



# APPROVED BUDGET

SALEM AREA MASS TRANSIT DISTRICT  
FISCAL YEAR  
**2025-2026**



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# Budget Committee Guidelines

Prior to the Budget Committee meeting, the Budget Committee **MAY**:

- Receive information on the District
- Receive information on the budget document format
- Discuss current or prior year budgets

Prior to the Budget Committee meeting, the Budget Committee **MAY NOT**:

- Discuss revenue estimates
- Discuss proposed expenditures
- Discuss whether to fund a program or activity

## Overview of District's Financial Structure

Revenues can be classified as either unrestricted and restricted:

- Unrestricted revenues may be used for operations, preventive maintenance, administration, and other District programs and activities. Examples include property taxes, Oregon State in-Lieu (state-paid payroll tax on its employees), and general fund fares.
- Restricted revenues must be used for the specific program or project for which they were intended. This includes passenger fares collected through programs such as Cherriots LIFT.

## Funds

The District has three funds:

- The General Fund is the main operating fund and includes all transactions not accounted for in a restricted fund.
- The Capital Programs Fund is a special fund to record revenues and expenses relating to the District's engineering, construction, facility improvements, purchases of rolling stock, or other major capital acquisitions.
- The Transportation Programs Fund is used to segregate purchased transportation programs, including Cherriots Regional, Cherriots LIFT, and Cherriots Shop & Ride.

## In Summary

Three Budget Committee meetings are scheduled; however, the budget may be approved at the first meeting. Following Budget Committee approval, a public hearing is scheduled, with final adoption anticipated at the June meeting of the Board of Directors.

# Thank you for your time!

# SALEM AREA MASS TRANSIT DISTRICT

## DISTRICT-WIDE ORGANIZATIONAL CHART







## Salem Area Mass Transit District BUDGET COMMITTEE ROSTER

### Subdistrict: Board Member:

- |   |   |
|---|---|
| 1 | <b>Joaquín Lara Midkiff</b><br>Term Expires: 6/30/2027* |
| 2 | <b>Ramiro Navarro Jr.</b><br>Term Expires: 6/30/2029    |
| 3 | <b>Sadie K. Carney</b><br>Term Expires: 6/30/2027       |
| 4 | <b>Maria Hinojos Pressey</b><br>Term Expires: 6/30/2029 |
| 5 | <b>Ian Davidson</b><br>Term Expires: 6/30/2027          |
| 6 | <b>Sara Duncan</b><br>Term Expires: 6/30/2029           |
| 7 | <b>Bill Holmstrom</b><br>Term Expires: 6/30/2027        |

### Community Member:

- |  |                     |
|--|---------------------|
| <b>Nick Fortey</b><br>Appointed: 4/27/2023     | Expires: 6/30/2025* |
| <b>Andrew Hickey</b><br>Appointed: 12/17/2020  | Expires: 6/30/2027  |
| <b>Kathy Lincoln</b><br>Appointed: 12/17/2020  | Expires: 6/30/2025  |
| <b>Marie Greene</b><br>Appointed: 3/23/2023    | Expires: 6/30/2027  |
| <b>Carl F. Garner</b><br>Appointed: 12/12/2019 | Expires: 6/30/2025  |
| <b>Ashley Carson</b><br>Appointed: 10/26/2023  | Expires: 6/30/2026  |
| <b>Sheronne Blasi</b><br>Appointed: 10/26/2023 | Expires: 6/30/2026  |

### Budget Officer

**Allan Pollock**, General Manager / CEO  
Phone: (503) 588-2424 | (503) 566-3933  
Email: [allan.pollock@cherriots.org](mailto:allan.pollock@cherriots.org)

**Denise LaRue**, Chief Financial Officer  
Phone: (503) 588-2424 | (503) 361-7542  
Email: [denise.larue@cherriots.org](mailto:denise.larue@cherriots.org)

**Budget Committee Email:** [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org)      \* *Unexpired Term*



# AGENDA







**SALEM AREA MASS TRANSIT DISTRICT**  
**BUDGET ADVISORY COMMITTEE AGENDA PACKET**  
Tuesday, May 6, 2025 at 5:30 p.m.

Directors: Joaquín Lara Midkiff | Ramiro Navarro Jr. | Sadie Carney | Maria Hinojos Pressey |  
Ian Davidson | Sara Duncan | Bill Holmstrom  
Members: Nick Fortey | Andrew Hickey | Kathy Lincoln | Marie Greene | Carl F. Garner |  
Ashley Carson Cottingham | Sheronne Blasi

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**Available meeting formats:**

**In Person (Directors, Members, & Staff Only):** Senator Hearing Room, 555 Court Street NE, Salem, Oregon 97301

**Zoom Gov: Meeting ID:** 160 835 6612 **Passcode:** 167555

**Link:** <https://cherriots-org.zoomgov.com/j/1608356612?pwd=Yf4cNk0BIDrCN6JdlFGpNlcys335F4.1>

**One Tap Mobile:** +16692545252,,1608356612#,,,\*167555#

**Landline Phone:** +1 669 254 5252

**Public Comment:** Community members may provide comments on budget-related matters during the meeting, with a three-minute time limit per speaker. Comments can be submitted in writing, by email, in person, or via ZoomGov. Written comments and signups must be received by 5:00 P.M. on May 5, 2025.

**Email:** [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org)

**Mail:** Attn: District Budget Advisory Committee, 555 Court St. NE, Suite 5230, Salem, OR 97301

**Zoom:** Email [kirra.pressey@cherriots.org](mailto:kirra.pressey@cherriots.org) to sign up.

**Closed Captioning (CC):** ZoomGov's live streaming platform offers Closed Captioning (CC) to enhance viewer participation, though translations may not always be accurate.

**Alternative Formats:** ASL services and alternate formats for individuals with limited English proficiency are available with 48 hours' notice. Requests can be made by contacting the Clerk at 503-588-2424 or through TTY via Oregon Relay Services at 1-800-735-2900 (or 711). Office hours are Monday-Friday, 8:00 AM to 5:00 PM.

**Electronic Copies:** Agenda packets are available at <https://www.cherriots.org/meetings/>.

**Email Distribution List:** To join the District's public meeting distribution list, email the Clerk of the Board at [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).



**Formatos de reunión disponibles:**

**En persona:** Senator Hearing Room, 555 Court Street NE, Salem, Oregon 97301

**Zoom Gov: Meeting ID:** 160 835 6612 **Código de acceso:** 167555

**Link:** <https://cherriots-org.zoomgov.com/j/1608356612?pwd=Yf4cNk0BIDrCN6JdIFGpNlcys335F4.1>

**One Tap Mobile:** +14154494000,,1608356612#,,, \*167555#

**Teléfono fijo:** +1 415 449 4000

**Comentarios del público:** Los miembros de la comunidad pueden hacer comentarios sobre asuntos relacionados con el presupuesto durante la reunión, con un límite de tiempo de tres minutos por orador. Los comentarios pueden presentarse por escrito, por correo electrónico, en persona o a través de ZoomGov. Los comentarios por escrito y las inscripciones deben recibirse antes de las 17:00 horas del 5 de mayo de 2025.

**Correo electrónico:** [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org)

**Correo postal:** Attn: District Budget Advisory Committee, 555 Court St. NE, Suite 5230, Salem, OR 97301

**Zoom:** Email [kirra.pressey@cherriots.org](mailto:kirra.pressey@cherriots.org) para inscribirse.

**Subtítulos (CC):** La plataforma de retransmisión en directo de ZoomGov ofrece subtítulos (CC) para mejorar la participación de los espectadores, aunque es posible que las traducciones no siempre sean precisas.

**Formatos alternativos:** Los servicios de ASL y formatos alternativos para personas con dominio limitado del inglés están disponibles con 48 horas de antelación. Las solicitudes se pueden hacer poniéndose en contacto con el Secretario en el 503-588-2424 o a través de TTY a través de Oregon Relay Services en el 1-800-735-2900 (o 711). El horario de oficina es de lunes a viernes, de 8 de la mañana a 5 de la tarde.

**Copias electrónicas:** Los paquetes del orden del día están disponibles en <https://www.cherriots.org/meetings/>.

**Lista de distribución por correo electrónico:** Para inscribirse en la lista de distribución de reuniones públicas del Distrito, envíe un correo electrónico al Secretario de la Junta a [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).





## AGENDA

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**1. CALL TO ORDER**

- A. Note of Attendance for a Quorum
- B. Safety Minute
- C. Announcements | Changes to Agenda

**2. ELECTION OF OFFICERS**

- A. Chair
- B. Vice-Chair

**3. PUBLIC COMMENT**

**4. BUDGET MESSAGE**

**5. DISCUSSION OF THE PROPOSED FY 2026 BUDGET**

- A. General Fund
- B. Transportation Programs Fund
- C. Capital Project Fund

**6. ACTION ITEM**

- A. Approve Minutes
  - i. May 7, 2024 Budget Committee Meeting
- B. Approve the Proposed Budget for the 2025-2026 fiscal year in the amount of \$154,668,019 and approve taxes at a rate of \$0.7609 per \$1,000 of assessed value for operating purposes in the General Fund.

**7. OTHER BUSINESS**

**8. ADJOURN**

**NEXT MEETING: MAY 7, 2025, 5:30 p.m. (If Needed)**



**SALEM AREA MASS TRANSIT DISTRICT**  
**BOARD OF DIRECTORS BUDGET COMMITTEE METTING**  
Tuesday, May 7, 2024

Index of Board Actions

Action	Page
Elect Budget Committee Chair .....	2
Elect Budget Committee Vice-Chair .....	3
Approve May 2, 2023 Budget Committee Meeting Minutes.....	4
Approve the Proposed Budget for the 2024-25 Fiscal Year .....	4





**SALEM AREA MASS TRANSIT DISTRICT  
BUDGET COMMITTEE MEETING MINUTES**

Tuesday, May 7, 2024 at 5:30 p.m.

ATTENDEES: Chair Kathy Lincoln | Vice-Chair Nick Fortey | Members Andrew Hickey | Ashley Carson Cottingham | Bill Holmstrom | Carl Garner | Ian Davidson | Joaquín Lara Midkiff | Maria Hinojos Pressey | Marie Greene | Sadie Carney | Sara Duncan | Sheronne Blasi

ABSENT: Member Ramiro Navarro Jr.

STAFF: Executive Leadership Team | Senior Leadership Team | Executive Assistants Crisandra Williams | Kirra Pressey

**1. CALL TO ORDER**

A. Note of Attendance for a Quorum

Member Lincoln called the meeting to order at 5:30 p.m.

Attendance was noted and a quorum was present.

**2. ELECTION OF OFFICERS**

A. Chair

Member Hinojos Pressey nominated Member Lincoln to serve as Chair of the Budget Committee. No other nominations were received.

Action			
Motion:	Move to elect Kathy Lincoln as Budget Committee Chair.		
Motion by:	Member Maria Hinojos Pressey	Second:	Member Sara Duncan
Vote			
Aye:	Members: Andrew Hickey, Ashley Carson Cottingham, Bill Holmstrom, Carl Garner, Ian Davidson, Joaquín Lara Midkiff, Kathy Lincoln, Maria Hinojos Pressey, Nick Fortey, Marie Greene, Sadie Carney, Sara Duncan, Sheronne Blasi		
Motion passes unanimously 13-0			



B. Vice-Chair

Member Duncan nominated Member Fortey to serve as Vice-Chair of the Budget Committee. No other nominations were received.

Action			
Motion:	Move to elect Nick Fortey as Budget Committee Vice-Chair.		
Motion by:	Member Ian Davidson	Second:	Member Sara Duncan
Vote			
Aye:	Members: Andrew Hickey, Ashley Carson Cottingham, Bill Holmstrom, Carl Garner, Ian Davidson, Joaquín Lara Midkiff, Kathy Lincoln, Maria Hinojos Pressey, Nick Fortey, Marie Greene, Sadie Carney, Sara Duncan, Sheronne Blasi		
Motion passes unanimously 13-0			

3. **ANNOUNCEMENTS**

At the request of Chair Lincoln, members of the Budget Committee and District staff introduced themselves

4. **BUDGET MESSAGE**

Presenter: GM Pollock

Proposed Budget: Pg. 16-33

GM Pollock provided a brief overview of FY2024 projects, including key successes and challenges. He also discussed upcoming projects and anticipated staffing changes for FY2025, contingent upon approval of the proposed budget.

5. **PUBLIC COMMENT** – None

6. **DISCUSSION OF THE PROPOSED FY2025 BUDGET**

A. General Fund

Proposed Budget: Pg. 38-51

B. Transportation Programs Fund

Proposed Budget: Pg. 52-57

C. Capital Project Fund

Proposed Budget: Pg. 58-63

Presenter: CFO LaRue

CFO LaRue outlined three methods by which the District can achieve a balanced budget. She presented District-wide revenues, resources, expenses, and requirements, followed by a breakdown of the General Fund, Transportation Programs Fund, and Capital Projects.



## 7. ACTION ITEMS

### A. Approve Minutes from May 2, 2023 Budget Committee Meeting.

Action			
Motion:	Move to approve the May 2, 2023, Budget Committee Meeting Minutes.		
Motion by:	Member Ian Davidson	Second:	Member Carl Garner
Vote			
Aye:	Members: Andrew Hickey, Ashley Carson Cottingham, Bill Holmstrom, Carl Garner, Ian Davidson, Joaquín Lara Midkiff, Kathy Lincoln, Maria Hinojos Pressey, Nick Fortey, Marie Greene, Sadie Carney, Sara Duncan, Sheronne Blasi		
Motion passes unanimously 13-0			

### B. Approve the Proposed Budget for the 2024-2025 fiscal year in the amount of \$147,913,847 and approve taxes at a rate of \$0.7609 per \$1,000 of assessed value for operating purposes in the General Fund.

Action			
Motion:	Move to approve the Proposed Budget for the 2024-2025 fiscal year in the amount of \$147,913,847 and approve taxes at a rate of \$0.7609 per \$1,000 of assessed value for operating purposes in the General Fund.		
Motion by:	Member Ashley Carson Cottingham	Second:	Member Joaquín Lara Midkiff
Vote			
Aye:	Members: Andrew Hickey, Ashley Carson Cottingham, Bill Holmstrom, Carl Garner, Ian Davidson, Joaquín Lara Midkiff, Kathy Lincoln, Maria Hinojos Pressey, Nick Fortey, Marie Greene, Sadie Carney, Sara Duncan, Sheronne Blasi		
Motion passes unanimously 13-0			



**8. OTHER BUSINESS**

**9. ADJOURN**

Chair Lincoln adjourned the meeting at 7:44 p.m.

**Respectfully Submitted**

A handwritten signature in black ink that reads 'Kathy Lincoln'. The signature is written in a cursive style and is positioned above a horizontal line.

**Kathy Lincoln, Budget Committee Chair**





# BUDGET MESSAGE





## BUDGET MESSAGE

**To:** Salem Area Mass Transit District Budget Committee  
**From:** Allan Pollock, General Manager  
**Date:** May 6, 2025  
**Subject:** Fiscal Year (FY) 2026 Budget Message

I am pleased to present the FY2026 Proposed Budget for your review. The budget outlines resources and requirements necessary for the District to maintain existing essential service levels. From a return-on-investment perspective, I shared last year that Cherriots Local service surpassed 3 million rides in calendar year 2023 for the first time since 2019, and marked the second highest ridership year since 2015. This year, I have even better news: in calendar year 2024, Cherriots Local service surpassed 3.3 million rides, making it the highest ridership year since 2014.

Before I discuss the FY2026 Proposed Budget, I will first share key highlights from the fiscal current year.

### **FY2025 in Review**

The District continued to provide enhanced service, made possible by funding from the Statewide Transportation Improvement Fund (STIF). In last year's budget message, I discussed that like many local governments that rely on property tax revenue, the District is facing unprecedented and sustained inflation, which continues to grow faster than our revenue. At that time, I projected the need to draw from reserves to cover higher-than-anticipated expenses. As expected, in FY2025, we anticipate utilizing approximately \$1.6 million (1.7% of budget) to support District-wide expenses. We are also projecting the need to draw from reserves again in FY2026.

FY2025 was a year of significant accomplishments for the District. Highlights include:

- Completion of the environmental review for the South Salem Transit Center, which is currently in the land acquisition phase of the project;
- The implementation of battery-electric bus service on Route 11, designated the Electric Corridor;
- Completion of the Intelligent Transportation Systems project and introduction of Real-Time Passenger Information;
- Initiation of the Climate Action Plan development;

- For the third consecutive year, the District received community value and customer satisfaction scores well above the national average;
- Higher commitment to safety and security, including the establishment of a new Chief Safety Officer;
- Significant growth in electronic fare payment systems (UMO) user accounts; and
- Sustained growth in the vanpool program.

The Oregon Legislature has been holding conversations about a potential state transportation package for the 2025 legislative session. In conjunction with the Oregon Transit Association (OTA), the District is working on the transit component of any resulting package.

Last month the Joint Committee on Transportation introduced the Oregon Transportation Reinvestment Package (TRIP) 2025 – Starting Point document. Included in the package is a proposal to increase the STIF revenue source, the employee payroll tax, from 0.1% to 0.18%. The OTA is working with the Committee on finalization of the package. The OTA seeks a larger increase to the STIF with gradual increases over the next several biennia. Member agencies of the OTA are concerned that the growth of the STIF by only 0.08% will not keep pace with the rate of expense growth and will require transit providers to reduce service levels to balance budgets in the coming years.

## FY2026 Preview

The focus in FY2026 is to strengthen existing service and complete projects. From a service level perspective there are no major service enhancements scheduled for the upcoming fiscal year. The annual revenue hours budgeted for this year include 1,004 unallocated hours reserved for unforeseen route maintenance. Additionally, all holiday service is budgeted to operate at Saturday service levels. The planned revenue hours for Local and Regional are shown below.

Service Type	Revenue Hours – Local	Revenue Hours – Regional
Weekday	188,175	24,128
Saturday	19,753	1,935
Sunday	10,696	0
Holiday	2,660	0
Route Maintenance	1,004	0
<b>Total</b>	<b>222,288</b>	<b>26,063</b>

The District has significantly increased service levels over the last several years as a result of the STIF. As part of this year’s budget, the District is conducting a Comprehensive Operational Analysis (COA) of its service. This is an extremely important project as it will analyze service to evaluate how each route is performing. As a result, the District will be able to identify modifications to service to increase effectiveness and efficiency with limited resources. It will also identify unmet needs and provide recommendations for future service implementation.

While a major focus will be on the COA, there are still significant capital and operating projects that are included in the FY2026 Proposed Budget. Listed below are some of the major projects:

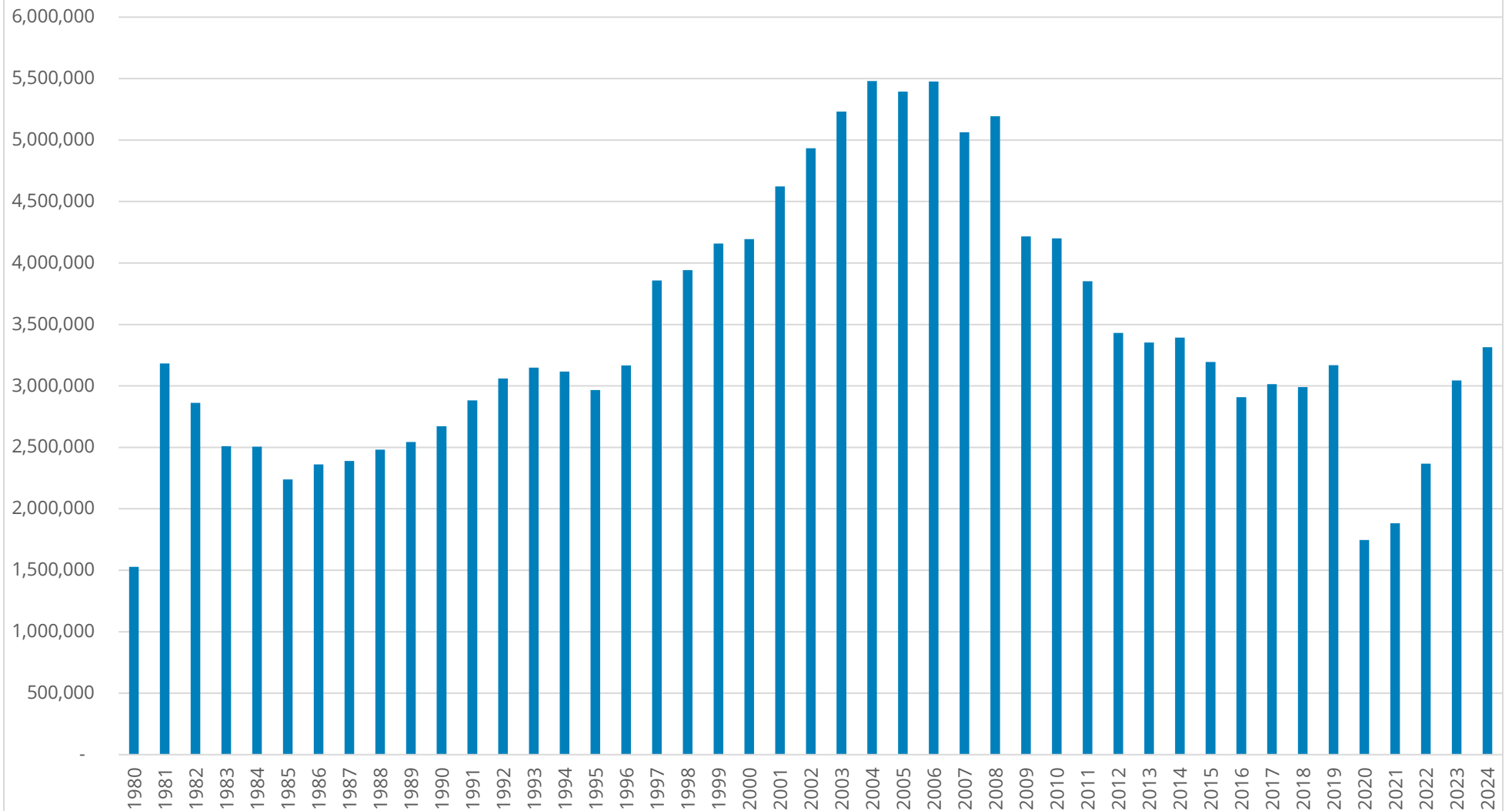
- South Salem Transit Center – land acquisition and preliminary design and engineering;
- Safety and Security:
  - Conduct a Risk Vulnerability Assessment as part of the Agency Safety Plan;
  - Institutionalize the Safety Management System;
  - Improve cybersecurity posture; and
  - Implement fence and security upgrades at the Del Webb Operations and Maintenance Facility.
- Transit Signal Priority;
- Bus replacement – paratransit;
- Service enhancement outreach;
- Increase transition of cash customers to the electronic payment system (UMO);
- Micromobility Study;
- Full deployment of battery electric buses; and
- Increase participation in professional development programs (e.g., mentoring, emerging leaders, technical skills development).

**Ridership**

As I mentioned earlier, in calendar year 2024, Cherriots Local provided over 3.3 million rides, an 8.7% increase over 2023. This was the highest annual ridership since calendar year 2014. Below is a graph of historical Cherriots Local ridership.



## Salem Area Mass Transit District Historical Calendar Year Local Riderhsip





## Personnel Services

To ensure service delivery and project management, the FY2026 Proposed Budget includes the following staffing changes:

### Additions:

- Procurement Administrator
- Systems Administrator
- Increasing Administrative Assistant – Maintenance from part-time to full-time

### Deletions:

- Procurement/Contracts Manager
- Chief Information Officer
- Commuter Options Coordinator

The existing collective bargaining agreement expires June 30, 2025. Contract negotiations are currently underway and are expected to reach an agreement later this summer. The existing budget honors the provisions of the current contract and funds are set aside in the budget for compensation increases. If the agreement costs for the first year exceed the amount set aside, the District will likely have to bring a budget amendment forward at the time of contract approval.

The District moved to a merit-based performance management system for non-represented employees in FY2025. This moved the performance evaluation process to the spring, with all non-represented employees receiving their evaluation in May as opposed to their career service month. It also eliminated an annual cost-of-living adjustment (COLA) and fixed step increase for satisfactory performance. The new system allows for a range of merit increases, based on performance, with a COLA integrated into the range.

## Strategic Plan

In FY2026, the District will continue to focus on the four success outcomes of the plan: Community Value, Customer Satisfaction, Culture of Ownership, and Financial Sustainability. In FY2026, we will revise the look of the document by decoupling the guiding elements of the plan with the annual Work Plan. The Strategic Plan is designed to be a multi-year guiding document centered on our guiding principles and success outcomes. In contrast, the Work Plan outlines the organizational and divisional goals specific to each fiscal year, with each year's plan building upon the accomplishments of the previous one.

The Strategic Plan was developed and adopted by the Board in 2022. A refresh of the plan is anticipated in FY2027.

## **Conclusion**

The FY2026 Proposed Budget identifies the resources and requirements to implement a full year of service, as approved by the Board.

The Proposed Budget also continues to advance our Capital Investment Plan.

I would like to thank the Board of Directors, Budget Committee Community Members, and the District staff for the commitment they have made to this community. The District is preparing for a strong future and entering a new era of service, utilizing technology to improve the customer experience.

I recommend the Budget Committee approve the FY2026 Proposed Budget.



# STRATEGIC PLAN





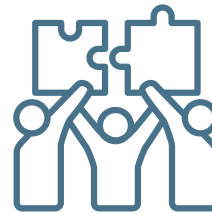
# FISCAL YEAR 2026 ORGANIZATIONAL GOALS

## COMMUNITY VALUE



- Climate Action Plan Implementation
- Implement Creating Community Connections Project

## CULTURE OF OWNERSHIP



- Cultivate and Nurture an Inspired and High-Performing Workforce
- Employee Resource Planning Tools Implementation
- Internal Cherriots Committee Alignment

## CUSTOMER SATISFACTION



- Enhancement of External Technology
- Evaluation of Safety and Security Systems

## FINANCIAL SUSTAINABILITY



- Establish District Financial Policies
- Strategic Grant and Funding Framework for Capital Investment Plan



# BUDGET PRESENTATION



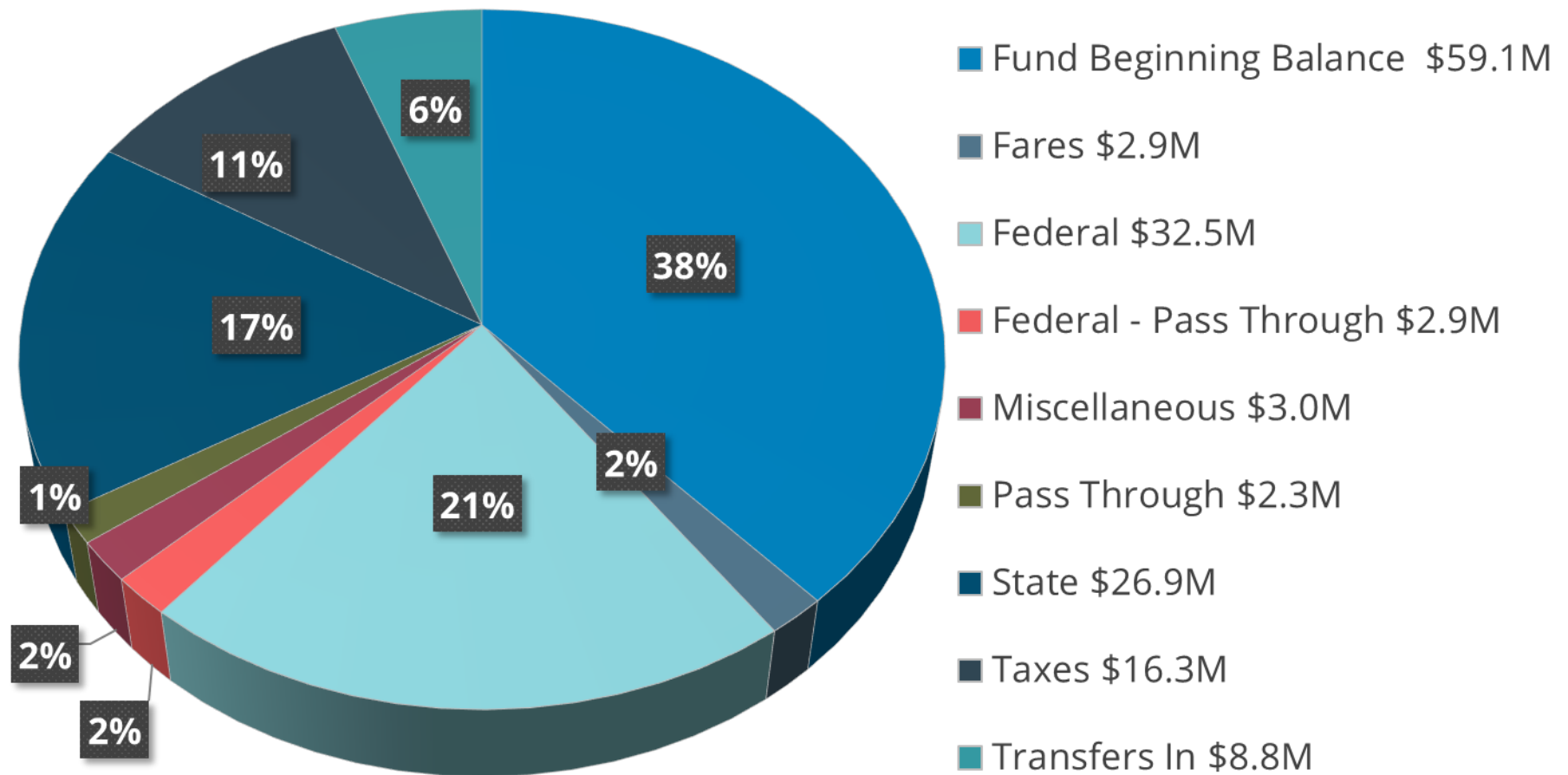




# TOTAL RESOURCES, REQUIREMENTS, AND RESERVES

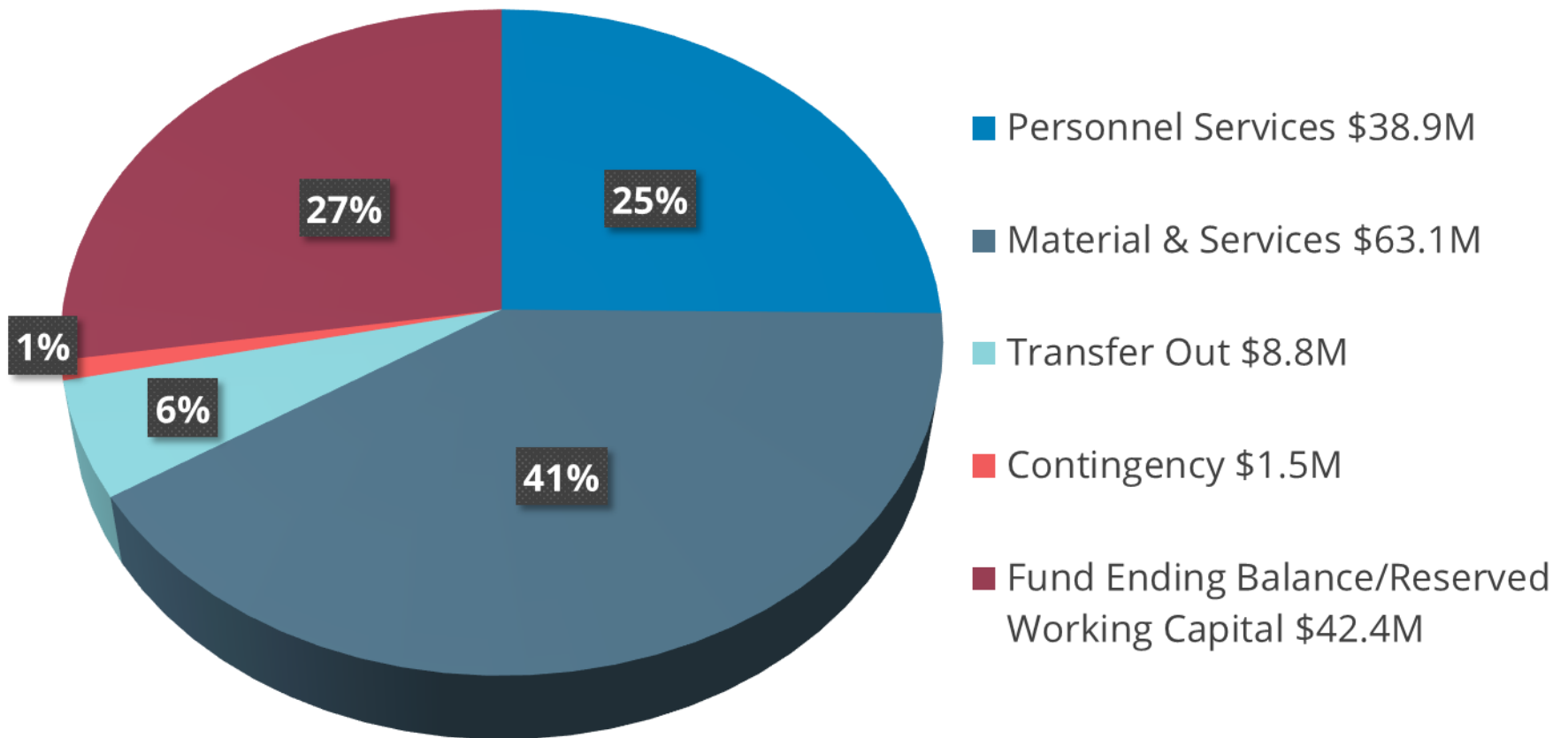


## District-Wide Financial Resources \$154.7M

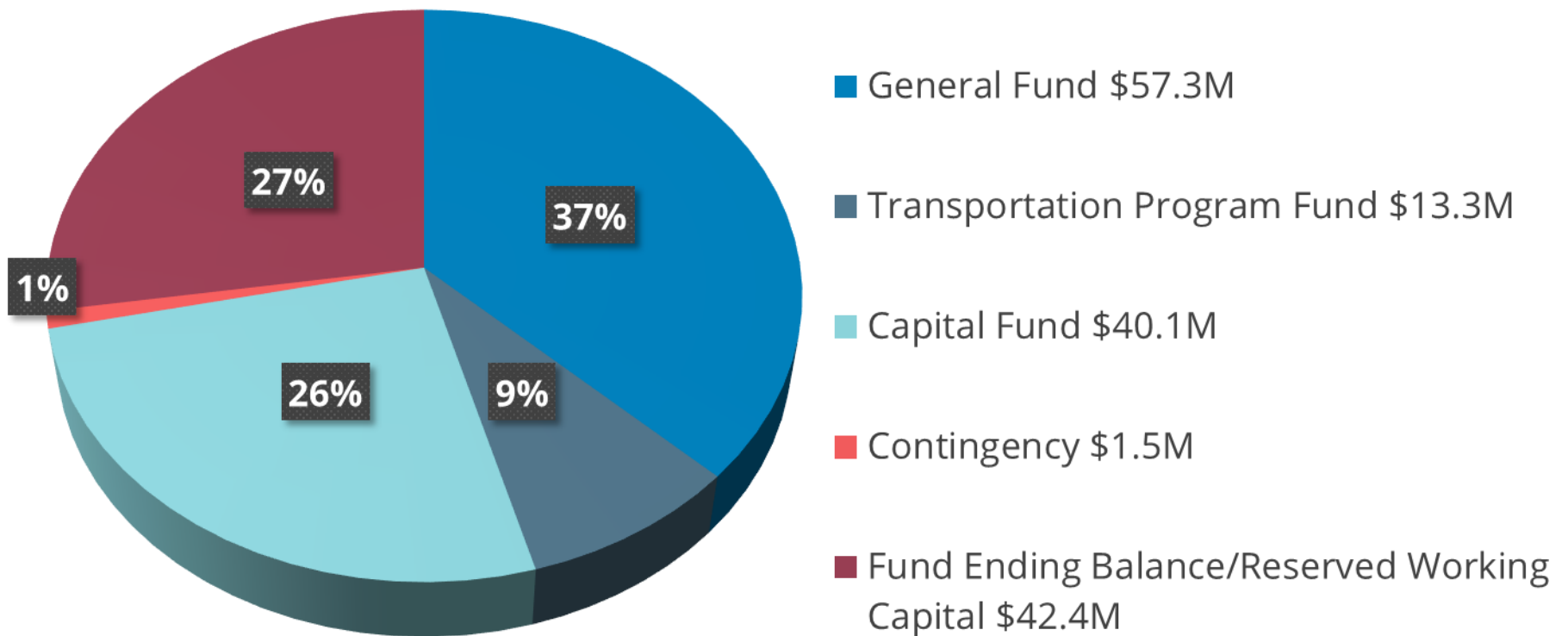


## District-Wide Financial Requirements

**\$154.7M**



## District-Wide Financial Requirements by Fund \$154.7M



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**District-Wide Financial Summary**

