

February 4, 2022**RECRUITMENT ANNOUNCEMENT
JOURNEY MECHANIC****STARTING WAGE:****\$28.10****PLUS EXCELLENT BENEFIT PACKAGE****OPEN UNTIL FILLED****JOB SUMMARY:**

Diagnoses malfunctions and performs preventative maintenance, repair, and overhaul of various types of transit vehicles and associated equipment.

ESSENTIAL JOB FUNCTIONS:

- Repair diesel, gasoline, and compressed natural gas (CNG) engines.
- Diagnose, adjust, repair, and replace integral parts of diesel, gasoline, and CNG engines, transmissions, drive shafts, and differentials.
- Overhaul and test diesel, gasoline, and CNG engines to specifications; disassemble, clean, inspect, replace worn or defective parts; recondition sub-components and reassembles.
- Test and repair automotive and heavy duty bus transmissions to specification; remove and replace transmissions as required.
- Inspect, test, adjust, repair, and replace complete or integral parts of wheelchair lifts, brakes, and steering systems.

- Inspect, test, and diagnose malfunctions of fuel, electrical, and mechanical systems.
- Inspect, repair, and adjust bus door operation and air-ride systems.
- Diagnose and repair various electrical components
- Provide technical assistance as necessary to other District personnel.
- Exchange buses and make necessary repairs on road calls.
- Record work performed, parts used, and time worked.
- Clean tools and work areas.
- Follow all safety procedures for work area and work assignments.
- Function as a lead person when assigned by the District.
- Provide formal training to other maintenance employees as part of a District established on-the-job training program.
- Communicate both orally and in writing, with other employees and the general public, at the level necessary to satisfactorily perform the duties of the position.
- Interact with other employees and the general public using courtesy, tact, and good judgment.
- Act as a positive representative of the District.
- Work cooperatively with others, be respectful of co-workers, and promote teamwork.
- Report to work on time and on a regular, predictable basis.

AUXILIARY FUNCTIONS:

- Service vehicles by changing oil and oil filters and lubricating chassis.
- Can perform the functions of a Service Technician
- Perform routine facility maintenance and repairs

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- For diesel vehicles, considerable knowledge and skill in: engine fuel and cooling systems; transmission replacement; differential replacement; electrical system repair, including starter and generator replacement; tune-up procedure; steering and suspension system repair; brake relines; wheelchair lift repair; heating and air condition repair; and upholstery repair. Considerable knowledge in electronics operation and reading schematics.
- Ability to rapidly gain the above knowledge and skills as they apply to CNG vehicles.
- Ability to assimilate new knowledge and skills in the diagnosis and repair of conventional, CNG, and other alternative fuel vehicles (AFVs) as technological changes or advancements occur in the industry.
- Considerable knowledge of hazards and safety precautions followed in heavy equipment shops.
- Ability to operate necessary tools and equipment used in servicing and repairing vehicles both safely and effectively.
- Ability to safely operate a variety of District vehicles, including 30' – 35' – 40' buses, service trucks, automobiles, and forklift.
- Ability to rapidly learn electronic controls and functions of bus electrical systems and associated sub-components.
- Ability to skillfully use laptop computer for diagnostics and trouble shooting.
- Ability to make arithmetical computations and tabulations quickly and accurately.
- Ability to perform job functions independently in a timely, safe, and accurate manner.

SPECIAL REQUIREMENTS:

- Ability to meet the Federal Motor Carrier Safety Regulations physical qualifications for commercial drivers and ability to perform the physical functions of the position. This position requires the ability to perform heavy manual labor for extended periods. For detailed information regarding the physical requirements, see attached Job Analysis and Federal Motor Carrier Safety Administration Physical Qualification of Drivers.
- Ability to obtain and maintain a valid Oregon Class B commercial driver's license with passenger and air brake endorsements. (Must obtain a valid Oregon Class B commercial driver's permit along with passenger and air brake endorsements prior

to date of hire and obtain a valid Oregon Class B commercial driver's license within three (3) weeks after date of hire.)

- All licensing fees and passing required licensing and endorsement examinations are the total responsibility of the applicant.
- A person who has a commercial driver's license issued by another state must obtain an Oregon Class B commercial driver's License within 30 days of being domiciled in Oregon or within three (3) weeks after date of hire, whichever comes first.
- Driving record that demonstrates adherence to safety in the operation of motor vehicles and adherence to traffic laws and regulations.
- Must have no criminal conviction which may, in the sole judgment of the District, constitute a threat to property or the safety of others.
- Must have complete set of heavy equipment tools and a roll-away tool box at time of appointment.

REQUIRED EDUCATION AND EXPERIENCE:

High school diploma or GED and three years vehicular maintenance experience.

OR

Any satisfactory equivalent combination of related experience and training that provides required knowledge, abilities, skills, and other special requirements listed above.

WORKING CONDITIONS:

- Working conditions typical to a maintenance shop environment with exposure to noise, dust, heat, oil, diesel fuel, and solvents.
- Some exposure to inclement weather conditions.
- Subject to varying shift schedules, including call back in emergency situations.

THE ABOVE DESCRIPTION COVERS THE MOST SIGNIFICANT DUTIES PERFORMED BUT DOES NOT INCLUDE OTHER OCCASIONAL WORK THAT MAY BE ASSIGNED THAT WOULD BE SIMILAR, RELATED, OR A LOGICAL ASSIGNMENT TO THE POSITION.

