



Salem Area Mass Transit District
Board Of Directors Work Session Agenda Packet

Thursday, March 12, 2026 at 5:30 p.m.

Members: Subdistrict #1 – Vacant, Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, Ian Davidson, Sara Duncan, Bill Holmstrom

Available meeting formats:

- In Person: Senator Hearing Room, 555 Court Street NE, Salem, Oregon 97301
- **Join the Board Work Session via ZoomGov**
 - Meeting ID: 161 821 3987
 - Passcode: 200746
- Phone: (669) 254-5252

Closed Captioning (CC): Live closed captioning is available through ZoomGov.

Alternative Formats: Individuals who need meeting materials in alternative formats, sign language interpretation, translation, or other auxiliary aids or services are encouraged to contact the Clerk of the Board at (503)588-2424 or clerkoftheboard@cherriots.org or TTY 711 (Oregon Relay Service), at least 48 hours in advance of the meeting.

Electronic Copies: **Download agenda packets.**

Email Distribution List: To join the District's public meeting distribution list, email the Clerk of the Board at clerkoftheboard@cherriots.org.

Formatos de reunión disponibles:

- En persona: Senator Hearing Room, 555 Court Street NE, Salem, Oregon 97301
- **Únase a la sesión de trabajo de la Junta Directiva a través de ZoomGov.**
 - Meeting ID: 161 821 3987
 - Código de acceso: 200746
- **Teléfono:** (669) 216-1590

Subtítulos (CC): El subtítulo en directo está disponible a través de ZoomGov.

Formatos alternativos: Se recomienda a las personas que necesiten materiales de la reunión en formatos alternativos, interpretación en lengua de signos, traducción u otras ayudas o servicios auxiliares que se pongan en contacto con el secretario de la Junta en el (503) 588-2424 o en clerkoftheboard@cherriots.org o TTY 711 (Servicio de Retransmisión de Oregón), al menos 48 horas antes de la reunión.

Copias electrónicas: **Descargar paquetes de la agenda.**

Lista de distribución por correo electrónico: Para unirse a la lista de distribución de reuniones públicas del Distrito, envíe un correo electrónico al secretario de la Junta a clerkoftheboard@cherriots.org.

AGENDA

1. CALL TO ORDER

- A. Note of Attendance for a Quorum
- B. Safety Minute – Finance
- C. Announcements | Changes to Agenda

2. PRESENTATIONS

- A. None

3. DISCUSSIONS

- A. Legal Update RE: Food, Beverage, & Transportation Benefits
- B. Board Policy & Bylaw Review
- C. Task Force Update

4. GENERAL MANAGER COMMENTS

- A. Upcoming Board Agenda Items 3
- B. Board Calendar 5

5. ADJOURN

NEXT MEETING: APRIL 9, 2026

Work Session Memo – Item 4.A

To: Board of Directors
From: Allan Pollock, General Manager
Date: March 12, 2026
Subject: Upcoming Work Session and Board Meeting Agenda Items

Upcoming Work Session and Board Agenda Items

March

12th - Work Session

Safety Minute – Finance

Discussions/Presentations

- Legal Update RE: Food, Beverage, Transportation Benefits – AP
- Board Policy & Bylaw Review - AP
- Task Force Update – AP

26th - Board Meeting

Safety Minute – Finance

Action Items

- Approve TAM plan – TD
- Board Policy Update* - AP
- Board Bylaws Update* - AP

Informational Items

- Service Briefing for May 2026 – SA

Presentations - None

April

9th - Work Session

Safety Minute – GM/DGM

Discussions/Presentations - None

23rd - Board Meeting

Safety Minute – GM/DGM

Action Items

- Q3 NTD Reportable Assault Data* - CC

Informational Items - None

Presentations - None

May

5th, 7th, 12th - Budget Advisory Committee Meetings

Safety Minute – Human Resources

Discussion & Action Item

- Approve FY27 Proposed Budget

14th - Work Session

Safety Minute – Human Resources

Discussions/Presentations - None

28th - Board Meeting

Safety Minute – Human Resources

Action Items

- Adopt FY27 Board Meeting & Work Session Schedule* - AP

Informational Items - None

Presentations

- Q3 Strategic Plan Report – AP
- Q3 Performance Report – SA
- Q3 Finance Report - DT