Revenues & Requirement Categories		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	
<b>Financial Resources</b>							
1	Fares	\$ 2,466,510	\$ 2,634,823	\$ 2,713,527	\$ 2,297,608	\$ 2,893,710	1
2	Federal	26,504,663	17,384,930	7,629,754	30,648,667	32,527,566	2
3	Federal - Pass Through	1,608,033	1,161,747	1,411,881	2,607,530	2,913,214	3
4	Miscellaneous	2,071,730	3,159,613	3,021,006	3,115,840	2,972,457	4
5	Pass Through	1,613,908	1,985,040	1,924,769	2,200,527	2,340,779	5
6	State	16,611,222	22,642,136	23,506,187	22,671,605	26,883,608	6
7	Taxes	14,789,597	15,313,135	15,804,750	16,310,471	16,278,892	7
8	Transfers In	10,573,385	8,111,888	467,179	12,695,138	8,758,657	8
9	<b>Financial Resources Total</b>	<b>\$ 76,239,048</b>	<b>\$ 72,393,311</b>	<b>\$ 56,479,054</b>	<b>\$ 92,547,386</b>	<b>\$ 95,568,884</b>	9
<b>Financial Requirements</b>							
10	Personnel Services	\$ 30,346,725	\$ 33,335,912	\$ 36,121,225	\$ 38,580,994	\$ 38,927,016	10
11	Material & Services	22,614,517	32,720,880	21,503,713	57,862,055	63,078,257	11
12	Transfer Out	10,573,385	8,111,889	467,180	12,695,138	8,758,658	12
13	Contingency	-	-	-	1,500,000	1,500,000	13
14	<b>Financial Requirements Total</b>	<b>\$ 63,534,627</b>	<b>\$ 74,168,681</b>	<b>\$ 58,092,118</b>	<b>\$ 110,638,187</b>	<b>\$ 112,263,931</b>	14
15	<b>Surplus (Deficit)</b>	12,704,420	(1,775,370)	(1,613,064)	(18,090,801)	(16,695,047)	15
<b>Fund Balance</b>							
16	Beginning Balance	\$ 49,783,148	\$ 62,487,569	\$ 60,712,199	\$ 55,028,460	\$ 59,099,135	16
17	Ending Balance/Reserved Working Capital	62,487,569	60,712,199	59,099,135	36,937,659	42,404,088	17
18	Change in Balance	12,704,421	(1,775,370)	(1,613,064)	(18,090,801)	(16,695,047)	18
19	Percent Change	25.5%	-2.8%	-2.7%	-32.9%	-28.2%	19
20	<b>Total Resources (includes beginning fund balance)</b>	<b>\$ 126,022,196</b>	<b>\$ 134,880,880</b>	<b>\$ 117,191,253</b>	<b>\$ 147,575,846</b>	<b>\$ 154,668,019</b>	20
21	<b>Total Requirements (includes ending fund balance/reserved working capital)</b>	<b>\$ 126,022,196</b>	<b>\$ 134,880,880</b>	<b>\$ 117,191,253</b>	<b>\$ 147,575,846</b>	<b>\$ 154,668,019</b>	21



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**District-Wide Resource Summary**

Revenue Categories		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	
1	<b>Beginning Fund Balance</b>	\$ 49,783,148	\$ 62,487,569	\$ 60,712,199	\$ 55,028,460	\$ 59,099,135	1
	<b>Fares</b>						
2	Passenger Fares - Cash	858,725	710,141	687,933	729,935	708,570	2
3	Passenger Fares - STIF	194,864	576,376	658,071	135,511	776,590	3
4	Passenger Fares - Passes	1,413,644	830,502	653,783	765,576	673,397	4
5	Passenger Fares - EFC/UMO Pass	-	527,350	727,818	675,767	749,653	5
6	Passenger Fares - Commissions	(723)	(9,546)	(14,078)	(9,181)	(14,500)	6
7	<b>Fares Revenue Total</b>	<b>\$ 2,466,510</b>	<b>\$ 2,634,822</b>	<b>\$ 2,713,527</b>	<b>\$ 2,297,607</b>	<b>\$ 2,893,710</b>	7
	<b>Federal</b>						
8	Federal STP Funds	2,169,188	768,717	1,256,570	4,158,264	248,881	8
9	Federal 5310 Funds	357,845	383,312	390,189	390,189	390,189	9
10	Federal 5311 Funds	809,978	364,912	364,032	337,336	409,166	10
11	Federal 5303 Thru Cog	120,001	120,000	120,000	120,000	128,984	11
12	Federal 5339 Funds	1,415,639	8,803,259	827,036	10,489,251	9,891,691	12
13	FTA TIG REVENUE	-	403	29,281	8,866,000	9,366,000	13
14	Federal 5307	5,953,186	5,219,515	4,642,646	6,245,162	12,092,655	14
15	ARPA 5307	15,678,826	1,724,812	-	-	-	15
16	ARPA 5310	-	-	-	42,465	-	16
17	<b>Federal Revenue Total</b>	<b>\$ 26,504,663</b>	<b>\$ 17,384,930</b>	<b>\$ 7,629,754</b>	<b>\$ 30,648,667</b>	<b>\$ 32,527,566</b>	17
	<b>Federal - Pass Through</b>						
18	State 5339 Discretionary Funds	465,144	-	4,000	-	151,328	18
19	State 5310 Funds	919,377	951,019	878,143	1,657,530	1,713,731	19
20	5311 Cares Act Through State	-	20,990	73,738	250,000	117,000	20
21	Rideshare Grant	93,767	1,138	81,000	325,000	325,000	21
22	TDM Grant	129,745	188,600	375,000	375,000	606,155	22
23	<b>Federal-Pass Through Revenue Total</b>	<b>\$ 1,608,033</b>	<b>\$ 1,161,747</b>	<b>\$ 1,411,881</b>	<b>\$ 2,607,530</b>	<b>\$ 2,913,214</b>	23

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**District-Wide Resource Summary**

Revenue Categories		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	
24	<b>Miscellaneous</b>	\$ 2,071,730	\$ 3,159,613	\$ 3,021,006	\$ 3,115,840	\$ 2,972,457	24
	<b>Pass Through</b>						
25	STF Formula - Woodburn	217,000	-	-	-	-	25
26	STF Formula - Silverton	17,500	-	-	-	-	26
27	STF Formula - WV Hospital	22,148	-	-	-	-	27
28	STIF Formula - Woodburn	341,050	891,184	807,496	976,609	960,383	28
29	STIF Formula - Silverton	56,731	219,836	191,649	231,816	25,061	29
30	Special Transportation Fund	741,160	-	-	-	-	30
31	STIF Formula - WWH	-	24,544	25,624	30,976	24,544	31
32	Other Pass Through Funds	218,319	849,476	900,000	961,126	975,000	32
33	STIF Formula - Monmouth	-	-	-	-	355,791	33
34	<b>Pass Through Revenue Total</b>	<b>\$ 1,613,908</b>	<b>\$ 1,985,040</b>	<b>\$ 1,924,769</b>	<b>\$ 2,200,527</b>	<b>\$ 2,340,779</b>	34
	<b>State</b>						
35	DD53 Revenues	765,427	1,360,308	1,118,954	1,220,000	1,152,522	35
36	State DAS Funds	-	970,000	-	605,156	905,156	36
37	State STIF Formula Funds	6,599,469	9,695,782	11,645,991	11,654,971	10,535,474	37
38	State STIF Discretionary Funds	151,702	547,097	47,797	691,478	3,276,208	38
39	Oregon State In-Lieu	9,094,624	10,068,949	10,693,445	8,500,000	11,014,248	39
40	<b>State Revenue Total</b>	<b>\$ 16,611,222</b>	<b>\$ 22,642,136</b>	<b>\$ 23,506,187</b>	<b>\$ 22,671,605</b>	<b>\$ 26,883,608</b>	40
41	<b>Taxes</b>	\$ 14,789,597	\$ 15,313,135	\$ 15,804,750	\$ 16,310,471	\$ 16,278,892	41
	<b>Transfers In</b>						
42	Transfer In-GF Match Required	10,573,385	8,111,888	467,179	12,695,138	7,028,647	42
43	Transfer In-GF Cap Res	-	-	-	-	1,666,000	43
44	Transfer In-GF Asset Reserves	-	-	-	-	64,010	44
45	<b>Transfer In Revenue Total</b>	<b>\$ 10,573,385</b>	<b>\$ 8,111,888</b>	<b>\$ 467,179</b>	<b>\$ 12,695,138</b>	<b>\$ 8,758,657</b>	45
46	<b>Total Resources (includes beginning fund balance)</b>	<b>\$ 126,022,196</b>	<b>\$ 134,880,880</b>	<b>\$ 117,191,253</b>	<b>\$ 147,575,846</b>	<b>\$ 154,668,019</b>	46



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**District-Wide Resource Summary**

Revenue Categories		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	
<b>General Fund</b>							
1	General Manager/Board of Directors	\$ 992,022	\$ 989,638	\$ 987,676	\$ 1,105,346	\$ 1,119,302	1
2	Deputy General Manager	2,542,239	2,157,349	1,124,199	1,125,682	3,934,525	2
3	Human Resources & Labor Relations	1,013,660	1,261,706	1,451,617	1,488,472	1,291,903	3
4	Finance	1,668,216	1,759,391	1,820,050	2,034,003	1,580,934	4
5	Technology & Program Management	1,870,598	1,559,089	-	-	-	5
6	Information Technology & Infrastructure	-	-	1,789,776	2,354,055	-	6
7	Communication	2,159,817	1,908,275	2,064,560	2,105,223	2,013,230	7
8	Operations	24,956,631	27,500,951	29,384,915	31,421,459	32,223,493	8
9	Planning & Development	-	1,374,886	1,065,061	1,274,805	1,475,479	9
10	Safety & Security	-	-	2,013,327	2,547,140	3,065,102	10
11	Unallocated General Administration	1,774,712	1,569,345	1,412,547	1,808,432	1,849,439	11
12	Transfer Out to Transportation Programs Fund	5,017,507	3,657,104	-	4,054,000	2,900,146	12
13	Transfer Out to Capital	5,555,878	4,454,785	467,180	8,641,138	5,858,512	13
14	<b>Total General Fund Requirement</b>	<b>\$ 47,551,278</b>	<b>\$ 48,192,519</b>	<b>\$ 43,580,908</b>	<b>\$ 59,959,755</b>	<b>\$ 57,312,065</b>	14
<b>Transportation Program Fund</b>							
15	General Manager/BOD/SIPM/Sustainability Program						15
16	Special Transportation Coordination	\$ 905,914	\$ 1,244,273	\$ 1,526,385	\$ 1,940,651	\$ 1,948,114	16
17	<b>Total General Manager/BOD/SIPM/Sustainability</b>	<b>\$ 905,914</b>	<b>\$ 1,244,273</b>	<b>\$ 1,526,385</b>	<b>\$ 1,940,651</b>	<b>\$ 1,948,114</b>	17
18	Communication						18
19	TripChoice	\$ 218,398	\$ 196,215	\$ -	\$ -	\$ -	19
20	Mobility Management	-	-	88,202	105,756	127,206	20
21	<b>Total Communication</b>	<b>\$ 218,398</b>	<b>\$ 196,215</b>	<b>\$ 88,202</b>	<b>\$ 105,756</b>	<b>\$ 127,206</b>	21
22	Operations						22
23	Cherriots Lift	\$ 4,325,782	\$ 5,841,846	\$ 6,447,188	\$ 6,489,246	\$ 7,001,218	23
24	Cherriots Shop & Ride	346,622	402,964	383,032	477,468	468,810	24
25	Cherriots Regional	2,386,683	2,702,433	2,424,315	3,017,668	3,009,783	25
26	Cherriots Call Center **	4,515	-	-	-	-	26
27	Mobility Management	109,927	89,228	-	-	-	27
28	<b>Total Operations</b>	<b>\$ 7,173,529</b>	<b>\$ 9,036,471</b>	<b>\$ 9,254,535</b>	<b>\$ 9,984,382</b>	<b>\$ 10,479,811</b>	28

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**District-Wide Resource Summary**

Revenue Categories		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	
29	Planning & Development						29
30	Commuter Options	\$ -	\$ -	\$ 334,225	\$ 700,000	\$ 771,968	30
31	<b>Total Planning &amp; Development</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 334,225</b>	<b>\$ 700,000</b>	<b>\$ 771,968</b>	31
32	<b>Total Transportation Programs Fund Requirement</b>	<b>\$ 8,297,841</b>	<b>\$ 10,476,959</b>	<b>\$ 11,203,347</b>	<b>\$ 12,730,789</b>	<b>\$ 13,327,099</b>	32
<b>Capital Project Fund</b>							
33	Deputy General Manager	\$ 19,735	\$ 422,872	\$ 102,192	\$ 640,000	\$ 9,390,040	33
34	Finance	350,347	(10,487)	6,938	168,863	-	34
35	Human Resources	-	17,000	-	-	-	35
36	Information Technology & Infrastructure	155,918	853,472	1,620,320	2,513,556	-	36
37	Operations	6,909,322	13,495,745	1,464,130	25,628,186	28,633,803	37
38	Planning & Development	250,185	720,602	114,283	7,497,038	2,100,924	38
39	<b>Total Capital Project Fund Requirement</b>	<b>\$ 7,685,507</b>	<b>\$ 15,499,204</b>	<b>\$ 3,307,863</b>	<b>\$ 36,447,643</b>	<b>\$ 40,124,767</b>	39
40	Contingency	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	40
41	Ending Fund Balance	62,487,569	60,712,199	59,099,135	36,937,659	42,404,088	41
42	<b>Total Requirements (includes ending fund balance)</b>	<b>\$ 126,022,195</b>	<b>\$ 134,880,880</b>	<b>\$ 117,191,253</b>	<b>\$ 147,575,846</b>	<b>\$ 154,668,019</b>	42



## District-Wide Ending Fund Balance Trend

Budgeted Fund/Reserve	Budget FY23	Budget FY24	Budget FY25	Budget FY26
Beginning Reserve Balance	\$ 53,028,037	\$ 53,891,142	\$ 55,028,460	\$ 59,099,135
Ending Reserve Balance	50,011,719	38,354,276	36,937,659	42,404,088
<b>Budgeted Fund/Reserve Increase (Decrease)</b>	<b>\$ (3,016,318)</b>	<b>\$ (15,536,866)</b>	<b>\$ (18,090,801)</b>	<b>\$ (16,695,047)</b>

Actual (Estimate) Fund/Reserve Activity	Actual FY23	Actual FY24	Estimate FY25	FY26
Beginning Reserve/Fund Balance	\$ 49,783,148	\$ 62,487,569	\$ 60,712,199	
Add: Revenues/Resources	76,239,048	72,393,311	56,479,054	
Less: Expenses/Requirements	(63,534,627)	(74,168,681)	(58,092,118)	
<b>Ending Reserve/Fund Balance</b>	<b>\$ 62,487,569</b>	<b>\$ 60,712,199</b>	<b>\$ 59,099,135</b>	
<b>Actual Fund/Reserve Increase (Decrease)</b>	<b>\$ 12,704,421</b>	<b>\$ (1,775,370)</b>	<b>\$ (1,613,064)</b>	

<b>Variance from Budget to Actual</b>	<b>\$ 15,720,739</b>	<b>\$ 13,761,496</b>	<b>\$ 16,477,737</b>
Revenue Variance	\$ (13,018,028)	\$ (7,570,228)	\$ (36,068,332)
Expense Variance			
Personnel Services	2,349,084	2,157,618	2,459,769
General Fund Materials & Services	1,440,311	2,853,869	1,965,302
Transportation Programs Fund Materials & Services	3,872,453	610,536	1,253,261
Capital Projects	19,576,919	14,209,701	33,139,780
Transfers Out	-	-	12,227,958
Contingency	1,500,000	1,500,000	1,500,000
<b>Variance from Budget to Actual</b>	<b>\$ 15,720,739</b>	<b>\$ 13,761,496</b>	<b>\$ 16,477,737</b>



QUESTIONS?





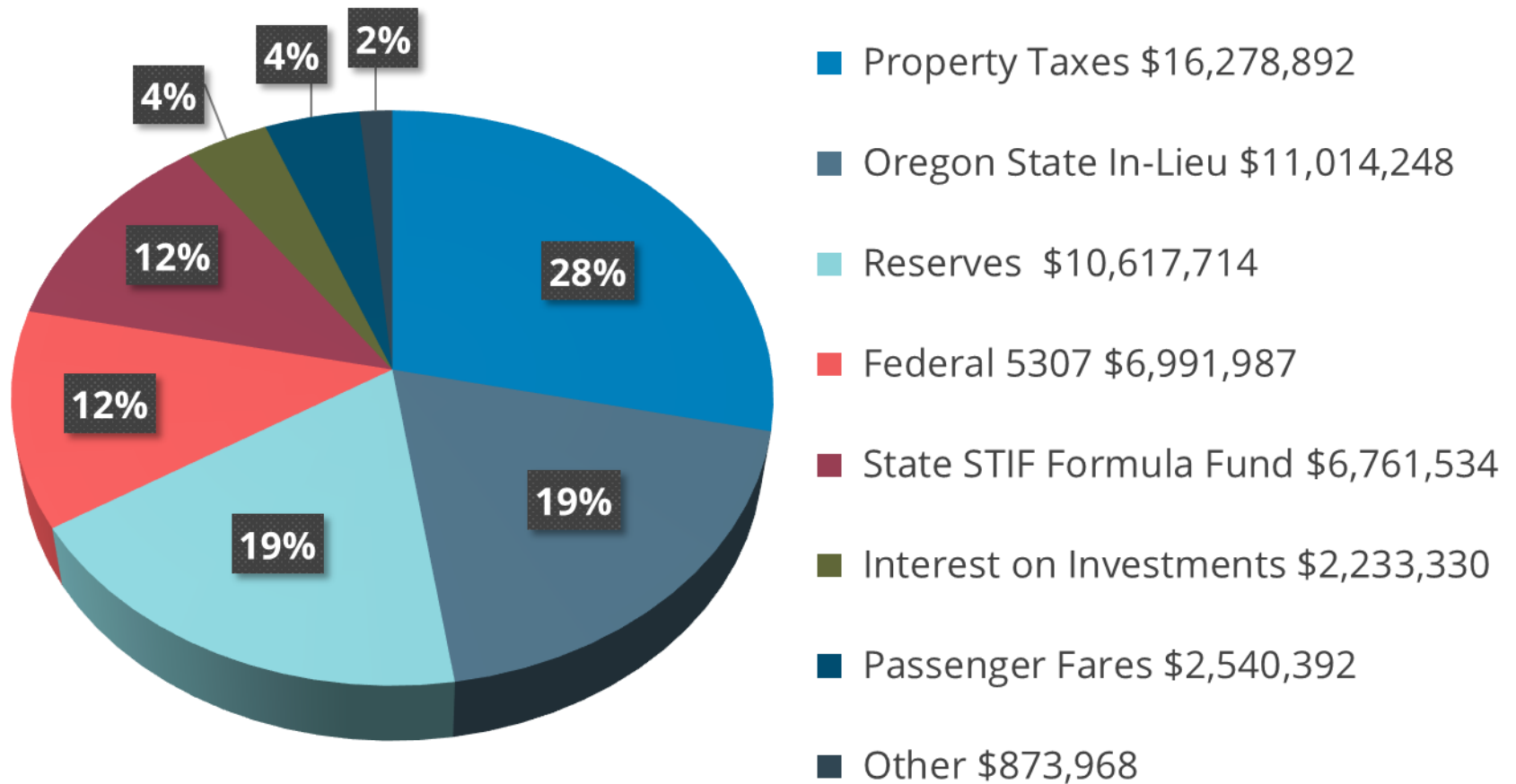


# GENERAL FUND

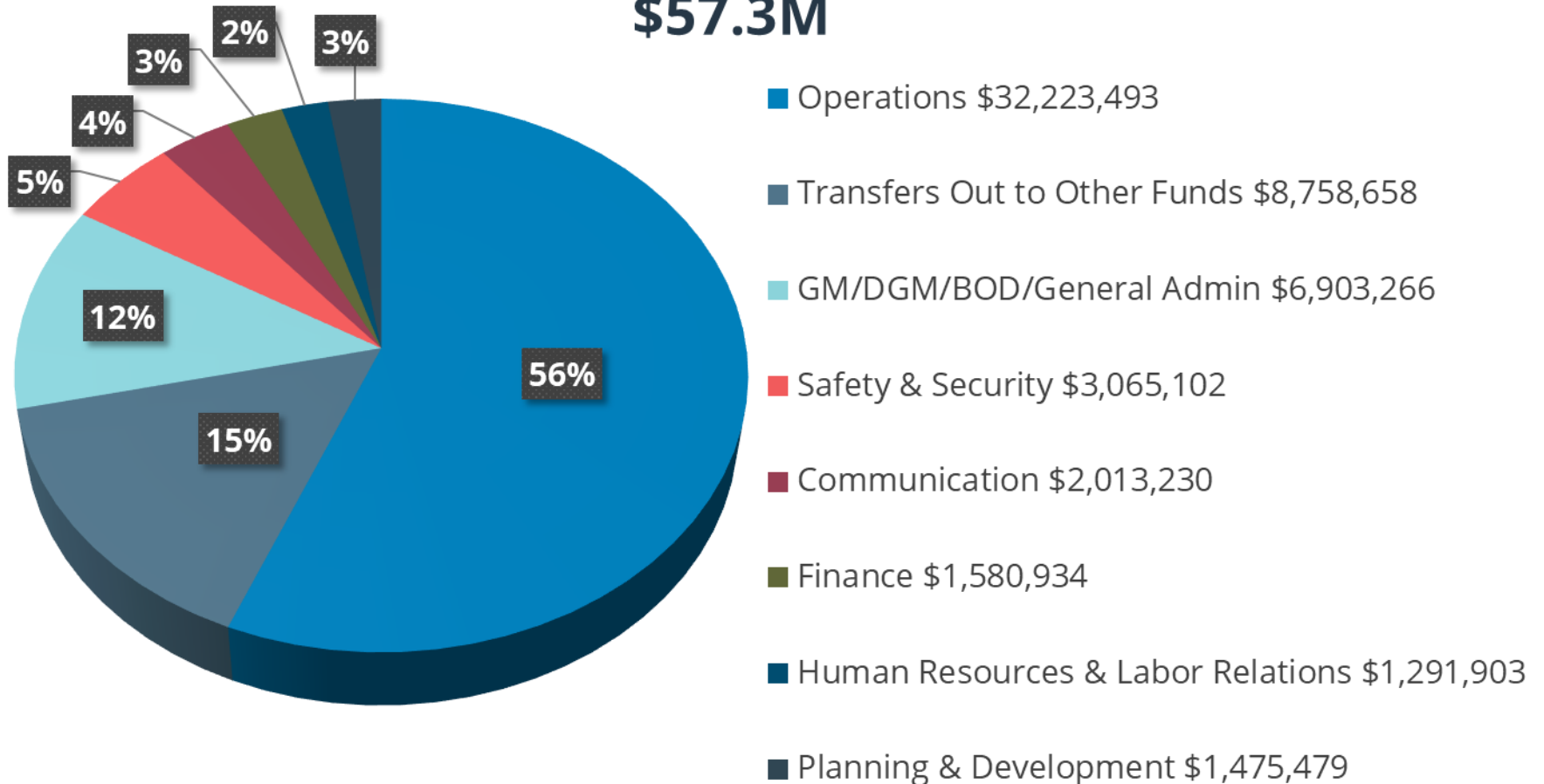




## General Fund Resources/Revenues \$57.3M



## General Fund Requirements/Expenses \$57.3M



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**General Fund**

	<b>FY2025-26</b>	<b>Percent of</b>	<b>Cumulative</b>
<b>Materials and Services</b>	<b>Approved Budget</b>	<b>Total</b>	<b>Percent</b>
Other Professional & Technical	3,951,759	37.3%	37.3%
Fuel	1,563,500	14.8%	52.1%
Vehicle Maintenance	1,381,250	13.0%	65.1%
Premium for General Liability	586,057	5.5%	70.6%
Software Licensing and Annual Maintenance	490,000	4.6%	75.3%
Other Services	404,500	3.8%	79.1%
Uniforms & Supplies	314,350	3.0%	82.0%
All Other Material, Services & Supplies	1,902,868	18.0%	100.0%
<b>Materials and Services Total</b>	<b>\$ 10,594,284</b>		



QUESTIONS ?





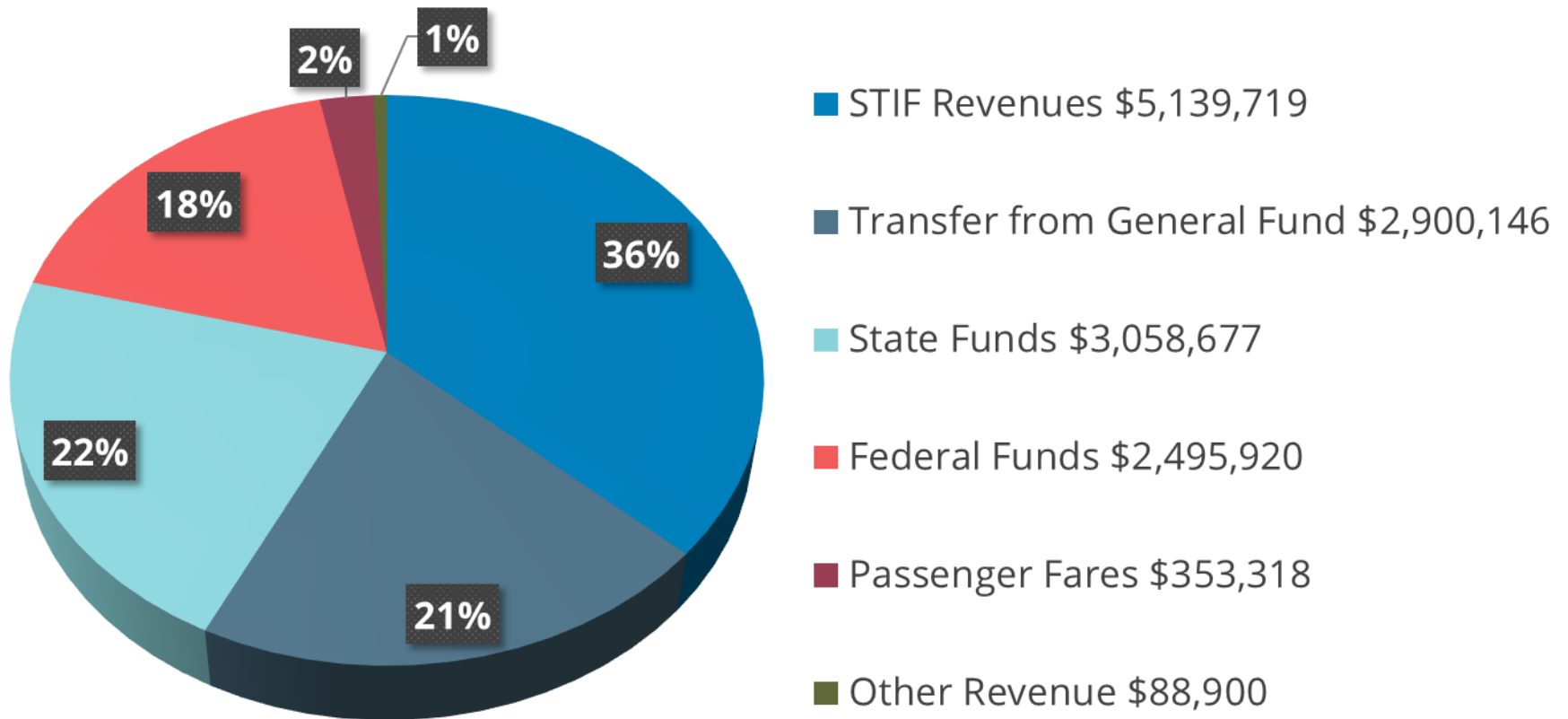


# TRANSPORTATION PROGRAMS FUND

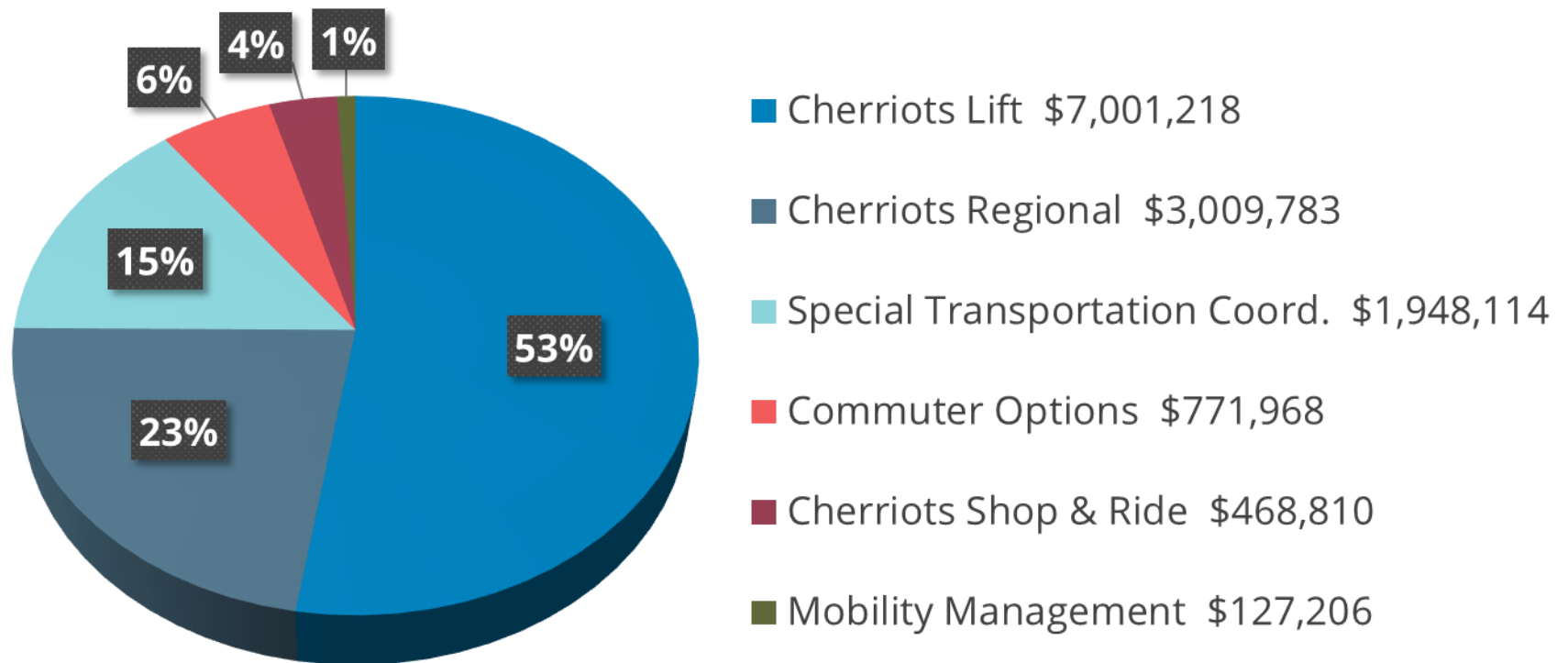




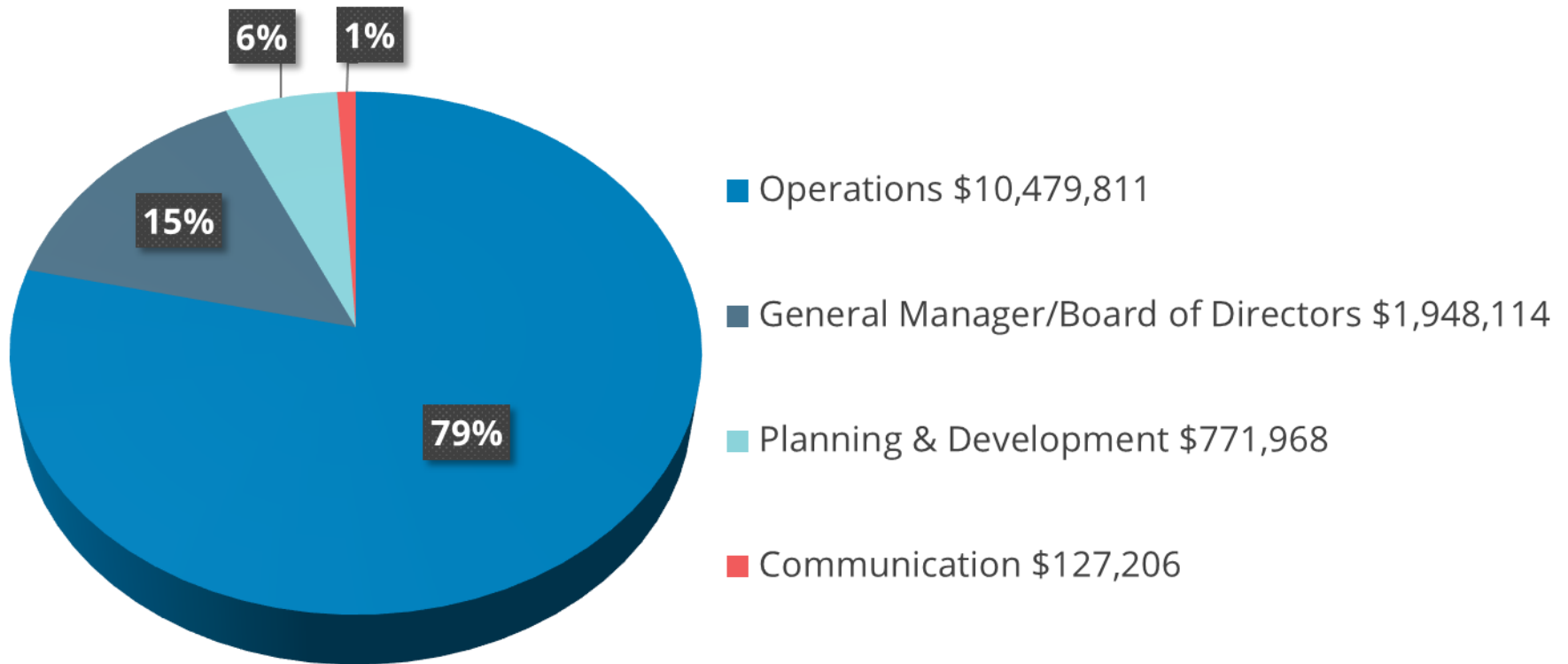
## Transportation Programs Fund Resources/Revenues \$14.0M



## Transportation Programs Fund Requirements/Expenditures by Program \$13.3M



## Transportation Programs Fund Requirements/Expenses \$13.3M



**Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Transportation Program Funds**

	<b>FY2025-26</b>	<b>Percent of</b>	<b>Cumulative</b>
<b>Materials and Services</b>	<b>Approved Budget</b>	<b>Total</b>	<b>Percent</b>
Contract Transportation	7,696,575	73.9%	73.9%
Fuel	715,000	6.9%	80.8%
All Other Material, Services & Supplies	1,999,517	19.2%	100.0%
<b>Materials and Services Total</b>	<b>\$ 10,411,092</b>		



QUESTIONS ?



