



**Salem Area Mass Transit District
Board Of Directors Meeting Agenda Packet**

Thursday, August 27, 2026 at 5:30 p.m.

Directors: Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, Ian Davidson, Sara Duncan,
Bill Holmstrom

Available meeting formats:

- **In Person:** Senator Hearing Room, 555 Court St. NE, Salem, OR 97301
- **Watch the Live Stream on CC Media's YouTube** or view on **Comcast Channel 21**
- **Zoom Gov:**
 - **Join the Board Meeting Virtually**
Meeting ID: 161 115 6964; Passcode: 680098
 - Phone: (669) 254-5252 (US)

Public Comment: The public may provide comments on transit-related matters during the meeting. Public comment is limited to three minutes per speaker.

Comments can be submitted:

- In person</

Formatos de reunión disponibles:

- **En persona:** Senator Hearing Room, 555 Court St. NE, Salem, OR 97301
- **Vea la transmisión en vivo en el canal de YouTube de CC Media** o en el canal 21 de Comcast.
- **Zoom Gov:**
 - **Participe virtualmente en la reunión de la junta directiva.**
Meeting ID: 161 115 6964; Código de acceso: 680098
 - Teléfono: (415) 449-4000 (US)

Comentarios del público: El público puede presentar comentarios sobre asuntos relacionados con el transporte público durante la reunión. Los comentarios públicos están limitados a tres minutos por persona.

Los comentarios pueden enviarse:

- En persona
- A través de ZoomGov
- Por correo electrónico: Board@cherriots.org
- Por correo postal: A la atención de: Junta Directiva del Distrito, 555 Court St. NE, Suite 5230, Salem, OR 97301

Los comentarios escritos recibidos antes de las 12:00 p.m. del día de la reunión se incluirán en el acta oficial.

Calendario de Consentimiento: Los puntos rutinarios se aprueban mediante una única moción. Cualquier director puede solicitar

Agenda

1. Call To Order

- A. Note Attendance for a Quorum
- B. Safety Minute – Safety & Security
- C. Announcements and/or Changes to the Agenda

2. Presentations

None

3. Public Comment

4. Consent Calendar

- A. Approval of Minutes
 - I. July 23, 2026 Board Meeting4
- B. Routine Business Items
 - I. Accept the FY26 Q4 NTD Reportable Assault Data8

5. Items Deferred from Consent Calendar

6. Action Items

- A. Authorize Contract with Swiftly for APC Data Cleansing & Analytics Platform11
- B. Authorize Change Order to Mott MacDonald Contract13



**Salem Area Mass Transit District
Board Of Directors Meeting Minutes**

Thursday, July 23 2026 at 6:30 p.m.

Index of Board Actions

<u>Action</u>	<u>Page</u>
Approve the Consent Calendar	3
A. Approval of Minutes	
I. June 25, 2026 Board Meeting	
II. July 9, 2026 Board Work Session	
B. Routine Business Items - None	
Accept the Fiscal Year 2026 Quarter 4 Preliminary Financial Report as presented	3

Attendance

Board Directors:

Present:

President Maria Hinojos Pressey
Ramiro Navarro Jr.
Sadie Carney
Sara Duncan
Ian Davidson
Bill Holmstrom

Staff:

Interim GM David Trimble
CSO Cliff Carpentier
CBDO Jaél Rose
CFO RaeLynn North
CPDO Shofi Azum
COO Tom Dietz
Service Planning Manager Chris French
Senior Manager, Project & Contract
Administration Melissa Kidd
Budget & Grants Manager Peggy Greene
Financial Services Manager Tim Reedy
Executive Assistant Kirra Pressey

Guest:

Legal Counsel Jean Back

Meeting Information

1. Call To Order

A. Note of Attendance for a Quorum

President

community colleges, and emphasized the importance of evaluating multiple site options and the operational benefits of a new facility.

3. Public Comment

Public comment was received from Tyler McCulley for the Board's review and consideration.