AP-Allan Pollock , DT-David Trimble , CC-Cliff Carpentier , JR-Jaél Rose , SA-Shofi Azum , TD-Tom Dietz
**Consent Calendar*

Items To Be Scheduled – Board Meeting

Agenda Item	Owner
Award of Contract for DW Fencing	CC
SSTC Land Acquisition	DT
Ordinance (1) XX, First Reading	AP
Ordinance (2) XX, First Reading	AP
Ordinance (1) XX, Second Reading	AP
Ordinance (2) XX, Second Reading	AP

Items To Be Scheduled – Work Session

Agenda Item	Owner
Cybersecurity Assessment	DT
COA	SA
ITS & BEB Dashboard Demo	TD : SA
TSP Presentation	SA
CAC Work Plan Development	TD
Micromobility Feasibility Study	SA

Recurring Agenda Items

January	Annual Approval Legislative Agenda Annual Survey Results	July	Biannual (Odd Years) Officer Election Annual Financial Report Service Briefing
February	Quarterly NTD Safety Reports	August	Annual Board Committee Assignment Annual Commuter Options Report Quarterly Safety NTD Reports
March	Service Briefing	September	Annual Performance Annual Safety & Risk Reports
April	Quarterly NTD Safety Reports	October	Annual Approval Budget Calendar
May	Annual Board Mtg. Schedule Adoption	November	---
June	Annual United Way Donation Annual Budget Adoption	December	Annual AC Appointments Annual AC Officer Appointments Quarterly Safety NTD Reports Service Briefing

AP-Allan Pollock , DT-David Trimble , CC-Cliff Carpentier , JR-Jaél Rose , SA-Shofi Azum , TD-Tom Dietz
 *Consent Calendar

Work Session Memo – Item 4.B

To: Board of Directors
From: Allan Pollock, General Manager
Date: March 12, 2026
Subject: Board Calendar

Board Calendar

Board & Committee Meetings

Date	Time	Event
Mar 12	5:30p	Board Work Session
Mar 25	5:30p	Board & Business Coalition Task Force Meeting
Mar 26	5:30p	Board Meeting
Apr 3	12:00p	Board & Business Coalition Task Force Facilities Tour
Apr 3	TBD	Board DEI Subcommittee Meeting
Apr 9	5:30p	Board Work Session
Apr 21	5:30p	Community Advisory Committee
Apr 23	5:30p	Board Meeting
May 1	TBD	Board DEI Subcommittee Meeting
May 5	5:30p	Budget Advisory Committee Meeting 1
May 7	5:30p	Budget Advisory Committee Meeting 2 (If Necessary)
May 12	5:30p	Budget Advisory Committee Meeting 3 (If Necessary)
May 14	5:30p	Board Work Session
May 28	5:30p	Board Meeting

District Events & Initiatives

Date	Time	Event
Mar 18		Transit Worker Appreciation Day
Apr 23		Take Your Child To Work Day
May 21	11:30a	Employee Appreciation Day

Community, Regional, & Industry Events

Date	Time	Event
Mar 10	11:30a	State of the City (Keizer)
Mar 11	11:30a	State of the City (Salem)
Mar 31	11:30a	State of the County
Apr 12-14		APTA Legislative Conference – Washington, DC

Key Dates & Holidays

Date	Event
Mar 8	2026 Oregon Legislative Session Ends
Mar 8	Spring Forward – Daylight Savings Time
Apr 15	Due Date: Board to file SEI Report through OGE
May 25	Memorial Day: Administrative Offices Closed & Saturday-level Bus Service