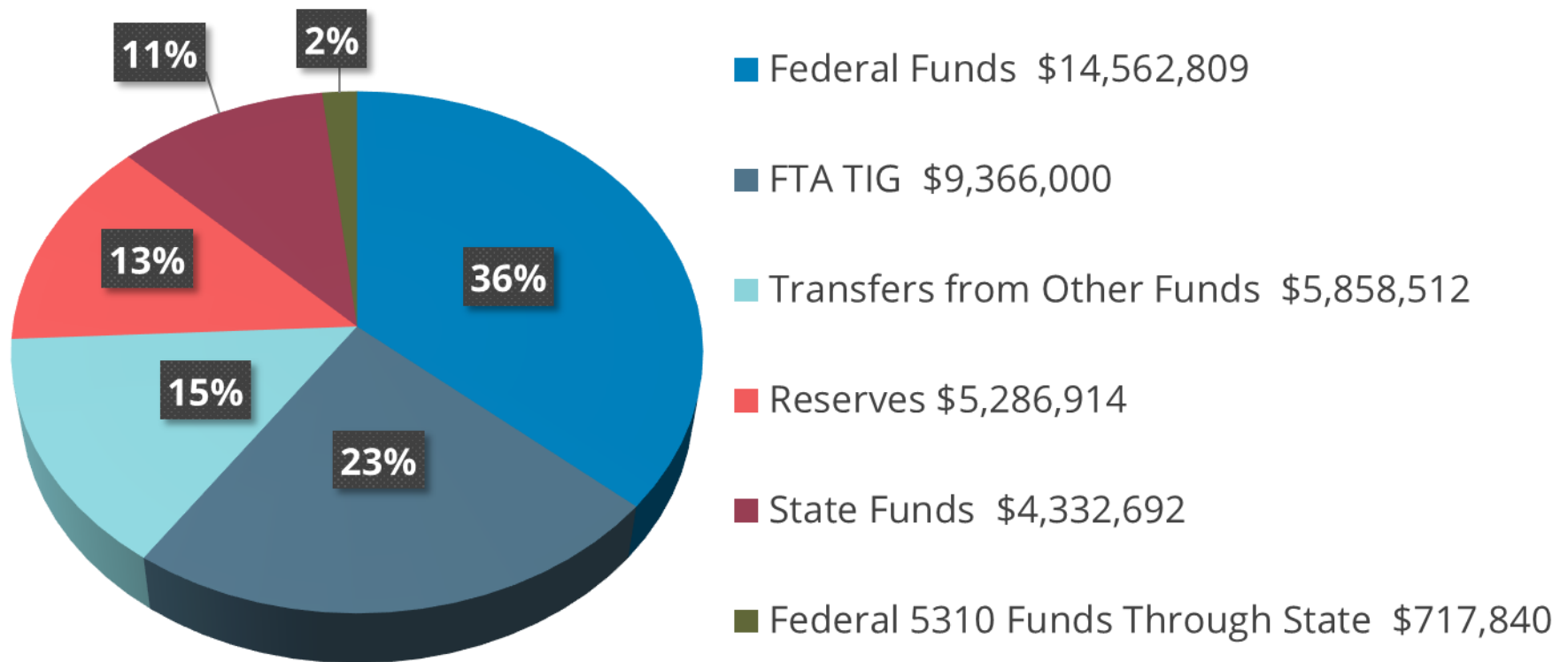




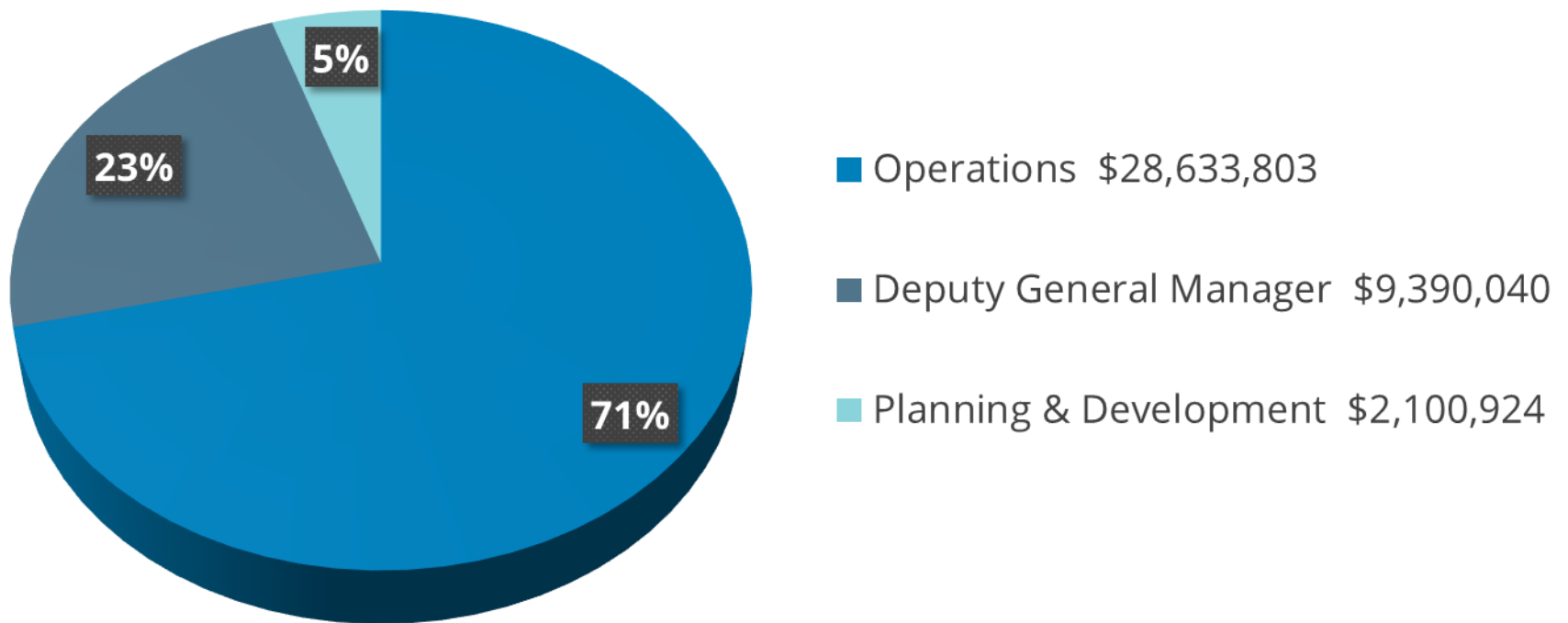
# CAPITAL PROGRAMS FUND



## Capital Projects Fund Resources/Revenues \$40.1M



## Capital Projects Fund Requirements/Expenses \$40.1M





# FY2025-2026

## Capital Project Highlights

### Continuation/Completion Projects

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Intelligent Transportation Systems Replacement  
Cybersecurity Intrusion Detection Project  
Del Webb Fence and Exterior Security Upgrades  
Electric Bus and Charging Infrastructure (10)  
Farebox System Replacement  
Keizer Transit Center Vehicle Entry Control  
LIFT Bus Replacements (7)  
South Salem Transit Center  
Stops and Shelters  
Transit Signal Priority

### New Projects

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Battery Electric Bus Maintenance Shop Equipment  
District Website Improvement Project  
Facilities Fluorescent Lighting Replacement  
LIFT Bus Replacements (10)





QUESTIONS ?







**APPROVAL ?**





## Resolution No. 2025-07

### Adopt the Fiscal Year 2025-2026 Budget for Salem Area Mass Transit District

**BE IT RESOLVED** that the Board of Directors of Salem Area Mass Transit District, hereafter referred to as "District," hereby adopts the budget for fiscal year 2025-2026 in the total amount of \$154,668,019; now on file at the District Administration Office, 555 Court St. NE Suite 5230, Salem, OR 97301.

### MAKING APPROPRIATIONS

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2025, and for the purposes shown below are hereby appropriated:

General Fund	
General Manager/Board/Sustainability	\$ 1,119,302
Deputy General Manager	3,934,525
Human Resources and Labor Relations	1,291,903
Finance	1,580,934
Communications	2,013,230
Operations	32,223,493
Planning & Development	1,475,479
Safety & Security	3,065,102
Unallocated - General Administration	1,849,439
Transfers	8,758,658
Contingency	1,500,000
<b>Total</b>	<b>\$ 58,812,065</b>

Capital Project Fund	
Deputy General Manager	\$ 9,390,040
Operations	28,633,803
Planning & Development	2,100,924
<b>Total</b>	<b>\$ 40,124,767</b>

Transportation Programs Fund	
General Manager/Board/SIPM	\$ 1,948,114
Communication	127,206
Operations	10,479,811
Planning & Development	771,968
<b>Total</b>	<b>\$ 13,327,099</b>

<b>Total Appropriations, All Funds</b>	<b>\$ 112,263,931</b>
Total Unappropriated and Reserve Amounts, All Funds	\$ 42,404,088

**TOTAL APPROVED BUDGET \$ 154,668,019**

**IMPOSING THE TAX**

**BE IT RESOLVED** that the Board of Directors of the District hereby imposes the taxes provided for in the adopted budget at the rate of \$.7609 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for the tax year 2025-2026 upon assessed value of all taxable property within the district as follows:

**General Government Limitation**  
Permanent Rate Tax: \$.7609/\$1,000

**Excluded from Limitation**  
\$0.00

The above resolution statements were approved and declared adopted on this 26th day of June 2025.

**ATTEST:**

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Maria Hinojos Pressey, Board President

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Kirra Pressey, Clerk of the Board





# REVENUE AND EXPENDITURES ALL FUNDS



# Salem Area Mass Transit District

## Approved Budget - Fiscal Year 2025-26

District Wide Revenues/Resources & Expenses/Requirements Resolution Summary		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change	
<b>Operating Revenues/Resources</b>									
1	Passenger Fares	\$ 2,466,510	\$ 2,634,823	\$ 2,713,527	\$ 2,297,608	2,893,710	\$ 596,102	25.9%	1
2	Federal STP Funds	2,169,188	768,717	1,256,570	4,158,264	248,881	(3,909,383)	-94.0%	2
3	Federal Direct 5310 Funds	357,845	383,312	390,189	390,189	390,189	-	0.0%	3
4	Federal 5310 Funds Through State	919,377	951,019	878,143	1,657,530	1,713,731	56,201	3.4%	4
5	Federal 5311 Funds	809,978	364,912	364,032	337,336	409,166	71,830	21.3%	5
6	Federal 5311 CARES ACT Through State	-	20,990	73,738	250,000	117,000	(133,000)	-53.2%	6
7	Federal 5303 Planning Grant	120,001	120,000	120,000	120,000	128,984	8,984	7.5%	7
8	DD53 Revenues	765,427	1,360,308	1,118,954	1,220,000	1,152,522	(67,478)	-5.5%	8
9	FTA 5339 Funds	1,415,639	8,803,259	827,036	10,489,251	9,891,691	(597,560)	-5.7%	9
10	Federal 5307	5,953,186	5,219,515	4,642,646	6,245,162	12,092,655	5,847,493	93.6%	10
11	ARPA 5307	15,678,826	1,724,812	-	-	-	-	0.0%	11
12	ARPA 5310	-	-	-	42,465	-	(42,465)	-100.0%	12
13	TripChoice Grant	93,767	1,138	81,000	325,000	325,000	-	0.0%	13
14	TDM Grant	129,745	188,600	375,000	375,000	606,155	231,155	61.6%	14
15	FTA TIG Funds	-	403	29,281	8,866,000	9,366,000	500,000	5.6%	15
16	State 5339 Discretionary Funds	465,144	-	4,000	-	151,328	151,328	100.0%	16
17	STF Pass Through Funds	256,648	-	-	-	-	-	0.0%	17
18	State STF Funds	741,160	-	-	-	-	-	0.0%	18
19	STIF Pass Through Funds	397,781	1,135,564	1,024,769	1,239,401	1,365,779	126,378	10.2%	19
20	State STIF Formula Funds	6,599,469	9,695,782	11,645,991	11,654,971	10,535,474	(1,119,497)	-9.6%	20
21	STIF Discretionary	151,702	547,097	47,797	691,478	3,276,208	2,584,730	373.8%	21
22	Other Pass Through Funds	218,319	849,476	900,000	961,126	975,000	13,874	1.4%	22
23	State DAS Funds	-	970,000	-	605,156	905,156	300,000	49.6%	23
24	Advertising	70,112	-	-	-	-	-		24
24	Miscellaneous	184,835	280,214	197,468	225,640	205,227	(20,413)	-9.0%	24
25	Property Taxes	14,789,597	15,313,134	15,804,750	16,310,471	16,278,892	(31,579)	-0.2%	25
26	Oregon State In-Lieu	9,094,624	10,068,949	10,693,445	8,500,000	11,014,248	2,514,248	29.6%	26
27	Interest on Investments	1,369,511	2,499,929	2,381,354	2,490,200	2,322,230	(167,970)	-6.7%	27
28	Energy Tax Credit	241,948	182,373	227,839	200,000	225,000	25,000	12.5%	28
29	Renewable Natural Gas Credit	205,324	197,097	214,345	200,000	220,000	20,000	10.0%	29
30	Transfers In	10,573,385	8,111,889	467,180	12,695,138	8,758,658	(3,936,480)	-31.0%	30
31	<b>Operating Revenues/Resources Total</b>	<b>\$ 76,239,048</b>	<b>\$ 72,393,311</b>	<b>\$ 56,479,054</b>	<b>\$ 92,547,386</b>	<b>\$ 95,568,884</b>	<b>\$ 3,021,498</b>	<b>3.3%</b>	31



# Salem Area Mass Transit District

## Approved Budget - Fiscal Year 2025-26

District Wide Revenues/Resources & Expenses/Requirements Resolution Summary		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change	
<b>Operating Expenses/Requirements</b>									
32	General Manager/Board of Directors/Sustainability	\$ 1,897,936	\$ 2,233,911	\$ 2,514,061	\$ 3,045,997	\$ 3,067,416	\$ 21,419	0.7%	32
33	Deputy General Manager	2,561,974	2,580,220	1,226,391	1,765,682	13,324,565	11,558,883	654.6%	33
34	Human Resources & Labor Relations	1,013,660	1,278,706	1,451,617	1,488,472	1,291,903	(196,569)	-13.2%	34
35	Communication	2,378,215	2,104,490	2,152,762	2,210,979	2,140,436	(70,543)	-3.2%	35
36	Finance	2,018,563	1,748,904	1,826,988	2,202,866	1,580,934	(621,932)	-28.2%	36
37	Technology & Program Management	1,870,598	1,559,089	-	-	-	-	0.0%	37
38	Information Technology & Infrastructure	155,918	853,472	3,410,096	4,867,611	-	(4,867,611)	-100.0%	38
39	Transportation Development	-	-	-	-	-	-	0.0%	39
40	Operations	39,039,482	50,033,167	40,103,580	67,034,027	71,337,107	4,303,080	6.4%	40
41	Planning & Development	250,185	2,095,489	1,513,569	9,471,843	4,348,371	(5,123,472)	-54.1%	41
42	Safety & Security	-	-	2,013,327	2,547,140	3,065,102	517,962	20.3%	42
43	Unallocated General Administration	1,774,712	1,569,345	1,412,547	1,808,432	1,849,439	41,007	2.3%	43
44	<b>Operating Expenses/Requirements Total</b>	<b>\$ 52,961,242</b>	<b>\$ 66,056,792</b>	<b>\$ 57,624,938</b>	<b>\$ 96,443,049</b>	<b>\$ 102,005,273</b>	<b>\$ 5,562,224</b>	<b>5.8%</b>	44
Operating Revenue/Resources less Operating Expenses/Requirements									
45		\$ 23,277,806	\$ 6,336,519	\$ (1,145,884)	\$ (3,895,663)	\$ (6,436,389)	\$ (2,540,726)	65.2%	45
46	Transfer to Transportation Programs Fund	(5,017,507)	(3,657,104)	-	(4,054,000)	(2,900,146)	1,153,854	-28.5%	46
47	Transfer to Capital Fund	(5,555,878)	(4,454,785)	(467,180)	(8,641,138)	(5,858,512)	2,782,626	-32.2%	47
48	<b>Transfers to Other Funds Total</b>	<b>\$ (10,573,385)</b>	<b>\$ (8,111,889)</b>	<b>\$ (467,180)</b>	<b>\$ (12,695,138)</b>	<b>\$ (8,758,658)</b>	<b>\$ 3,936,480</b>	<b>-31.0%</b>	48
49	<b>Net Operating &amp; Transfers to Other Funds Total</b>	<b>\$ 12,704,421</b>	<b>\$ (1,775,370)</b>	<b>\$ (1,613,064)</b>	<b>\$ (16,590,801)</b>	<b>\$ (15,195,047)</b>	<b>\$ 1,395,754</b>	<b>-8.4%</b>	49
Other Designations									
50	Contingency	-	-	-	(1,500,000)	(1,500,000)	-	0.0%	50
51	Reserved Working Capital	-	-	-	(36,937,660)	(42,404,087)	(5,466,427)	14.8%	51
52	<b>Other Designations Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (38,437,660)</b>	<b>\$ (43,904,087)</b>	<b>\$ (5,466,427)</b>	<b>14.2%</b>	52
Net Operating, Transfers to Other Funds & Other Designations Total									
53		\$ 12,704,421	\$ (1,775,370)	\$ (1,613,064)	\$ (55,028,460)	\$ (59,099,134)	\$ (4,070,675)	7.4%	53
54	Beginning Working Capital	\$ 49,783,148	62,487,569	60,712,199	55,028,460	59,099,135	4,070,675	7.4%	54
55	<b>Ending Working Capital</b>	<b>\$ 62,487,569</b>	<b>\$ 60,712,199</b>	<b>\$ 59,099,135</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>0.0%</b>	55



# PERSONNEL SERVICES



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

Personnel Services Comparison		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
<b>District Wide</b>									
1	Wages	\$ 18,008,398	\$ 19,530,259	\$ 21,249,216	\$ 22,275,274	\$ 22,729,764	\$ 454,490	2.0%	1
2	Medical	6,128,171	6,851,594	7,637,032	8,238,991	8,087,763	(151,228)	-1.8%	2
3	Retirement	4,414,439	4,814,085	4,839,986	5,721,171	5,622,869	(98,302)	-1.7%	3
4	Workers' Compensation	208,625	322,981	373,933	367,141	376,004	8,863	2.4%	4
5	Other	1,587,092	1,816,993	2,021,058	1,978,417	2,110,616	132,199	6.7%	5
6	<b>District Wide Total</b>	<b>\$ 30,346,725</b>	<b>\$ 33,335,912</b>	<b>\$ 36,121,225</b>	<b>\$ 38,580,994</b>	<b>\$ 38,927,016</b>	<b>\$ 346,022</b>	<b>0.9%</b>	6

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

Personnel Services Comparison		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
General Fund									
General Manager									
1	General Manager	\$ 620,786	\$ 641,207	\$ 639,369	\$ 632,146	\$ 685,070	\$ 52,924	8.4%	1
2	Board of Directors	14,436	18,945	21,792	21,024	22,882	1,858	8.8%	2
3	General Manager Total	\$ 635,222	\$ 660,152	\$ 661,161	\$ 653,170	\$ 707,952	\$ 54,782	8.4%	3
Deputy General Manager									
4	Deputy General Manager	\$ 365,673	\$ 555,167	\$ 375,480	\$ 377,738	\$ 398,955	\$ 21,217	5.6%	4
5	IT Operations	-	-	-	-	945,466	945,466	100.0%	5
6	Planning	732,276	-	-	-	-	-	0.0%	6
7	Procurement	-	-	-	-	249,816	249,816	100.0%	7
8	Project Management Office	-	-	729,918	705,892	779,758	73,866	10.5%	8
9	Security & Emergency Management	499,518	460,687	-	-	-	-	0.0%	9
10	Safety	-	86,992	-	-	-	-	0.0%	10
11	Deputy General Manager Total	\$ 1,597,467	\$ 1,102,847	\$ 1,105,398	\$ 1,083,630	\$ 2,373,995	\$ 1,290,365	119.1%	11
Human Resources & Labor Relations									
12	Human Resources	\$ 564,110	\$ 732,920	\$ 857,294	\$ 887,260	\$ 926,678	\$ 39,418	4.4%	12
13	Human Resources Safety/Loss Control	124,364	139,056	151,171	158,087	-	(158,087)	-100.0%	13
14	Human Resources & Labor Relations Total	\$ 688,474	\$ 871,976	\$ 1,008,465	\$ 1,045,347	\$ 926,678	\$ (118,669)	-11.4%	14
Finance									
15	Finance	\$ 1,200,640	\$ 1,314,528	\$ 1,354,595	\$ 1,378,490	\$ 1,404,463	\$ 25,973	1.9%	15
16	Procurement	343,390	280,645	164,543	361,442	-	(361,442)	-100.0%	16
17	Finance Total	\$ 1,544,029	\$ 1,595,174	\$ 1,519,138	\$ 1,739,932	\$ 1,404,463	\$ (335,469)	-19.3%	17
Technology & Program Management									
18	Information Technology	\$ 810,624	\$ 710,053	\$ -	\$ -	\$ -	\$ -	0.0%	18
19	Program Management	305,157	-	-	-	-	-	0.0%	19
20	Technology & Program Management Total	\$ 1,115,781	\$ 710,053	\$ -	\$ -	\$ -	\$ -	0.0%	20
Information Technology & Infrastructure									
21	Information Technology	\$ -	\$ -	\$ 882,517	\$ 1,073,855	\$ -	\$ (1,073,855)	-100.0%	21
22	Information Technology & Infrastructure Total	\$ -	\$ -	\$ 882,517	\$ 1,073,855	\$ -	\$ (1,073,855)	-100.0%	22
Communication									
23	Marketing & Communication	\$ 618,217	\$ 671,416	\$ 707,818	\$ 715,622	\$ 589,407	\$ (126,215)	-17.6%	23
24	Travel Trainer	97,643	113,856	134,159	140,699	138,786	(1,913)	-1.4%	24
25	Customer Service	810,618	883,447	928,448	943,065	954,496	11,431	1.2%	25
26	Communication Total	\$ 1,526,477	\$ 1,668,719	\$ 1,770,425	\$ 1,799,386	\$ 1,682,689	\$ (116,697)	-6.5%	26
Operations									
27	Operations Administration	\$ 660,018	\$ 413,771	\$ 242,227	\$ 242,008	\$ 255,316	\$ 13,308	5.5%	27
28	Vehicle Maintenance	3,419,927	3,717,195	3,678,459	4,148,848	4,258,875	110,027	2.7%	28
29	Facilities Maintenance	942,543	1,236,677	1,325,093	1,379,393	1,395,103	15,710	1.1%	29
30	Cherriots Local Service	16,758,672	19,025,259	21,214,020	22,181,120	22,655,294	474,174	2.1%	30
31	Operations Total	\$ 21,781,160	\$ 24,392,902	\$ 26,459,799	\$ 27,951,369	\$ 28,564,588	\$ 613,219	2.2%	31



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Personnel Services Comparison		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
Planning & Development									
32	Planning Administration	\$ -	\$ 181,145	\$ 214,308	\$ 222,453	\$ 233,004	\$ 10,551	4.7%	32
33	Planning	-	742,980	613,051	690,788	677,202	(13,586)	-2.0%	33
34	Planning & Development Total	\$ -	\$ 924,125	\$ 827,359	\$ 913,241	\$ 910,206	\$ (3,035)	-0.3%	34
Safety & Security									
35	Risk	\$ -	\$ -	\$ -	\$ -	\$ 166,407	\$ 166,407	100.0%	35
36	Safety	-	-	108,894	127,822	236,321	108,499	84.9%	36
37	Security	-	-	486,948	577,936	532,724	(45,212)	-7.8%	37
38	Safety & Security Total	\$ -	\$ -	\$ 595,842	\$ 705,758	\$ 935,452	\$ 229,694	32.5%	38
Unallocated									
39	General Administration	\$ 604,308	\$ 408,127	\$ 385,997	\$ 436,000	\$ 453,100	\$ 17,100	3.9%	39
40	Unallocated Total	\$ 604,308	\$ 408,127	\$ 385,997	\$ 436,000	\$ 453,100	\$ 17,100	3.9%	40
41	<b>General Fund Total</b>	<b>\$ 29,492,918</b>	<b>\$ 32,334,072</b>	<b>\$ 35,216,101</b>	<b>\$ 37,401,688</b>	<b>\$ 37,959,123</b>	<b>\$ 557,435</b>	<b>1.5%</b>	41
<b>Transportation Programs Fund</b>									
Communication									
42	Cherriots TripChoice/Commuter Options	\$ 180,279	\$ 173,670	\$ 184,249	\$ 324,825	\$ 188,167	\$ (136,658)	-42.1%	42
43	Communication Total	\$ 180,279	\$ 173,670	\$ 184,249	\$ 324,825	\$ 188,167	\$ (136,658)	-42.1%	43
Operations									
44	Cherriots LIFT	\$ 334,797	\$ 408,385	\$ 377,395	\$ 435,043	\$ 425,554	\$ (9,489)	-2.2%	44
45	Cherriots Shop & Ride	38,452	55,475	45,782	57,418	45,460	(11,958)	-20.8%	45
46	Cherriots Regional	232,735	287,487	257,590	331,463	267,706	(63,757)	-19.2%	46
47	Cherriots Call Center	923	-	-	-	-	-	0.0%	47
48	Mobility Management	55,895	49,192	37,263	30,556	41,006	10,450	34.2%	48
49	Operations Total	\$ 662,802	\$ 800,540	\$ 718,030	\$ 854,480	\$ 779,726	\$ (74,754)	-8.7%	49
General Manager/Board of Directors/SIPM									
50	Special Transportation Coordination	\$ 7,423	\$ 22,417	\$ 2,845	\$ -	\$ -	\$ -	0.0%	50
51	General Manager/Board of Directors/SIPM Total	\$ 7,423	\$ 22,417	\$ 2,845	\$ -	\$ -	\$ -	0.0%	51
52	<b>Transportation Programs Fund Total</b>	<b>\$ 850,504</b>	<b>\$ 996,628</b>	<b>\$ 905,124</b>	<b>\$ 1,179,305</b>	<b>\$ 967,893</b>	<b>\$ (211,412)</b>	<b>-17.9%</b>	52
<b>Capital Projects Fund</b>									
Transportation Development									
53	South Salem Transit Center	\$ 3,303	\$ 5,213	\$ -	\$ -	\$ -	\$ -	0.0%	53
54	Transportation Development Total	\$ 3,303	\$ 5,213	\$ -	\$ -	\$ -	\$ -	0.0%	54
55	<b>Capital Projects Fund Total</b>	<b>\$ 3,303</b>	<b>\$ 5,213</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	55
56	<b>District Wide Total</b>	<b>\$ 30,346,725</b>	<b>\$ 33,335,913</b>	<b>\$ 36,121,225</b>	<b>\$ 38,580,993</b>	<b>\$ 38,927,016</b>	<b>\$ 346,023</b>	<b>0.9%</b>	56

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

Division/Department FTE Detail Count		FY2022-23	FY2023-24	FY2024-25	FY2025-26	
		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget	
General Fund						
General Manager Division						
1	General Manager	1.0	1.0	1.0	1.0	1
2	Executive Assistant - GM	1.0	1.0	1.0	1.0	2
3	Strategic Initiatives Administrator	1.0	1.0	1.0	1.0	3
4	Total General Manager/Board Division	3.0	3.0	3.0	3.0	4

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

**Detail FTE Listing by Fund, Division, & Department**

Division/Department FTE Detail Count		FY2022-23 Adopted Budget	FY2023-24 Adopted Budget	FY2024-25 Amended Budget	FY2025-26 Approved Budget		
Deputy General Manager Division							
5	Deputy General Manager	1.0	1.0	1.0	1.0	5	
6	Executive Assistant - Deputy GM	1.0	1.0	1.0	1.0	6	
7	Capital & Project Control Manager	-	1.0	-	-	7	
8	Total Deputy General Manager Administration	2.0	3.0	2.0	2.0	8	
Project & Contract Administration							
9	Senior Manager - Project & Contract Administration	-	-	1.0	1.0	9	Reclassified from Capital & Project Control Manager
10	Grant & Project Coordinator	-	-	1.0	1.0	10	
11	Project Administrator	-	-	2.0	2.0	11	
12	Procurement Administrator	-	-	-	1.0	12	New position
13	Procurement & Contracts Analyst	-	-	-	1.0	13	Transferred from Finance Division - Procurement
14	Total Project & Contract Administration	-	-	4.0	6.0	14	
IT Operations							Department renamed due to reorganization
15	Information Technology Manager	-	-	-	1.0	15	Transferred from Technology & Infrastructure Division
16	Intelligent Transportation Systems Administrator	-	-	-	1.0	16	Transferred from Technology & Infrastructure Division
17	Systems Administrator	-	-	-	2.0	17	Transferred from Technology & Infrastructure Division - addition of 1 position
18	Support Analyst	-	-	-	2.0	18	Transferred from Technology & Infrastructure Division
19	Total IT Operations	-	-	-	6.0	19	
Security & Emergency Management							
20	Security & Emergency Management Manager	1.0	1.0	-	-	20	
21	Security Coordinator	1.0	1.0	-	-	21	
22	Emergency Coordinator	1.0	1.0	-	-	22	
23	Total Security & Emergency Management	3.0	3.0	-	-	23	
Safety							
24	Safety Coordinator	1.0	1.0	-	-	24	
25	Total Safety	1.0	1.0	-	-	25	
Planning							
26	Senior Planner	1.0	-	-	-	26	
27	Transit Planner II (Programs)	1.0	-	-	-	27	
28	Transit Planner II (Scheduler)	1.0	-	-	-	28	
29	Transit Planner I	1.0	-	-	-	29	
30	Grant Writer	1.0	-	-	-	30	
31	Total Planning	5.0	-	-	-	31	
32	Total Deputy General Manager Division	11.0	7.0	6.0	14.0	32	

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Detail FTE Listing by Fund, Division, & Department**

		FY2022-23	FY2023-24	FY2024-25	FY2025-26		
Division/Department FTE Detail Count		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget		
Human Resources & Labor Relations Division							
Human Resources							
33	Chief Employee & Labor Relations Officer	1.0	1.0	1.0	1.0	33	Renamed from Chief Human Resources Officer
34	Human Resources Manager	-	1.0	1.0	1.0	34	
35	Benefits & Leave Coordinator	1.0	1.0	1.0	1.0	35	
36	Human Resources Specialist	-	1.0	1.0	1.0	36	
37	Receptionist	1.8	1.8	1.8	1.8	37	
38	Benefits and Leave Administrator	1.0	-	-	-	38	
39	Administrative Assistant - HR and Labor Relations	1.0	-	-	-	39	
Total Human Resources & Labor Relations		5.8	5.8	5.8	5.8	40	
Human Resources Risk							
41	Risk Manager	-	-	1.0	-	41	Transferred to Safety & Security Division
42	Risk Administrator	1.0	1.0	-	-	42	
Total Human Resources Risk		1.0	1.0	1.0	-	43	
Total Human Resources & Labor Relations Division		6.8	6.8	6.8	5.8	44	



Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

Division/Department FTE Detail Count		FY2022-23	FY2023-24	FY2024-25	FY2025-26	
		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget	
Finance Division						
Finance						
45	Chief Financial Officer	1.0	1.0	1.0	1.0	45
46	Controller	1.0	1.0	1.0	1.0	46
47	Business Services Manager	1.0	1.0	1.0	1.0	47
48	Accountant	1.0	1.0	1.0	1.0	48
49	Budget & Grants Manager	1.0	1.0	1.0	1.0	49 Reclassified from Grant Administrator
50	Payroll Specialist	1.0	1.0	1.0	1.0	50
51	Accounting Specialist	1.0	1.0	2.0	2.0	51
52	Accounting Technician	1.0	1.0	-	-	52
53	Administrative Assistant - Finance	0.5	1.0	-	-	53
54	Total Finance	8.5	9.0	8.0	8.0	54
Procurement						
55	Procurement/Contracts Manager	1.0	1.0	1.0	-	55 Deleted position
56	Procurement/Contracts Analyst	1.0	1.0	1.0	-	56 Transferred to Project & Contract Administration
57	Total Procurement	2.0	2.0	2.0	-	57
58	Total Finance Division	10.5	11.0	10.0	8.0	58