4. Consent Calendar

A. Approval of Minutes

- I. June 25, 2026 Board Meeting
- II. July 9, 2026 Board Work Session

B. Routine Business Items

None

Action

- Motion: I move to approve the Consent Calendar as presented
- Motion by: Director Duncan
- Second: Director Carney
- Vote: Aye: President Hinojos Pressey, Directors Navarro, Carney, Davidson, Duncan, and Holmstrom.
Nay: None
- Outcome: Motion passes unanimously 6-0

5. Items

discussion, Directors commented on the new Route 11 fairgrounds stop, Transit Signal Priority, regional service coordination, and active transportation connectivity.

8. Reports

A. General Manager's Report

Interim GM Trimble welcomed new Chief Financial Officer Raylene North to the District and recognized former General Manager Allan Pollock's retirement celebration. He also reported that the District provided 263,005 rides in June 2026, reflecting a slight increase over June 2025, and recognized the Cherriots Connects Committee for organizing the employee Family Fun Day.

B. Board Of Directors Report

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

9. Adjourn

President Hinojos Pressey adjourned the meeting at 7:30 p.m.

Respectfully Submitted

Maria Hinojos Pressey, Board President

Board Meeting Memo – Agenda Item 4.B.I

To: Board of Directors
From: Karen Garcia, Security and Emergency Management Manager
Cliff Carpentier, Chief Safety Officer
Thru: David Trimble, Interim General Manager
Date: August 27, 2026
Subject: Fiscal Year 2026 Quarter 4 (FY26 Q4) National Transit Database (NTD)
Reportable Assault Data

Issue

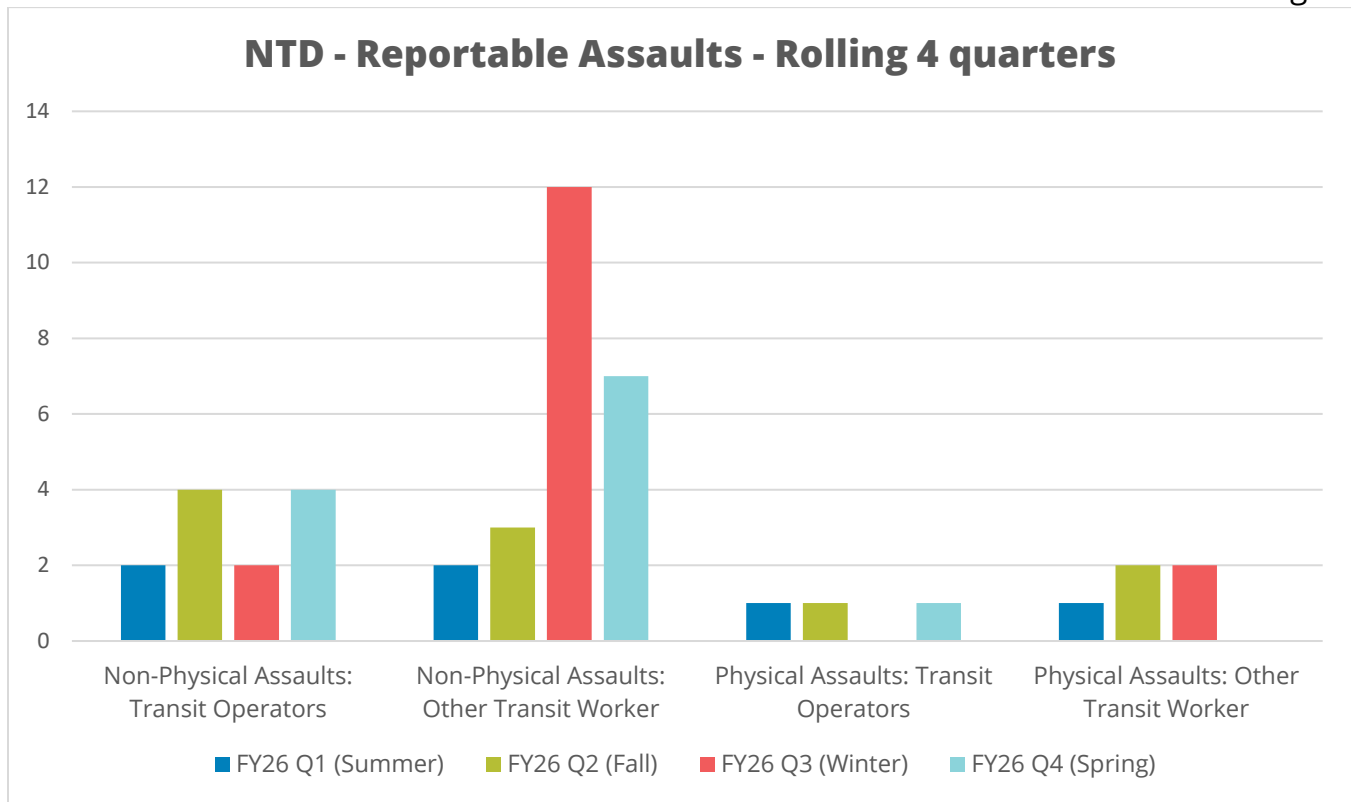
Shall the Board receive the FY26 Q4 NTD reportable assault data?

