

FY 2023 percent of STIF Funds supporting student transportation
2%

4. All Projects Totals

PTSP Projects Total $215,000.00	**Amount Carried Forward** $0.00	**Amount in District** $0.00	**Amount out of District** $215,000.00

FY 2022 Total STIF Funds
$125,000.00

FY 2023 Total STIF Funds
$90,000.00

FY 2022 Student STIF Funds
$2,500.00

FY 2023 Student STIF Funds
$1,800.00

FY 2022 Percent of STIF Funds supporting student transportation
2.00%

FY 2023 Percent of STIF Funds supporting student transportation
2.00%

Introduction

ODOT has completed an update to the Statewide Transportation Improvement Fund (STIF) allocation estimate. We will continue to update forecasts as we receive revised economic data. At the time of this forecast, many different pandemic-related mitigation efforts have been made, such as Governor Brown's Stay Home, Save Lives order which can be found at this link: Stay Home, Save Lives, a mandate to wear face coverings which can be found at this link: Statewide Mask, Face Shield, Face Covering Guidance, and delayed or phased timing for counties entering preliminary reopening phases. Additionally, a number of other factors contribute to tax collection impacts such as company policies on working from home and vacation time payouts versus layoffs. **October's forecasted revenue is 8.38 percent higher than the December 2018 revenue estimate used to build the 19-21 STIF Formula Plans.** This forecast includes updated payroll shares for 2019 and is intended to be used as the figures for 21-23 STIF formula plans.

Estimate Assumptions

The majority of the FY 19-21 STIF Formula distributions have already been disbursed by ODOT. As a reminder, ODOT can distribute only the tax revenue it receives, which may be more or less than this estimate, up to each individual Qualified Entity's (QE) approved STIF Plan funding limit for STIF Formula. Distributions typically represent tax collections from two quarters prior; for example, the July distribution (FY 21 Q1) is largely comprised of taxes collected from January through March (FY 20 Q3). This forecast takes into consideration a potential transfer of $4.4 million in STIF funds to the Special Transportation Fund, pending legislative approval. Updated estimates for the Formula, Discretionary, and Intercommunity Discretionary funds for FY 19-21 and updated forecasts for FY 22-23 are summarized in the table below.

Fund	Dec. 2019 Forecast for FY 19-21*	Change	Oct. 2020 Forecast for FY 19-21	Dec. 2019 Forecast for FY 22-23	Change	Oct. 2020 Forecast for FY 22-23
Formula	$219.9 M	$1 M	$220.9 M	$207.7 M	($18.7 M)	$189 M
Discretionary	$12 M	$0.3 M	$12.3 M	$11.5 M	($1 M)	$10.5 M
Intercommunity Discretionary	$8.5 M	$1.3 M	$9.8 M	$9.2 M	($0.8 M)	$8.4 M

*FY 19-21 includes 10 quarters of revenue (two quarters from FY 19 and eight quarters for FY 20-21) as well as the transfer to the STF program.

The table on page 2 summarizes the estimated Formula fund revenues available to each QE based on the date of distribution by fiscal year where the annual change in revenue can be seen.

Estimate Calculation Method

- Gross tax revenue is multiplied by projected tax payer compliance rate of 97 percent
- Department of Revenue collection and administration costs are deducted from the gross revenue
- The result is multiplied by 90 percent to determine the projected Formula Fund net total
- The projected net total is multiplied by the QE payroll shares resulting in QE revenue estimates
- QE payroll shares are calculated using the most current annual payroll data from the Oregon Employment Department, with adjustments made to ensure each QE receives the minimum annual allocation of $100,000

NOTE: The remaining 10 percent of STIF funds collected is dedicated to the Discretionary Fund (5 percent), Intercommunity Discretionary Fund (4 percent), and the Technical Resource Center (1 percent). The 1 percent dedication also funds ODOT's administration of the STIF Program.

See page 1 for calculation methods.

