



Salem Area Mass Transit District

~ Special Transportation Fund Advisory Committee Virtual Meeting ~

Wednesday, September 16, 2020
Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

Members Present:	Ron Harding, Chair; John Hammill, Vice Chair; Bryant Baird, Jean Sherbeck, Sherena Meagher-Osteen; Emily Broussard, Marja Byers
Absent:	Director Charles Richards, SAMTD Board Liaison; Mayor Jeremy Gordon
Staff Present:	Steve Dickey, Director of Strategic Initiatives and Program Management; Ted Stonecliffe, Transit Planner II; Melissa Kidd, Operations Programs Administrator; Peggy Green, Grants Administrator
Recorder:	Jolene White, Administrative Assistant, Finance & Technology/Strategic Initiatives and Program Management

A. CALL TO ORDER AND NOTE OF ATTENDANCE

Chair Harding called the meeting to order at 3:04 PM. Attendance was noted that a quorum was present.

1. Safety Moment:

Mr. Dickey shared the “*Safety Moment*” thought of the day that everyone is aware of the dangerous air quality that is plaguing the community. To protect yourself during this time:

- Stay indoors if at all possible
- If you have to go outdoors, use the best possible filtering mask that you have available to you. Limit time outdoors.
- Make sure you are taking care of yourself with the COVID-19 pandemic still active, the ongoing protests and the threat of the wildfires. It is very easy to become overwhelmed, so encourage people to reach out to friends, family or a counselor to be able to talk through those feelings.

B. PUBLIC COMMENT

There were no public comments submitted and no public present.

C. APPROVAL OF MEETING MINUTES – July 07, 2020

Marja Byers motioned for the July 7, 2020 Special Transportation Fund Advisory Committee (STFAC) minutes to be accepted by the STFAC as written. Emily Broussard seconded the motion. The motion passed unanimously among voting members.

D. ANNOUNCEMENTS

No announcements.

E. ACTION ITEMS

Review applications submitted for the FY2021-23 Rural Veterans Healthcare Transportation Program Grant. Make a formal recommendation for funding to the Cherriots Board of Directors regarding the applications. SAMTD received one application from the City of Woodburn.

Vice Chair Hammill motioned that the Special Transportation Fund Advisory Committee (STFAC) recommend and advise the Cherriots Board of Directors to fully fund the City of Woodburn's Rural Veterans Healthcare Transportation Program grant application as submitted. Marja Byers seconded the motion. The motion passed unanimously among voting members.

F. DISCUSSION ITEMS:

1. SAMTD Service Updates:

Mr. Stonecliffe gave an update on the current service levels at the District. The Cherriots Lift and local service will be increasing to approximately 95% pre-pandemic levels. Currently there isn't demand in the community to run the buses until 11:00 p.m., to return to 100% service levels. The Regional system is at 100% pre-pandemic with exception to the Polk County Flex. The Polk County Flex has been suspended due to delayed licensing on the new vehicles from the Department of Motor Vehicles. Due to the recent wildfires, service up the Santiam Canyon have been suspended and the District is only traveling as far as Stayton. Once the fires have subsided, the roads and bus stop locations will need to be assessed for safety and ADA compliance before service can resume. The Saturday service for both local and regional service will be at 100% levels on September 28, 2020. All routes will continue to be fare-free until the District has been able to complete the install of driver barriers on all of the buses.

2. Provider Updates:

No provider updates.

3. Round Table Topics:

There were no round table topics to discuss at this meeting.

G. ADJOURN

Chair Harding adjourned the meeting at 3:36 p.m.