



**SALEM AREA MASS TRANSIT DISTRICT  
COMMUNITY ADVISORY COMMITTEE MINUTES**

Tuesday, December 9, 2025 at 5:30 p.m.

ATTENDEES: Marja Byers | Bryan Casey | David Levy | Lucinda Edwards | Ron Rubel  
STAFF: Tom Dietz | Don Clifford | Ben Sawyer | Zach Leeth | Michelle Buie | Crisandra Williams  
BOARD LIAISON: Sara Duncan  
ABSENT: Judi Richards

**1. CALL TO ORDER**

A. Note of Attendance for a Quorum

Vice-Chair Byers called the meeting to order at 5:30 p.m.

Attendance was noted and a quorum was present.

B. Safety Minute

Tom presented the safety minute on wet weather safety tips.

C. Announcements | Changes to Agenda: Item 3.B. was removed from the agenda.

**2. PUBLIC COMMENT**

None.

**3. ACTION ITEMS**

A. Approval of Minutes: October 21, 2025

Action			
<b>Motion:</b>	Approve the committee meeting minutes of October 21, 2025		
<b>Motion by:</b>	David Levy	<b>Second:</b>	Lucinda Edwards
Vote			
<b>Aye:</b>	Edwards, Byers, Casey, Levy		
Motion passes 4-0.			

**4. REPORTS**

**A. Applicant Introductions**

Tom introduced the CAC applicants who were present at the meeting. Staff, committee members, and those present introduced themselves.



## **B. Committee Member Roundtable**

**Marja** – Salem had 10 pedestrian fatalities this year. If anyone is interested in more information please see her.

**David** – Asked questions regarding a bus stop analysis and if there is a policy on bus stop distance and flag stops. Tom explained that we are in the process of a comprehensive operation analysis which includes bus stops. Don says there are guidelines for in-between stops and there are no flag stop policies.

**Lucinda** - Enjoyed her time with the committee and will like to reapply when she can.

## **5. FUTURE AGENDA ITEMS**

A. South Salem Transit Center

## **6. ADJOURN**

Vice-Chair Byers adjourned the meeting at 5:47 p.m.

**NEXT MEETING: Tuesday, February 17, 2026, at 5:30 p.m.**