Background And Findings

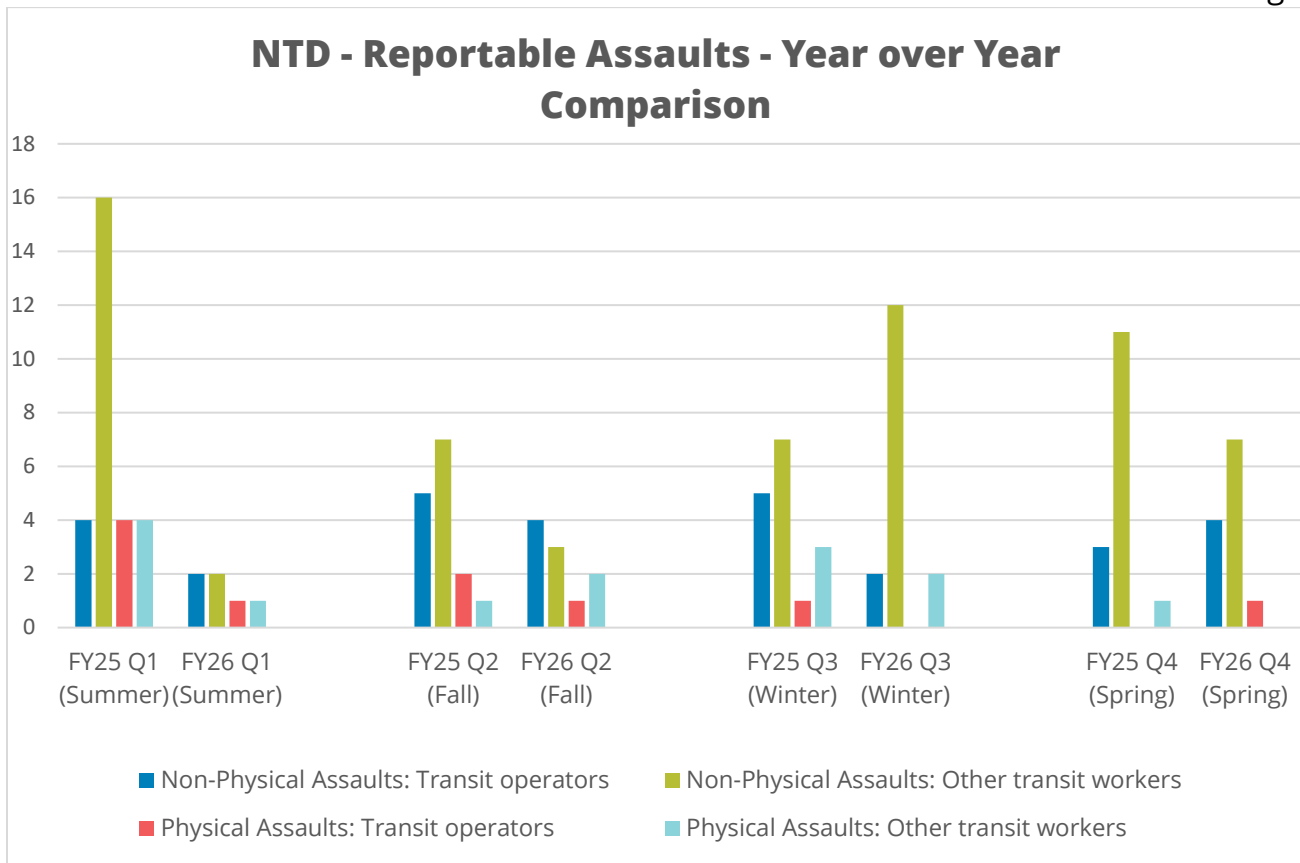
Since April 2023, the District has been required to report data related to assaults on transit workers. The following definitions guide the reporting process:

- **Transit Operator:** An individual who is compensated by the transit agency and whose function is to operate the transit vehicle.
- **Other Transit Worker:** An individual other than an operator who is compensated by the transit agency or who is otherwise providing specific services on behalf of the transit agency.
- **Physical Assault:** An assault in which the attack involved physical contact with the transit worker.
- **Non-Physical Assault:** An assault in which the attack involved no physical contact with the transit worker. This could include threats or intimidation.

The data in this report is inclusive of all modes of services.



The chart below shows reportable non-physical and physical assaults on transit operators and other transit workers comparing each quarter of the fiscal year to the same quarter of the previous fiscal year.



Recommendation

Staff recommends that the Board authorize the Interim General Manager to execute a three-year contract with Swiftly, Inc. utilizing the NASPO ValuePoint cooperative purchasing agreement, in an amount not to exceed \$300,000 that includes \$26,137 of contingency.

Proposed Motion

I move that the Board authorize the Interim General Manager to execute a contract with Swiftly for Automated Passenger Counter data cleansing and analytics services through the NASPO ValuePoint cooperative purchasing agreement for a three-year contract amount not to exceed \$300,000 (three hundred thousand dollars) that includes \$26,137 (twenty-six thousand, one hundred thirty-seven dollars) of contingency.

Using the existing engineering contract for these assignments will provide continuity with ongoing capital work and allow the District to develop and authorize individual task orders as project scopes and funding become available. Mott MacDonald will not begin work on an assignment until the District has approved the applicable task order and issued written authorization to proceed.

Financial Impact

The expenses associated with this contract will be reflected in various projects budgets. This contract is part of the Adopted 2026-2027 Budget in the Capital Projects Fund section. All future costs will be included in future budgets. The revised not-to-exceed amount represents the maximum cumulative value that may be authorized under the contract. It does not constitute an immediate expenditure or guarantee that the entire contract amount will be used. Costs will be incurred only through task orders issued for specific engineering assignments.

Recommendation

Staff recommends that the Board authorize the Interim General Manager to execute a change order to Contract No. 22-023 for Engineering Services with Mott MacDonald, LLC, increasing the contract's not-to-exceed amount by \$600,000, from \$480,060 to \$1,080,060, to provide continued engineering services in support of District capital projects.

Proposed Motion

I move that the Board authorize the Interim General Manager to execute a change order to Contract No. 22-023 with Mott MacDonald, LLC, increasing the contract's not-to-exceed amount by \$600

Board Meeting Memo – Agenda Item 7.A

To: Board of Directors
From: Bobbi Kidd, Strategic Initiatives Administrator
Thru: David Trimble, Interim General Manager
Date: August 27, 2026
Subject: Fiscal Year 2026 Quarter 4 (FY26 Q4) Strategic Plan Report

Issue

Shall the Board receive the FY26 Q4 Organizational Strategic Plan Report?

Background and Findings

In August 2022, the Board of Directors adopted an updated Organizational Strategic Plan. The Strategic Plan details the District's aspirations and specific steps for attaining goals set forth. It provides clarity around the vision for achieving excellence, supporting employee engagement and professional growth, increasing our value within the community, and achieving financial health.

This report summarizes progress achieved on Organizational Tactics identified in the work plan over the course of FY26 Q4. This is in alignment with the commitment from Executive Leadership and District staff to monitor and report quarterly on Strategic Plan progress. This report will highlight quarter four accomplishments.

All of the efforts are aligned with the District's four Success Outcomes:

1. Community Value
2. Customer Satisfaction
3. Culture of Ownership
4. Financial Sustainability

Project Categories

- Capital Projects
- Operational Projects
- Capital Purchases