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

Division/Department FTE Detail Count		FY2022-23	FY2023-24	FY2024-25	FY2025-26	
		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget	
Communications Division						
Marketing and Communications						
59	Chief Communications Officer	1.0	1.0	1.0	1.0	59
60	Marketing Coordinator	1.0	2.0	2.0	2.0	60
61	Marketing & Communications Specialist	-	1.0	1.0	1.0	61
62	Customer Experience Specialist	0.3	0.3	0.3	0.3	62
63	Administrative Assistant - Communication	1.0	-	-	-	63
64	Digital Marketing Coordinator	1.0	-	-	-	64
65	Total Marketing	4.3	4.3	4.3	4.3	65
Customer Service						
66	Customer Service Manager	1.0	1.0	1.0	1.0	66
67	Senior Customer Service Representative	1.0	1.0	1.0	1.0	67
68	Customer Service Representative	6.0	6.0	5.8	5.8	68
69	Customer Experience Specialist	0.3	0.7	0.7	0.7	69
70	Total Customer Service	8.3	8.7	8.5	8.5	70
Travel Trainer						
71	Outreach Representative (Travel Trainer)	0.8	0.8	0.8	0.8	71
72	Mobility Management Coordinator	0.4	0.4	-	-	72
73	Total Travel Trainer	1.2	1.2	0.8	0.8	73
74	Total Communications Division	13.8	14.2	13.6	13.6	74

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

		FY2022-23	FY2023-24	FY2024-25	FY2025-26	
Division/Department FTE Detail Count		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget	
Planning & Development Division						
Planning & Development						
75	Chief Planning & Development Officer	-	1.0	1.0	1.0	75
76	Total Planning & Development	-	1.0	1.0	1.0	76
Planning						
77	Service Planning Manager	-	1.0	1.0	1.0	77
78	Planning Analyst	-	-	1.0	1.0	78
79	Transit Planner II (Programs)	-	1.0	1.0	1.0	79
80	Transit Planner II (Scheduler)	-	1.0	1.0	1.0	80
81	Transit Planner I	-	1.0	-	-	81
82	Grant Writer	-	1.0	-	-	82
83	Total Planning	-	5.0	4.0	4.0	83
84	Total Planning & Development Division	-	6.0	5.0	5.0	84

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Detail FTE Listing by Fund, Division, & Department**

	FY2022-23	FY2023-24	FY2024-25	FY2025-26
Division/Department FTE Detail Count	Adopted Budget	Adopted Budget	Amended Budget	Approved Budget
Safety & Security Division				
Safety				
Chief Safety Officer	-	-	1.0	1.0
Total Safety	-	-	1.0	1.0
Security & Emergency Management				
Security & Emergency Management Manager	-	-	1.0	1.0
Security Coordinator	-	-	1.0	1.0
Emergency Coordinator	-	-	1.0	1.0
Total Security & Emergency Management	-	-	3.0	3.0
Risk				
Risk Manager	-	-	-	1.0
Total Risk	-	-	-	1.0
Total Safety & Security Division	-	-	4.0	5.0

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

Division/Department FTE Detail Count		FY2022-23	FY2023-24	FY2024-25	FY2025-26
		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget
Technology & Infrastructure Division					
94	Chief Information Officer	-	1.0	1.0	- 94 Deleted position
95	Information Technology Manager	-	1.0	1.0	- 95 Transferred to Deputy General Manager Division
96	Intelligent Transportation Systems Administrator	-	1.0	1.0	- 96 Transferred to Deputy General Manager Division
97	Systems Administrator	-	1.0	1.0	- 97 Transferred to Deputy General Manager Division
98	Support Analyst	-	0.9	2.0	- 98 Transferred to Deputy General Manager Division
99	Web Systems Administrator	-	1.0	-	- 99
100	Total Technology & Infrastructure Division	-	5.9	6.0	- 100
Technology and Program Management Division					
Technology and Program Management					
101	Director of Technology and Program Management	1.0	-	-	- 101
102	Administrative Assistant - Finance, Tech & Prog Mgmt.	0.5	-	-	- 102
103	Total Technology and Program Management	1.5	-	-	- 103
104	Information Technology				104
105	Information Technology Manager	1.0	-	-	- 105
106	Network Administrator	1.0	-	-	- 106
107	Intelligent Transportation Systems Administrator	1.0	-	-	- 107
108	Systems Administrator	1.0	-	-	- 108
109	Web Systems Administrator	1.0	-	-	- 109
110	Support Analyst	0.9	-	-	- 110
111	Total Information Technology	5.9	-	-	- 111
112	Total Technology and Program Management Division	7.4	-	-	- 112



Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

Division/Department FTE Detail Count		FY2022-23 Adopted Budget	FY2023-24 Adopted Budget	FY2024-25 Amended Budget	FY2025-26 Approved Budget	
Operations Division						
Operations Administration						
113	Chief Operations Officer	1.0	1.0	1.0	1.0	113
114	Operations Programs Coordinator	1.0	1.0	-	-	114
115	Transportation Manager	1.0	-	-	-	115
116	Assistant Transportation Manager	1.0	-	-	-	116
117	Total Operations Administration	4.0	2.0	1.0	1.0	117
Vehicle Maintenance						
118	Maintenance Manager	0.9	0.9	0.9	0.9	118
119	Vehicle Maintenance Supervisor	3.8	3.6	3.8	3.8	119
120	Maintenance Training Supervisor	0.9	0.9	1.0	1.0	120
121	Administrative Assistant - Maintenance	0.7	0.7	0.7	0.8	121 Position increased from part time to full time (allocation with other services)
122	Purchasing Agent	0.9	0.9	0.8	0.8	122
123	Journey Mechanic	10.1	9.9	9.0	9.0	123
124	Parts & Supply Clerk	0.9	0.9	0.8	0.8	124
125	Service Technician	5.5	5.4	5.1	5.1	125
126	Service Worker	7.4	7.2	8.0	8.0	126
127	Total Vehicle Maintenance	31.1	30.4	30.1	30.2	127
Facilities Maintenance						
128	Facilities Maintenance Supervisor	1.0	1.0	1.0	1.0	128
129	Facilities Maintenance Technician	1.0	1.0	1.0	0.8	129 No FTE change (allocation adjustment with other services)
130	Facilities Maintenance Worker	7.6	9.6	9.7	9.8	130 No FTE change (allocation adjustment with other services)
131	Total Facilities Maintenance	9.6	11.6	11.7	11.6	131

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

		FY2022-23	FY2023-24	FY2024-25	FY2025-26		
Division/Department FTE Detail Count		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget		
Transportation (Cherriots Fixed Route Service)							
132	Transportation Manager	-	1.0	1.0	1.0	132	
133	Assistant Transportation Manager	-	1.0	1.0	1.0	133	
134	Operations Supervisor	11.0	12.0	12.0	12.0	134	
135	Transportation Training Supervisor	1.0	2.0	2.0	2.0	135	
136	Transportation Administrator	1.0	1.0	1.0	1.0	136	
137	Administrative Assistant - Transportation	1.0	1.0	1.0	1.0	137	
138	Transit Operator	134.0	140.0	146.0	146.0	138	
139	Total Transportation (Cherriots Fixed Route Service)	148.0	158.0	164.0	164.0	139	
140	Total Operations Division	192.7	202.0	206.8	206.8	140	
141	Total General Fund	245.2	255.9	261.2	261.2	141	

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

Division/Department FTE Detail Count		FY2022-23	FY2023-24	FY2024-25	FY2025-26		
		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget		
Transportation Programs Fund							
Cherriots LIFT							
	Contracted Services Manager	0.7	0.7	0.6	0.7	<sup>142</sup>	No FTE change (allocation adjustment with other services)
	Administrative Assistant - Contracted Services	0.7	0.7	0.6	0.7	<sup>143</sup>	No FTE change (allocation adjustment with other services)
	Maintenance Manager	0.1	0.1	0.1	0.1	<sup>144</sup>	
	Vehicle Maintenance Supervisor	0.1	0.2	0.1	0.1	<sup>145</sup>	
	Maintenance Training Supervisor	0.1	0.1	-	-	<sup>146</sup>	
	Administrative Assistant - Maintenance	0.1	0.1	0.1	0.1	<sup>147</sup>	
	Purchasing Agent	0.1	0.1	0.1	0.1	<sup>148</sup>	
	Journey Mechanic	0.6	0.5	1.1	1.1	<sup>149</sup>	
	Parts & Supply Clerk	0.1	0.1	0.1	0.1	<sup>150</sup>	
	Service Technician	0.4	0.3	0.5	0.5	<sup>151</sup>	
	Service Worker	0.4	0.4	-	-	<sup>152</sup>	
	Total Cherriots LIFT	3.4	3.3	3.3	3.5	<sup>153</sup>	
Cherriots Shop & Ride							
	Contracted Services Manager	0.1	0.1	0.1	0.1	<sup>154</sup>	
	Administrative Assistant - Contracted Services	0.1	0.1	0.1	0.1	<sup>155</sup>	
	Journey Mechanic	0.2	0.1	0.1	0.1	<sup>156</sup>	
	Total Cherriots Shop & Rise	0.4	0.3	0.3	0.3	<sup>157</sup>	
Cherriots Regional							
	Contracted Services Manager	0.2	0.2	0.3	0.2	<sup>158</sup>	No FTE change (allocation adjustment with other services)
	Administrative Assistant - Contracted Services	0.2	0.2	0.3	0.2	<sup>159</sup>	No FTE change (allocation adjustment with other services)
	Vehicle Maintenance Supervisor	0.1	0.2	0.1	0.1	<sup>160</sup>	
	Administrative Assistant - Maintenance	-	-	-	0.1	<sup>161</sup>	No FTE change (allocation adjustment with other services)
	Purchasing Agent	-	-	0.1	0.1	<sup>162</sup>	
	Journey Mechanic	0.1	0.5	0.8	0.8	<sup>163</sup>	
	Parts & Supply Clerk	-	-	0.1	0.1	<sup>164</sup>	
	Service Technician	0.1	0.3	0.4	0.4	<sup>165</sup>	
	Service Worker	0.2	0.4	-	-	<sup>166</sup>	
	Facilities Maintenance Technician	-	-	-	0.2	<sup>167</sup>	No FTE change (allocation adjustment with other services)
	Facilities Maintenance Worker	0.4	0.4	0.3	0.2	<sup>168</sup>	No FTE change (allocation adjustment with other services)
	Total Cherriots Regional	1.3	2.2	2.4	2.4	<sup>169</sup>	

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Detail FTE Listing by Fund, Division, & Department

		FY2022-23	FY2023-24	FY2024-25	FY2025-26		
Division/Department FTE Detail Count		Adopted Budget	Adopted Budget	Amended Budget	Approved Budget		
Cherriots Call Center							
170	Support Analyst	0.1	0.1	-	-	170	
171	Total Cherriots Call Center	0.1	0.1	-	-	171	
Mobility Management							
172	Outreach Representative (Travel Trainer)	0.2	0.2	0.2	0.2	172	
173	Mobility Management Coordinator	0.4	0.4	-	-	173	
174	Total Mobility Management	0.6	0.6	0.2	0.2	174	
Cherriots Commuter Options							
175	Commuter Options Coordinator	2.0	2.0	2.0	1.0	175	Deleted 1 position
176	Customer Experience Specialist	0.4	-	-	-	176	
177	Total Cherriots Commuter Options	2.4	2.0	2.0	1.0	177	
Total Transportation Programs Fund		8.2	8.5	8.2	7.4	178	
Capital Project Fund							
179		-	-	-	-	179	
180	Total Capital Project Fund	-	-	-	-	180	
181	District Wide	253.4	264.4	269.4	268.6	181	





**GENERAL FUND**





**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

General Fund Revenues/Resources & Expenses/Requirements Summary		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change	
<b>Operating Revenues/Resources</b>									
1	Passenger Fares	\$ 2,146,859	\$ 2,349,711	\$ 2,373,562	\$ 1,896,149	\$ 2,540,392	\$ 644,243	34.0%	1
2	Planning Grant	120,001	120,000	120,000	120,000	128,984	8,984	7.5%	2
3	Federal STP	-	-	-	-	94,757	94,757	100.0%	3
4	Federal 5307 ARPA	15,374,413	1,724,812	-	-	-	-	0.0%	4
5	Federal 5307	3,143,037	3,202,037	3,382,972	3,382,972	6,991,987	3,609,015	106.7%	5
6	State STIF Formula Fund	5,041,435	7,949,571	9,758,119	8,496,125	6,761,534	(1,734,591)	-20.4%	6
7	Advertising	70,112	-	-	-	-	-	0.0%	7
8	Miscellaneous	184,835	280,214	197,468	225,640	205,227	(20,413)	-9.0%	8
9	Property Taxes	14,789,597	15,313,134	15,804,750	16,310,471	16,278,892	(31,579)	-0.2%	9
10	Oregon State In-Lieu	9,094,624	10,068,949	10,693,445	8,500,000	11,014,248	2,514,248	29.6%	10
11	Interest on Investments	1,327,967	2,413,053	2,281,577	2,420,000	2,233,330	(186,670)	-7.7%	11
12	Energy Tax Credit	241,948	182,373	227,839	200,000	225,000	25,000	12.5%	12
13	Renewable Natural Gas Credit	205,324	197,097	214,345	200,000	220,000	20,000	10.0%	13
14	<b>Operating Revenues/Resources Total</b>	<b>\$ 51,740,152</b>	<b>\$ 43,800,951</b>	<b>\$ 45,054,077</b>	<b>\$ 41,751,356</b>	<b>\$ 46,694,351</b>	<b>\$ 4,942,995</b>	<b>11.8%</b>	14
<b>Operating Expenses/Requirements</b>									
15	General Manager/Board of Directors	\$ 992,022	\$ 989,638	\$ 987,676	\$ 1,105,346	\$ 1,119,302	\$ 13,956	1.3%	15
16	Deputy General Manager	2,542,239	2,157,349	1,124,199	1,125,682	3,934,525	2,808,843	249.5%	16
17	Human Resources & Labor Relations	1,013,660	1,261,706	1,451,617	1,488,472	1,291,903	(196,569)	-13.2%	17
18	Finance	1,668,216	1,759,391	1,820,050	2,034,003	1,580,934	(453,069)	-22.3%	18
19	Technology & Program Management	1,870,598	1,559,089	-	-	-	-	0.0%	19
20	Information Technology & Infrastructure	-	-	1,789,776	2,354,055	-	(2,354,055)	-100.0%	20
21	Communication	2,159,817	1,908,275	2,064,560	2,105,223	2,013,230	(91,993)	-4.4%	21
22	Operations	24,956,631	27,500,951	29,384,915	31,421,459	32,223,493	802,034	2.6%	22
23	Planning & Development	-	1,374,886	1,065,061	1,274,805	1,475,479	200,674	15.7%	23
24	Safety & Security	-	-	2,013,327	2,547,140	3,065,102	517,962	20.3%	24
25	Unallocated General Administration	1,774,712	1,569,345	1,412,547	1,808,432	1,849,439	41,007	2.3%	25
26	<b>Operating Expenses/Requirements Total</b>	<b>\$ 36,977,894</b>	<b>\$ 40,080,630</b>	<b>\$ 43,113,728</b>	<b>\$ 47,264,617</b>	<b>\$ 48,553,407</b>	<b>\$ 1,288,790</b>	<b>2.7%</b>	26

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

General Fund Revenues/Resources & Expenses/Requirements Summary		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change	
Operating Revenues/Resources less Operating									
27	Expenditures/Requirements	\$ 14,762,258	\$ 3,720,321	\$ 1,940,349	\$ (5,513,261)	\$ (1,859,056)	\$ 3,654,205	-66.3%	27
28	Transfer to Transportation Programs Fund	(5,017,507)	(3,657,104)	-	(4,054,000)	(2,900,146)	1,153,854	-28.5%	28
29	Transfer to Capital Fund	(5,555,878)	(4,454,785)	(467,180)	(8,641,138)	(4,128,502)	4,512,636	-52.2%	29
30	Transfer to Capital- GF Capital Reserve (5307)	-	-	-	-	(1,666,000)	(1,666,000)	100.0%	30
31	Transfer to Capital- GF Asset Reserve	-	-	-	-	(64,010)	(64,010)	100.0%	31
32	Transfers to Other Funds Total	\$ (10,573,385)	\$ (8,111,889)	\$ (467,180)	\$ (12,695,138)	\$ (8,758,658)	\$ 3,936,480	-31.0%	32
33	Net Operating & Transfers to Other Funds Total	\$ 4,188,873	\$ (4,391,568)	\$ 1,473,169	\$ (18,208,399)	\$ (10,617,714)	\$ 7,590,685	-41.7%	33
34	Contingency	-	-	-	1,500,000	1,500,000	-	0.0%	34
35	Reserved Working Capital	-	-	-	(33,718,785)	(31,599,792)	2,118,993	-6.3%	35
36	Reserved Working Capital - Capital Reserve (5307)	-	-	-	-	(1,841,525)	(1,841,525)	100.0%	36
37	Other Designations Total	\$ -	\$ -	\$ -	\$ (32,218,785)	\$ (31,941,317)	\$ 277,468	-0.9%	37
Net Operating, Transfers to Other Funds & Other									
38	Designations Total	\$ 4,188,873	\$ (4,391,568)	\$ 1,473,169	(51,637,254)	(42,559,031)	9,078,223	-17.6%	38
39	Beginning Working Capital	41,288,557	45,477,430	41,085,862	51,637,254	42,559,031	(9,078,223)	-17.6%	39
40	<b>Ending Working Capital</b>	<b>\$ 45,477,430</b>	<b>\$ 41,085,862</b>	<b>\$ 42,559,031</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.0%</b>	40

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

General Fund Department Expenses/Requirements		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Summary		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
General Manager/Board of Directors/Sustainability									
1	General Manager	\$ 941,662	\$ 950,787	\$ 942,484	\$ 1,040,422	\$ 1,043,120	\$ 2,698	0.3%	1
2	Board of Directors	49,565	38,851	45,192	64,924	76,182	11,258	17.3%	2
3	Strategic Initiatives & Project Management	796	-	-	-	-	-	0.0%	3
4	Total	\$ 992,022	\$ 989,638	\$ 987,676	\$ 1,105,346	\$ 1,119,302	\$ 13,956	1.3%	4
Deputy General Manager									
5	Deputy General Manager	\$ 373,582	\$ 562,471	\$ 382,831	\$ 399,938	\$ 420,255	\$ 20,317	5.1%	5
6	Information Technology Operations	-	-	-	-	2,269,796	2,269,796	100.0%	6
7	Planning	842,944	-	-	-	-	-	0.0%	7
8	Procurement	-	-	-	-	442,116	442,116	100.0%	8
9	Project Management Office	-	-	741,368	725,744	802,358	76,614	10.6%	9
10	Security & Emergency Management	1,325,712	1,485,059	-	-	-	-	0.0%	10
11	Safety	-	109,819	-	-	-	-	0.0%	11
12	Total	\$ 2,542,239	\$ 2,157,349	\$ 1,124,199	\$ 1,125,682	\$ 3,934,525	\$ 2,808,843	249.5%	12
Human Resources & Labor Relations									
13	Human Resources	\$ 786,494	\$ 1,055,573	\$ 1,205,371	\$ 1,220,485	\$ 1,291,903	\$ 71,418	5.9%	13
14	Risk Administration	227,166	206,133	246,246	267,987	-	(267,987)	-100.0%	14
15	Total	\$ 1,013,660	\$ 1,261,706	\$ 1,451,617	\$ 1,488,472	\$ 1,291,903	\$ (196,569)	-13.2%	15
Finance									
16	Procurement	\$ 350,194	\$ 282,839	\$ 168,313	\$ 373,818	\$ -	\$ (373,818)	-100.0%	16
17	Finance	1,318,021	1,476,552	1,651,737	1,660,185	1,580,934	(79,251)	-4.8%	17
18	Total	\$ 1,668,216	\$ 1,759,391	\$ 1,820,050	\$ 2,034,003	\$ 1,580,934	\$ (453,069)	-22.3%	18
Technology & Program Management									
19	Information Technology	\$ 1,535,435	\$ 1,557,989	\$ -	\$ -	\$ -	\$ -	0.0%	19
20	Program Management	335,163	1,100	-	-	-	-	0.0%	20
21	Total	\$ 1,870,598	\$ 1,559,089	\$ -	\$ -	\$ -	\$ -	0.0%	21
Information Technology & Infrastructure Division									
22	Information Technology	\$ -	\$ -	\$ 1,789,776	\$ 2,354,055	\$ -	\$ (2,354,055)	-100.0%	22
23	Total	\$ -	\$ -	\$ 1,789,776	\$ 2,354,055	\$ -	\$ (2,354,055)	-100.0%	23

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

General Fund Department Expenses/Requirements		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Summary		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
Communication									
24	Marketing & Communication	\$ 993,057	\$ 899,127	\$ 987,164	\$ 1,002,263	\$ 899,177	\$ (103,086)	-10.3%	24
25	Customer Service	837,388	893,173	939,341	958,001	971,122	13,121	1.4%	25
26	Van Pool Lease	230,486	-	-	-	-	-	0.0%	26
27	Travel Trainer	98,886	115,975	138,055	144,959	142,931	(2,028)	-1.4%	27
28	Total	\$ 2,159,817	\$ 1,908,275	\$ 2,064,560	\$ 2,105,223	\$ 2,013,230	\$ (91,993)	-4.4%	28
Operations									
29	Operations Administration	\$ 708,788	\$ 519,877	\$ 268,730	\$ 262,608	\$ 309,416	\$ 46,808	17.8%	29
30	Vehicle Maintenance	6,032,634	6,199,868	6,054,049	7,016,838	7,205,125	188,287	2.7%	30
31	Facility Maintenance	1,317,195	1,644,250	1,736,058	1,830,743	1,870,408	39,665	2.2%	31
32	Cherriots Local Service	16,898,014	19,136,956	21,326,078	22,311,270	22,838,544	527,274	2.4%	32
33	Total	\$ 24,956,631	\$ 27,500,951	\$ 29,384,915	\$ 31,421,459	\$ 32,223,493	\$ 802,034	2.6%	33
Planning & Development Division									
34	Planning Administration	\$ -	\$ 189,689	\$ 218,874	\$ 241,453	\$ 356,506	\$ 115,053	47.7%	34
35	Planning	-	1,005,582	755,168	1,033,352	1,118,973	85,621	8.3%	35
36	Vanpool Lease	-	179,615	91,019	-	-	-	0.0%	36
37	Total	\$ -	\$ 1,374,886	\$ 1,065,061	\$ 1,274,805	\$ 1,475,479	\$ 200,674	15.7%	37
Safety & Security									
38	Safety	\$ -	\$ -	\$ 136,169	\$ 172,172	\$ 307,021	\$ 134,849	78.3%	38
39	Security	-	-	1,877,158	2,374,968	2,453,474	78,506	3.3%	39
40	Risk	-	-	-	-	304,607	304,607	100.0%	40
41	Total	\$ -	\$ -	\$ 2,013,327	\$ 2,547,140	\$ 3,065,102	\$ 517,962	20.3%	41
Unallocated									
42	General Administration	\$ 1,774,712	\$ 1,569,345	\$ 1,412,547	\$ 1,808,432	\$ 1,849,439	\$ 41,007	2.3%	42
43	Contingency	-	-	-	1,500,000	1,500,000	-	0.0%	43
44	Total	\$ 1,774,712	\$ 1,569,345	\$ 1,412,547	\$ 3,308,432	\$ 3,349,439	\$ 41,007	1.2%	44
45	<b>Total General Fund Requirements</b>	<b>\$ 36,977,894</b>	<b>\$ 40,080,630</b>	<b>\$ 43,113,728</b>	<b>\$ 48,764,617</b>	<b>\$ 50,053,407</b>	<b>\$ 1,288,790</b>	<b>2.6%</b>	45



# GENERAL MANAGER/BOARD OF DIRECTORS DIVISION

Summary	FY2023		FY2024		FY2025		FY2026							
	Actual		Actual		Estimate	Budget	Proposed	Approved	Adopted					
Personnel Services	\$	636,692	\$	660,152	\$	661,161	\$	707,952	\$	707,952				
Materials & Services		355,331		329,486		326,515		411,350		411,350				
Total	\$	992,023	\$	989,638	\$	987,676	\$	1,105,346	\$	1,119,302	\$	1,119,302	\$	-

## Division Description & Responsibilities

The General Manager/Board of Directors Division serves as the catalyst in advancing the District's guiding principles. The General Manager Division oversees day-to-day operations, implements the Strategic Plan and Sustainability Program, and leads government relations. The Board of Directors serves as the policy board and provides direction to the General Manager.

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**General Manager/Board of Directors/Sustainability**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
General Manager		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ 622,256	\$ 641,207	\$ 639,369	\$ 632,146	\$ 685,070	\$ 52,924	8.4%	1
	Materials and Services								
2	Other Professional & Technical	288,129	289,893	280,000	375,000	320,000	(55,000)	-14.7%	2
3	Legal Services	384	-	-	-	-	-	0.0%	3
4	Parts, Equipment & Tools	24	-	-	500	-	(500)	-100.0%	4
5	Office Supplies	1,182	342	200	1,500	750	(750)	-50.0%	5
6	Other Materials & Supplies	75	-	39	1,000	-	(1,000)	-100.0%	6
7	Utilities	2,144	1,822	1,776	1,776	1,800	24	1.4%	7
8	Dues & Subscriptions	775	1,010	700	1,500	1,000	(500.00)	-33.3%	8
9	Travel, Meetings, Training, Education	25,877	17,983	20,400	26,000	33,500	7,500	28.8%	9
10	Other Misc. Expenses	816	(1,470)	-	1,000	1,000	-	0.0%	10
11	Materials and Services Total	\$ 319,406	\$ 309,580	\$ 303,115	\$ 408,276	\$ 358,050	\$ (50,226)	-12.3%	11
12	<b>General Manager Total</b>	<b>\$ 941,662</b>	<b>\$ 950,787</b>	<b>\$ 942,484</b>	<b>\$ 1,040,422</b>	<b>\$ 1,043,120</b>	<b>\$ 2,698</b>	<b>0.3%</b>	12

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Board of Directors		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
13	Personnel Services	\$ 14,436	\$ 18,945	\$ 21,792	\$ 21,024	\$ 22,882	\$ 1,858	8.8%	13
	Materials and Services								
14	Advertising Fees	247	-	-	500	500	-	0.0%	14
15	Other Professional & Technical	23,569	7,125	11,000	30,000	25,000	(5,000)	-16.7%	15
16	Legal Services	432	-	-	-	-	-	0.0%	16
17	Uniforms	330	-	700	1,400	1,400	-	0.0%	17
18	Office Supplies	983	-	200	1,000	500	(500)	-50.0%	18
19	Dues & Subscriptions	-	135	-	-	1,000	1,000	100.0%	19
20	Travel, Meetings, Training, Education	9,448	12,504	11,500	10,500	24,400	24,400	232.4%	20
21	Printing	120	142	-	500	500	-	0.0%	21
22	Materials and Services Total	\$ 35,129	\$ 19,906	\$ 23,400	\$ 43,900	\$ 53,300	9,400	21.4%	22
23	<b>Board of Directors Total</b>	<b>\$ 49,565</b>	<b>\$ 38,851</b>	<b>\$ 45,192</b>	<b>\$ 64,924</b>	<b>\$ 76,182</b>	<b>\$ 11,258</b>	<b>17.3%</b>	23

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26

General Manager/Board of Directors/Sustainability - Continued

	FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent
Strategic Initiatives & Project Management	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change
24 Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Materials and Services							
25 Travel, Meetings, Training, Education	796	-	-	-	-	-	0.0%
26 Materials and Services Total	\$ 796	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
27 Strategic Initiatives & Project Management Total	\$ 796	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
General Manager/Board of Directors/Sustainability							
28 Total	\$ 992,022	\$ 989,638	\$ 987,676	\$ 1,105,346	\$ 1,119,302	\$ 13,956	1.3%

DEPUTY GENERAL MANAGER DIVISION

Summary	FY2023		FY2024		FY2025		FY2026					
	Actual		Actual		Estimate	Budget	Proposed	Approved	Adopted			
Personnel Services	\$	1,597,467	\$	1,102,846	\$	1,105,398	\$	2,373,995	\$	2,373,995		
Materials & Services		944,771		1,054,503		18,801		42,052		1,560,530		
Total	\$	2,542,238	\$	2,157,349	\$	1,124,199	\$	1,125,682	\$	3,934,525		
										\$	3,934,525	
											\$	-

Division Description & Responsibilities

- The Deputy General Manager Division provides leadership and oversight across all functional areas of the District. It includes three departments:
- Project Management Office: Responsible for the administration and oversight of capital and operating projects, as well as capital purchases.
  - Information Technology Operations: Drives efficiency and provides support for all District-wide technology functions and system design.
  - Procurement and Contracts: Manages the purchasing and procurement of goods and services and oversees all District contracts.

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26

Deputy General Manager

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Deputy General Manager		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ 365,673	\$ 555,167	\$ 375,480	\$ 377,738	\$ 398,955	\$ 21,217	5.6%	1
Materials and Services									
2	Other Professional & Technical	5,470	-	5,000	20,000	15,000	(5,000)	-25.0%	2
3	Office Supplies	347	36	400	300	300	-	0.0%	3
4	Utilities	600	1,489	600	600	600	-	0.0%	4
5	Travel, Meetings, Training, Education	1,239	5,779	1,251	1,000	5,300	4,300	430.0%	5
6	Other Misc. Expenses	253	-	100	300	100	(200)	-66.7%	6
7	Materials and Services Total	\$ 7,909	\$ 7,304	\$ 7,351	\$ 22,200	\$ 21,300	\$ (900)	-4.1%	7
8	Deputy GM Total	\$ 373,582	\$ 562,471	\$ 382,831	\$ 399,938	\$ 420,255	\$ 20,317	5.1%	8

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Information Technology Operations		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
9	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 945,466	\$ 945,466	100.0%	9
Materials and Services									
10	Software Licensing Annual Maintenance	-	-	-	-	460,000	460,000	100.0%	10
11	Other Professional & Technical	-	-	-	-	67,250	67,250	100.0%	11
12	Contract Maintenance Services	-	-	-	-	204,180	204,180	100.0%	12
13	Other Services	-	-	-	-	392,000	392,000	100.0%	13
14	Parts, Equipment & Tools	-	-	-	-	178,000	178,000	100.0%	14
15	Operating Supplies	-	-	-	-	500	500	100.0%	15
16	Utilities	-	-	-	-	5,400	5,400	100.0%	16
17	Dues & Subscriptions	-	-	-	-	350	350	100.0%	17
18	Travel, Meetings, Training, Education	-	-	-	-	16,650	16,650	100.0%	18
19	Materials and Services Total	\$ -	\$ -	\$ -	\$ -	\$ 1,324,330	\$ 1,324,330	100.0%	19
20	Information Technology Operations Total	\$ -	\$ -	\$ -	\$ -	\$ 2,269,796	\$ 2,269,796	100.0%	20



Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26

Deputy General Manager - Continued

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Planning		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
21	Personnel Services	\$ 732,276	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	21
Materials and Services									
22	Other Professional & Technical	105,453	-	-	-	-	-	0.0%	22
23	Legal Services	576	-	-	-	-	-	0.0%	23
24	Other Services	1,726	-	-	-	-	-	0.0%	24
25	Operating Supplies	14	-	-	-	-	-	0.0%	25
26	Office Supplies	145	-	-	-	-	-	0.0%	26
27	Travel, Meetings, Training, Education	2,127	-	-	-	-	-	0.0%	27
28	Printing	628	-	-	-	-	-	0.0%	28
29	Materials and Services Total	\$ 110,668	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	29
30	Planning Total	\$ 842,944	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	30

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Procurement		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
31	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 249,816	\$ 249,816	100.0%	31
Materials and Services									
32	Advertising Fees	-	-	-	-	2,000	2,000	100.0%	32
33	Other Professional & Technical	-	-	-	-	180,000	180,000	100.0%	33
34	Office Supplies	-	-	-	-	500	500	100.0%	34
35	Dues & Subscriptions	-	-	-	-	1,200	1,200	100.0%	35
36	Printing	-	-	-	-	6,000	6,000	100.0%	36
37	Utilities	-	-	-	-	600	600	100.0%	37
38	Other Misc. Expenses	-	-	-	-	2,000	2,000	100.0%	38
39	Materials and Services Total	\$ -	\$ -	\$ -	\$ -	\$ 192,300	\$ 192,300	100.0%	39
40	Procurement Total	\$ -	\$ -	\$ -	\$ -	\$ 442,116	\$ 442,116	100.0%	40

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Deputy General Manager - Continued**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Project Management Office		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
41	Personnel Services	\$ -	\$ -	\$ 729,918	\$ 705,892	\$ 779,758	\$ 73,866	10.5%	41
Materials and Services									
42	Other Professional & Technical	-	-	-	5,000	5,000	-	0.0%	42
43	Parts, Equipment & Tools	-	-	500	1,000	1,000	-	0.0%	43
44	Office Supplies	-	-	100	200	200	-	0.0%	44
45	Utilities	-	-	1,800	1,752	1,800	48	2.7%	45
46	Dues & Subscriptions	-	-	250	500	500	-	0.0%	46
47	Advertising/Promotion Media	-	-	-	-	-	-	0.0%	47
48	Travel, Meetings, Training, Education	-	-	8,700	11,200	13,900	2,700	24.1%	48
49	Other Misc. Expenses	-	-	100	200	200	-	0.0%	49
50	Materials and Services Total	\$ -	\$ -	\$ 11,450	\$ 19,852	\$ 22,600	\$ 2,748	13.8%	50
51	Project Management Office Total	\$ -	\$ -	\$ 741,368	\$ 725,744	\$ 802,358	\$ 76,614	10.6%	51

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Security & Emergency Management		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
52	Personnel Services	\$ 499,518	\$ 460,687	\$ -	\$ -	\$ -	\$ -	0.0%	52
Materials and Services									
53	Other Professional & Technical	763,977	998,216	-	-	-	-	0.0%	53
54	Legal Services	2,688	-	-	-	-	-	0.0%	54
55	Radio Charges	7,733	6,089	-	-	-	-	0.0%	55
56	Other Services	15,316	321	-	-	-	-	0.0%	56
57	Parts, Equipment & Tools	7,163	2,161	-	-	-	-	0.0%	57
58	Uniforms	1,353	42	-	-	-	-	0.0%	58
59	Operating Supplies	10,393	1,652	-	-	-	-	0.0%	59
60	Office Supplies	1,096	594	-	-	-	-	0.0%	60
61	Utilities	5,725	5,135	-	-	-	-	0.0%	61
62	Dues & Subscriptions	1,149	845	-	-	-	-	0.0%	62
63	Travel, Meetings, Training, Education	7,641	7,338	-	-	-	-	0.0%	63
64	Printing	363	1,142	-	-	-	-	0.0%	64
65	Other Misc. Expenses	1,599	838	-	-	-	-	0.0%	65
66	Materials and Services Total	\$ 826,194	\$ 1,024,372	\$ -	\$ -	\$ -	\$ -	0.0%	66
67	Security & Emergency Management Total	\$ 1,325,712	\$ 1,485,059	\$ -	\$ -	\$ -	\$ -	0.0%	67

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Deputy General Manager - Continued

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Safety		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
68	Personnel Services	\$ -	\$ 86,992	\$ -	\$ -	\$ -	\$ -	0.0%	68
	Materials and Services								
69	Other Professional & Technical	-	2,100	-	-	-	-	0.0%	69
70	Radio Charges	-	507	-	-	-	-	0.0%	70
71	Parts, Equipment & Tools	-	(576)	-	-	-	-	0.0%	71
72	Uniforms	-	73	-	-	-	-	0.0%	72
73	Safety & Wellness	-	11,809	-	-	-	-	0.0%	73
74	Operating Supplies	-	6,158	-	-	-	-	0.0%	74
75	Utilities	-	673	-	-	-	-	0.0%	75
76	Dues & Subscriptions	-	849	-	-	-	-	0.0%	76
77	Travel, Meetings, Training, Education	-	1,426	-	-	-	-	0.0%	77
78	Other Misc. Expenses	-	(192)	-	-	-	-	0.0%	78
79	Materials and Services Total	\$ -	\$ 22,827	\$ -	\$ -	\$ -	-	0.0%	79
80	Safety Total	\$ -	\$ 109,819	\$ -	\$ -	\$ -	\$ -	0.0%	80
81	Deputy General Manager Division Total	\$ 2,542,239	\$ 2,157,349	\$ 1,124,199	\$ 1,125,682	\$ 3,934,525	\$ 2,808,843	249.5%	81

HUMAN RESOURCES AND LABOR RELATIONS DIVISION

Summary	FY2023		FY2024		FY2025		FY2026							
	Actual		Actual		Estimate	Budget	Proposed	Approved	Adopted					
Personnel Services	\$	688,474	\$	871,976	\$	1,008,465	\$	926,678	\$	926,678				
Materials & Services		325,186		389,730		443,152		365,225		365,225				
Total	\$	1,013,660	\$	1,261,706	\$	1,451,617	\$	1,488,472	\$	1,291,903	\$	1,291,903	\$	-

Division Description & Responsibilities

The Human Resources and Labor Relations Division ensures compliance with federal and state employment laws and manages talent acquisition, onboarding, compensation, and benefits. The Division also oversees all employee and labor relations matters, supporting efforts to attract and retain an exceptional workforce where employees feel supported.

