

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS**

~ VIRTUAL BOARD ORIENTATION ~

Thursday, July 22, 2021

By ZOOM: <https://cherriots-org.zoomgov.com/j/1605194427?pwd=enjXS3ZlV1BUM3QWWEU3bnplbHYzZz09>

- **Meeting ID:** 160 519 4427
- **Passcode:** 512136

By PHONE: 1(669) 254-5252 US (long distance charges apply for landline phones)

- **Meeting ID:** 160 519 4427
- **Passcode:** 512136

AGENDA

- 1. CALL TO ORDER 5:15 PM**
 - a. Note the Attendance
 - b. "Safety Moment"
 - c. Announcements
- 2. BOARD ORIENTATION**
- 3. GENERAL MANAGER COMMENTS**
 - a. Upcoming Board Agenda Items
 - b. Calendar Review
- 4. ADJOURN 6:30 PM**

Mission

Connecting people with places
through safe, friendly, and reliable public transportation services

Values

Safety – Service Excellence – Communication – Innovation – Accountability

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS****~ VIRTUAL BOARD ORIENTATION ~**

- **Virtual and Hybrid Meetings:** The Board of Directors' work sessions are public meetings that are typically held in the Senator Hearing Room at Courthouse Square where it is ADA- accessible. The Board's work sessions are also available to the community *virtually* through *ZoomGov*, or by phone. The Zoom meeting I.D., and password are located on the first page of the agenda. There is also a phone number you can call with the same meeting I.D. and password. If you use a landline, long-distance charges will apply. There are no charges if you use a cellphone.
- **Closed Captioning (CC):** *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, Closed Captioning does not always translate accurately.
- **Alternate Formats** This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.
 - Email: linda.galeazzi@cherriots.org;
 - Phone: 503-588-2424 | with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711)
 - Mail: Attn: Board – Cherriots Administration Office – 555 Court St NE, Suite 5230 – Salem, OR 97301
 - Stop by: Cherriots Administration Office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Board's agenda packet, go to <https://www.cherriots.org/meetings/>.

Mission

Connecting people with places
through safe, friendly, and reliable public transportation services

Values

Safety – Service Excellence – Communication – Innovation – Accountability

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS****~ VIRTUAL BOARD ORIENTATION ~**

- Reuniones virtuales e híbridas: las sesiones de trabajo de la Junta Directiva son reuniones públicas que generalmente se llevan a cabo en la Sala de Audiencias del Senador en Courthouse Square, donde es accesible para ADA. Las sesiones de trabajo de la Junta también están disponibles para la comunidad virtualmente a través de ZoomGov o por teléfono. El ID de la reunión de Zoom y la contraseña se encuentran en la primera página de la agenda. También hay un número de teléfono al que puede llamar con el mismo ID de reunión, y contraseña. Si usa un teléfono fijo, se aplicarán cargos de larga distancia. No hay cargos si usa un teléfono celular.
- Subtítulos ocultos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos ocultos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, los subtítulos ocultos no siempre se traducen con precisión.
- Formatos alternativos Esta es una reunión pública en un lugar accesible a la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a. M. A 5:00 p. M.
- Se distribuyen copias electrónicas del paquete de la agenda de la reunión de la Junta por correo electrónico 6-7 días antes de la reunión. El paquete de la agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.
- Lista de distribución de correo electrónico: para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org.
 - Correo electrónico: linda.galeazzi@cherriots.org;
 - Teléfono: 503-588-2424 | con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711)
 - Correo: Attn: Board - Cherriots Administration Office - 555 Court St NE, Suite 5230 - Salem, OR 97301
 - Visite: Cherriots Administration Office El horario de atención es de lunes a viernes de 8:00 a. M. A 5:00 p. M.

Para obtener una copia electrónica del paquete de la agenda de la Junta, visite
<https://www.cherriots.org/meetings/>.

Mission

Connecting people with places
through safe, friendly, and reliable public transportation services

Values

Safety – Service Excellence – Communication – Innovation – Accountability

Upcoming Work Session and Board Meeting Agenda Items

July 22, 2021

To Be Scheduled

- WS: United Way Pass Program (AP)
- B.I. Contract (TD)
- Approval of Contract for Purchase of Air Purification System (TD) (Aug/Sep)
- ODOT Presentation on Intercity Connections (SD)
- Board Retreat (AP) (Fall 2021)

August 26, 2021

Packets due to GM office: August 12

Work Session

- Board Orientation (AP)

Board Meeting

- September Service Change Briefing (DT)
- Q4 Reports: Performance, Transportation Options
- Board's Committee Assignments (odd # years) (AP)
- TBEST Demo (DT)
- Approval of Tyler Munis Project (DL)

September 23, 2021

Packets due to GM office: September 9

Executive Session

- General Manager Performance Appraisal (PD)

Work Session

-

Board Meeting

- FY 2021 Performance Report (DT)

October 28, 2021

Packets due to GM office: October 14

Executive Session

Work Session

-

Board Meeting

- Consent: Approval of FY 2023 Budget Calendar (DL)
- Information: FY 2022 Security Report and Emergency Preparedness Report (DT)

