

SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE VIRTUAL MEETING AGENDA

Thursday, November 19, 2020
9:00 – 9:30 AM

Google Meets I.D: meet.google.com/wdk-pvmt-tqt
Google Meets Phone No: ++1 862-256-3364
PIN: 731 472 123#

(Detailed Instruction to participate in the meeting are on the next page)

Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

NOTE: Social distancing, virtual meetings, and other COVID-19 guidelines will be practiced at all of the District’s public meetings for the protection of the Board, staff and community members until further notice. There will not be a public forum.

The public is encouraged to send testimony on any of the agenda items. Public comments can be submitted in writing by email to publictestimony@cherriots.org or mailed to: SAMTD, 555 Court Street NE, Suite 5230, Salem, Oregon 97301 by 5pm on Wednesday, November 18, 2020; or contact Jolene White at (503) 588-2424 for instructions to testify. Written testimony received will be provided to the Statewide Transportation Improvement Fund Advisory Committee and will be included in the public record for the meeting.

INSTRUCTIONS FOR THE SPECIAL TRANSPORTATION FUND ADVISORY
COMMITTEE VIRTUAL MEETING

It is not required to have a Google account in order to participate in the STIFAC meeting.

You can connect with full video and audio if you have a camera and/or a microphone on your computer or cellphone:

Google Meets I.D: meet.google.com/wdk-pvmt-tqt

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No microphone or camera on your computer?

- You can still use the speakers on your computer or your cellphone to listen.

You may want to try out your connection to the virtual meeting 10-15 minutes early.

CONTACT:

Jolene White, Administrative Assistant

Salem Area Mass Transit District

email: jolene.white@cherriots.org | STIFAC: publictestimony@cherriots.org

phone: (503) 361-7521

For the Google Meet App on your cellphone. Go to:

Google Play Store - <https://play.google.com/store/apps/details?id=com.google.android.apps.meetings>

Apple App Store – <https://apps.apple.com/us/app/hangouts-meet-by-google/>

This public meeting is in a place that is ADA accessible. Auxiliary hearing aids and services, and alternate formats to individuals with limited English proficiency are available. Requests can be made with at least 48 hours of notice by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Statewide Transportation Improvement Fund Advisory Committee agenda packet, go to www.cherriots.org/STIFAC/.

Esta reunión pública está en un lugar accesible para la ADA. Se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer con 48 horas de aviso directamente al Secretario de la Junta por teléfono al 503-588-2424 o con la asistencia de TTY: Servicios de retransmisión de Oregon al 1-800-735-2900 (o 711). El horario de la oficina de administración de Cherriots es de lunes a viernes de 8:00 a.m. a 5:00 p.m.

Para obtener una copia electrónica del paquete de agenda de la Junta, visite www.cherriots.org/STIFAC/.

**SPECIAL TRANSPORTATION FUND ADVISORY COMMITTEE
VIRTUAL MEETING AGENDA
Thursday, November 19, 2020**

A. CALL TO ORDER

1. Notice of Attendance for a Quorum
2. "Safety Moment" Thought for the Day

B. PUBLIC COMMENTS

See above for public comment procedures

C. INFORMATION ITEMS

1. Member Contact Update

D. APPROVAL OF MEETING MINUTES

1. Approval of STFAC September 16, 2020 MINUTES

E. ACTION ITEMS

1. Nominate a Chairperson for recommendation to Board of Directors
2. Nominate a Vice Chairperson for recommendation to the Board of Directors

F. ADJOURN

Mission

**Connecting people with places through safe, friendly, and reliable public
transportation services Values**

Safety – Service Excellence – Communication – Innovation – Accountability

Salem Area Mass Transit District

**~ Special Transportation Fund
Advisory Committee Virtual Meeting ~**

Wednesday, September 16, 2020
Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

Members Present: Ron Harding, Chair; John Hammill, Vice Chair; Bryant Baird, Jean Sherbeck, Sherena Meagher-Osteen; Emily Broussard, Marja Byers

Absent: Director Charles Richards, SAMTD Board Liaison; Mayor Jeremy Gordon

Staff Present: Steve Dickey, Director of Strategic Initiatives and Program Management; Ted Stonecliffe, Transit Planner II; Melissa Kidd, Operations Programs Administrator; Peggy Green, Grants Administrator

Recorder: Jolene White, Administrative Assistant, Finance & Technology/Strategic Initiatives and Program Management

A. CALL TO ORDER AND NOTE OF ATTENDANCE

Chair Harding called the meeting to order at 3:04 PM. Attendance was noted that a quorum was present.

1. Safety Moment:

Mr. Dickey shared the “*Safety Moment*” thought of the day that everyone is aware of the dangerous air quality that is plaguing the community. To protect yourself during this time:

- Stay indoors if at all possible
- If you have to go outdoors, use the best possible filtering mask that you have available to you. Limit time outdoors.
- Make sure you are taking care of yourself with the COVID-19 pandemic still active, the ongoing protests and the threat of the wildfires. It is very easy to become overwhelmed, so encourage people to reach out to friends, family or a counselor to be able to talk through those feelings.

B. PUBLIC COMMENT

There were no public comments submitted and no public present.

C. APPROVAL OF MEETING MINUTES – July 07, 2020

Marja Byers motioned for the July 7, 2020 Special Transportation Fund Advisory Committee (STFAC) minutes to be accepted by the STFAC as written. Emily Broussard seconded the motion. The motion passed unanimously among voting members.

D. ANNOUNCEMENTS

No announcements.

E. ACTION ITEMS

Review applications submitted for the FY2021-23 Rural Veterans Healthcare Transportation Program Grant. Make a formal recommendation for funding to the Cherriots Board of Directors regarding the applications. SAMTD received one application from the City of Woodburn.

Vice Chair Hammill motioned that the Special Transportation Fund Advisory Committee (STFAC) recommend and advise the Cherriots Board of Directors to fully fund the City of Woodburn's Rural Veterans Healthcare Transportation Program grant application as submitted. Marja Byers seconded the motion. The motion passed unanimously among voting members.

F. DISCUSSION ITEMS:

1. SAMTD Service Updates:

Mr. Stonecliffe gave an update on the current service levels at the District. The Cherriots Lift and local service will be increasing to approximately 95% pre-pandemic levels. Currently there isn't demand in the community to run the buses until 11:00 p.m., to return to 100% service levels. The Regional system is at 100% pre-pandemic with exception to the Polk County Flex. The Polk County Flex has been suspended due to delayed licensing on the new vehicles from the Department of Motor Vehicles. Due to the recent wildfires, service up the Santiam Canyon have been suspended and the District is only traveling as far as Stayton. Once the fires have subsided, the roads and bus stop locations will need to be assessed for safety and ADA compliance before service can resume. The Saturday service for both local and regional service will be at 100% levels on September 28, 2020. All routes will continue to be fare-free until the District has been able to complete the install of driver barriers on all of the buses.

2. Provider Updates:

No provider updates.

3. Round Table Topics:

There were no round table topics to discuss at this meeting.

G. ADJOURN

Chair Harding adjourned the meeting at 3:36 p.m.