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Human Resources & Labor Relations**

	FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Human Resources	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1 Personnel Services	\$ 564,110	\$ 732,920	\$ 857,294	\$ 887,260	\$ 926,678	\$ 39,418	4.4%	1
Materials and Services								
2 Software License Annual Maintenance	-	4,850	24,250	-	-	-	0.0%	2
3 Advertising Fees	54,721	61,338	76,000	52,100	75,000	22,900	44.0%	3
4 Other Professional & Technical	73,122	169,697	118,500	158,000	145,000	(13,000)	-8.2%	4
5 Legal Services	46,440	17,274	86,000	86,000	100,000	14,000	16.3%	5
6 Temporary Help	5,677	2,138	-	-	-	-	0.0%	6
7 Parts, Equipment & Tools	282	2,450	-	-	-	-	0.0%	7
8 Other Services	4,631	3,847	6,000	10,000	-	(10,000)	-100.0%	8
9 Training/Incentive - Employee Appreciation	15,241	29,184	13,000	13,000	15,000	2,000	15.4%	9
10 Uniforms	443	105	275	275	200	(75)	-27.3%	10
11 Safety & Wellness	6,817	-	-	-	-	-	0.0%	11
12 Operating Supplies	102	-	-	-	-	-	0.0%	12
13 Office Supplies	1,230	475	600	1,000	1,000	-	0.0%	13
14 Other Materials & Supplies	2,536	1,462	3,750	3,750	6,500	2,750	73.3%	14
15 Utilities	316	1,673	2,400	2,400	2,400	-	0.0%	15
16 Dues & Subscriptions	4,536	5,976	3,500	2,500	5,200	2,700	108.0%	16
17 Travel, Meetings, Training, Education	3,299	10,990	6,202	2,600	10,825	8,225	316.3%	17
18 Printing	2,523	6,173	7,500	1,500	4,000	2,500	166.7%	18
19 Other Misc. Expenses	470	5,019	100	100	100	-	0.0%	19
20 Materials and Services Total	\$ 222,385	\$ 322,653	\$ 348,077	\$ 333,225	\$ 365,225	\$ 32,000	9.6%	20
21 Human Resources Total	\$ 786,494	\$ 1,055,573	\$ 1,205,371	\$ 1,220,485	\$ 1,291,903	\$ 71,418	5.9%	21



Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Human Resources & Labor Relations - Continued

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Risk Administration		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
22	Personnel Services	\$ 124,364	\$ 139,056	\$ 151,171	\$ 158,087	\$ -	\$ (158,087)	-100.0%	22
Materials and Services									
23	Other Professional & Technical	-	-	800	25,000	-	(25,000)	-100.0%	23
24	Safety & Wellness	33,302	25,954	32,000	41,750	-	(41,750)	-100.0%	24
25	Operating Supplies	(500)	-	-	-	-	-	0.0%	25
26	Office Supplies	60	103	750	750	-	(750)	-100.0%	26
27	Utilities	1,746	359	500	600	-	(600)	-100.0%	27
28	Other Losses & settlements	63,296	36,116	60,000	40,000	-	(40,000)	-100.0%	28
29	Dues & Subscriptions	3,485	385	700	800	-	(800)	-100.0%	29
30	Travel, Meetings, Training, Education	1,372	4,160	325	500	-	(500)	-100.0%	30
31	Printing	41	-	-	500	-	(500)	-100.0%	31
32	Materials and Services Total	\$ 102,801	\$ 67,077	\$ 95,075	\$ 109,900	\$ -	\$ (109,900)	-100.0%	32
33	Risk Administration Total	\$ 227,166	\$ 206,133	\$ 246,246	\$ 267,987	\$ -	\$ (267,987)	-100.0%	33
34	Human Resources & Labor Relations Total	\$ 1,013,660	\$ 1,261,706	\$ 1,451,617	\$ 1,488,472	\$ 1,291,903	\$ (196,569)	-13.2%	34

FINANCE DIVISION

Summary	FY2023 Actual	FY2024 Actual	FY2025		FY2026		
			Estimate	Budget	Proposed	Approved	Adopted
Personnel Services	\$ 1,544,030	\$ 1,595,173	\$ 1,519,138	\$ 1,739,932	\$ 1,404,463	\$ 1,404,463	\$ -
Materials & Services	124,185	164,218	300,912	294,071	176,471	176,471	-
Total	\$ 1,668,215	\$ 1,759,391	\$ 1,820,050	\$ 2,034,003	\$ 1,580,934	\$ 1,580,934	\$ -

Division Description & Responsibilities

The Finance Division safeguards and manages the District's financial resources while ensuring compliance with all regulatory requirements. Its three primary functional areas include:

- Grant Administration: Manages grant reporting and drawdowns for federal and state agencies.
- Payroll: Processes payroll and associated tax filings.
- Accounting: Oversees vendor payments, manages the annual budget process, and produces financial reports.

Procurement and Contracts: Formerly part of this division, moved to the Deputy General Manager Division in FY2026.

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26

Finance							
	FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent
Procurement	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change
Personnel Services	\$ 343,390	\$ 280,645	\$ 164,543	\$ 361,442	\$ -	\$ (361,442)	-100.0%
Materials and Services							
Advertising Fees	-	-	2,000	2,000	-	(2,000)	-100.0%
Office Supplies	1,928	541	500	700	-	(700)	-100.0%
Dues & Subscriptions	1,380	288	-	576	-	(576)	-100.0%
Printing	-	1,290	1,270	900	-	(900)	-100.0%
Travel, Meetings, Training, Education	2,921	-	-	3,200	-	(3,200)	-100.0%
Utilities	576	75	-	3,000	-	(3,000)	-100.0%
Other Misc. Expenses	-	-	-	2,000	-	(2,000)	-100.0%
Materials and Services Total	\$ 6,804	\$ 2,194	\$ 3,770	\$ 12,376	\$ -	\$ (12,376)	-100.0%
Procurement Total	\$ 350,194	\$ 282,839	\$ 168,313	\$ 373,818	\$ -	\$ (373,818)	-100.0%

	FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent
Finance	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change
Personnel Services	\$ 1,200,640	\$ 1,314,528	\$ 1,354,595	\$ 1,378,490	\$ 1,404,463	\$ 25,973	1.9%
Materials and Services							
Advertising Fees	993	3,262	4,578	5,500	5,000	(500)	-9.1%
Other Professional & Technical	76,119	125,085	236,450	227,300	105,500	(121,800)	-53.6%
Legal Services	43	-	-	-	-	-	0.0%
Parts, Equipment & Tools	75	781	500	500	500	-	0.0%
Office Supplies	2,135	2,826	4,281	2,000	4,700	2,700	135.0%
Dues & Subscriptions	1,393	961	4,047	4,047	4,447	400	9.9%
Travel, Meetings, Training, Education	10,525	6,762	12,099	17,020	15,100	(1,920)	-11.3%
Utilities	1,754	2,327	2,224	2,328	2,224	(104)	-4.5%
Printing	401	-	-	-	-	-	0.0%
Other Misc. Expenses	23,944	20,019	32,963	23,000	39,000	16,000	69.6%
Materials and Services Total	\$ 117,381	\$ 162,024	\$ 297,142	\$ 281,695	\$ 176,471	\$ (105,224)	-37.4%
Finance Total	\$ 1,318,021	\$ 1,476,552	\$ 1,651,737	\$ 1,660,185	\$ 1,580,934	\$ (79,251)	-4.8%
Finance Division Total	\$ 1,668,215	\$ 1,759,391	\$ 1,820,050	\$ 2,034,003	\$ 1,580,934	\$ (453,069)	-22.3%

TECHNOLOGY AND PROGRAM MANAGEMENT

Summary	FY2023	FY2024	FY2025		FY2026		
	Actual	Actual	Estimate	Budget	Proposed	Approved	Adopted
Personnel Services	\$ 1,115,781	\$ 710,053	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	754,817	849,036	-	-	-	-	-
Total	\$ 1,870,598	\$ 1,559,089	\$ -	\$ -	\$ -	\$ -	\$ -

Division Description & Responsibilities

The Technology and Program Management Division was discontinued at the end of FY2023.

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Technology & Program Management**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Technology		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ 810,624	\$ 710,053	\$ -	\$ -	\$ -	\$ -	0.0%	1
	Materials and Services								
2	Software Licensing Annual Maintenance	377,556	448,225	-	-	-	-	0.0%	2
3	Other Professional & Technical	33,255	50,422	-	-	-	-	0.0%	3
4	Contract Maintenance Services	89,352	134,359	-	-	-	-	0.0%	4
5	Legal Services	720	-	-	-	-	-	0.0%	5
6	Other Services	125,313	130,164	-	-	-	-	0.0%	6
7	Parts, Equipment & Tools	91,679	76,455	-	-	-	-	0.0%	7
8	Operating Supplies	162	201	-	-	-	-	0.0%	8
9	Office Supplies	140	-	-	-	-	-	0.0%	9
10	Utilities	4,084	3,853	-	-	-	-	0.0%	10
11	Dues & Subscriptions	100	240	-	-	-	-	0.0%	11
12	Travel, Meetings, Training, Education	1,771	3,973	-	-	-	-	0.0%	12
13	Other Misc. Expenses	678	43	-	-	-	-	0.0%	13
14	Materials and Services Total	\$ 724,811	\$ 847,936	\$ -	\$ -	\$ -	\$ -	0.0%	14
15	Technology Total	\$ 1,535,435	\$ 1,557,989	\$ -	\$ -	\$ -	\$ -	0.0%	15
		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Program Management		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
16	Personnel Services	\$ 305,157	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	16
	Materials and Services								
17	Advertising Fees	2,257	-	-	-	-	-	0.0%	17
18	Other Professional & Technical	22,416	-	-	-	-	-	0.0%	18
19	Parts, Equipment & Tools	17	-	-	-	-	-	0.0%	19
20	Utilities	2,352	-	-	-	-	-	0.0%	20
21	Travel, Meetings, Training, Education	2,644	-	-	-	-	-	0.0%	21
22	Printing	320	-	-	-	-	-	0.0%	22
23	Other Misc. Expenses	-	1,100	-	-	-	-	0.0%	23
24	Materials and Services Total	\$ 30,006	\$ 1,100	\$ -	\$ -	\$ -	\$ -	0.0%	24
25	Program Management Total	\$ 335,163	\$ 1,100	\$ -	\$ -	\$ -	\$ -	0.0%	25
26	Technology & Program Management Division Total	\$ 1,870,598	\$ 1,559,089	\$ -	\$ -	\$ -	\$ -	0.0%	26



INFORMATION TECHNOLOGY AND INFRASTRUCTURE DIVISION

Summary	FY2023		FY2024		FY2025		FY2026		
	Actual		Actual		Estimate	Budget	Proposed	Approved	Adopted
Personnel Services	\$	-	\$	-	\$ 882,517	\$ 1,073,855			
Materials & Services		-		-	907,259	1,280,200			
Total	\$	-	\$	-	\$ 1,789,776	\$ 2,354,055	\$ -	\$ -	\$ -

Division Description & Responsibilities

The Information Technology and Infrastructure Division was reorganized and moved to the Deputy General Manager Division in FY2026.

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Information Technology & Infrastructure Division

Information Technology & Infrastructure Division		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ -	\$ -	\$ 882,517	\$ 1,073,855	\$ -	\$ (1,073,855)	-100.0%	1
	Materials and Services								
2	Software Licensing Annual Maintenance	-	-	326,300	430,000	-	(430,000)	-100.0%	2
3	Other Professional & Technical	-	-	15,000	70,000	-	(70,000)	-100.0%	3
4	Temporary Help	-	-	-	90,000	-	(90,000)	-100.0%	4
5	Contract Maintenance Services	-	-	159,000	166,000	-	(166,000)	-100.0%	5
6	Other Services	-	-	272,000	395,000	-	(395,000)	-100.0%	6
7	Parts, Equipment & Tools	-	-	110,000	100,000	-	(100,000)	-100.0%	7
8	Operating Supplies	-	-	-	500	-	(500)	-100.0%	8
9	Utilities	-	-	5,208	3,600	-	(3,600)	-100.0%	9
10	Dues & Subscriptions	-	-	200	500	-	(500)	-100.0%	10
11	Travel, Meetings, Training, Education	-	-	19,551	24,550	-	(24,550)	-100.0%	11
12	Other Misc. Expenses	-	-	-	50	-	(50)	-100.0%	12
13	Materials and Services Total	\$ -	\$ -	\$ 907,259	\$ 1,280,200	\$ -	\$ (1,280,200)	-100.0%	13
14	Information Technology Total	\$ -	\$ -	\$ 1,789,776	\$ 2,354,055	\$ -	\$ (2,354,055)	-100.0%	14
15	Total Information Tech & Infrastructure Division	\$ -	\$ -	\$ 1,789,776	\$ 2,354,055	\$ -	\$ (2,354,055)	-100.0%	15

## COMMUNICATIONS DIVISION

Summary	FY2023 Actual	FY2024 Actual	FY2025		Proposed	FY2026		Adopted
			Estimate	Budget		Approved		
<b>Personnel Services</b>	\$ 1,526,478	\$ 1,668,719	\$ 1,770,425	\$ 1,799,386	\$ 1,682,689	\$ 1,682,689		
<b>Materials &amp; Services</b>	633,339	239,556	294,135	305,837	330,541	330,541		
<b>Total</b>	<b>\$ 2,159,817</b>	<b>\$ 1,908,275</b>	<b>\$ 2,064,560</b>	<b>\$ 2,105,223</b>	<b>\$ 2,013,230</b>	<b>\$ 2,013,230</b>	<b>\$</b>	<b>-</b>

### Division Description & Responsibilities

The Communications Division delivers strategic communications and provides customer service for the District. It manages public and media relations, develops integrated marketing campaigns, and leads community engagement initiatives to promote transit services and strengthen stakeholder relationships. The Division includes the following departments:

- **Marketing:** Develops and executes marketing campaigns to support District initiatives and promote services.
- **Customer Service:** Provides front-line assistance and information to riders and the public.
- **Travel Training:** Offers one-on-one and group training to help individuals confidently use transit services.
- **Transit Host Program:** Supports a welcoming transit environment through onboard and on-site rider engagement.

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Communications

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Marketing & Communications		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ 618,217	\$ 671,416	\$ 707,818	\$ 715,622	\$ 589,407	\$ (126,215)	-17.6%	1
	Materials and Services								
2	Software License Annual Maintenance	250	-	-	-	-	-	0.0%	2
3	Advertising Fees	330	-	-	-	-	-	0.0%	3
4	Other Professional & Technical	188,149	47,370	141,500	141,500	149,000	7,500	5.3%	4
5	Legal Services	864	-	-	-	-	-	0.0%	5
6	Parts, Equipment & Tools	40	27	-	-	-	-	0.0%	6
7	Operating Supplies	629	827	162	4,000	1,000	(3,000)	-75.0%	7
8	Office Supplies	353	855	210	100	100	-	0.0%	8
9	Other Materials & Supplies	6,615	1,363	2,048	2,000	2,100	100	5.0%	9
10	Utilities	3,143	3,504	2,223	2,400	2,400	-	0.0%	10
11	Dues & Subscriptions	6,627	7,711	6,554	6,141	6,400	259	4.2%	11
12	Advertising/Promotion Media	26,182	35,112	25,000	25,000	35,000	10,000	40.0%	12
13	Travel, Meetings, Training, Education	12,775	10,215	4,734	8,500	3,770	(4,730)	-55.6%	13
14	Printing	118,536	111,542	88,215	89,000	100,000	11,000	12.4%	14
15	Other Misc. Expenses	10,349	9,186	8,700	8,000	10,000	2,000	25.0%	15
16	Materials and Services Total	\$ 374,840	\$ 227,711	\$ 279,346	\$ 286,641	\$ 309,770	\$ 23,129	8.1%	16
17	Marketing & Communications Total	\$ 993,057	\$ 899,127	\$ 987,164	\$ 1,002,263	\$ 899,177	\$ (103,086)	-10.3%	17

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Customer Service		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
18	Personnel Services	\$ 810,618	\$ 883,447	\$ 928,448	\$ 943,065	\$ 954,496	\$ 11,431	1.2%	18
	Materials and Services								
19	Other Professional & Technical	455	1,390	420	-	2,500	2,500	100.0%	19
20	Parts, Equipment & Tools	-	223	1,600	1,600	1,050	(550)	-34.4%	20
21	Uniforms	789	-	535	540	855	315	58.3%	21
22	Operating Supplies	2,213	1,309	1,032	2,000	1,500	(500)	-25.0%	22
23	Office Supplies	609	418	687	700	700	-	0.0%	23
24	Utilities	452	481	1,100	1,176	1,176	-	0.0%	24
25	Travel, Meetings, Training, Education	19,085	4,220	4,519	6,920	7,345	425	6.1%	25
26	Other Misc. Expenses	3,166	1,684	1,000	2,000	1,500	(500)	-25.0%	26
27	Materials and Services Total	\$ 26,770	\$ 9,725	\$ 10,893	\$ 14,936	\$ 16,626	\$ 1,690	11.3%	27
28	Customer Service Total	\$ 837,388	\$ 893,173	\$ 939,341	\$ 958,001	\$ 971,122	\$ 13,121	1.4%	28

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Communications - Continued

29	<b>Vanpool Subsidy</b>	<b>FY2021-22 Actual</b>	<b>FY2022-23 Actual</b>	<b>FY2023-24 Year- End Estimate</b>	<b>FY2023-24 Adopted Budget</b>	<b>FY2024-25 Approved Budget</b>	<b>Change from FY2023-24 Budget</b>	<b>Percent Change</b>	29
30	Vanpool Subsidy	\$ 230,486	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	30
Reorganization moved to Planning & Development Division									
		<b>FY2022-23 Actual</b>	<b>FY2023-24 Actual</b>	<b>FY2024-25 Year-End Estimate</b>	<b>FY2024-25 Amended Budget</b>	<b>FY2025-26 Approved Budget</b>	<b>Change from FY2024-25 Budget</b>	<b>Percent Change</b>	
31	Personnel Services	\$ 97,643	\$ 113,856	\$ 134,159	\$ 140,699	\$ 138,786	\$ (1,913)	-1.4%	31
Materials and Services									
32	Uniforms	-	-	70	60	95	35	58.3%	32
33	Utilities	819	826	576	950	950	-	0.0%	33
34	Advertising/Promotion Media	-	-	1,200	-	1,200	1,200	100.0%	34
35	Travel, Meetings, Training, Education	-	1,294	1,750	3,250	1,600	(1,650)	-50.8%	35
36	Printing	424	-	-	-	-	-	0.0%	36
37	Other Misc. Expenses	-	-	300	-	300	300	100.0%	37
38	Materials and Services Total	\$ 1,243	\$ 2,120	\$ 3,896	\$ 4,260	\$ 4,145	\$ (115)	-2.7%	38
39	<b>Travel Training Total</b>	<b>\$ 98,886</b>	<b>\$ 115,975</b>	<b>\$ 138,055</b>	<b>\$ 144,959</b>	<b>\$ 142,931</b>	<b>\$ (2,028)</b>	<b>-1.4%</b>	39
40	<b>Communications Division Total</b>	<b>\$ 2,159,817</b>	<b>\$ 1,908,275</b>	<b>\$ 2,064,560</b>	<b>\$ 2,105,223</b>	<b>\$ 2,013,230</b>	<b>\$ (91,993)</b>	<b>-4.4%</b>	40



OPERATIONS DIVISION

Summary	FY2023 Actual	FY2024 Actual	FY2025		Proposed	FY2026		Adopted
			Estimate	Budget		Approved		
Personnel Services	\$ 21,781,160	\$ 24,392,902	\$ 26,459,799	\$ 27,951,369	\$ 28,564,588	\$ 28,564,588		
Materials & Services	3,175,470	3,108,050	2,925,116	3,470,090	3,658,905	3,658,905		
Total	\$ 24,956,630	\$ 27,500,952	\$ 29,384,915	\$ 31,421,459	\$ 32,223,493	\$ 32,223,493	\$	-

Division Description & Responsibilities

The Operations Division is responsible for providing safe, reliable, and customer-focused mobility options. It includes the following departments:

- Transportation: Oversees all directly operated fixed-route services.
- Maintenance Department: Maintains vehicles and District facilities to ensure safety and reliability.
- Contracted Services: Monitors all contracted service providers for Cherriots LIFT, Cherriots Regional, Cherriots Shop & Ride, and ADA eligibility determination.

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Operations

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Operations Administration		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ 660,018	\$ 413,771	\$ 242,227	\$ 242,008	\$ 255,316	\$ 13,308	5.5%	1
Materials and Services									
2	Other Professional & Technical	31,289	76,877	11,000	14,000	14,000	-	0.0%	2
3	DMV Fees	-	-	103	-	-	-	0.0%	3
4	Parts, Equipment & Tools	-	12,454	-	-	-	-	0.0%	4
5	Office Supplies	89	427	1,000	1,000	1,000	-	0.0%	5
6	Utilities	-	1,307	600	600	600	-	0.0%	6
7	Travel, Meetings, Training, Education	16,102	11,587	10,800	2,000	8,500	6,500	325.0%	7
8	Other Misc. Expenses	1,288	3,456	3,000	3,000	30,000	27,000	900.0%	8
9	Materials and Services Total	\$ 48,769	\$ 106,107	\$ 26,503	\$ 20,600	\$ 54,100	\$ 33,500	162.6%	9
10	Operations Administration Total	\$ 708,788	\$ 519,877	\$ 268,730	\$ 262,608	\$ 309,416	\$ 46,808	17.8%	10

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Operations - Continued

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent		
Vehicle Maintenance		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change		
11	Personnel Services	\$ 3,419,927	\$ 3,717,195	\$ 3,678,459	\$ 4,148,848	\$ 4,258,875	\$ 110,027	2.7%	11	
Materials and Services										
12	Other Professional & Technical	15,887	1,934	30,000	30,000	30,000	-	0.0%	12	
13	Contract Maintenance Services	1,004	4,436	5,000	5,000	5,000	-	0.0%	13	
14	Towing & Collision Repairs	45,738	72,120	52,000	52,000	57,600	5,600	10.8%	14	
15	Radio Charges	56,834	54,564	35,640	35,640	40,000	4,360	12.2%	15	
16	Fuel-Cars & Other	3,162	17,039	34,000	14,500	40,000	25,500	175.9%	16	
17	Fuel-Diesel	889,276	770,696	550,000	637,500	637,500	-	0.0%	17	
18	Fuel-CNG	370,136	345,840	400,000	450,000	450,000	-	0.0%	18	
19	Fuel-Elect	-	56,648	160,000	400,000	400,000	-	0.0%	19	
20	Lubricant & Coolant	66,454	88,593	84,000	85,000	90,000	5,000	5.9%	20	
21	Tires & Tire Supplies	254,577	262,503	230,000	285,000	314,700	29,700	10.4%	21	
22	Parts, Equipment & Tools	806,578	712,069	679,000	756,000	756,700	700	0.1%	22	
23	Uniforms	32,761	31,100	33,000	33,000	33,000	-	0.0%	23	
24	Training/Incentive	89	-	-	-	-	-	0.0%	24	
25	Safety & Wellness	-	-	1,500	1,500	1,500	-	0.0%	25	
26	Operating Supplies	54,407	46,544	60,000	63,000	63,000	-	0.0%	26	
27	Office Supplies	1,292	4,262	2,700	2,700	2,000	(700)	-25.9%	27	
28	Utilities	1,012	968	1,250	650	1,250	600	92.3%	28	
29	Travel, Meetings, Training, Education	7,797	11,176	12,000	12,000	18,500	6,500	54.2%	29	
30	Advertising/Promotion Media	530	805	1,500	1,500	1,500	-	0.0%	30	
31	Printing	1,625	1,375	4,000	3,000	4,000	1,000	33.3%	31	
32	Other Misc. Expenses	3,548	-	-	-	-	-	0.0%	32	
33	Materials and Services Total	\$ 2,612,708	\$ 2,482,672	\$ 2,375,590	\$ 2,867,990	\$ 2,946,250	\$ 78,260	2.7%	33	
34	Vehicle Maintenance Total	\$ 6,032,634	\$ 6,199,868	\$ 6,054,049	\$ 7,016,838	\$ 7,205,125	\$ 188,287	2.7%	34	

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Operations - Continued

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Facility Maintenance		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
35	Personnel Services	\$ 942,543	\$ 1,236,677	\$ 1,325,093	\$ 1,379,393	\$ 1,395,103	\$ 15,710	1.1%	35
Materials and Services									
36	Other Professional & Technical	14,236	17,467	26,000	27,000	27,000	-	0.0%	36
37	Contract Maintenance Services	72,221	77,901	75,000	86,400	86,400	-	0.0%	37
38	Outside Services	10,233	534	655	-	-	-	0.0%	38
39	Fuel-Cars & Other	19,034	28,641	20,000	24,000	26,000	2,000	8.3%	39
40	Parts, Equipment & Tools	6,447	3,506	4,900	9,150	4,150	(5,000)	-54.6%	40
41	Uniforms	485	265	4,000	4,000	4,000	-	0.0%	41
42	Operating Supplies	59,530	72,813	60,000	72,000	80,000	8,000	11.1%	42
43	Other Materials & Supplies	12,442	27,551	20,000	28,000	30,000	2,000	7.1%	43
44	Utilities	179,797	178,896	200,010	200,400	217,355	16,955	8.5%	44
45	Dues & Subscriptions	229	-	-	-	-	-	0.0%	45
46	Printing	-	-	250	250	250	-	0.0%	46
47	Other Misc. Expenses	-	-	150	150	150	-	0.0%	47
48	Materials and Services Total	\$ 374,652	\$ 407,574	\$ 410,965	\$ 451,350	\$ 475,305	\$ 23,955	5.3%	48
49	Facility Maintenance Total	\$ 1,317,195	\$ 1,644,250	\$ 1,736,058	\$ 1,830,743	\$ 1,870,408	\$ 39,665	2.2%	49

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Operations - Continued

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent		
Cherriots Local Service		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change		
50	Personnel Services	\$ 16,758,672	\$ 19,025,259	\$ 21,214,020	\$ 22,181,120	\$ 22,655,294	\$ 474,174	2.1%	50	
Materials and Services										
51	Other Professional & Technical	-	797	2,500	5,000	5,000	-	0.0%	51	
52	Temporary Help	37,111	-	-	-	-	-	0.0%	52	
53	Fuel-Cars & Other	9,285	11,829	10,000	12,000	10,000	(2,000)	-16.7%	53	
54	Parts, Equipment & Tools	-	38	2,183	1,950	1,950	-	0.0%	54	
55	Uniforms	52,835	56,514	61,500	64,000	121,600	57,600	90.0%	55	
56	Safety & Wellness	2,489	4,138	175	1,000	-	(1,000)	-100.0%	56	
57	Operating Supplies	775	1,409	1,500	1,500	1,500	-	0.0%	57	
58	Office Supplies	4,307	5,532	4,000	7,000	6,200	(800)	-11.4%	58	
59	Utilities	10,213	7,015	9,000	12,000	10,000	(2,000)	-16.7%	59	
60	Travel, Meetings, Training, Education	9,067	18,951	13,000	16,500	20,000	3,500	21.2%	60	
61	Printing	95	-	1,700	1,700	500	(1,200)	-70.6%	61	
62	Other Misc. Expenses	13,166	5,474	6,500	7,500	6,500	(1,000)	-13.3%	62	
63	Materials and Services Total	\$ 139,341	\$ 111,697	\$ 112,058	\$ 130,150	\$ 183,250	\$ 53,100	40.8%	63	
64	Cherriots Local Service Total	\$ 16,898,014	\$ 19,136,956	\$ 21,326,078	\$ 22,311,270	\$ 22,838,544	\$ 527,274	2.4%	64	
65	Operations Division Total	\$ 24,956,631	\$ 27,500,951	\$ 29,384,915	\$ 31,421,459	\$ 32,223,493	\$ 802,034	2.6%	65	



PLANNING AND DEVELOPMENT DIVISION

Summary	FY2023		FY2024		FY2025		FY2026							
	Actual		Actual		Estimate	Budget	Proposed	Approved	Adopted					
Personnel Services	\$	-	\$	924,125	\$	827,359	\$	910,206	\$	910,206				
Materials & Services		-		450,761		237,702		565,273		565,273				
Total	\$	-	\$	1,374,886	\$	1,065,061	\$	1,274,805	\$	1,475,479	\$	1,475,479	\$	-

Division Description & Responsibilities

The Planning and Development Division oversees service planning, bus stop design and improvements, and major capital projects. The Division conducts feasibility studies, operational analyses, and develops partnerships to enhance system accessibility and transit infrastructure, while ensuring compliance with federal regulations.

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Planning & Development Division**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Planning Administration		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ -	\$ 181,145	\$ 214,308	\$ 222,453	\$ 233,004	\$ 10,551	4.7%	1
	Materials and Services								
2	Advertising Fees	-	-	-	2,000	2,000	-	0.0%	2
3	Other Professional & Technical	-	1,450	120	10,000	115,602	105,602	1056.0%	3
4	Parts, Equipment & Tools	-	-	-	100	-	(100)	-100.0%	4
5	Operating Supplies	-	-	-	100	-	(100)	-100.0%	5
6	Office Supplies	-	596	-	400	200	(200)	-50.0%	6
7	Other Materials & Supplies	-	-	-	200	100	(100)	-50.0%	7
8	Utilities	-	892	495	600	600	-	0.0%	8
9	Dues & Subscriptions	-	-	-	100	-	(100)	-100.0%	9
10	Travel, Meetings, Training, Education	-	5,607	3,951	5,500	5,000	(500)	-9.1%	10
11	Materials and Services Total	\$ -	\$ 8,544	\$ 4,566	\$ 19,000	\$ 123,502	\$ 104,502	550.0%	11
12	Planning & Development Administration Total	\$ -	\$ 189,689	\$ 218,874	\$ 241,453	\$ 356,506	\$ 115,053	47.7%	12

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Planning		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
13	Personnel Services	\$ -	742,980	613,051	690,788	677,202	(13,586)	-2.0%	13
	Materials and Services								
14	Other Professional & Technical	-	258,589	135,494	332,000	432,407	100,407	30.2%	14
15	Other Services	-	(863)	-	2,000	1,000	(1,000)	-50.0%	15
16	Parts, Equipment & Tools	-	-	400	300	300	-	0.0%	16
17	Operating Supplies	-	-	-	200	200	-	0.0%	17
18	Office Supplies	-	36	37	200	200	-	0.0%	18
19	Utilities	-	2,064	1,488	2,064	2,064	-	0.0%	19
20	Dues & Subscriptions	-	174	-	200	200	-	0.0%	20
21	Travel, Meetings, Training, Education	-	2,602	4,698	5,600	5,400	(200)	-3.6%	21
22	Materials and Services Total	\$ -	\$ 262,602	\$ 142,117	\$ 342,564	\$ 441,771	\$ 99,207	29.0%	22
23	Planning Total	\$ -	\$ 1,005,582	\$ 755,168	\$ 1,033,352	\$ 1,118,973	\$ 85,621	8.3%	23

Vanpool Subsidy									
24	Vanpool Subsidy	\$ -	\$ 179,615	\$ 91,019	\$ -	\$ -	\$ -	0.0%	24
25	Planning & Development Division Total	\$ -	\$ 1,374,886	\$ 1,065,061	\$ 1,274,805	\$ 1,475,479	\$ 200,674	15.7%	25

SAFETY AND SECURITY DIVISION

Summary	FY2023		FY2024		FY2025		FY2026		Adopted
	Actual		Actual		Estimate	Budget	Proposed	Approved	
Personnel Services	\$	-	\$	-	\$ 595,842	\$ 705,758	\$ 935,452	\$ 935,452	
Materials & Services		-		-	1,417,485	1,841,382	2,129,650	2,129,650	
Total	\$	-	\$	-	\$ 2,013,327	\$ 2,547,140	\$ 3,065,102	\$ 3,065,102	\$ -

Division Description & Responsibilities

The Safety and Security Division provides system-wide safety, security, and emergency preparedness for employees and riders. It oversees private security contracts and is responsible for the safety of all District-owned facilities and vehicles.