Qualified Entity (QE)	December 2019 Forecast			Change			October 2020 Forecast				
	FY 2019	FY 2020	FY 2021	FY 2019	FY 2020	FY 2021	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Baker County	$ 84,000	$ 162,000	$ 192,000	$ 4,257	$ 3,860	$ (921)	$ 88,257	$ 165,860	$ 191,079	$ 185,326	$ 195,297
Basin Transit Service District Total	$ 377,000	$ 725,000	$ 859,000	$ 22,349	$ 23,143	$ (15,553)	$ 399,349	$ 748,143	$ 843,447	$ 814,484	$ 858,304
In district	$ 312,000	$ 600,000	$ 711,000	$ 18,520	$ 19,199	$ (14,711)	$ 330,520	$ 619,199	$ 696,289	$ 672,379	$ 708,553
Out of district	$ 65,000	$ 125,000	$ 148,000	$ 3,829	$ 3,944	$ (842)	$ 68,829	$ 128,944	$ 147,158	$ 142,105	$ 149,750
Benton County	$ 842,000	$ 1,625,000	$ 1,920,000	$ 27,281	$ 15,339	$ (37,274)	$ 869,281	$ 1,640,339	$ 1,882,726	$ 1,817,213	$ 1,914,980
Burns Paiute Tribe	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Columbia County	$ 193,000	$ 373,000	$ 440,000	$ 2,894	$ (1,608)	$ (10,524)	$ 195,894	$ 371,392	$ 429,476	$ 413,870	$ 436,136
Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Confederated Tribes of Grand Ronde Community of Oregon	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Confederated Tribes of Siletz Indians	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Confederated Tribes of the Umatilla Indian Reservation	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Confederated Tribes of Warm Springs	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Coos County Area Transportation District	$ 381,000	$ 735,000	$ 868,000	$ 8,800	$ 2,251	$ (3,306)	$ 389,800	$ 737,251	$ 864,694	$ 838,925	$ 884,060
Coquille Indian Tribe	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Cow Creek Band of Umpqua Tribe of Indians	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Crook County	$ 114,000	$ 223,000	$ 261,000	$ (6,311)	$ (14,367)	$ 43	$ 107,689	$ 208,633	$ 261,043	$ 253,628	$ 267,273
Curry County	$ 99,000	$ 190,000	$ 225,000	$ 1,266	$ (62)	$ (1,974)	$ 100,266	$ 189,938	$ 223,026	$ 216,169	$ 227,799
Deschutes County	$ 1,581,000	$ 3,049,000	$ 3,604,000	$ 54,655	$ 35,320	$ 61,289	$ 1,635,655	$ 3,084,320	$ 3,665,289	$ 3,580,322	$ 3,772,946
Gilliam County	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Grant County Transportation District	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Harney County	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Hood River County Transportation District	$ 238,000	$ 461,000	$ 544,000	$ 1,175	$ (6,108)	$ (10,524)	$ 239,175	$ 454,892	$ 533,476	$ 515,096	$ 542,809
Jefferson County	$ 115,000	$ 222,000	$ 262,000	$ 14	$ (3,088)	$ (4,275)	$ 115,014	$ 218,912	$ 257,725	$ 249,007	$ 262,403
Josephine County	$ 428,000	$ 827,000	$ 977,000	$ 13,075	$ 5,794	$ 16,937	$ 441,075	$ 832,794	$ 993,937	$ 971,181	$ 1,023,431
Klamath Tribes	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Lake County	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Lane Transit District Total	$ 2,862,000	$ 5,517,000	$ 6,527,000	$ 128,113	$ 106,906	$ (80,981)	$ 2,990,113	$ 5,623,906	$ 6,446,019	$ 6,236,892	$ 6,572,442
In district	$ 2,712,000	$ 5,228,000	$ 6,186,000	$ 121,536	$ 101,410	$ (88,725)	$ 2,833,536	$ 5,329,410	$ 6,097,275	$ 5,899,462	$ 6,216,859
Out of district	$ 150,000	$ 289,000	$ 342,000	$ 6,577	$ 5,496	$ 6,744	$ 156,577	$ 294,496	$ 348,744	$ 337,430	$ 355,584
Lincoln County	$ 297,000	$ 574,000	$ 677,000	$ 6,487	$ 277	$ (7,536)	$ 303,487	$ 574,277	$ 669,464	$ 647,947	$ 682,807
Linn County	$ 860,000	$ 1,664,000	$ 1,960,000	$ (2,756)	$ (30,744)	$ (7,814)	$ 857,244	$ 1,633,256	$ 1,952,186	$ 1,894,040	$ 1,995,801
Malheur County	$ 192,000	$ 369,000	$ 438,000	$ 14,854	$ 16,794	$ 1,558	$ 206,854	$ 385,794	$ 439,558	$ 427,653	$ 450,661
Morrow County	$ 131,000	$ 253,000	$ 298,000	$ 2,158	$ (824)	$ (15,313)	$ 133,158	$ 252,176	$ 282,687	$ 269,786	$ 284,300
Rogue Valley Transportation District Total	$ 1,581,000	$ 3,047,000	$ 3,604,000	$ 66,613	$ 53,688	$ 23,179	$ 1,647,613	$ 3,100,688	$ 3,627,179	$ 3,531,217	$ 3,721,200
In district	$ 1,442,000	$ 2,780,000	$ 3,288,000	$ 61,029	$ 48,591	$ 13,746	$ 1,503,029	$ 2,828,591	$ 3,301,746	$ 3,214,394	$ 3,387,331
Out of district	$ 139,000	$ 267,000	$ 316,000	$ 5,584	$ 5,097	$ 9,433	$ 144,584	$ 272,097	$ 325,433	$ 316,823	$ 333,869
Salem Area Mass Transit District Total	$ 3,351,000	$ 6,447,000	$ 7,643,000	$ 221,003	$ 234,920	$ (4,048)	$ 3,572,003	$ 6,681,920	$ 7,638,952	$ 7,510,636	$ 7,914,715
In district	$ 2,338,000	$ 4,498,000	$ 5,333,000	$ 209,021	$ 266,550	$ 54,513	$ 2,547,021	$ 4,764,550	$ 5,387,513	$ 5,248,949	$ 5,531,347
Out of district Marion County	$ 763,000	$ 1,467,000	$ 1,739,000	$ 7,925	$ (24,879)	$ (37,589)	$ 770,925	$ 1,442,121	$ 1,701,411	$ 1,711,471	$ 1,803,549
Out of district Polk County	$ 250,000	$ 482,000	$ 571,000	$ 4,057	$ (6,751)	$ (20,972)	$ 254,057	$ 475,249	$ 550,028	$ 550,217	$ 579,819
Sherman County	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Sunset Empire Transportation District	$ 297,000	$ 573,000	$ 677,000	$ 10,272	$ 6,429	$ (701)	$ 307,272	$ 579,429	$ 676,299	$ 656,787	$ 692,122
Tillamook County Transportation District	$ 157,000	$ 303,000	$ 359,000	$ 7,842	$ 6,837	$ 2,728	$ 164,842	$ 309,837	$ 361,728	$ 352,308	$ 371,262
Tri County Metropolitan Transportation District Total	$ 25,067,000	$ 48,392,000	$ 57,164,000	$ 701,419	$ 288,148	$ (950,843)	$ 25,768,419	$ 48,680,148	$ 56,213,157	$ 54,348,454	$ 57,272,446
In district	$ 23,969,000	$ 46,272,000	$ 54,660,000	$ 665,492	$ 266,002	$ (940,059)	$ 24,634,492	$ 46,538,002	$ 53,719,941	$ 51,912,652	$ 54,705,596
Out of district Clackamas County	$ 842,000	$ 1,625,000	$ 1,919,000	$ 33,980	$ 29,849	$ (14,571)	$ 875,980	$ 1,654,849	$ 1,904,429	$ 1,854,038	$ 1,953,787
Out of district Multnomah County	$ 25,000	$ 48,000	$ 57,000	$ (1,018)	$ (2,695)	$ (2,533)	$ 23,982	$ 45,305	$ 54,467	$ 53,737	$ 56,628
Out of district Washington County	$ 231,000	$ 446,000	$ 527,000	$ 2,965	$ (4,008)	$ 7,320	$ 233,965	$ 441,992	$ 534,320	$ 528,027	$ 556,435
Umatilla County	$ 515,000	$ 993,000	$ 1,174,000	$ 20,094	$ 14,761	$ (20,468)	$ 535,094	$ 1,007,761	$ 1,153,532	$ 1,114,300	$ 1,174,250
Umpqua Public Transportation District	$ 670,000	$ 1,295,000	$ 1,529,000	$ 17,837	$ 5,156	$ (43,125)	$ 687,837	$ 1,300,156	$ 1,485,875	$ 1,429,950	$ 1,506,883
Union County	$ 168,000	$ 325,000	$ 383,000	$ 4,131	$ 542	$ (13,705)	$ 172,131	$ 325,542	$ 369,295	$ 354,326	$ 373,389
Wallowa County	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Wasco County	$ 192,000	$ 369,000	$ 439,000	$ 17,267	$ 20,301	$ (6,712)	$ 209,267	$ 389,301	$ 432,288	$ 418,014	$ 440,504
Wheeler County	$ 50,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Yamhill County	$ 642,000	$ 1,240,000	$ 1,463,000	$ 10,535	$ (3,570)	$ 307	$ 652,535	$ 1,236,430	$ 1,463,307	$ 1,421,679	$ 1,498,167
Totals Statewide	**$42,234,000**	**$81,553,000**	**$96,087,000**	**$1,355,324**	**$780,095**	**$(1,129,555)**	**$43,589,324**	**$82,333,095**	**$94,957,445**	**$92,069,208**	**$96,936,528**

