



**Salem Area Mass Transit District
Board Of Directors Meeting Minutes**

Thursday, March 26, 2026 at 5:30 p.m.

Index of Board Actions

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Approve the Consent Calendar	2
A. Approval of Minutes	
I. February 26, 2026 Board Meeting	
II. March 12, 2026 Board Work Session	
B. Routine Business Items	
I. Adopt the Following Resolutions:	
2026-02, Amending the Board Bylaws	
2026-03, Amending the CAC Bylaws	
2026-04, Amending the STIFAC Bylaws	
2026-05, Adopting the Budget Advisory Committee Bylaws	
II. Adopt Resolution 2026-06, Establishing Personnel & Administrative Policies & Delegating Administrative Authority to the General Manager	
Adopt Resolution No. 2026-07, reaffirming the District’s Transit Asset Management Plan	3
Authorize the General Manager to amend the contract with APEX Mechanical for the installation of LED lighting, with a project and contingency amount not to exceed \$158,000	3

Attendance

Board Directors:

Present:

- President Maria Hinojos Pressey
- Ramiro Navarro Jr. (Virtual)
- Sadie Carney
- Ian Davidson
- Sara Duncan

Absent:

- Bill Holmstrom

Staff:

- GM Allan Pollock
- DGM David Trimble
- CSO Cliff Carpentier
- CBDO Jaél Rose
- CPDO Shofi Azum
- COO Tom Dietz
- Executive Assistant Crisandra Williams
- Executive Assistant Kirra Pressey

Guests:

- Legal Counsel Jean Back (Virtual)

Meeting Information

1. **Call To Order**

A. Note of Attendance for a Quorum

President Hinojos Pressey called the meeting to order at 5:30 p.m.
Attendance was noted and a quorum was present.

B. Safety Minute

Financial Services Manager Reedy provided the safety minute highlighting eye wellness in the workplace.

C. Announcements and/or Changes to Agenda

President Hinojos Pressey announced the addition of item 6.C.

2. **Presentations**

A. Recognition of Million-Mile Operators

Presenter: COO Tom Dietz

Agenda Packet: Pg. 4-5

CCO Dietz recognized Pavel Kuzmenko and David Nichols-Alarcon for achieving the Million-Mile designation, which requires 12 consecutive years (1,600 hours annually) without a preventable accident. This milestone brings the District total to 10 operators.

3. **Public Comment**

Public comment was received from Tyler McCulley for the Board's review and consideration.

4. **Consent Calendar**

A. Approval of Minutes

- I. February 26, 2026 Board Meeting
- II. March 12, 2026 Board Work Session

B. Routine Business Items

- I. Adopt the Following Resolutions:
 - 2026-02, Amending the Board Bylaws
 - 2026-03, Amending the CAC Bylaws
 - 2026-04, Amending the STIFAC Bylaws
 - 2026-05, Adopting the Budget Advisory Committee Bylaws
- II. Adopt Resolution 2026-06, Establishing Personnel & Administrative Policies & Delegating Administrative Authority to the General Manager

Action

- Motion: I move to approve the Consent Calendar as presented.
- Motion by: Director Duncan
- Second: Director Carney
- Vote: Aye: President Hinojos Pressey, Directors Navarro, Carney, Davidson, and Duncan.
Nay: None
- Outcome: Motion passes unanimously 5-0

5. **Items Deferred From Consent Calendar**

None

6. **Action Items**

A. Adopt Resolution 2026-07 Reaffirming the District TAM Plan

Presenter: COO Tom Dietz

Agenda Packet: Pg. 119-131 + Addendum A

COO Dietz presented the Transit Asset Management (TAM) Plan reaffirmation, noting that the Federal Transit Administration-required plan ensures proper care of federally funded assets. The plan remains unchanged; however, adjustments were made to the rating scale used to assess District facilities.

Action

- Motion: I move to adopt Resolution No. 2026-07, reaffirming the District’s Transit Asset Management Plan
- Motion by: President Hinojos Pressey
- Second: Director Davidson
- Vote: Aye: President Hinojos Pressey, Directors Navarro, Carney Davidson, and Duncan
Nay: None
- Outcome: Motion passes unanimously 5-0

B. Approve the General Manager Job Description

Presenter: GM Allan Pollock

Agenda Packet: Pg. 131-133

GM Pollock presented proposed updates to the General Manager job description in preparation for his July 2026 retirement and to meet ORS requirements. The Board discussed qualifications, including whether transit experience should be required or preferred, and raised concerns regarding physical requirements and accessibility. The item was tabled for further refinement and discussion with legal at the April work session.

C. Facilities Fluorescent Lighting Replacement

Presenter: COO Tom Dietz

Agenda Packet: Pg. Addendum B

COO Dietz requested authorization to amend the contract with Apex Mechanical for LED lighting installation at Courthouse Square and Del Webb to comply with state requirements to remove fluorescent lighting. The amended contract would not exceed \$158,000.

The Board discussed potential incentives, lighting specifications, and color temperature selection, including staff input and accessibility considerations. Additional suggestion was made to evaluate bus interior lighting.

Action

- Motion: I move to authorize the General Manager to amend the contract with APEX Mechanical for the installation of LED lighting, with a project and contingency amount not to exceed \$158,000
- Motion by: Director Davidson
- Second: Director Duncan
- Vote: Aye: President Hinojos Pressey, Directors Navarro, Carney Davidson, and Duncan
Nay: None
- Outcome: Motion passes unanimously 5-0

7. Informational Reports

A. Service Briefing for May 2026

Presenter: CPDO Shofi Azum

Agenda Packet: Pg. 135-139

CPDO Azum presented the May 2026 service changes, effective May 3 through September 5, 2026. Changes include adjustments to Route 6 run times to improve on-time performance

without adding service hours. Holiday service (Memorial Day, Juneteenth, and Independence Day) will operate on a Saturday schedule. The Board expressed appreciation for addressing Route 6 performance.

8. Reports

A. General Manager's Report

GM Pollock reported on recent outreach, including a tour with Representative Salinas and participation in state of the city events. He highlighted the Governor's Rebuilding Our Transportation Vision work group and upcoming events including the Oregon Transit Association Board Retreat and APTA legislative conference in Washington, D.C.

B. Board Of Directors Report

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

9. Adjourn

President Hinojos Pressey adjourned the meeting at 6:56 p.m.

Respectfully Submitted

Maria Hinojos Pressey

[Maria Hinojos Pressey \(May 18, 2026 13:55:41 PDT\)](#)

Maria Hinojos Pressey, Board President







2026.02.26 Board Mtg. Min.

Final Audit Report

2026-05-18

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