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Safety & Security Division

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Safety		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ -	\$ -	\$ 108,894	\$ 127,822	\$ 236,321	108,499	84.9%	1
	Materials and Services								
2	Other Professional & Technical	-	-	3,000	15,000	17,000	2,000	13.3%	2
3	Radio Charges	-	-	500	500	1,000	500	100.0%	3
4	Parts, Equipment & Tools	-	-	700	1,000	800	(200)	-20.0%	4
5	Uniforms	-	-	150	500	1,000	500	100.0%	5
6	Safety & Wellness	-	-	10,000	10,000	16,500	6,500	65.0%	6
7	Operating Supplies	-	-	10,500	12,000	12,000	-	0.0%	7
8	Office Supplies	-	-	250	300	500	200	66.7%	8
9	Utilities	-	-	1,000	1,200	1,200	-	0.0%	9
10	Dues & Subscriptions	-	-	850	850	2,200	1,350	158.8%	10
11	Travel, Meetings, Training, Education	-	-	325	2,500	17,500	15,000	600.0%	11
12	Other Misc. Expenses	-	-	-	500	1,000	500	100.0%	12
13	Materials and Services Total	\$ -	\$ -	\$ 27,275	\$ 44,350	\$ 70,700	\$ 26,350	59.4%	13
14	Safety Total	\$ -	\$ -	\$ 136,169	\$ 172,172	\$ 307,021	\$ 134,849	78.3%	14

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Security		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
15	Personnel Services	\$ -	\$ -	\$ 486,948	\$ 577,936	\$ 532,724	(45,212)	-7.8%	15
	Materials and Services								
16	Other Professional & Technical	-	-	1,341,150	1,752,252	1,875,000	122,748	7.0%	16
17	Radio Charges	-	-	5,600	5,600	6,000	400	7.1%	17
18	Other Services	-	-	-	500	500	-	0.0%	18
19	Parts, Equipment & Tools	-	-	18,000	3,500	4,000	500	14.3%	19
20	Uniforms	-	-	50	1,000	500	(500)	-50.0%	20
21	Operating Supplies	-	-	5,100	6,500	7,000	500	7.7%	21
22	Office Supplies	-	-	1,000	1,200	1,500	300	25.0%	22
23	Utilities	-	-	3,780	7,000	6,500	(500)	-7.1%	23
24	Dues & Subscriptions	-	-	1,500	1,650	2,000	350	21.2%	24
25	Travel, Meetings, Training, Education	-	-	13,400	15,580	16,000	420	2.7%	25
26	Printing	-	-	630	1,250	1,250	-	0.0%	26
27	Other Misc. Expenses	-	-	-	1,000	500	(500)	-50.0%	27
28	Materials and Services Total	\$ -	\$ -	\$ 1,390,210	\$ 1,797,032	\$ 1,920,750	\$ 123,718	6.9%	28
29	Security Total	\$ -	\$ -	\$ 1,877,158	\$ 2,374,968	\$ 2,453,474	\$ 78,506	3.3%	29

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Safety & Security Division - Continued

Risk		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change	
30	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 166,407	\$ 166,407	100.0%	30
	Materials and Services								
31	Software Licensing Annual Maintenance	-	-	-	-	30,000	30,000	100.0%	31
32	Other Professional & Technical	-	-	-	-	15,000	15,000	100.0%	32
33	Safety & Wellness	-	-	-	-	32,000	32,000	100.0%	33
34	Office Supplies	-	-	-	-	500	500	100.0%	34
35	Utilities	-	-	-	-	600	600	100.0%	35
36	Payouts for Damage Settlements	-	-	-	-	50,000	50,000	100.0%	36
37	Dues & Subscriptions	-	-	-	-	1,100	1,100	100.0%	37
38	Travel, Meetings, Training, Education	-	-	-	-	8,500	8,500	100.0%	38
39	Other Misc. Expenses	-	-	-	-	500	500	100.0%	39
40	Materials and Services Total	\$ -	\$ -	\$ -	\$ -	\$ 138,200	\$ 138,200	100.0%	40
41	Risk Total	\$ -	\$ -	\$ -	\$ -	\$ 304,607	\$ 304,607	100.0%	41
42	Safety & Security Division Total	\$ -	\$ -	\$ 2,013,327	\$ 2,547,140	\$ 3,065,102	\$ 517,962	20.3%	42

GENERAL ADMINISTRATION

Summary	FY2023 Actual	FY2024 Actual	FY2025		FY2026		
			Estimate	Budget	Proposed	Approved	Adopted
Personnel Services	\$ 602,838	\$ 408,127	\$ 385,997	\$ 436,000	\$ 453,100	\$ 453,100	\$ -
Materials & Services	1,171,874	1,161,218	1,026,550	1,372,432	1,396,339	1,396,339	-
Total	\$ 1,774,712	\$ 1,569,345	\$ 1,412,547	\$ 1,808,432	\$ 1,849,439	\$ 1,849,439	\$ -

Division Description & Responsibilities

This Division is used for expenses that generally apply to the whole district rather than being identifiable to a specific division. Personnel services include retiree medical insurance, health reimbursement administration costs, and the tuition reimbursement program. Materials and services include costs such as general liability insurance and legal fees.



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
General Administration		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
1	Personnel Services	\$ 602,838	\$ 408,127	\$ 385,997	\$ 436,000	\$ 453,100	\$ 17,100	3.9%	1
	Materials and Services								
2	Other Professional & Technical	75,772	176,763	119,000	123,400	131,000	7,600	6.2%	2
3	Contract Maintenance Services	(40)	-	-	-	-	-	0.0%	3
4	Brokerage Contract	15,130	-	-	-	-	-	0.0%	4
5	Outside Services	-	-	400	-	500	500	100.0%	5
6	Legal Services	142,199	108,320	100,000	140,000	140,000	-	0.0%	6
7	Other Services	2,885	-	1,000	-	1,000	1,000	100.0%	7
8	Parts, Equipment & Tools	499.12	-	-	500	500	-	0.0%	8
9	Safety & Wellness	2,000	-	-	-	-	-	0.0%	9
10	Operating Supplies	276	-	-	-	-	-	0.0%	10
11	Office Supplies	4,833	8,090	6,500	7,500	7,500	-	0.0%	11
12	Other Materials and Supplies	10,091	78	200	-	300	300	100.0%	12
13	Utilities	89,460	38,317	40,800	42,600	43,600	1,000	2.3%	13
14	Condo Assn Courthouse Square	285,132	185,170	115,000	208,100	260,840	52,740	25.3%	14
15	Premium for General Liability	416,150	503,999	460,729	643,258	586,057	(57,201)	-8.9%	15
16	Retail Space Property Taxes	2,329	2,396	2,468	2,468	2,542	74	3.0%	16
17	Dues & Subscriptions	48,221	72,009	70,000	70,000	72,000	2,000	2.9%	17
18	Travel, Meetings, Training, Education	7,500	-	-	-	-	-	0.0%	18
19	Printing	977	-	1,261	-	1,500	1,500	100.0%	19
20	Cherriots Connect Committee	1,420	3,019	20,000	21,000	21,000	-	0.0%	20
21	Wellness Committee	25,070	20,350	29,000	50,000	60,000	10,000	20.0%	21
22	Sustainability Committee	-	900	3,000	5,000	5,000	-	0.0%	22
23	CC Process & Bank Fees	15,417	13,379	17,000	19,000	19,000	-	0.0%	23
24	Passthrough	20,121	18,748	32,000	29,606	34,000	4,394	14.8%	24
25	Other Misc. Expenses	824	3,946	1,500	2,000	2,000	-	0.0%	25
26	Lease	5,608	5,736	6,692	8,000	8,000	-	0.0%	26
27	Materials and Services Total	\$ 1,171,875	\$ 1,161,218	\$ 1,026,550	\$ 1,372,432	\$ 1,396,339	\$ 23,907	1.7%	27
28	General Administration Total	\$ 1,774,712	\$ 1,569,345	\$ 1,412,547	\$ 1,808,432	\$ 1,849,439	\$ 41,007	2.3%	28
Total General Fund		\$ 36,977,894	\$ 40,080,630	\$ 43,113,728	\$ 47,264,617	\$ 48,553,407	\$ 1,288,790	2.7%	



# TRANSPORTATION PROGRAMS FUND



## TRANSPORTATION PROGRAMS FUND

Summary	FY2023	FY2024	FY2025		FY2026		
	Actual	Actual	Estimate	Budget	Proposed	Approved	Adopted
<b>Cherriots LIFT</b>	\$ 4,325,782	\$ 5,841,846	\$ 6,447,188	\$ 6,489,246	\$ 7,001,218	\$ 7,001,218	\$ -
<b>Cherriots Shop &amp; Ride</b>	346,622	402,964	383,032	477,468	468,810	468,810	-
<b>Cherriots Regional</b>	2,386,683	2,702,433	2,424,315	3,017,668	3,009,783	3,009,783	-
<b>Call Center</b>	4,515	-	-	-	-	-	-
<b>Mobility Management</b>	109,927	89,228	88,202	105,756	127,206	127,206	-
<b>Special Transportation Coordination</b>	905,914	1,244,273	1,526,385	1,940,651	1,948,114	1,948,114	-
<b>Commuter Options</b>	218,398	196,215	334,225	700,000	771,968	771,968	-
<b>Total</b>	<b>\$ 8,297,842</b>	<b>\$ 10,476,959</b>	<b>\$ 11,203,347</b>	<b>\$ 12,730,789</b>	<b>\$ 13,327,099</b>	<b>\$ 13,327,099</b>	<b>\$ -</b>

### Fund Description

The Transportation Programs Fund is used to account for seven programs that are primarily supported by fares collected and grant funding.

The programs are:

- Cherriots LIFT - Origin-to-destination transportation service for people whose disability prevents them from using fixed-route service (Cherriots Local).
- Cherriots Shop & Ride - Shopper shuttle and dial-a-ride services for seniors and individuals with disabilities.
- Cherriots Regional - Fixed and flex-route transportation for rural Marion and Polk counties.
- Call Center - Reservation and scheduling center for all Cherriots LIFT, Cherriots Shop & Ride, and Cherriots Regional.
- Mobility Management - Eligibility determinations for Cherriots LIFT services and coordination of travel training and mobility coordination programs.
- Special Transportation Coordination - Coordination and administration of the federal and state funds for the transportation of seniors and individuals with disabilities.
- Commuter Options - Carpool matching services, coordination of vanpools, and provision of alternative modes of transportation to the public.



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
Transportation Programs Fund

Transportation Programs Fund				FY2024-25		FY2025-26										
Revenues/Resources and Expenses/Requirements		FY2022-23		FY2023-24		Year-End		FY2024-25		Approved		Change from		Percent		
Summary		Actual		Actual		Estimate		Amended Budget		Budget		FY2024-25 Budget		Change		
1	Operating Revenues/Resources															1
2	Passenger Fares	\$	319,651	\$	285,112	\$	339,965	\$	402,090	\$	353,318	\$	(48,772)	-12.1%	2	
3	Federal Direct 5310 Funds		357,845		383,312		390,189		390,189		390,189		-	0.0%	3	
4	Federal 5311 Funds		809,978		364,912		364,032		337,336		409,166		71,830	21.3%	4	
5	Federal 5310 Funds Through State		918,323		946,698		878,143		939,690		995,891		56,201	6.0%	5	
6	TripChoice/Rideshare Grant		93,767		1,138		81,000		325,000		325,000		-	0.0%	6	
7	TDM Grant		129,745		188,600		375,000		375,000		606,155		231,155	61.6%	7	
8	DD53 Revenues		765,427		1,360,308		1,118,954		1,220,000		1,152,522		(67,478)	-5.5%	8	
9	Federal 5307		542,277		552,456		583,674		583,674		583,674		-	0.0%	9	
10	ARPA 5307		304,413		-		-		-		-		-	0.0%	10	
11	ARPA 5310		-		-		-		42,465		-		(42,465)	-100.0%	11	
12	Federal 5311 CARES ACT Through State		-		20,990		73,738		250,000		117,000		(133,000)	-53.2%	12	
13	STF Pass Through Funds		256,648		-		-		-		-		-	0.0%	13	
14	STIF Pass Through Funds		397,781		1,135,564		1,024,769		1,239,401		1,365,779		126,378	10.2%	14	
15	State STF Funds		741,160		-		-		-		-		-	0.0%	15	
16	State STIF Formula Funds		1,558,034		1,746,211		1,887,872		3,156,846		3,773,940		617,094	19.5%	16	
17	Other Pass Through Funds		218,319		849,476		900,000		961,126		975,000		13,874	1.4%	17	
18	Interest on Investments		41,544		86,876		99,777		70,200		88,900		18,700	26.6%	18	
19	Transfer In-GF Match Required		5,017,507		3,657,104		-		4,054,000		2,900,146		(1,272,778)	-31.4%	19	
20	Operating Revenues/Resources Total	\$	12,472,418	\$	11,578,757	\$	8,117,113	\$	14,347,017	\$	14,036,680	\$	(310,337)	-2.2%	20	

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
Transportation Programs Fund

Transportation Programs Fund				FY2024-25		FY2025-26												
Revenues/Resources and Expenses/Requirements		FY2022-23		FY2023-24		Year-End		FY2024-25		FY2025-26		Approved		Change from		Percent		
Summary		Actual		Actual		Estimate		Amended Budget		Budget		FY2024-25 Budget		Change		Change		
Transportation Program Fund continued																		
21	Operating Expenses/Requirements																	21
22	General Manager/Board of Directors/Sustainability	905,914	1,244,273	1,526,385	1,940,651	1,948,114	7,463	0.4%	22									
23	Communication	218,398	196,215	88,202	105,756	127,206	21,450	20.3%	23									
24	Operations	7,173,529	9,036,471	9,254,535	9,984,382	10,479,811	495,429	5.0%	24									
25	Planning & Development	-	-	334,225	700,000	771,968	71,968	10.3%	25									
26	Operating Expenses/Requirements Total	\$ 8,297,841	\$ 10,476,959	\$ 11,203,347	\$ 12,730,789	\$ 13,327,099	\$ 596,310	4.7%	26									
Operating Revenue/Resources less Operating																		
27	Expenses/Requirements	\$ 4,174,577	\$ 1,101,798	\$ (3,086,234)	\$ 1,616,228	\$ 709,581	\$ (906,647)	-56.1%	27									
28	Transfer Out from Other Programs	-	-	-	-	-	-	0.0%	28									
29	Transfers to Other Funds Total	-	-	-	-	-	-	0.0%	29									
30	Net Operating and Transfers to Other Funds Total	\$ 4,174,577	\$ 1,101,798	\$ (3,086,234)	\$ 1,616,228	\$ 709,581	\$ (906,647)	-56.1%	30									
31	Reserve Working Capital	-	-	-	(8,110,301)	(7,263,817)	846,484	-10.4%	31									
Net Operating, Transfers to Other Funds, and Reserve																		
32	Working Capital Total	\$ 4,174,577	\$ 1,101,798	\$ (3,086,234)	\$ (6,494,073)	\$ (6,554,236)	\$ (60,163)	0.9%	32									
33	Beginning Working Capital	4,364,095	8,538,672	9,640,470	6,425,071	6,554,236	129,165	2.0%	33									
34	Ending Working Capital	\$ 8,538,672	\$ 9,640,470	\$ 6,554,236	\$ -	\$ (0)	\$ (0)	0.0%	34									

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

Transportation Programs Fund Program		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Expenses/Requirements Summary		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
General Manager/BOD/SIPM/Sustainability Program									
1	Special Transportation Coordination	\$ 905,914	\$ 1,244,273	\$ 1,526,385	\$ 1,940,651	\$ 1,948,114	\$ 7,463	0.4%	1
2	General Manager/Board of Directors/SIPM Communication	\$ 905,914	\$ 1,244,273	\$ 1,526,385	\$ 1,940,651	\$ 1,948,114	\$ 7,463	0.4%	2
3	TripChoice	\$ 218,398	\$ 196,215	\$ -	\$ -	\$ -	\$ -	0.0%	3
4	Mobility Management	-	-	88,202	105,756	127,206	21,450	20.3%	4
5	Communication Total	\$ 218,398	\$ 196,215	\$ 88,202	105,756	\$ 127,206	\$ 21,450	20.3%	5
Operations									
6	Cherriots Lift	\$ 4,325,782	\$ 5,841,846	\$ 6,447,188	\$ 6,489,246	\$ 7,001,218	\$ 511,972	7.9%	6
7	Cherriots Shop & Ride	346,622	402,964	383,032	477,468	468,810	(8,658)	-1.8%	7
8	Cherriots Regional	2,386,683	2,702,433	2,424,315	3,017,668	3,009,783	(7,885)	-0.3%	8
9	Cherriots Call Center	4,515	-	-	-	-	-	0.0%	9
10	Mobility Management	109,927	89,228	-	-	-	-	0.0%	10
11	Operations Total	\$ 7,173,529	\$ 9,036,471	\$ 9,254,535	\$ 9,984,382	\$ 10,479,811	\$ 495,429	5.0%	11
Planning & Development									
12	Commuter Options	\$ -	\$ -	\$ 334,225	\$ 700,000	\$ 771,968	71,968	10.3%	12
13	Planning & Development Total	\$ -	\$ -	\$ 334,225	\$ 700,000	\$ 771,968	\$ 71,968	10.3%	13
14	<b>Transportation Programs Fund Total</b>	<b>\$ 8,297,842</b>	<b>\$ 10,476,959</b>	<b>\$ 11,203,347</b>	<b>\$ 12,730,789</b>	<b>\$ 13,327,099</b>	<b>\$ 596,310</b>	<b>4.7%</b>	14



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Cherriots LIFT**

Revenue/Resources & Expenses/Requirements		FY2022-23		FY2023-24		FY2024-25		FY2024-25		FY2025-26		Change from		Percent	
Summary		Actual		Actual		Year-End Estimate		Amended Budget		Approved Budget		FY2024-25 Budget		Change	
1	Operating Revenues/Resources														1
2	Passenger Fares	\$	183,107	\$	134,480	\$	100,983	\$	152,387	\$	104,012	\$	(48,375)	-31.7%	2
3	Federal Direct 5310 Funds		157,149		170,823		158,834		-		166,800		166,800	100.0%	3
4	Federal 5310 Funds Through State		332,921		-		22,176		11,088		11,088		-	0.0%	4
5	DD53 Revenues		765,427		1,360,308		1,118,954		1,220,000		1,152,522		(67,478)	-5.5%	5
6	Federal 5307		542,277		552,456		583,674		583,674		583,674		-	0.0%	6
7	ARPA 5307		304,413		-		-		-		-		-	0.0%	7
8	State STF Funds		297,225		-		-		-		-		-	0.0%	8
9	State STIF Formula Funds		447,956		702,372		577,537		970,930		1,025,440		54,510	5.6%	9
10	Transfer In-GF Match Required		5,017,507		3,657,104		-		4,054,000		2,781,222		(1,272,778)	-31.4%	10
11	Operating Revenues/Resources Total	\$	8,047,982	\$	6,577,543	\$	2,562,158	\$	6,992,079	\$	5,824,758	\$	(1,167,321)	-16.7%	11
12	Operating Expenses/Requirements														12
13	Personnel Services	\$	334,797	\$	408,385	\$	377,395	\$	435,043	\$	425,554	\$	(9,489)	-2.2%	13
14	Materials & Services														14
15	Other Professional & Technical		607		-		5,000		5,000		7,500		2,500	50.0%	15
16	Contract Maintenance Services		-		540		-		-		-		-	0.0%	16
17	Contract Eligibility Determination		108,940		158,443		154,643		154,643		160,464		5,821	3.8%	17
18	Towing & Collision Repairs		(31,390)		2,013		4,050		2,400		2,400		-	0.0%	18
19	Radio Charges		16,025		17,243		20,000		18,720		20,000		1,280	6.8%	19
20	Legal Services		574		-		-		-		-		-	0.0%	20
21	Other Services		636		1,557		3,500		3,500		13,100		9,600	274.3%	21
22	Fuel-Cars & Other		291,792		285,789		250,000		323,400		320,000		(3,400)	-1.1%	22
23	Fuel-Diesel		615		-		-		-		-		-	0.0%	23
24	Fuel-CNG		-		-		-		-		61,000		61,000	100.0%	24
25	Lubricant & Coolant		34,593		7,272		7,000		8,000		8,500		500	6.3%	25
26	Tires & Tire Supplies		12,861		21,576		16,000		22,000		22,000		-	0.0%	26
27	Parts, Equipment & Tools		49,639		58,071		43,500		58,690		67,600		8,910	15.2%	27
28	Operating Supplies		-		-		200		-		-		-	0.0%	28
29	Office Supplies		136		476		100		550		300		(250)	-45.5%	29
30	Utilities		456		966		459		600		600		-	0.0%	30
31	Contract Transportation		2,707,255		3,751,947		4,354,588		4,455,250		4,567,750		112,500	2.5%	31
32	Dues & Subscriptions		605		2,105		2,800		4,100		4,300		200	4.9%	32
33	Travel, Meetings, Training, Education		3,054		4,742		8,250		8,250		8,250		-	0.0%	33

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Cherriots LIFT - Continued

		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year- End Estimate	FY2024-25 Amended Budget	FY2025-26 Projected Budget	Change from FY2024-25 Budget	Percent Change	
34	Printing	2,964	10,422	1,000	6,500	2,500	(4,000)	-61.5%	34
35	Match Expense	195,160	425,934	544,000	310,000	600,000	290,000	93.5%	35
36	Other Misc. Expenses	201	-	-	-	-	-	0.0%	36
37	Lease-Other	32,886	209,240	222,703	232,600	256,200	23,600	10.1%	37
38	Call Center	563,374	475,125	432,000	440,000	453,200	13,200	3.0%	38
39	Materials & Services Total	\$ 3,990,985	\$ 5,433,461	\$ 6,069,793	\$ 6,054,203	\$ 6,575,664	\$ 521,461	8.6%	39
40	<b>Operating Expenses/Requirements Total</b>	<b>\$ 4,325,782</b>	<b>\$ 5,841,846</b>	<b>\$ 6,447,188</b>	<b>\$ 6,489,246</b>	<b>\$ 7,001,218</b>	<b>\$ 511,972</b>	<b>7.9%</b>	40
41	Operating Revenue/Resources less Operating Expenses/Requirements	\$ 3,722,200	\$ 735,697	\$ (3,885,030)	\$ 502,833	\$ (1,176,460)	\$ (1,679,293)	-334.0%	41
42	Beginning Working Capital	603,593	4,325,793	5,061,490	2,392,633	1,176,460	(1,216,173)	-50.8%	42
43	<b>Ending Working Capital</b>	<b>\$ 4,325,793</b>	<b>\$ 5,061,490</b>	<b>\$ 1,176,460</b>	<b>\$ 2,895,466</b>	<b>\$ 0</b>	<b>\$ (2,895,466)</b>	<b>-100.0%</b>	43

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Cherriots Shop & Ride**

Revenue/Resources & Expenses/Requirements		FY2022-23		FY2023-24		FY2024-25		FY2024-25		FY2025-26		Change from		Percent	
Summary		Actual		Actual		Year-End Estimate		Amended Budget		Approved Budget		FY2024-25 Budget		Change	
1	Operating Revenues/Resources														1
2	Passenger Fares	\$	15,748	\$	13,758	\$	13,863	\$	16,515	\$	14,280	\$	(2,235)	-13.5%	2
3	Federal Direct 5310 Funds		200,696		212,489		231,355		390,189		223,389		(166,800)	-42.7%	3
4	Federal 5310 Funds Through State		-		56,496		28,761		51,742		51,742		-	0.0%	4
5	ARPA 5310		-		-		-		42,465		-		(42,465)	-100.0%	5
6	State STF Funds		111,376		-		-		-		-		-	0.0%	6
7	State STIF Formula Funds		-		54,044		106,508		106,508		137,464		30,956	29.1%	7
8	Transfer In-GF Match Required		-		-		-		-		68,924		68,924	100.0%	8
9	Operating Revenues/Resources Total	\$	327,820	\$	336,787	\$	380,487	\$	607,419	\$	495,799	\$	(111,620)	-18.4%	9
10	Operating Expenses/Requirements														10
11	Personnel Services	\$	38,452	\$	55,475	\$	45,782	\$	57,418	\$	45,460	\$	(11,958)	-20.8%	11
12	Materials & Services														12
13	Towing & Collision Repairs		(5,058)		-		-		450		450		-	0.0%	13
14	Outside Services		-		369		-		700		-		(700)	-100.0%	14
15	Legal Services		574		-		-		-		-		-	0.0%	15
16	Radio Charges		2,010		1,990		1,500		1,800		1,350		(450)	-25.0%	16
17	Fuel-Cars & Other		18,428		18,334		16,000		19,000		19,000		-	0.0%	17
18	Lubricant & Coolant		276		188		500		500		500		-	0.0%	18
19	Tires & Tire Supplies		1,041		694		750		1,500		1,650		150	10.0%	19
20	Parts, Equipment & Tools		1,427		612		2,500		4,560		3,200		(1,360)	-29.8%	20
21	Contract Transportation		229,914		279,802		255,000		325,000		334,750		9,750	3.0%	21
22	Printing		-		-		-		3,500		3,500		-	0.0%	22
23	Lease-Other		3,245		-		20,000		8,040		13,950		5,910	73.5%	23
24	Call Center		56,313		45,500		41,000		55,000		45,000		(10,000)	-18.2%	24
25	Materials & Services Total	\$	308,170	\$	347,489	\$	337,250	\$	420,050	\$	423,350	\$	3,300	0.8%	25
26	Operating Expenses/Requirements Total	\$	346,622	\$	402,964	\$	383,032	\$	477,468	\$	468,810	\$	(8,658)	-1.8%	26
27	Operating Revenue/Resources less Operating Expenses/Requirements	\$	(18,802)	\$	(66,177)	\$	(2,545)	\$	129,951	\$	26,989	\$	(102,962)	-79.2%	27
28	Beginning Working Capital		60,535		41,733		(24,444)		146,479		(26,989)		(173,468)	-118.4%	28
29	Ending Working Capital	\$	41,733	\$	(24,444)	\$	(26,989)	\$	276,430	\$	(0)	\$	(276,430)	-100.0%	29

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Cherriots Regional**

Resources & Expenses/Requirements Summary		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change
1	Operating Revenues/Resources							
2	Passenger Fares	\$ 120,796	\$ 136,874	\$ 225,119	\$ 233,188	\$ 235,026	\$ 1,838	0.8%
3	Federal 5311 Funds	809,978	364,912	364,032	337,336	409,166	71,830	21.3%
4	Federal 5310 Funds Through State	505,202	810,138	712,911	789,801	835,531	45,730	5.8%
5	Federal 5311 CARES ACT Through State	-	20,990	73,738	250,000	117,000	(133,000)	-53.2%
6	State STF Funds	318,999	-	-	-	-	-	0.0%
7	State STIF Formula Funds	1,110,078	982,675	1,188,572	2,013,549	2,597,874	584,325	29.0%
8	<b>Operating Revenues/Resources Total</b>	<b>\$ 2,865,053</b>	<b>\$ 2,315,589</b>	<b>\$ 2,564,372</b>	<b>\$ 3,623,874</b>	<b>\$ 4,194,597</b>	<b>\$ 570,723</b>	<b>15.7%</b>
9	Operating Expenses/Requirements							
10	Personnel Services	\$ 232,735	\$ 287,487	\$ 257,590	\$ 331,463	\$ 267,706	\$ (63,757)	-19.2%
11	Materials & Services							
12	Towing & Collision Repairs	(17,968)	(1,905)	2,000	2,500	2,500	-	0.0%
13	Outside Services	4,347	7,075	4,000	5,000	5,000	-	0.0%
14	Legal Services	579	-	-	-	-	-	0.0%
15	Radio Charges	5,510	5,639	4,556	5,040	5,712	672	13.3%
16	Other Services	317	-	-	-	-	-	0.0%
17	Fuel-Cars & Other	236,693	46,629	38,000	40,000	40,000	-	0.0%
18	Fuel-Diesel	59,885	207,079	225,000	275,000	275,000	-	0.0%
19	Lubricant & Coolant	13,152	15,635	12,000	15,000	15,000	-	0.0%
20	Tires & Tire Supplies	5,341	8,790	10,400	10,500	11,550	1,050	10.0%
21	Parts, Equipment & Tools	53,102	72,355	53,000	63,300	61,200	(2,100)	-3.3%
22	Operating Supplies	4,672	4,990	-	-	-	-	0.0%
23	Contract Transportation	1,735,514	2,039,022	1,791,000	2,227,625	2,283,875	56,250	2.5%
24	Advertising/Promotion Media	250	-	-	-	-	-	0.0%
25	Lease-Other	9,735	-	16,500	30,240	30,240	-	0.0%
26	Call Center	42,820	9,638	10,269	12,000	12,000	-	0.0%
27	<b>Materials &amp; Services Total</b>	<b>\$ 2,153,949</b>	<b>\$ 2,414,946</b>	<b>\$ 2,166,725</b>	<b>\$ 2,686,205</b>	<b>\$ 2,742,077</b>	<b>\$ 55,872</b>	<b>2.1%</b>
28	<b>Operating Expenses/Requirements Total</b>	<b>\$ 2,386,683</b>	<b>\$ 2,702,433</b>	<b>\$ 2,424,315</b>	<b>\$ 3,017,668</b>	<b>\$ 3,009,783</b>	<b>\$ (7,885)</b>	<b>-0.3%</b>
29	Operating Revenue/Resources less Operating Expenses/Requirements	\$ 478,370	\$ (386,844)	\$ 140,057	\$ 606,206	\$ 1,184,814	\$ 578,608	95.4%
30	Beginning Working Capital	1,743,392	2,221,762	1,834,918	2,204,806	1,974,975	(229,831)	-10.4%
31	<b>Ending Working Capital</b>	<b>\$ 2,221,762</b>	<b>\$ 1,834,918</b>	<b>\$ 1,974,975</b>	<b>\$ 2,811,012</b>	<b>\$ 3,159,789</b>	<b>\$ 348,777</b>	<b>12.4%</b>

Salem Area Mass Transit District  
Approved Budget - Fiscal Year 2025-26  
Cherriots Call Center

Expenses/Requirements Summary		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change
1	Operating Expenses/Requirements							
2	Personnel Services	\$ 923	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3	Materials & Services							
4	Software Licensing & Annual Maintenance	6,300	-	-	-	-	-	0.0%
5	Other Professional & Technical	6,960	-	-	-	-	-	0.0%
6	Brokerage Contract	466,910	-	-	-	-	-	0.0%
7	Other Services	2,865	-	-	-	-	-	0.0%
8	Office Supplies	(23)	-	-	-	-	-	0.0%
9	Utilities	19,381	-	-	-	-	-	0.0%
10	Call Center Allocation	(498,801)	-	-	-	-	-	0.0%
11	Materials & Services Total	\$ 3,592	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
12	Operating Expenses/Requirements Total	\$ 4,515	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Mobility Management**

Revenue/Resources & Expenses/Requirements		FY2022-23		FY2023-24		FY2024-25		FY2024-25		FY2025-26		Change from		Percent	
Summary		Actual		Actual		Year-End Estimate		Amended Budget		Approved Budget		FY2024-25 Budget		Change	
1	Operating Revenues/Resources														1
2	Federal 5310 Funds Through State	\$	80,200	\$	80,064	\$	114,295	\$	87,059	\$	97,530	\$	10,471	12.0%	2
3	State STIF Formula Funds		-		7,120		13,161		65,859		11,162		(54,697)	-83.1%	3
4	State STF Funds		11,560		-		-		-		-		-	0.0%	4
5	Operating Revenues/Resources Total	\$	91,760	\$	87,184	\$	127,456	\$	152,918	\$	108,692	\$	(44,226)	-28.9%	5
6	Operating Expenses/Requirements														6
7	Personnel Services	\$	55,895	\$	49,192	\$	37,263	\$	30,556	\$	41,006	\$	10,450	34.2%	7
8	Materials & Services														8
9	Other Professional & Technical		43,016		35,547		47,984		72,200		82,500		10,300	14.3%	9
10	Legal Services		1,680		-		-		-		-		-	0.0%	10
11	Other Materials and Supplies		251		50		1,000		2,000		1,500		(500)	-25.0%	11
12	Utilities		-		2,949		1,055		-		1,200		1,200	100.0%	12
13	Advertising/Promotion Media		9,018		1,490		900		1,000		1,000		-	0.0%	13
14	Travel, Meetings, Training, Education		68		-		-		-		-		-	0.0%	14
15	Materials & Services Total	\$	54,032	\$	40,036	\$	50,939	\$	75,200	\$	86,200	\$	11,000	14.6%	15
16	Operating Expenses/Requirements Total	\$	109,927	\$	89,228	\$	88,202	\$	105,756	\$	127,206	\$	21,450	20.3%	16
Operating Revenue/Resources less Operating															
17	Expenses/Requirements		(18,167)		(2,044)		39,254		47,162		(18,514)		(65,676)	-139.3%	17
18	Beginning Working Capital		24,153		5,986		3,942		78,843		43,196		(35,647)	-45.2%	18
19	Ending Working Capital	\$	5,986	\$	3,942	\$	43,196	\$	126,005	\$	24,682	\$	(101,323)	-80.4%	19



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Special Transportation Coordination**