TO: SAMTD BOARD OF DIRECTORS
FROM: ALLAN POLLOCK, GENERAL MANAGER
SUBJECT: CALENDAR OF SCHEDULED MEETINGS

**** The District follows the guidelines regarding the Covid-19 pandemic set by the State and Federal governments for public transportation. The District currently holds their Board and Advisory Committee meetings virtually using *Google Meet or Zoom*.****

- Go to Cherriots.org/meetings/ for more information about a particular meeting.
- Send an email to publictestimony@cherriots.org with your comments on any Board or advisory committee business; or to be added to the email distribution list for meeting announcements.
- Go to Cherriots.org/gettinginvolved for more information about the advisory committees to the Board, or contact your Board representative. Thank you for your interest in Cherriots.

AUGUST 2021

Aug 5	Thu	11:30a	KeizerFEST Sponsor Appreciation Luncheon
Aug 7	Sat	10:30a	KeizerFEST Parade
26	Thu	5:00 PM	SAMTD Board Orientation
		6:30 PM	SAMTD Board of Directors <i>Virtual Meeting</i>
			<ul style="list-style-type: none"> • (Comcast Cable Channel 21 or Cherriots Facebook Live)

SEPTEMBER 2021

6	Mon	HOLIDAY	Labor Day Cherriots Administrative Offices Closed Customer Service Closed No bus service
7	Tue		CHERRIOTS SERVICE CHANGES (go to: Cherriots.org/changes)
21	Tue	5:30 PM	Citizens Advisory Committee
23	Thu		SAMTD Board Executive Session
			<ul style="list-style-type: none"> • G.M. Performance Evaluation ORS 192.660(2)(i)
			SAMTD Board Work Session**
			<ul style="list-style-type: none"> • Session begins at 5:30 PM or immediately following the Executive Session
		6:30 PM	SAMTD Board of Directors Meeting **
			<ul style="list-style-type: none"> • (Comcast Cable CC:Media Channel 21 or Cherriots Facebook Live)

OCTOBER 2021

	Thu	5:30 PM	SAMTD Board Work Session **
		6:30 PM	SAMTD Board of Directors Meeting **
			<ul style="list-style-type: none"> • (Comcast Cable Channel 21 or Cherriots Facebook Live)

NOVEMBER 2021

Nov 7 - 10			APTA TRANSform Conference & EXPO <ul style="list-style-type: none"> • Orlando, Florida
-------------------	--	--	--

11	Thu	HOLIDAY	Veterans Day Customer Service Open Sunday Level Bus Service Cherriots Administrative Offices Closed
18	Thu	6:30 PM	SAMTD Board of Directors Meeting ** • (Comcast Cable Channel 21 or Cherriots Facebook Live)
25	Thu	HOLIDAY	Thanksgiving Day Cherriots Administrative Offices Closed Customer Service Closed No bus service

DECEMBER 2021

14	Tue	5:30 PM	Citizens Advisory Committee **
16	Thu	6:30 PM	SAMTD Board of Directors Meeting ** • (Comcast Cable Channel 21 or Cherriots Facebook Live)
24	Fri	Observed Holiday	Cherriots Observed Holiday Cherriots Administration Offices: Closed Customer Service Open Regular bus service
25	Sat	HOLIDAY	Christmas Day Cherriots Administration Offices: Closed Customer Service Closed No bus service
31	Fri	Observed Holiday	Cherriots Observed Holiday Cherriots Administrative Offices Closed

JANUARY 2022

1	Sat	HOLIDAY	New Year's Day Cherriots Administrative Offices Closed Customer Service Closed No bus service Board Legislative Committee
		HOLIDAY	Martin Luther King Jr. Day Cherriots Administrative Offices Closed Customer Service Open Regular bus service
27	Thu	5:30 PM 6:30 PM	SAMTD Board Work Session ** SAMTD Board of Directors Meeting ** • (Comcast Cable Channel 21 or Cherriots Facebook Live)

FEBRUARY 2022

			Go to Dept. of Revenue training website https://www.oregon.gov/dor/programs/property/pages/local-budget.aspx
		Holiday	President's Day Cherriots Administrative Offices Closed Customer Service Closed No bus service
24	Thu	5:30 PM 6:30 PM	SAMTD Board Work Session ** SAMTD Board of Directors Meeting ** • (Comcast Cable Channel 21 or Cherriots Facebook Live)

MARCH 2022

16	Tue	5:30 PM	Citizens Advisory Committee ** Transit Operators and Maintenance Employees Appreciation Day
24	Thu	5:30 PM 6:30 PM	SAMTD Board Work Session ** SAMTD Board of Directors Meeting ** • (Comcast Cable Channel 21 or Cherriots Facebook Live and ZOOM)

APRIL 2022

15	Thu	8am-5pm	Board to file SEI Report through Oregon Government Ethics Commission
28	Thu	5:30 PM	SAMTD Board Work Session **