



**SALEM AREA MASS TRANSIT DISTRICT**  
**BOARD WORK SESSION MINUTES**

Thursday, February 12, 2026 at 5:54 p.m.

ATTENDEES: President Maria Hinojos Pressey | Directors Ramiro Navarro Jr. (Virtual) | Sadie Carney | Ian Davidson | Sara Duncan | Bill Holmstrom  
STAFF: GM Allan Pollock | DGM David Trimble | CSO Cliff Carpentier | CBDO Jaél Rose | CPDO Shofi Azum | COO Tom Dietz | Senior Manager, Project & Contract Administration Melissa Kidd | Executive Assistants Crisandra Williams | Kirra Pressey

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**1. CALL TO ORDER**

A. Note of Attendance for a Quorum

President Hinojos Pressey called the meeting to order at 5:54 p.m.  
Attendance was noted.

B. Safety Minute

Customer Service Manager Hamlin presented the safety moment, highlighting the Smith Safe Driving System, with a focus on Key #3: Keeping Your Eyes Moving.

C. Announcements | Changes to Agenda - None

**2. PRESENTATIONS - None**

**3. DISCUSSIONS**

A. South Salem Transit Center Final Design

Presenter: DGM David Trimble, Project & Contract Administration Melissa Kidd, Pivot Associate Scott Clarke, Cameron McCarthy Principle Justin Lanphear

Project & Contract Administration Kidd provided a project status update, noting NEPA concurrence was received in December 2024. In 2025, the team completed survey and value engineering work, finalized appraisals, and received FTA concurrence in July. The Board authorized a property offer in September 2025, a fair market value offer was presented in December, and negotiations are ongoing. An internal design review in January 2026, focused on safety, resulted in the revised design presented.

Cameron McCarthy Principle Lanphear summarized prior Board feedback and presented two refined concepts: Option C1 (one-way loop off Wiltsey Road) and Option C2 (one-way through from Commercial Street). Option C2 had the lowest estimated cost but raised traffic and safety concerns, including signal feasibility and bus maneuvering challenges. Operations expressed a preference for Option C1 due to safer bus movements, improved visibility, off-street bike routing, and centralized kiss-and-ride.

Based on feedback, the team developed "C1 Plus," a counterclockwise loop off Wiltsey Road with the building relocated north for improved sightlines. The revised layout maintains central kiss-and-ride, adjusts parking and circulation, and preserves approximately 2.35 acres of undeveloped land. Stormwater facilities were identified throughout the site.

Board discussion included concerns regarding preservation of the white oak tree, bike parking location and security, pedestrian desire lines, building proximity to Commercial Street crosswalks, future flexibility for charging infrastructure and conduit, parking quantity, and



coordination with the City on bike lane continuity. The General Manager noted the northern building location supports security and operational visibility and that design elements remain flexible.

No formal action was taken. Board feedback was received for continued design refinement.

B. Task Force Update

Presenter: GM Allan Pollock

GM Pollock provided an update on the District Board and Business Coalition Task Force, noting the next meeting is scheduled for February 25 and will include a presentation from the Business Coalition. Staff continue to hold weekly coordination meetings with the facilitator in preparation for upcoming sessions.

**4. GENERAL MANAGER COMMENTS**

A. Upcoming Agenda Items

B. Board Calendar

GM Pollock provided an update on the upcoming agenda items and Board calendar.

**5. ADJOURN**

President Hinojos Pressey adjourned the meeting at 6:43 p.m.

**Respectfully Submitted**

A handwritten signature in black ink, appearing to read 'Maria Hinojos Pressey', written over a horizontal line.

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**Maria Hinojos Pressey, Board President**