Revenue/Resources & Expenses/Requirements		FY2022-23		FY2023-24		FY2024-25		FY2024-25		FY2025-26		Change from		Percent		
Summary		Actual		Actual		Year-End Estimate		Amended Budget		Approved Budget		FY2024-25 Budget		Change		
1	Operating Revenues/Resources														1	
2	STF Pass Through Funds	\$	256,648	\$	-	\$	-	\$	-	\$	-	\$	-		0.0%	2
3	STIF Pass Through Funds		397,781		1,135,564		1,024,769		1,239,401		1,365,779		126,378		10.2%	3
4	State STF Funds		2,000		-		-		-		-		-		0.0%	4
5	State STIF Formula Funds		-		-		2,094		-		2,000		2,000		100.0%	5
6	Other Pass Through Funds		218,319		849,476		900,000		961,126		975,000		13,874		1.4%	6
7	Interest on Investments		41,544		86,876		99,777		70,200		88,900		18,700		26.6%	7
8	Operating Revenues/Resources Total	\$	916,292	\$	2,071,916	\$	2,026,640	\$	2,270,727	\$	2,431,679	\$	160,952		7.1%	8
9	Operating Expenses/Requirements															9
10	Personnel Services	\$	7,423	\$	22,417	\$	2,845	\$	-	\$	-	\$	-		0.0%	10
11	Materials & Services															11
12	Other Professional & Technical		-		80,216		6,793		10,000		10,000		-		0.0%	12
13	Towing Expenses		-		463		1,850		1,000		2,000		1,000		100.0%	13
14	Outside Services		-		65		-		-		-		-		0.0%	14
15	Fuel - Unleaded		1,867		858		41,489		(40,000)		42,000		82,000		205.0%	15
16	Replacement Parts		-		5,814		9,968		15,000		15,000		-		0.0%	16
17	STF Pass-through Expense		256,648		-		-		-		-		-		0.0%	17
18	STIF Pass-through Expense		478,497		463,323		783,680		1,239,401		1,163,864		(75,537)		-6.1%	18
19	Contract Transportation-Other		161,419		671,118		679,760		715,000		715,000		-		0.0%	19
20	Printing		60		-		-		250		250		-		0.0%	20
21	Materials & Services Total	\$	898,491	\$	1,221,856	\$	1,523,540	\$	1,940,651	\$	1,948,114	\$	7,463		0.4%	21
22	Operating Expenses/Requirements Total	\$	905,914	\$	1,244,273	\$	1,526,385	\$	1,940,651	\$	1,948,114	\$	7,463		0.4%	22
Operating Revenue/Resources less Operating																
23	Expenses/Requirements	\$	10,378	\$	827,643	\$	500,255	\$	330,076	\$	483,565	\$	153,489		46.5%	23
24	Beginning Working Capital		1,309,580		1,319,958		2,147,601		1,639,257		2,647,856		1,008,599		61.5%	24
25	Ending Working Capital	\$	1,319,958	\$	2,147,601	\$	2,647,856	\$	1,969,333	\$	3,131,421	\$	1,162,088		59.0%	25

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

**Cherriots Commuter Options**

**Revenue/Resources & Expenses/Requirements**

Summary		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change
1	Operating Revenues/Resources							
2	TripChoice/Rideshare Grant	\$ 93,767	\$ 1,138	\$ 81,000	\$ 325,000	325,000	\$ -	0.0%
3	TDM Grant	129,745	188,600	375,000	375,000	606,155	231,155	61.6%
4	Transfer In-GF Match Required	-	-	-	-	50,000	50,000	100.0%
5	<b>Operating Revenues/Resources Total</b>	<b>\$ 223,512</b>	<b>\$ 189,738</b>	<b>\$ 456,000</b>	<b>\$ 700,000</b>	<b>\$ 981,155</b>	<b>\$ 281,155</b>	<b>40.2%</b>
6	Operating Expenses/Requirements							
7	Personnel Services	\$ 180,279	\$ 173,670	\$ 184,249	\$ 324,825	\$ 188,167	\$ (136,658)	-42.1%
8	Materials & Services							
9	Other Professional & Technical	26,290	9,820	33,248	9,748	220,500	210,752	2162.0%
10	Uniforms	-	-	-	-	200	200	100.0%
11	Legal Services	-	-	2,703	-	5,000	5,000	100.0%
12	Parts, Equipment & Tools	1,039	-	-	100	100	-	0.0%
13	Operating Supplies	430	116	-	-	-	-	0.0%
14	Office Supplies	-	-	-	100	100	-	0.0%
15	Other Materials & Supplies	-	-	-	5,000	5,000	-	0.0%
16	Utilities	1,100	576	576	1,350	576	(774)	-57.3%
17	Dues & Subscriptions	1,670	1,475	925	1,917	925	(992)	-51.7%
18	Advertising/Promotion Media	2,733	-	-	20,200	15,000	(5,200)	-25.7%
19	Travel, Meetings, Training, Education	4,557	4,907	3,543	4,500	6,000	1,500	33.3%
20	Guarantee Ride Home	-	480	-	1,500	1,200	(300)	-20.0%
21	Van Pool Subsidy	-	-	108,981	325,000	325,000	-	0.0%
22	Printing	-	5,171	-	2,980	2,200	(780)	-26.2%
23	Other Misc. Expenses	300	-	-	2,780	2,000	(780)	-28.1%
24	Materials & Services Total	\$ 38,118	\$ 22,545	\$ 149,976	\$ 375,175	\$ 583,801	\$ 208,626	55.6%
25	<b>Operating Expenses/Requirements Total</b>	<b>\$ 218,398</b>	<b>\$ 196,215</b>	<b>\$ 334,225</b>	<b>\$ 700,000</b>	<b>\$ 771,968</b>	<b>\$ 71,968</b>	<b>10.3%</b>
26	Operating Revenue/Resources less Operating Expenses/Requirements	\$ 5,114	\$ (6,477)	\$ 121,775	\$ -	\$ 209,187	\$ 209,187	100.0%
27	Beginning Working Capital	2,141	7,255	778	147,087	122,553	(24,534)	-16.7%
28	<b>Ending Working Capital</b>	<b>\$ 7,255</b>	<b>\$ 778</b>	<b>\$ 122,553</b>	<b>\$ 147,087</b>	<b>\$ 331,740</b>	<b>\$ 184,653</b>	<b>125.5%</b>



# CAPITAL PROGRAMS FUND



CAPITAL PROJECTS FUND

Summary	FY2023		FY2024		FY2025		FY2026			
	Actual		Actual		Estimate	Budget	Proposed	Approved	Adopted	
Revenues	\$	12,026,477	\$	17,013,604	\$	3,307,864	\$	34,837,853	\$	34,837,853
Expenses	\$	7,685,507	\$	15,499,204	\$	3,307,863	\$	40,124,767	\$	40,124,767

Fund Description

The Capital Projects Fund is used to manage funds and expenditures for major capital acquisitions and projects. Funding for capital acquisitions and projects is a combination of federal, state, and local sources.



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**  
**Capital Projects Fund Revenues/Resources**

Total Capital Projects Fund Revenues/Resources & Expenses/Requirements		FY2022-23 Actual	FY2023-24 Actual	FY2024-25 Year-End Estimate	FY2024-25 Amended Budget	FY2025-26 Approved Budget	Change from FY2024-25 Budget	Percent Change	
1	Federal FHWA STP Funds	\$ 2,169,188	\$ 768,717	\$ 1,256,570	\$ 4,158,264	\$ 154,124	\$ (4,004,140)	-96.3%	1
2	Federal FTA 5339 Funds	1,415,639	8,803,259	827,036	10,489,251	9,891,691	(597,560)	-5.7%	2
3	Federal FTA 5307 Funds	2,267,872	1,465,022	676,000	2,278,516	4,516,994	2,238,478	98.2%	3
4	FTA TIG	-	403	29,281	8,866,000	9,366,000	500,000	5.6%	4
5	<b>Total Federal Assistance</b>	<b>5,852,699</b>	<b>11,037,401</b>	<b>2,788,887</b>	<b>25,792,030</b>	<b>23,928,809</b>	<b>(1,863,222)</b>	<b>-7.2%</b>	5
6	Federal 5310 Funds Through State	1,054	4,321	-	717,840	717,840	-	0.0%	6
7	State 5339 Discretionary Funds	465,144	-	4,000	-	151,328	151,328	100.0%	7
8	State DAS Funds	-	970,000	-	605,156	905,156	300,000	49.6%	8
9	State STIF Discretionary Funds	151,702	547,097	47,797	691,478	3,276,208	2,584,730	373.8%	9
10	<b>Total State Assistance</b>	<b>617,900</b>	<b>1,521,418</b>	<b>51,797</b>	<b>2,014,475</b>	<b>5,050,532</b>	<b>3,036,058</b>	<b>150.7%</b>	10
11	Other Resources								11
12	Transfers from GF Match Required	5,555,878	4,454,785	467,180	8,641,138	4,128,502	(4,512,636)	-52.2%	12
13	Transfers from GF Capital Reserve (5307)	-	-	-	-	1,666,000	1,666,000	100.0%	13
14	Transfers from GF Asset Reserve	-	-	-	-	64,010	64,010	100.0%	14
15	<b>Total Other Resources</b>	<b>5,555,878</b>	<b>4,454,785</b>	<b>467,180</b>	<b>8,641,138</b>	<b>5,858,512</b>	<b>(2,782,626)</b>	<b>-32.2%</b>	15
16	<b>Total Capital Project Fund Resources</b>	<b>\$ 12,026,477</b>	<b>\$ 17,013,604</b>	<b>\$ 3,307,864</b>	<b>\$ 36,447,643</b>	<b>\$ 34,837,853</b>	<b>\$ (1,609,790)</b>	<b>-4.4%</b>	16
17	Operating Expenses/Requirements								17
18	Deputy General Manager	\$ 19,735	\$ 422,872	\$ 102,192	\$ 640,000	\$ 9,390,040	\$ 8,750,040	1367.2%	18
19	Finance	350,347	(10,487)	6,938	168,863	-	(168,863)	-100.0%	19
20	Human Resources	-	17,000	-	-	-	-	0.0%	20
21	Information Technology & Infrastructure	155,918	853,472	1,620,320	2,513,556	-	(2,513,556)	-100.0%	21
22	Operations	6,909,322	13,495,745	1,464,130	25,628,186	28,633,803	3,005,617	11.7%	22
23	Planning & Development	250,185	720,602	114,283	7,497,038	2,100,924	(5,396,114)	-72.0%	23
24	<b>Total Capital Projects Fund Requirements</b>	<b>\$ 7,685,507</b>	<b>\$ 15,499,204</b>	<b>\$ 3,307,863</b>	<b>\$ 36,447,643</b>	<b>\$ 40,124,767</b>	<b>\$ 3,677,124</b>	<b>10.1%</b>	24
25	Operating Revenue/Resources less Operating Expenses/Requirements	\$ 4,340,970	\$ 1,514,400	\$ 1	\$ -	\$ (5,286,914)	\$ (5,286,914)	100.0%	25
26	Reserved Working Capital	-	-	-	(3,648,147)	(4,698,953)	(1,050,806)	28.8%	26
27	<b>Net Operating and Reserve Working Capital Total</b>	<b>\$ 4,340,970</b>	<b>\$ 1,514,400</b>	<b>\$ 1</b>	<b>\$ (3,648,147)</b>	<b>\$ (9,985,867)</b>	<b>\$ (6,337,720)</b>	<b>173.7%</b>	27
28	Beginning Working Capital	4,130,496	8,471,466	9,985,866	3,648,147	9,985,867	6,337,720	173.7%	28
29	<b>Ending Working Capital</b>	<b>\$ 8,471,466</b>	<b>\$ 9,985,866</b>	<b>\$ 9,985,867</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.0%</b>	29

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

**Capital Projects Fund Expenses/Requirements by Division**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
<b>Deputy General Manager</b>									
1	Del Webb Camera Replacement	\$ -	\$ 344,974	\$ -	\$ -	\$ -	\$ -		1
2	District Website Improvement Project	-	-	-	-	260,000	260,000	100.0%	2
3	DW Fence and Exterior Security Upgrades	236	60,650	102,192	640,000	1,425,000	785,000	100.0%	3
4	DW & KTC Card Reader & Card Replacements	-	17,248	-	-	-	-	0.0%	4
5	ITS Equipment Life Cycle Equip Replacement FY26	-	-	-	-	150,000	150,000	100.0%	5
6	Network & Server Life Cycle Equip Replacement FY26	-	-	-	-	270,000	270,000	100.0%	6
7	Non-Revenue & MV1 Camera System	19,499	-	-	-	-	-	0.0%	7
8	Project Management Software	-	-	-	-	56,040	56,040	100.0%	8
9	South Salem Transit Center	-	-	-	-	7,060,000	7,060,000	100.0%	9
10	Tyler Munis/MARTI Software Implementation	-	-	-	-	169,000	169,000	100.0%	10
11	<b>Total Deputy General Manager</b>	<b>\$ 19,735</b>	<b>\$ 422,872</b>	<b>\$ 102,192</b>	<b>\$ 640,000</b>	<b>\$ 9,390,040</b>	<b>\$ 8,750,040</b>	<b>1367.2%</b>	11
		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
<b>Finance</b>									
12	Tyler Munis/MARTI Software Implementation	\$ 350,347	\$ (10,487)	\$ 6,938	\$ 168,863	\$ -	\$ (168,863)	-100.0%	12
13	<b>Total Finance</b>	<b>\$ 350,347</b>	<b>\$ (10,487)</b>	<b>\$ 6,938</b>	<b>\$ 168,863</b>	<b>\$ -</b>	<b>\$ (168,863)</b>	<b>-100.0%</b>	13
		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
<b>Human Resources</b>									
14	Protected/Disability Leave Tracker	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -	0.0%	14
15	<b>Total Human Resources</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	15



**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
	Information Technology & Infrastructure	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
16	CITS (ITS replacement)	\$ -	\$ 648,971	\$ 1,375,389	\$ 1,567,556	\$ -	\$ (1,567,556)	-100.0%	16
17	Cradlepoint Bus Router Upgrades	-	51,992	-	-	-	-	0.0%	17
18	Cybersecurity Intrusion Detection System	-	-	90,000	90,000	-	(90,000)	-100.0%	18
19	DW Server Room Architecture	6,467	-	-	-	-	-	0.0%	19
20	Farebox Server Lifecycle Replacement	-	8,974	-	-	-	-	0.0%	20
21	Fixed Route Video Server Lifecycle Replacement	-	25,935	-	-	-	-	0.0%	21
22	DW Maint Tracking System Replacement	-	-	-	696,000	-	(696,000)	-100.0%	22
23	Network Life Cycle Equipment Replacements FY22	50,044	1,100	-	-	-	-	0.0%	23
24	Network Life Cycle Equipment Replacements FY24	-	50,316	-	-	-	-	0.0%	24
25	Network Life Cycle Server Replacements FY23	99,407	-	-	-	-	-	0.0%	25
26	Network Life Cycle Server Replacements FY24	-	66,185	-	-	-	-	0.0%	26
27	Network Life Cycle Server Replacements FY25	-	-	154,931	160,000	-	(160,000)	-100.0%	27
28	<b>Total Information Technology &amp; Infrastructure</b>	<b>\$ 155,918</b>	<b>\$ 853,472</b>	<b>\$ 1,620,320</b>	<b>\$ 2,513,556</b>	<b>\$ -</b>	<b>\$ (2,513,556)</b>	<b>-100.0%</b>	28

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
	Operations	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
29	AC Tool	\$ 6,888	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	29
30	Air Compressor Tank Replacement	-	-	-	-	20,000	20,000	100.0%	30
31	Battery Charger - Portable Electric	-	44,973	-	-	-	-	0.0%	31
32	BEB Maintenance Shop Equipment	-	-	-	-	300,000	300,000	100.0%	32
33	Bus Batteries, 2020 Low-No BEB	-	-	-	-	108,000	108,000	100.0%	33
34	Call Center Remodel-Conf Room Work Stations	54,640	12,392	-	-	-	-	0.0%	34
35	CNG Station Replacement	1,621,488	-	-	-	-	-	0.0%	35
36	Conference Room Upgrades, CH2 & DW	-	-	-	-	150,000	150,000	100.0%	36
37	Contactless Fare Payment System (FPS)	25,539	181,851	-	-	-	-	0.0%	37
38	Demand Response/Mobility as a Service	113,146	-	-	-	-	-	0.0%	38
39	DW Admin Building Exterior Wall Repair and Repaint	-	38,423	-	-	-	-	0.0%	39
40	DW Admin Building Metal Roof Repainting	-	49,940	-	-	-	-	0.0%	40
41	DW Conference Room Sound Mitigation	-	-	-	-	20,000	20,000	100.0%	41
42	DW Fire Panel Replacement	-	-	26,110	-	-	-	0.0%	42
43	DW Maint Locker Replacement	5,884	-	-	-	-	-	0.0%	43
44	DW Maint Shop Door Opener	56,870	-	-	-	-	-	0.0%	44
45	DW Maint Tilt Up Wall Sealant	9,999	-	-	-	-	-	0.0%	45
46	DW Maint Tracking System Replacement	-	-	-	-	656,000	656,000	100.0%	46
47	DW Operator Break Rm Furniture	-	-	-	-	110,000	110,000	100.0%	47
48	DW Partition Wall	9,965	-	-	-	-	-	0.0%	48

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
Operations - continued		Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
49	DW Steam Bay Vehicle Lift	1,776	153,363	-	-	-	-	0.0%	49
50	DW Walkway Repairs (Concrete)	9,866	-	-	-	-	-	0.0%	50
51	Electric Bus and Charging Infrastructure	1,474,565	11,992,129	44,492	16,734,182	16,734,182	-	0.0%	51
52	Facilities Fluorescent Lighting Replacement	-	-	-	-	200,000	200,000	100.0%	52
53	Farebox System Replacement	-	-	-	1,837,567	1,836,734	(833)	0.0%	53
54	In-Ground Lifts (Phase 1)	469,402	-	-	-	-	-	0.0%	54
55	In-Ground Lifts (Phase 2 & 3)	-	408	1,289,022	1,293,093	-	(1,293,093)	-100.0%	55
56	ITS Comprehensive	1,056	-	-	-	-	-	0.0%	56
57	KTC Vehicle Entry Control	-	-	-	231,000	231,000	-	0.0%	57
58	Local Bus Disc Brake Tool	17,346	-	-	-	-	-	0.0%	58
59	New EV Stations at KTC	23,270	-	-	-	-	-	0.0%	59
60	On-Board Vehicle Camera DVR System (Lift & S&R)	-	-	100,000	100,000	-	(100,000)	-100.0%	60
61	Overhead Vehicle Maintenance Dispensing System	-	82,563	4,506	-	-	-	0.0%	61
62	Parts Room Cabinets (Phase 2)	-	25,770	-	-	-	-	0.0%	62
63	Parts Room Cabinets FY26	-	-	-	-	62,400	62,400	100.0%	63
64	Program Data Integration (Incident Mgmt) Software	74,600	9,000	-	-	-	-	0.0%	64
65	Tire Machine Replacement	-	17,500	-	-	-	-	0.0%	65
66	Vehicle-Non-Rev, STIF Regional Maint	-	76,462	-	-	-	-	0.0%	66
67	Vehicles-Non-Rev, Supervisor Replacements	193,401	21,552	-	-	-	-	0.0%	67
68	Vehicles-Rev, Bus Replacements (Elect 2)	-	-	-	3,600,000	3,600,000	-	0.0%	68
69	Vehicles-Rev, LIFT Bus Replacements (7)	496	4,456	-	1,297,084	1,310,227	13,143	1.0%	69
70	Vehicles-Rev, LIFT Bus Replacements (10)	-	-	-	-	2,660,000	2,660,000	100.0%	70
71	Vehicles-Rev, Local CNG Bus Replacements (5)	2,738,314	-	-	-	-	-	0.0%	71
72	Vehicles-Rev, Local Right-Sized Expansion Buses (2)	-	-	-	535,260	535,260	-	0.0%	72
73	Vehicles-Rev, Local Right-Sized Expansion Buses (4)	-	784,964	-	-	-	-	0.0%	73
74	Vehicles-Rev, Regional Bus Replacements (4 Bluebirds)	811	-	-	-	-	-	0.0%	74
75	Yard Tug	-	-	-	-	100,000	100,000	100.0%	75
76	<b>Total Operations</b>	<b>\$ 6,909,322</b>	<b>\$ 13,495,745</b>	<b>\$ 1,464,130</b>	<b>\$ 25,628,186</b>	<b>\$ 28,633,803</b>	<b>\$ 3,005,617</b>	<b>11.7%</b>	76

**Salem Area Mass Transit District**  
**Approved Budget - Fiscal Year 2025-26**

		FY2022-23	FY2023-24	FY2024-25	FY2024-25	FY2025-26	Change from	Percent	
	Planning & Development	Actual	Actual	Year-End Estimate	Amended Budget	Approved Budget	FY2024-25 Budget	Change	
77	East Salem Transit Center	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	0.0%	77
78	South Salem Transit Center	114,678	385,360	84,283	6,029,087	-	(6,029,087)	-100.0%	78
79	Stop Accessibility Improvement Program (BSIP)	-	-	-	-	-	-	0.0%	79
80	Stop Accessibility Improvement Program, Local (BSIP)	135,123	209,849	25,000	184,951	471,764	286,813	155.1%	80
81	Stop Accessibility Improvement Program, Regional (BSIP)	-	840	5,000	143,000	189,160	46,160	32.3%	81
82	Stop and Shelters, New Construction Local Rt 22 (17)	-	-	-	340,000	340,000	-	0.0%	82
83	Transit Signal Priority	384	124,553	-	300,000	600,000	300,000	100.0%	83
84	<b>Total Planning &amp; Development</b>	<b>\$ 250,185</b>	<b>\$ 720,602</b>	<b>\$ 114,283</b>	<b>\$ 7,497,038</b>	<b>\$ 2,100,924</b>	<b>\$ (5,396,114)</b>	<b>-72.0%</b>	84
85	<b>Total FY25 Capital Project Fund Requirements</b>	<b>\$ 7,685,507</b>	<b>\$ 15,499,204</b>	<b>\$ 3,307,863</b>	<b>\$ 36,447,643</b>	<b>\$ 40,124,767</b>	<b>\$ 3,677,124</b>	<b>10.1%</b>	85



## ADDITIONAL INFORMATION







FY2026

# CAPITAL INVESTMENT PLAN

# CAPITAL INVESTMENT PLAN FY2026





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## CAPITAL INVESTMENT FRAMEWORK

### Project Proposals

- **Internal Sources**
  - Policies
  - Department Requests
  - Technology Upgrade Needs
- **External Sources**
  - Riders
  - Community Partners
  - Board
- **Proposals**
  - Project Request Form
  - ICE - Independent Cost Estimate

### Vetting

- **Criteria**
  - Strategic Plan
  - Guiding Principles
  - Long Range Transit Plan
- **Prioritize**
  - Resource Capacity
  - Safety
  - State of Good Repair, Mandates
  - Existing Services Reliability Delivery and Efficient Operations
  - Expanded Service

### Adoption

- **Budget Committee**
  - Recommended Changes
  - Approval
- **Board**
  - Conduct Public Hearing
  - Direct Changes
  - Adopt

# Context For Cherriots Capital Investments

## Capital Investment Framework

In everything we do, Salem Area Mass Transit District (Cherriots) strives for achieving excellence, supporting employee engagement and professional growth, increasing our value within the community, and achieving financial health with safety as a vital priority.

## Cherriots guiding principles reflect the hearts and minds of the Cherriots workforce

Creating Community Connections is our why.  
 Delivering Valued Mobility Options that Inspire Community Pride is what we do.  
 Our values are how we choose to conduct ourselves in the process.  
 The Capital Investment Plan (CIP) is a framework providing direction and guidance for Cherriots capital and other investments. The CIP prioritizes resources to achieve improvements in the context of the District's long-term capital goals, aligned with the District's organizational strategic goals.

The Salem-Keizer community is a growing and dynamic region with changing needs. Integrating Cherriots plans for growth and development with the goals of the communities we serve ensures we fully leverage our investments. The CIP set forth will guide the District in successfully meeting the future needs of our region and adding value to our community.







## Capital Investment Priorities

Cherriots projects vary in size, cost, and community benefit. These projects maintain existing capital assets and assist Cherriots in making the delivery of its services more efficient. Cherriots is committed to maintaining current infrastructure while purposefully investing in new projects that position the District to respond to the changing needs of our riders and community.

This process has been incorporated into our Transit Asset Management Plan (TAMP), and the District has begun incorporating asset inventory requirements for National Transit Database (NTD) reporting. Departments are asked to begin addressing the needs of both the budgeting cycle and NTD requirements.

### The CIP has two fundamental objectives:

1. To make efficient use of Cherriots financial resources.
2. To implement local and regional priorities that anticipate the need for public transportation in the future.



## Capital Investment Plan Development and Review Process | The CIP is the base document for the Capital Budget process.

Divisions and Departments are required to request new and any carryover projects for the following fiscal year. This project request includes a narrative section to describe how they manage their assets and state the current condition of those assets. These narratives are to be accompanied by a five-year outlook of expected costs of replacements and improvements. New and carryover project request forms were due to the Capital Program Committee (CPC) Chair by November 15 of each year. The Project Management Office reviewed new project requests and conducted research to develop realistic budgets for the CPC to consider as they work through their process of developing the FY26 capital project budget. A draft of the CIP document will be available by April. After budget adoption, a final CIP document will be printed and circulated.

The CPC will evaluate project requests based on the status and progress of current projects in the queue, as well as safety and state of good repair needs. New project requests may be pushed out to a later fiscal year, depending on internal capacity and budget availability.

For purposes of developing the CIP, Cherriots uses a definition of capital that is close to the Federal Transit Administration's definition of capital. Capital projects entail acquisition, construction, improvement and maintenance of facilities and equipment, with the following considerations:

- Unit cost or aggregate cost greater than \$5,000.
- A useful life greater than one year.
- Is not normal maintenance and repair.
- Procurement cost was 50% or more materials or activity directly related to the production of the procurement. (Thus, engineering and construction activity is part of a capital asset.)
- A "system" of related items meeting the above criteria.

Example projects include: vehicle purchases; crime prevention and security equipment; purchase and installation of service and support equipment; accessory and miscellaneous equipment, such as bus stop signs, fare boxes, computers, and shop and garage equipment; development of facilities, including design, land acquisition, and construction; computer hardware, software, vehicle diagnostic equipment, and other equipment that enhances operating efficiency; passenger stations, communications; and safety and security projects.

The proposed fiscal year 2026-2036 CIP represents both our near and long term plan of investments needed in the next 10 years in order to continue to achieve our mission of creating community connections by delivering valued mobility options that inspire community pride.

The CIP has no spending authority. The final decision to commit funds occurs through the annual budget process. The CIP is a starting point for the annual budget, the projects budgeted each year vary from those proposed in the CIP as a result of available funding and the funding needs of existing projects already in the execution phase.

Projects included in the CIP vary in cost, size, and community benefit. Some of the CIP projects are to maintain existing capital assets while others assist in making service delivery more efficient and safer. All projects either maintain our current infrastructure or respond to the changing needs of our riders and our community.

There are three categories of projects that are organized based on funding status:

- Funding source has not yet been identified.
- Funding is in the application process and/or the funding source has been identified.
- Funding has been secured in full.

The FY26 funded capital projects total is \$40,124,767 million. This total includes both new and carryover projects that are being actively completed.





## Project Classification

When the CPC convenes in January, it will review all project requests and prioritize them. Cherriots views its capital projects as either additions to the capital plan or as maintenance, rehabilitation, and replacement of existing assets. The safe operation of service and employee safety are our highest priorities. Cost effective capital maintenance and capital replacement are integral to safe operations and fiscal stability. Additions to the CIP usually require new revenue or grant revenue to be budgeted.

A Capital Investment Analysis will be required to resolve issues with complex, high-cost projects. If requested by the CPC, additional documentation will need to be completed along with the Major Project form.

## Project Funding

Cherriots projects are funded through competitive state and federal funds, in combination with funding from the District. Projects are funded from a variety of grant sources, including Sections 5307, 5310, 5311, Statewide Transportation Improvement Fund (STIF) formula and discretionary, and Section 5339 formula and discretionary funds.

General funds consist of local non-federal funds such as state tax revenue, Oregon state in-lieu, property taxes, as well as fare revenue. Cherriots is strategic with regards, to planning for funding of capital projects ensuring we submit applications for competitive grants whenever we qualify.

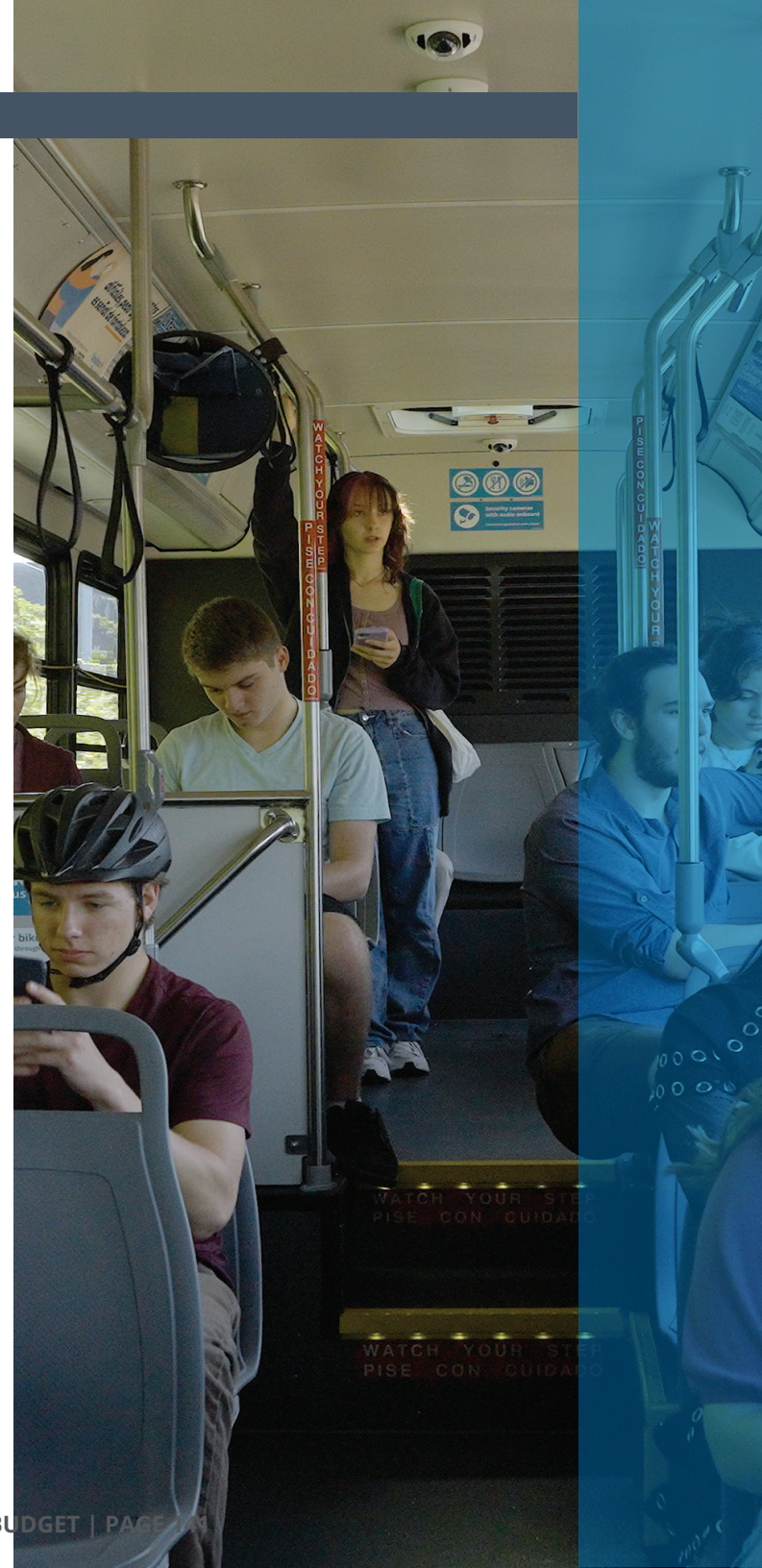
Cherriots identifies and prioritizes a list of capital projects to invest in to serve the needs of our riders, community, and the Cherriots team to ensure we are prepared to meet the dynamic and ever changing transportation needs of the region.

Category	Description	Prioritize Level
Safety - S	Projects related to safety	High
State of Good Repair - SGR	Projects that are cost effective capital maintenance, replacement	High Medium
Mandates - M	Projects related to state, federal requirements	High Medium
Existing Services Reliability, Delivery - ESR	Projects related to delivery of service	High Medium Low
Efficient Operations - EO	Projects related to operations efficiency	High Medium Low
Expanded Service - ES	New projects related to expanding service	Low without new or grant revenue sources



## Cherriots FY26 Funded Project Descriptions

Capital projects from all categories and prioritized levels are represented in the approved Fiscal Year 26 Budget. Projects such as new buses, gate and fence project for safety, farebox collection system replacement, BEB maintenance shop equipment, and many more are needed to maintain and improve Cherriots services and connect the community to places they want to travel.



### Cherriots FY26 Funded Project Descriptions

Air Compressor Tank Replacement			MARTI ID	260001
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 16,000.00	\$ -	FY26	Preparation
GF Match	\$ 4,000.00	\$ -		
Total Project	\$ 20,000.00	\$ -		
Type of Project: SGR This project will replace an outdated high pressure air tank for the shop. The current unit is past its used life and will become unsafe to operate if not replaced.				

BEB Maintenance Shop Equipment			MARTI ID	260002
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
CPF	\$ 300,000.00	\$ -	FY26	Preparation
Total Project	\$ 300,000.00	\$ -		
Type of Project: S, SGR This project will fund shop equipment and scaffolding for Battery Electric Bus maintenance and service.				

Conference Room Upgrades, CH2 & DW			MARTI ID	260013
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF Capital Reserve	\$ 150,000.00	\$ -	FY26	Preparation
Total Project	\$ 150,000.00	\$ -		
Type of Project: SGR Conference room (4) upgrades including: Dimmable LED light panels (16), glass dry erase boards (4), smart digital whiteboards for Mill Creek and Pringle (2), Chromecast or similar technology (4), Owl Labs conference call technology or similar (3), Wireless speakers/mics (8), digital conference room signs that display room reservations (4), digital check-in system including touchscreen monitor display and software at reception (1), digital clocks with 5.7" numbers, day of the week, and date displayed (4), new tables in all CH2 conference rooms including a double table in Mill Creek (5), and charging docks on conference tables (4). Replace aged furniture in the Del Webb Crater Lake Conference Room, Maintenance Supervisor Office, Dispatch/Supervisor Office, Maintenance Break Room, DTC Quiet Room, and one (1) office.				



### Cherriots FY26 Funded Project Descriptions

District Website Improvement Project			MARTI ID	260014
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF Capital Reserve	\$ 260,000.00	\$ -	FY26	Preparation
Total Project	\$ 260,000.00	\$ -		
Type of Project: SGR This project is to update or replace the software running our public website, cherriots.org, to enhance security, its usability on mobile web browsers, and to integrate with CAD/AVL.				

DW Conference Room Sound Mitigation			MARTI ID	260003
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF Capital Reserve	\$ 20,000.00	\$ -	FY26	Preparation
Total Project	\$ 20,000.00	\$ -		
Type of Project: EO This project will add the final number of sound mitigation panels in the Transportation Training Room and Waldo Lake Conference Rooms.				