TO APPLY:

Please submit our application, safety sensitive form and 5 year DMV record to our Administration office. To obtain an application:

- ❖ Internet: You may download application materials in Microsoft Word format (.doc) or Adobe Acrobat format (.pdf) from the Salem Area Mass Transit District's Careers page. Refer to specific current job opportunity of interest for application materials. Website: www.Cherriots.org/careers.
- ❖ By Telephone: You may request that an applicant packet be sent to you by calling the Human Resources Department at 503-588-2424. Application materials will be sent via U.S. Mail. Office hours are 8 a.m. to 5 p.m., Monday through Friday.
- ❖ By U.S. Mail: Application materials may be requested via U.S. mail.

Mail to: Salem Area Mass Transit District
Human Resources Department
555 Court St NE, Suite 5230
Salem, OR 97301

OR

Email to: Recruitment@cherriots.org

Resumes in lieu of original official District application form will not be accepted. Applications may be submitted in person, by email, by fax or by mail; however, Salem Area Mass Transit District is not responsible for lost or delayed mail.

AN EQUAL OPPORTUNITY EMPLOYER

NOTE: Under the provisions of the Immigration Reform and Control Act of 1986, Salem Area Mass Transit District will require any person hired or rehired to provide evidence of identity and eligibility for employment.

CHERRIOTS

**APPLICATION SUPPLEMENT
FOR
APPLICANTS FOR SAFETY SENSITIVE POSITIONS**

Positions: Assistant Transportation Manager; Journey Mechanic; Operations Supervisor; Service Technician; Service Worker; Transit Operator; Vehicle Maintenance Supervisor

The positions listed above are considered positions that perform safety sensitive functions according to the Department of Transportation (DOT) regulations. If you are applying for one of these positions you must indicate whether or not you and your past employers were subject to the DOT Drug and alcohol Testing Regulations. This is a requirement under the DOT regulations 49 CFR part 40. **Failure to answer the questions truthfully and completely could result in termination of your employment, if you are hired by Cherrriots.**

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Have you ever tested positive, or refused to test, on any Department of Transportation (DOT) pre-employment drug or alcohol test administered by a DOT covered employer for which you did not get the job within the past two years? [] yes [] no

If yes, you must provide documentation that you have complied with the return-to-duty requirement of the DOT.

LIST ALL EMPLOYERS YOU HAVE HAD DURING THE PAST TWO (2) YEARS WHO WERE SUBJECT TO THE DEPARTMENT OF TRANSPORTATION (DOT) DRUG AND ALCOHOL TESTING REGULATIONS:

Employer: _____
Address: _____

Name of Supervisor/ Contact Person: _____
Phone Number: _____
Fax Number: _____

Employer: _____
Address: _____

Name of Supervisor/ Contact Person: _____
Phone Number: _____
Fax Number: _____

Employer: _____
Address: _____

Name of Supervisor/ Contact Person: _____
Phone Number: _____
Fax Number: _____

If this is not enough space to provide this information, please attach additional sheets.

Print Name

Signature

Date



SALEM AREA MASS TRANSIT DISTRICT
Bargaining Employee Benefits

as of 7/1/2019

At time of hire

- **Medical and Prescription Insurance** with your choice of PacificSource or Kaiser Permanente; premium 100 percent paid by District
- **Vision and Hearing Insurance** with Ameritas; premium 100 percent paid by District
- **Dental Insurance** with Oregon Dental Service - MODA; premium 100 percent paid by District
- **HRA VEBA – Health Savings Account** – \$338 provided by District annually
- **Employee Assistance Program**
- **Paid Holidays** - *New Year's Day | Martin Luther King Jr. Day | Presidents Day | Memorial Day
Independence Day | Labor Day | Veterans Day | Thanksgiving Day | Christmas Day*
- **Vacation Leave** - Accrued bi-weekly according to a schedule of years of service, starting at 0-2 years of service | 3.08 hours bi-weekly | 10 days / year
- **Sick Leave** - 3.70 hours, accrued bi-weekly
- **Unused Sick Leave Cash-out at Retirement** - separation based on hours accrued and length of service
- **Universal Bus Pass** - Eligible on date of hire for employees to ride Cherriots buses for free

After six months

- **Life Insurance Policy**
- \$23,000 for employee; \$2,000 for Spouse; \$1,000 dependent benefit
- **Defined Benefit Retirement Plan**
- **Family Bus Pass** - For eligible dependents to ride Cherriots buses for free

MORE
BENEFITS 



SALEM AREA MASS TRANSIT DISTRICT
Voluntary Employee-Optional Benefits
(Employee Funded)

- **Voluntary Long Term Disability Insurance**
- **Voluntary Supplemental Life Insurance**
 - Guaranteed Issue of \$100,000 employee; \$10,000 spouse
- **Deferred Compensation Plan – ICMA Retirement Corporation**
 - Payroll deduction
 - Employee self-contribution
- **LegalShield® and IDShield™**
 - Payroll deduction
- **Cafeteria Plan - Flex Spending Account**
 - Payroll deduction

NOTE:

This is only a summary of benefits provided by Salem Area Mass Transit District for employees and dependents and should not in any way be construed as the full information on these benefits. For further details and requirements, please refer to Personnel Policies and Contracts of Insurance.