Assumptions: FY 2019 (July 1, 2018 – June 30, 2019) includes two quarters of revenue. All other fiscal years are four quarters of revenue. December 2019 forecast for FY 2020 is reduced by $7.1 million due to transfer to STF. October 2020 forecast reflects an estimated $3.9 million transfer to the Special Transportation Fund (STF). District totals may not add up due to rounding.

BDI 98

STIF Allocation Estimate
October 2020

Page 2 of 2

CHERRIOTS

To:	Board of Directors
From:	Allan Pollock, General Manager
Date:	January 28, 2021
Subject:	Board Member Committee Report

ISSUE

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

BACKGROUND AND FINDINGS

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 Director Nguyen	Diversity, Equity, and Inclusion Committee
Subdistrict 2 Director Busch	
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	Citizens Advisory Committee
Subdistrict 5 Director Davidson	Mid-Willamette Valley Council of Governments (MWVCOG) Mid-Willamette Area Commission on Transportation (MWACT)
Subdistrict 6 Director Krebs	
Subdistrict 7 Director Richards	Statewide Transportation Improvement Fund Advisory Committee Special Transportation Fund Advisory Committee

\\Cherriots\Skt\District Share\BOD Agenda Items\BD2021-01-28\3 FINAL\01-28-21 J. RPT Board Committees.Docx   1/21/2021 4:38 PM

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