DW Fence & Exterior Security Upgrades			MARTI ID	230021
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA #OR-2022-041	\$1,140,000.00	\$-	FY26	Execution
GF Match/OR-2022-041	\$285,000.00	\$-		
Total Project	\$1,425,000.00	\$-		
Type of Project: SGR This project will fund perimeter fence upgrades to enhance security at the DW operations headquarters. The scope includes securing the maintenance side by: enhancing the inbound gate functionality, adding electronic gate controls, and providing a system which will trigger the bus inbound gate to open as a bus approaches. The outbound gate would be equipped with a vehicle detection system. The operations building and maintenance sites would be physically separated by adding fencing where needed and installing a proximity card reader at the pedestrian gate near dispatch and west of the Admin building. Additional security will be made to the operations building side as well by: relocating the gate to separate visitor areas and secure areas, adding gate motors, and electronic gate controls.				

### Cherriots FY26 Funded Project Descriptions

DW Maintenance Tracking System Replacement			MARTI ID	240037
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF Capital Reserve	\$ 656,000.00	\$ -	FY26	Procurement
Total Project	\$ 656,000.00	\$ -		
Type of Project: SGR, EO This project will replace the existing FleetNet software program with one that is supported and usable for producing work orders, tracking workflow, inventory, and time spent on work.				

DW Operator Break Rm Furniture			MARTI ID	260004
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF Capital Reserve	\$ 110,000.00	\$ -	FY26	Preparation
Total Project	\$ 110,000.00	\$ -		
Type of Project: SGR This project would replace aged furniture in the Del Webb Operator Break Room which has reached its useful life.				

East Salem Transit Center			MARTI ID	260005
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 80,000.00	\$ -	FY26	Preparation
GF Match/FTA 5307	\$ 20,000.00	\$ -		
ODOT STIF D	\$ 320,000.00	\$ -		
STIF F Rsrv Match/ODOT STIF D	\$ 80,000.00	\$ -		
Total Project	\$ 500,000.00	\$ -		
Type of Project: EO Plan, design and construct a transit center in the area around Chemeketa Community College to better serve the community northeast side of Salem.				



### Cherriots FY26 Funded Project Descriptions

Electric Bus and Charging Infrastructure		MARTI ID	240006, 240034, 250015, 230003	
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
Grant 5339c/State DAS/GF Match	\$ 8,034,803.00	\$ -	FY27	Preparation
CPF/State DAS/GF Match	\$ 7,746,845.00	\$ -		
CMAQ/GF Match	\$ 952,534.00	\$ -		
OR 5339c/GF Match	\$ 108,000.00	\$ -		
Total Project	\$ 16,842,182.00	\$ -		
<i>Type of Project: EO, ESR</i> <i>This project will fund the purchase of 10 GILLIG battery-powered electric buses; the chargers that will be utilized to charge the electric buses; the new construction for the charging infrastructure as well as the installation of all chargers. All project management, planning, acquiring, purchasing, installing, designing, and construction associated with electric buses, chargers, and the infrastructure will be funded by this project. The ten electric buses will be replacing ten buses that have exceeded their minimum useful life. The chargers and charging infrastructure will be new. Training will be required and will be provided by GILLIG for the implementation, usage, and maintenance of the electric buses.</i>				

Facilities Fluorescent Lighting Replacement			MARTI ID	260006
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF	\$ 200,000.00	\$ -	FY26	Preparation
Total Project	\$ 200,000.00	\$ -		
Type of Project: M This project will replace all fluorescent light bulbs with LED or equivalent bulbs across District property.				

Farebox Collection System Replacement			MARTI ID	250007
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5339a	\$ 1,469,387.00	\$ -	FY26	Procurement
GF Match	\$ 367,347.00	\$ -		
Total Project	\$ 1,836,734.00	\$ -		
Type of Project: SGR, EO, SR, ESR This project is to replace the fareboxes that are past end-of-life and are no longer supported.				

### Cherriots FY26 Funded Project Descriptions

ITS Equipment Life Cycle Replacement FY26			MARTI ID	260007
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 120,000.00	\$ -	FY26	Preparation
GF Match	\$ 30,000.00	\$ -		
<b>Total Project</b>	<b>\$ 150,000.00</b>	\$ -		

*Type of Project: SGR, EO*

*This project is to replace ITS equipment that has reached its useful life of 5 years, and purchase additional equipment to standardize technology across the fleet.*

KTC Vehicle Entry Control			MARTI ID	250012
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 184,800.00	\$ -	FY26	Procurement
GF Match	\$ 46,200.00	\$ -		
<b>Total Project</b>	<b>\$ 231,000.00</b>	\$ -		

*Type of Project: S, EO*

*This project will add a mechanized, automated control gate for the ingress/egress to the bus only lane at KTC. This access control device will be triggered by an RFID transponder or an in-ground loop or an optical eye that will only be installed on SAMTD vehicles.*

Network & Server Lifecycle Replacements FY26			MARTI ID	260008
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
GF Cap Rsrv Project	\$ 270,000.00	\$ -	FY26	Preparation
<b>Total Project</b>	<b>\$ 270,000.00</b>	\$ -		

*Type of Project: SGR*

*This project will fund the replacement of Network Technology equipment that has reached its useful life of 5 years. The District follows industry best practice of a five year lifecycle for IT equipment such as switches, servers, firewalls, access points, uninterpretable power supplies.*

### Cherriots FY26 Funded Project Descriptions

Parts Room Cabinet FY26			MARTI ID	260009
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 49,920.00	\$ -	FY26	Preparation
GF Match	\$ 12,480.00	\$ -		
Total Project	\$ 62,400.00	\$ -		
Type of Project: EO This project will purchase eight (8) new parts cabinets for the Maintenance area.				

Project Management Software			MARTI ID	260010
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 44,832.00	\$ -	FY26	Preparation
GF Match	\$ 11,208.00	\$ -		
Total Project	\$ 56,040.00	\$ -		
Type of Project: EO Acquisition of a comprehensive project management software package for the District to track projects from initiation to closure of the project. Associated operating costs for subsequent years (FY26-29) would consist of the maintenance and licensing fees for the software package and equal the FY25 cost plus 3% to account for inflation.				

South Salem Transit Center			MARTI ID	SSTCHM
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
ODOT STIF Disc. #35080	\$ 3,500,000.00	\$ -	FY26	Execution
FTA #OR-2021-021	\$ 3,060,000.00	\$ -		
ODOT 35080 STIF D	\$ 400,000.00	\$ -		
GF Match/ODOT 35080	\$ 100,000.00	\$ -		
Total Project	\$ 7,060,000.00	\$ -		
Type of Project: EO The project encompasses environmental review, property acquisition assistance, design, engineering, and construction support services for the development of the SSTC.				

### Cherriots FY26 Funded Project Descriptions

Stop Accessibility Improvements Program (Local)			MARTI ID	LocalSAIP
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
OR-2021-023 STBG 5307	\$ 154,124.00	\$ -	FY26	Execution
GF Match/OR-2021-023	\$ 17,640.00	\$ -		
STIF F Local (BSIP), after fed \$ used up	\$ 300,000.00	\$ -		
Total Project	\$ 471,764.00	\$ -		
Type of Project: ESR Civil improvements to bus stops to eliminate barriers for ADA accessibility, add new stops, shelters, and other bus stop amenities to improve service efficiency and customer experience.				

Stop Accessibility Improvements Program (Regional)			MARTI ID	240035
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
ODOT 35341 5339 discr	\$ 151,328.00	\$ -	FY26	Execution
STIF F Rsrv-Rgnl Match/ODOT 35341	\$ 37,832.00	\$ -		
Total Project	\$ 189,160.00	\$ -		
Type of Project: EO Make ADA improvements to approximately 12 regional bus stops. These improvements will be a combination of bridging curb to sidewalk, pad extensions and 2 shelter pads at back of sidewalk.				

Stops and Shelters, New Construction 17 Local Rt Change			MARTI ID	250018
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
STIF	\$ 340,000.00	\$ -	FY26	Execution
Total Project	\$ 340,000.00	\$ -		
Type of Project: EO Construction of 17 new local stops. This task includes all costs associated with the construction of new stops and shelters (e.g., preliminary engineering and design, construction, project management, etc.) for the new Route 22 and for Routes 4, 12, and 13 extensions.				

## Cherriots FY26 Funded Project Descriptions

Transit Signal Priority			MARTI ID	230007
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5339b	\$ 480,000.00	\$ -	FY26	Preparation
GF Match	\$ 120,000.00	\$ -		
Total Project	\$ 600,000.00	\$ -		
Type of Project: EO Greenlight extension for 22 signals along the Lancaster corridor. 11 signals are currently operating and providing data. Cherriots has been provided access to the portal.				

Tyler Munis/MARTI Software Implementation			MARTI ID	230005
OR-2021-020 5339a	\$ 135,200.00	\$ -	FY26	Preparation
GF Match/OR-2021-020	\$ 33,800.00	\$ -		
<b>Total Project</b>	<b>\$ 169,000.00</b>	\$ -		
Type of Project: EO This project is to utilize remaining Tyler Munis grant funding.				

Vehicle-Rev, Bus Replacements (Elect 2)			MARTI ID	250017
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
5307 SKATS	\$ 3,179,415.00	\$ -	FY27	Preparation
GF Match	\$ 369,720.00	\$ -		
FTA 5307	\$ 50,865.00	\$ -		
Total Project	\$ 3,600,000.00	\$ -		
Type of Project: ESR, EO, M This project will fund the purchase of 2 battery-powered electric buses The two electric buses will be replacing two buses that have exceeded their minimum useful life.				



### Cherriots FY26 Funded Project Descriptions

Vehicles-Rev, Lift Bus Replacements (10)			MARTI ID	260011
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
ODOT STIF	\$ 2,128,000.00	\$ -	FY26	Execution
STIF F Rsrv-Local-Lift Match	\$ 532,000.00	\$ -		
Total Project	\$ 2,660,000.00	\$ -		
Type of Project: SGR, EO, ESR The LIFT Fleet currently has 37 vehicles. 27 have exceeded their useful life and are in need of replacement. These 27 vehicles have worn out suspensions which make for a rough ride. The interiors are worn. Maintenance costs are up with major part failures which require more work and longer down times to repair.				

LIFT Bus Replacements (7 CNG)			MARTI ID	230022
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
ODOT STIF	\$ 717,840.00	\$ -	FY26	Execution
GF Match	\$ 82,160.00	\$ -		
ODOT 5310	\$ 13,145.00			
ODOT 34241	\$ 497,082.00	\$ -		
Total Project	\$ 1,310,227.00	\$ -		
Type of Project: ESR, SGR, EO This project will fund 7 category D CNG buses for use in the Cherriots LIFT ADA service.				

### Cherriots FY26 Funded Project Descriptions

Vehicle-Rev, Local Right Size Buses (2)			MARTI ID	240036
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
STIF	\$ 428,208.00	\$ -	FY26	Execution
GF Match	\$ 107,052.00	\$ -		
Total Project	\$ 535,260.00	\$ -		
Type of Project: ESR, EO, SGR This project will fund 2 category D buses that will help SAMTD further right-size the fleet by using more appropriately-sized vehicles for the following local routes: 26-Glen Creek/Orchard Heights, 27-Glencreek/Eola, 12-Hayesville Drive, and 14-Windsor Island Road. This procurement will also purchase GFI fareboxes, radios and CAD/AVL hardware for installation.				

Yard Tug			MARTI ID	260012
FUNDING SOURCE	BUDGET	REMAINING	TIMELINE	PROJECT PHASE
FTA 5307	\$ 80,000.00	\$ -	FY26	Preparation
GF Match	\$ 20,000.00	\$ -		
Total Project	\$ 100,000.00	\$ -		
Type of Project: S, EO, SGR The bus yard at Del Webb has no means of moving an inoperable bus into or out of the shop. The addition of a tug would allow maintenance staff to safely and efficiently move an inoperable bus within the yard. This piece of equipment would allow staff to isolate a BEB prior to or during a thermal event.				



## CIP Replacement and Expansion Vehicle Tables

Cherriots maintenance team members provide stringent vehicle maintenance routines that ensure vehicles are able to meet their useful life benchmark.



## Cherriots Fixed Capital

BUS MAKE & DESCRIPTION	# OF VEHICLES	YEAR NEEDED	REPLACEMENT CYCLE	FY 26	FY 27	FY 28	FY 29	FY 30	FY26-FY30 TOTAL
<b>Replacement Buses</b>									
Fixed-Route Vehicles Electric	12	2026	15 Years	\$17,280,000					\$17,280,000
Fixed-Route Vehicles	4	2027	15 Years		\$5,760,000				\$5,760,000
<b>Total Replacement</b>				<b>\$17,280,000</b>	<b>\$5,760,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,040,000</b>
<b>Expected Expansion Buses</b>									
Fixed-Route Vehicles Category D	2	2026	7 Years	\$482,566					\$482,566
Fixed-Route Vehicles	0	2026	15 Years	\$0					\$0
Fixed-Route Vehicles	0	2027	15 Years		\$0				\$0
Fixed-Route Vehicles	0	2028	15 Years			\$0			\$0
Fixed-Route Vehicles	0	2029	15 Years				\$0		\$0
Fixed-Route Vehicles	0	2030	15 Years					\$0	\$0
<b>Total Expected Expansion</b>				<b>\$482,566</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$482,566</b>
<b>Total Cherriots Fixed- Route Requirements</b>				<b>\$17,762,566</b>	<b>\$5,760,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,522,566</b>



### Cherriots Fixed Vehicle Replacement

FLEET NBR	FY BUILT	BUS LENGTH	FLEET SIZE	FUEL TYPE	BUS MAKE & DESCRIPTION	AGE END FY 2025	REPLACE BY END FY
223-226	2008	40	4	BD	Gillig	17	2023
227-234	2011	40	8	BD	Gillig	14	2026
118-122	2008	35	5	BD	Gillig	15	2023
123-125	2011	35	3	BD	Gillig	14	2026
127-130	2012	35	4	BD	Gillig	13	2027
1801-1806	2019	35	6	CNG	Gillig	6	2034
1851-1856	2019	40	6	CNG	Gillig	6	2034
1901-1904	2019	35	4	CNG	Gillig	6	2034
1951-1963	2020	40	13	CNG	Gillig	5	2035
2251-2255	2022	40	5	CNG	Gillig	3	2037
2390-2393	2023	26	4	Gas	Arboc	2	2030
2370-2379	2024	40	10	Electric	Gillig	1	2039
TBD	2026	40	10	Electric	Gillig	0	2041
TBD	2026	40	2	Electric	Gillig	0	2041
TBD	2027	40	12	TBD	TBD	0	2042
TBD	2027	26	2	Gas	Arboc	0	2034

**LIFT Capital**

BUS MAKE & DESCRIPTION	# OF VEHICLES	YEAR NEEDED	REPLACEMENT CYCLE	FY 26	FY 27	FY 28	FY 29	FY 30	FY26-FY30 TOTAL
<b>Replacement Buses</b>									
Lift Vehicles CNG	7	2026	8 Years	\$1,295,000*					\$1,295,000
Lift Vehicles	20	2026	8 Years	\$3,500,000					\$3,500,000
<b>Total Replacement</b>				<b>\$4,795,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,795,000</b>
<b>Expected Expansion Buses</b>									
Lift Vehicles	0	2026	8 Years	\$0					\$0
Lift Vehicles	0	2027	8 Years		\$0				\$0
Lift Vehicles	0	2028	8 Years			\$0			\$0
Lift Vehicles	0	2029	8 Years				\$0		\$0
Lift Vehicles	0	2030	8 Years					\$0	\$0
<b>Total Expected Expansion</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Cherriots LIFT Requirements</b>				<b>\$4,795,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,795,000</b>

\*FY25 Carryover

**LIFT Vehicle Replacement**

<b>FLEET NBR</b>	<b>FY BUILT</b>	<b>BUS LENGTH</b>	<b>FLEET SIZE</b>	<b>FUEL TYPE</b>	<b>BUS MAKE &amp; DESCRIPTION</b>	<b>AGE END FY 2025</b>	<b>REPLACE BY END FY</b>
834,837	2010	22	2	GAS	Startrans	15	2018
838,843	2011	22	2	GAS	Startrans	14	2019
847-849	2011	22	3	GAS	Startrans	14	2019
851-853	2011	22	3	GAS	Startrans	14	2019
862-865	2013	22	4	GAS	Arboc	12	2021
1401-1403	2014	15	3	GAS	AM General	11	2022
1404-1407	2015	22	4	GAS	AM General	10	2023
866-870	2018	22	5	GAS	Glaval	7	2026
871-875	2019	22	5	GAS	Eldorado	6	2027
876-878	2022	22	3	GAS	NorCal	3	2030
TBD	2025	22	7	CNG	Turtle Top	0	2033
TBD	2027	22	10	GAS	TBD	0	2035
TBD	2027	22	10	GAS	TBD	0	2035

## Regional Capital

BUS MAKE & DESCRIPTION	# OF VEHICLES	YEAR NEEDED	REPLACEMENT CYCLE	FY 26	FY 27	FY 28	FY 29	FY 30	FY26-FY30 TOTAL
<b>Replacement Buses</b>									
Regional Buses (Cutaway)	4	2026	7 Years	\$806,600					\$806,600
<b>Total Replacement</b>				<b>\$806,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$806,600</b>
<b>Expected Expansion Buses</b>									
Regional Buses	0	2026	12 Years	\$0					\$0
Regional Buses	0	2027	12 Years		\$0				\$0
Regional Buses	0	2028	12 Years			\$0			\$0
Regional Buses	0	2029	12 Years				\$0		\$0
Regional Buses	0	2030	12 Years					\$0	\$0
<b>Total Expected Expansion</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Cherriots Regional Requirements</b>				<b>\$806,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$806,600</b>

**Regional Vehicle Replacement**

<b>FLEET NBR</b>	<b>FY BUILT</b>	<b>BUS LENGTH</b>	<b>FLEET SIZE</b>	<b>FUEL TYPE</b>	<b>BUS MAKE &amp; DESCRIPTION</b>	<b>AGE END FY 2025</b>	<b>REPLACE BY END FY</b>
308-311	2020	25	4	Gas	Cutaway	5	2028
361-363	2018	32	3	Diesel	Bluebird	7	2030
364-370	2022	32	7	Diesel	Bluebird	3	2034
TBD	2026	25	4	Alt	TBD	0	2034



## Shop and Ride Capital

BUS MAKE & DESCRIPTION	# OF VEHICLES	YEAR NEEDED	REPLACEMENT CYCLE	FY 26	FY 27	FY 28	FY 29	FY 30	FY26-FY30 TOTAL
<b>Replacement Buses</b>									
Shop and Ride Buses	0	2026	8 years	\$0					\$0
<b>Total Replacement</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expected Expansion Buses</b>									
Shop and Ride Buses	0	2026	8 Years	\$0					\$0
Shop and Ride Buses	0	2027	8 Years		\$0				\$0
Shop and Ride Buses	0	2028	8 Years			\$0			\$0
Shop and Ride Buses	0	2029	8 Years				\$0		\$0
Shop and Ride Buses	0	2030	8 Years					\$0	\$0
<b>Total Expected Expansion</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Cherriots Shop and Ride Requirements</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Shop and Ride Vehicle Replacement

FLEET NBR	FY BUILT	BUS LENGTH	FLEET SIZE	FUEL TYPE	BUS MAKE & DESCRIPTION	AGE END FY 2025	REPLACE BY END FY
504	2010	22	1	GAS	Champion	15	2018
552	2019	22	1	Gas	Eldorado	6	2027
505	2020	22	1	Gas	Eldorado	3	2028
TBD	2026	22	3	TBD	TBD	0	2034
TBD	2028	22	1	TBD	TBD	0	2036
TBD	2029	22	1	TBD	TBD	0	2037

## Non Revenue Capital

BUS MAKE & DESCRIPTION	# OF VEHICLES	YEAR NEEDED	REPLACEMENT CYCLE	FY 26	FY 27	FY 28	FY 29	FY 30	FY26-FY30 TOTAL
<b>Replacement Buses</b>									
NRV Shop Trucks	2	2031	5 years	\$0					\$0
NRV Facilities Trucks	3	2031	5 years	\$0					\$0
NRV Trucks	2	2031	5 years	\$0					\$0
NRV Mini-vans	3	2031	5 years	\$0					\$0
NRV Supervisor Vehicle	3	2031	5 years	\$0					\$0
NRV Shuttle	7	2031	5 years	\$0					\$0
NRV Shop Trucks	2	2031	5 years	\$0					\$0
<b>Total Replacement</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expected Expansion Truck</b>									
NRV Vehicles	0	2026	5 years	\$0					\$0
NRV Vehicles	0	2027	5 years		\$0				\$0
NRV Vehicles	0	2028	5 years			\$0			\$0
NRV Vehicles	0	2029	5 years				\$0		\$0
NRV Vehicles	0	2030	5 years					\$0	\$0
<b>Total Expected Expansion</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Cherriots Non Revenue Requirements</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Non Revenue Vehicle Replacement

FLEET NBR	FY BUILT	FLEET SIZE	FUEL TYPE	BUS MAKE & DESCRIPTION	AGE END FY 2025	REPLACE BY END FY
T1652	2004	1	Gas	Ford F-250	21	2012
V1653	2004	1	Gas	Dodge Caravan	21	2012
T1654	2006	1	Gas	Chevy 3500 Shop Truck	19	2014
V1655	2008	1	Gas	Chevy Uplander	17	2016
T1656	2009	1	Gas	Ford F-350	16	2017
E002,E003	2011	2	Hybrid	Ford Escape	14	2019
E004	2012	1	Hybrid	Ford Escape	13	2020
A1657	2012	1	Hybrid	Toyota Prius	13	2020
A1659-A1660	2012	2	Hybrid	Toyota Camry	13	2020
TS01G	2012	1	Gas	Chevy Silverado	13	2020
TS02G-TS04G	2014	3	Gas	Chevy 2500	11	2022
AS05G-AS07G	2014	3	Hybrid	Toyota Camry	11	2022
VS01G	2015	1	Gas	Toyota Sienna	10	2023
SUP1-SUP4	2023	4	Hybrid	Ford Explorer	2	2031
TS05G	2024	1	Gas	Chevy 2500	1	2032
TBD	2027	7	Gas	Shop Trucks	0	2035
TBD	2027	2	Gas	Minivan	0	2035
TBD	2027	3	Gas	Supervisor Vehicle	0	2035
TBD	2027	7	TBD	Shuttle Vehicle	0	2035





**SALEM AREA MASS TRANSIT DISTRICT**  
Creating Community Connections Since 1979





## **Additional Information**

To view full reports, visit: <https://www.cherriots.org/reports/> or click the links below.

**[FY2024 Annual Comprehensive Financial Report](#)**

**[Long Range Transit Plan](#)**

**[Strategic Plan](#)**

# Revenue/Resource Definitions

**DD53 Revenues** – Federal funds passed through the State for transporting individuals with disabilities to and from a work site.

**Energy Tax Credit** – Funds received from the federal government for using CNG fuel. We receive \$.50 for each Diesel Gallon Equivalent (DGE) that we use.

**Federal STP Funds** – The STP/STBG is flexible funding through FHWA used for public transportation projects, planning, infrastructure improvements and intercity bus service.

**Federal 5303 Planning Grant** – Federal 5303 Planning Work Program grant passed through the Mid-Willamette Valley Council of Governments for the development of the District’s metropolitan transportation system plan.

**Federal 5307 Funds** – Formula funding used for transit capital and operating assistance in urbanized areas and for transportation related planning.

**Federal Direct 5310 Funds** – Formula funding for public transportation projects and services that enhance the mobility of seniors and individuals with disabilities.

**Federal 5310 Funds Through State** – Formula funding passed through the State for public transportation projects and services that enhance the mobility of seniors and individuals with disabilities.

**Federal 5310 Pass Through Funds** – Formula funding for the purpose of assisting private nonprofit groups in meeting transportation needs of seniors and individuals with disabilities.

**Federal 5311 Funds Through State** – Formula funding passed through the State for funding capital, operating, and administrative expenses for public transportation seniors and individuals with disabilities.

**Federal 5311 CARES Act Funds** – Federal assistance administered through ODOT for preventing, preparing for, and responding to the COVID-19 disease.

**Federal 5339 Funds** – Formula funding for capital projects to replace, rehabilitate and purchase buses, vans and related equipment, and to construct bus-related facilities.

**Interest on Investments** – Interest received from our cash deposits with the Oregon State Treasury’s Local Government Investment Pool. As of March 2025, the interest rate is 4.64 percent, down 0.56 percentage points from the same period last year.

**Other Miscellaneous Expenses** – May include litigation settlements, replacement ID fees, reimbursement of employee time spent on Union duties, etc.

**Oregon State In-Lieu** – Funds received from the State through the Mass Transit Assistance Account. Consists of a state-paid payroll assessment on its employees within each of the state’s mass transit districts, limited to six-tenths of one percent of gross wages.

**Passenger Fares** – Funds collected from passengers.

**Property Taxes** – Funds generated from the District’s permanent property tax rate of \$.7609/\$1,000.

**Renewable Natural Gas Funds** – Funding received through the District’s agreement with U.S. Gain, in which the RNG producer receives CO2 Abatement and Carbon Credits. Because the credits cannot be generated without our vehicle fleets, the producer shares a percentage of the revenue received with the District.

**Rideshare/TDM Grants** – Federal Highway Administration grants, allocated to the Metropolitan Planning Organization as Surface Transportation Program-Urban funds, for the promotion of rideshare activities.

**STIF Funds**– Statewide Transportation Improvement Funds are State funds authorized through Oregon Legislature, originally based on a state payroll tax but now include the former STF program and its funding sources, i.e., ID card fees, non-highway gas tax, and cigarette tax revenues.

**STIF Pass Through Funds** – Statewide Transportation Improvement Funds are State funds awarded to other public transportation service providers within Marion and Polk counties, but administered by the District as the Qualified Entity of the STIF program.

**STF Funds** – Special Transportation Funds are State funds for support of transportation services for seniors and individuals with disabilities. This program merged with the STIF program as of July 2023.

**STF Pass Through Funds** – Special Transportation Funds are State funds, which merged with STIF as of July 2023.

**Transfers In** – Funds transferred from the General Fund to match grants and to cover expenses not paid for by grants.



Salem Area Mass Transit District  
**BUDGET CALENDAR**  
 Fiscal Year 2025-2026

Day	Date	Time	Responsible	Activity
Thursday	October 24, 2024	5:30 PM	Finance	Board adopts FY2025-2026 Budget Calendar (for FY2025-2026 Budget Process)
Mon - Fri	April 14 - 18, 2025		Finance	Publish Notice of Budget Committee Meeting at least 10 days prior
Wednesday	April 16, 2025		Executive Leadership Team	SAMTD Executive Leadership Team approves draft for Budget Committee consideration
Mon – Fri	April 2025		Finance	Budget Committee Orientation with Committee members upon request
Tuesday	May 6, 2025	5:30 PM	Senior Leadership Team	First Budget Committee Meeting <ul style="list-style-type: none"> <li>• Election of Officers &amp; Budget Message</li> <li>• Deliberation &amp; Approval</li> </ul>
Wednesday	May 7, 2025	5:30 PM	Senior Leadership Team	Second Budget Committee Meeting (if necessary) <ul style="list-style-type: none"> <li>• Deliberation &amp; Approval</li> </ul>
Thursday	May 8, 2025	5:30 PM	Senior Leadership Team	Third Budget Committee Meeting (if necessary) <ul style="list-style-type: none"> <li>• Deliberation &amp; Approval</li> </ul>
Tues - Fri	May 26 - 29, 2025		Finance	Publish Budget Summary and Notice of Budget Hearing (5-30 Days Prior)
Thursday	June 26, 2025	5:30 PM	Budget Committee	Board holds Budget Hearing
Thursday	June 26, 2025	5:30 PM	Board	Board adopts FY2025-2026 Budget, makes appropriation, and levies taxes
Mon - Fri	July 7 – 11, 2025		Finance	Adopted budget and levy certification form due to County Assessors (submission required by July 15, 2025)



## AFFIDAVIT OF PUBLICATION

STATE OF OREGON, COUNTY OF MARION, SS:

I, Christine Baker, being first duly sworn, depose and say that I am the chief clerk of Salem Reporter a newspaper of general circulation published in Salem, Oregon, as defined in Oregon Revised Statutes Chapter 193; that I know from my personal knowledge that Salem Reporter published a printed copy of NOTICE OF BUDGET COMMITTEE MEETING, which is hereto annexed, in the entire issue of said newspaper on April 11, 2025, and continuously thereafter including April 18, 2025.

*Christine Baker*

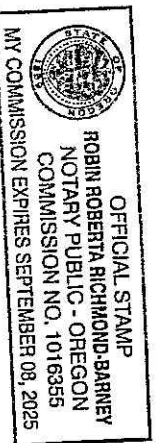
CHRISTINE BAKER, chief clerk, Salem Reporter.

Subscribed and sworn to before me this 22nd day of April 2025.

*For B*

Notary Public for Oregon

My commission expires Sept. 8, 2025



### SALEM AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS BUDGET ADVISORY COMMITTEE MEETING PUBLIC NOTICE

#### Notice of Virtual Budget Committee Meetings)

The Salem Area Mass Transit District, of Marion and Polk Counties, State of Oregon, will hold a Virtual Budget Committee meeting to discuss the budget for the fiscal year July 1, 2025 to June 30, 2026. The meeting will begin at 5:30 pm on May 6, 2025 and will include the presentation of the budget message and an opportunity for public comment.

This meeting will be streamed live at:

**Zoom Link** | <https://cherriots-org.zoomgov.com/j/1608356612?pwd=Vt4kNm0BODhCN6dGfGpNlGcy335FA.1>  
Meeting ID: 160 835 6612  
Passcode: 167555

#### Public Comment

All public comments must be submitted or sign-ups completed by 5:00 p.m. on Monday, May 5, 2025. Please include your full name and address for the public record and limit comments to three minutes.

**Written Comments:** Email [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).

**Verbal Comments via Zoom:** Email [kirra.presssey@cherriots.org](mailto:kirra.presssey@cherriots.org) to sign up. Instructions will be provided.

#### Additional Meetings (If Needed)

If necessary for further deliberation, the Budget Committee will reconvene on:

- May 7, 2025 at 5:30 p.m.
- May 8, 2025 at 5:30 p.m.

Note: Public testimony will not be received at these additional meetings.

#### Budget Availability

The proposed budget document will be available for review on or after April 29, 2025 at:

- **Cherriots Website** | <https://www.cherriots.org/meetings/>
- **Cherriots Administrative Office** - 555 Court Street NE, Suite 5230, Salem, OR 97301
  - Office Hours: 8:00 a.m. - 5:00 p.m. (Copies available for a fee)

#### Translation Services

For Translation services, please call (503) 588-2424 or email [kirra.presssey@cherriots.org](mailto:kirra.presssey@cherriots.org) at least 48 hours in advance.



NOTICE OF BUDGET HEARING

FORM LB-1

A public meeting of the Salem Area Mass Transit District will be held on June 26, 2025 at 5:30 p.m. at the Senator Hearing Room in Courthouse Square, 555 Court St. NE, Salem, Oregon 97301. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025, as approved by the Salem Area Mass Transit Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the SAMTD Administration Office at 555 Court St NE, Suite 5230, Salem OR 97301, between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.cherriots.org](http://www.cherriots.org). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Denise LaRue, Chief Financial Officer

Telephone: 503-588-2424

Email: [denise.larue@cherriots.org](mailto:denise.larue@cherriots.org)

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2023 - 2024	Amended Budget This Year 2024 - 2025	Approved Budget Next Year 2025 - 2026
Beginning Fund Balance/Net Working Capital	62,487,569	55,028,460	59,099,135
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,634,823	2,297,608	2,893,710
Federal, State & all Other Grants, Gifts, Allocations & Donations	43,173,852	58,128,329	64,665,168
Interfund Transfers	8,111,888	12,695,138	8,758,657
All Other Resources Except Current Year Property Taxes	3,159,613	3,115,840	2,972,457
Current Year Property Taxes Estimated to be Received	15,313,135	16,310,471	16,278,892
<b>Total Resources</b>	<b>134,880,880</b>	<b>147,575,846</b>	<b>154,668,019</b>
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	33,335,912	38,580,994	38,927,016
Materials and Services	17,221,676	21,414,412	22,953,490
Capital Outlay	15,499,204	36,447,643	40,124,767
Interfund Transfers	8,111,889	12,695,138	8,758,658
Contingencies	0	1,500,000	1,500,000
Unappropriated Ending Balance and Reserved for Future Expenditure	60,712,199	36,937,659	42,404,088
<b>Total Requirements</b>	<b>134,880,880</b>	<b>147,575,846</b>	<b>154,668,019</b>
FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program			
FTE for that unit or program			
General Mgr./Board of Directors/Sustainability	660,152	653,170	707,952
FTE	3.0	3.0	3.0
Deputy General Manager	1,102,847	1,083,630	2,373,995
FTE	7.0	6.0	14.0
Human Resources & Labor Relations	871,976	1,045,347	926,678
FTE	6.8	6.8	5.8
Finance	1,595,174	1,739,932	1,404,463
FTE	11.0	10.0	8.0
Communication	1,668,719	1,799,386	1,682,689
FTE	14.2	13.6	13.6
Technology & Program Management	710,053	0	0
FTE	5.9	0.0	0.0
Planning & Development	924,125	913,241	910,206
FTE	6.0	5.0	5.0
Safety & Security	0	705,758	935,452
FTE	0.0	4.0	5.0
Technology & Infrastructure	0	1,073,855	0
FTE	0.0	6.0	0.0
Operations	24,392,902	27,951,369	28,564,588
FTE	202.0	206.8	206.8
Unallocated General Administration and Contingency	408,127	436,000	453,100
FTE	0.0	0.0	0.0
Transportation Programs Fund	10,476,959	12,730,789	13,327,099
FTE	8.5	8.2	7.4
Capital Projects Fund	15,499,204	36,447,643	40,124,767
FTE	0.0	0.0	0.0
Not Allocated to Organizational Unit or Program	76,570,642	60,995,726	63,257,030
FTE	0.0	0.0	0.0
<b>Total Requirements</b>	<b>134,880,880</b>	<b>147,575,846</b>	<b>154,668,019</b>
<b>Total FTE</b>	<b>264.4</b>	<b>269.4</b>	<b>268.6</b>

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

The FY2025-26 Approved Budget reflects a revision in the reporting structure. Revenues have increased in this budget due to additional funds for capital projects.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2023 - 2024	Rate or Amount Imposed This Year 2024 - 2025	Rate or Amount Approved Next Year 2025 - 2026
Permanent Rate Levy (rate limit 0.7609 per \$1,000)	0.7609	0.7609	0.7609
Local Option Levy	n/a	n/a	n/a
Levy For General Obligation Bonds	n/a	n/a	n/a
STATEMENT OF INDEBTEDNESS			
The Salem Area Mass Transit District does not have Long Term Debt.			