

Salem Area Mass Transit District
BOARD OF DIRECTORS
WORK SESSION
Thursday, June 13, 2024

This meeting is open to the public, please see page 2 for available formats.

AGENDA

- I. CALL TO ORDER**
 - A. Safety Moment
 - B. Announcements

- II. PRESENTATION(S) | DISCUSSION(S)**
 - A. Employee Engagement Survey Results
 - B. Safety & Security Discussion

- III. GENERAL MANAGER COMMENTS**
 - A. Upcoming Board Agenda Items 3
 - B. Board Calendar Review 4

- IV. ADJOURNMENT**

Available meeting formats:

- In Person: Senator Hearing Room at Courthouse Square, 555 Court Street NE, Salem, Oregon 97301
- Zoom Gov.: Meeting ID: 160 629 0899 | Passcode: 624273
Go to: <https://cherriots-org.zoomgov.com/j/1606290899?pwd=aElhUUE0VkZmSE85Sy9EMFBBY1RJQT09>
- One Tap Mobile: +16692545252,,1606290899#,,,,*624273# US
- Landline Phone: +1 669 254 5252 US

Virtual Meetings: The Board of Directors meeting is a public meeting; in a place that is ADA- accessible. Board meetings will also be available via *ZoomGov*. The meeting I.D. and passcode are below the agenda.

Closed Captioning (CC): *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.

Alternate Formats: This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

Electronic Copies of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.

Email Distribution List: To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.

Reuniones Virtuales: La reunión de la Junta Directiva es una reunión pública; en un lugar accesible según la ADA. Las reuniones de la junta también estarán disponibles a través de ZoomGov. La reunión I.D. y el código de acceso están debajo de la agenda.

Subtítulos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre traduce con precisión.

Formatos alternativos: esta es una reunión pública en un lugar accesible según la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de atención de la administración de Cherriots es de lunes a viernes de 8:00 a. m. a 5:00 p. m.

Las copias electrónicas del paquete de la agenda de la reunión de la Junta se distribuyen por correo electrónico 6-7 días antes de la reunión. El paquete de agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.

Lista de distribución de correo electrónico: Para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org



To: SAMTD Board of Directors
From: Allan Pollock, General Manager
Date: June 13, 2024
Subject: Upcoming Work Session and Board Meeting Agenda Items

Upcoming Work Session and Board Meeting Agenda Items

<p>To Be Scheduled:</p> <ul style="list-style-type: none"> • Award of Contract for AIP Group 6 (SUA) • Award of Contract for DW Fencing (TD) • Award Contract for Natural Gas Revenue (TD) • Award of Contract for Maintenance Uniforms, Supplies, & Laundry Services (TD) • Award Contract for Tire Purchase (TD) 	<p>Work Session:</p> <ul style="list-style-type: none"> • Tour of Transit Centers (AP)
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June 27, 2024	
<p><u>Board Meeting</u></p> <p>Action Items:</p> <ul style="list-style-type: none"> • CC: Approval of FY2025 United Way Donation (AP) • CC: FY24 Q3 Reportable Assault Data (DT) • Contract for Landscape Maintenance Services (TD) • Approval of Contract for Enterprise Vanpool Program (SUA) • Award of Contract for DPI Del Webb Security (DT) • Award of Contract for Fuel Services Program for Contracted Transportations Services (TD) • Adopt Resolution No. 2024-XX to Adopt FY 2025 Budget (DL) • Approve 5310 Project Proposal (SUA) 	<p>Information Items:</p> <ul style="list-style-type: none"> • Budget Hearing (DL)

July 11, 2024	
<p><u>Work Session</u></p> <ul style="list-style-type: none"> • Service Enhancement Subcommittee Update (AP) 	

July 25, 2024	
<p><u>Executive Session</u></p> <ul style="list-style-type: none"> • General Manager Performance Evaluation (JR) 	
<p><u>Board Meeting</u></p> <p>Action Items:</p> <ul style="list-style-type: none"> • Acceptance of the Preliminary FY2024 Financial Report (DL) • Potential Action on GM Performance Evaluation and Compensation (JR) 	<p>Information Items:</p> <ul style="list-style-type: none"> • Service Change Briefing for September 2024 (SUA) • TransDash Presentation (AP)

August 8, 2024	
<p><u>Work Session</u></p> <p style="text-align: center;">-</p>	

August 22, 2024	
<p><u>Board Meeting</u></p> <p>Action Items:</p>	<p>Information Items:</p> <ul style="list-style-type: none"> • FY2024 Q4 Reports: Strategic (AP) • FY2024 Annual Report: Commuter Options (SUA)



To: SAMTD Board of Directors
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Date: June 13, 2024
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Upcoming Work Session and Board Meeting Agenda Items

September 12, 2024	
<u>Work Session</u>	
NO WORK SESSION	
September 26, 2024	
<u>Board Meeting</u>	
Action Items:	Information Items:
• Approval of Title VI Plan (SUA)	• FY2024 Security Report (DT)

AP - Allan Pollock | DT - David Trimble | AB - Art Boulanger | DL - Denise LaRue | JR - Jaél Rose | PF - Patricia Feeny | SUA - Shofi Ull Azum | TD - Tom Dietz



To: SAMTD Board of Directors
From: Allan Pollock, General Manager
Date: June 13, 2024
Subject: Calendar of Scheduled Meetings

Board Calendar of Scheduled Meetings

June-24			
13	Thu.	5:30 PM	SAMTD Board Work Session
16	Tue.	5:30 AM	Community Advisory Committee Meeting
			Juneteenth Cherriots Administrative Offices Closed
19	Wed.	HOLIDAY	Sunday Level Bus Service
			SAMTD Board of Directors Meeting
27	Thu.	5:30 PM	Budget Hearing

July-24			
			Independence Day Cherriots Administrative Offices Closed
4	Thu.	HOLIDAY	Sunday Level Bus Service
11	Thu.	5:30 PM	SAMTD Board Work Session
25	Thu.	5:30 PM	SAMTD Board of Directors Meeting

August-24			
8	Thu.		KeizerFEST Sponsor Appreciation Luncheon
8	Thu.	5:30 PM	SAMTD Board Work Session
10	Sat.		KeizerFEST Parade
20	Tue.	5:30 PM	Community Advisory Committee
22	Thu.	5:30 PM	SAMTD Board of Directors Meeting

September-24			
			Labor Day Cherriots Administrative Offices Closed Sunday
2	Mon.	HOLIDAY	Level Bus Service
26	Thu.	5:30 PM	SAMTD Board of Directors Meeting
9/29-10/2	Sun.-Wed.		TRANSfom Conference