Salem Area Mass Transit District

Board Of Directors Meeting Minutes

Thursday, August 27, 2026 at 6:30 p.m.

Index of Board Actions

Attendance

Board Directors:
Present:
President Maria Hinojos Pressey
Sadie Carney
Sara Duncan
Ian Davidson
Bill Holmstrom (Virtual)
Absent:
Ramiro Navarro Jr.

Staff:
Interim GM David Trimble
CSO Cliff Carpentier
CFO RaeLynn North
CPDO Shofi Azum
COO Tom Dietz
Senior Manager, Project & Contract Administration Melissa Kidd
Interim Marketing Manager Bobbi Kidd
Budget & Grants Manager Peggy Greene
Security & Emergency Management Manager Karen Garcia
Grant & Project Coordinator Matt Marquez
Executive Assistant Kirra Pressey
Guest:
Legal Counsel William Ohle

Meeting Information

1. Call To Order

A. Note of Attendance for a Quorum
President Hinojos Pressey called the meeting to order at 5:30 p.m.
Attendance was noted and a quorum was present.

B. Safety Minute
Safety & Training Administrator Stadamire presented the Safety Minute, highlighting the importance of checking local updates and provided the resources to do so.

C. Announcements and/or Changes to Agenda
None

2. Presentations
None

3. Public Comment
None

4. Consent Calendar

A. Approval of Minutes
I. July 26, 2026 Board Meeting

B. Routine Business Items
I. Accept the FY26 Q4 NTD Reportable Assault Data

Action
- Motion: I move to approve the Consent Calendar as presented
- Motion by: Director Davidson
- Second: Director Duncan
- Vote: Aye: President Hinojos Pressey, Directors, Carney, Davidson, Duncan, and Holmstrom.
  Nay: None
- Outcome: Motion passes unanimously 5-0

5. Items Deferred From Consent Calendar
None

6. Action Items

A. Authorize Contract with Swiftly for APC Data Cleansing & Analytics Platform.
Presenter: CPDO Shofi Ull Azum
Agenda Packet: Pg. 11-12
CPDO Azum .discussed the recommended three-year contract with Swiftly for APC data cleansing, ridership analysis, and reporting capabilities. He noted the platform supports several District planning initiatives and can monitor APC hardware health. NTD certification through the platform would reduce manual reporting and on-board survey requirements.

Action
- Motion: Authorize the Interim General Manager to execute a contract with Swiftly for Automated Passenger Counter data cleansing and analytics services through the NASPO ValuePoint cooperative purchasing agreement for a three-year contract amount not to exceed $300,000 that includes $26,137 of contingency.
- Motion by: President Hinojos Pressey
- Second: Director Duncan
- Vote: Aye: President Hinojos Pressey, Directors Carney, Davidson, Duncan and Holmstrom.
  Nay: None
- Outcome: Motion passes unanimously 5-0

B. Authorize Change Order to Mott MacDonald Contract
Presenter: Grant & Project Coordinator Matt Marquez
Agenda Packet: Pg. 13-15
Grant & Projects Coordinator Marquez presented the recommendation of a change order to increase the not-to-exceed amount of Contract 22-023 with Mott MacDonald LLC for on-call engineering services. The additional capacity would support anticipated projects, including the Del Webb fuel tank replacement, bus stop accessibility improvements, and downtown transit center battery electric bus weight analysis. Staff clarified that the increased amount represents a maximum contract ceiling and does not constitute an immediate expenditure or guarantee full utilization. The Board requested to receive an informal report on larger projects completed under this contract.

Action
- Motion: Authorize the Interim General Manager to execute a change order to Contract No. 22-023 with Mott MacDonald, LLC, increasing the contract's not-to-exceed amount by $600,000, from $480,060 to $1,080,060
- Motion by: Director Duncan
- Second: Director Davidson
- Vote: Aye: President Hinojos Pressey, Directors Carney, Davidson, Duncan and Holmstrom.
  Nay: None
- Outcome: Motion passes unanimously 5-0

7. Informational Reports

A. FY26 Q4 Strategic Plan Report
Presenter: Interim Marketing Manager Bobbi Kidd
Agenda Packet: Pg. 16-27
Interim Marketing Manager Kidd presented the FY26 Q4 Strategic Plan Report and introduced the FY27 Strategic Work Plan. She highlighted FY26 results, noting that eight of nine

organizational goals were completed, with one deferred to FY27. Additionally, she reviewed the FY27 Strategic Goals . Lastly, she highlighted the District's recognition at the TransDash National Summit, including first-place awards for Most Improved Financial Stability and Most Improved Employee Engagement.

B. FY26 Completed Projects & FY27 Project Highlight

Presenter: Senior Manager PCA Melissa Kidd & Matt M.

Agenda Packet: Pg. 28-44

Senior Manager of Project & Contract Administration Kidd presented the FY26 Project Update and Grant Strategy. They highlighted the completion of 41 projects in FY26, including vehicle acquisitions, transit signal priority, facility improvements, BEB charging infrastructure, the Climate Action Plan, and the shared micro-mobility feasibility study.

She reviewed 29 carryover and new projects planned for FY27, including the District website improvement RFP, East Salem Transit Center site selection, farebox replacement, Kaiser Transit Center vehicle entry controls, maintenance tracking system, and South Salem Transit Center land acquisition.

Grant & Project Administrator Marquez also outlined the District's grant strategy, including identifying grant opportunities aligned with unfunded capital needs and evaluating applications based on organizational capacity, funding availability, project complexity, and safety priorities.

8. Reports

A. General Manager's Report

Interim GM Trimble provided updates on the GM Recruitment, SSTC, and the upcoming Bus Roadeo. Additionally, he reminded Directors that staff needs feedback on the CAC Work Plan. Lastly, he reported that the candidate for the Subdistrict 1 vacancy is expected to receive Senate confirmation on September 8, 2026.

B. Board Committee Assignments

President Hinojos Pressey advised that the only change to Board assignments would be replacing Director Duncan with Director Navarro on MWACT.

C. Board of Directors Report

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

9. Adjourn

President Hinojos Pressey adjourned the meeting at 6:41 p.m.

Respectfully Submitted

Ian T Davidson

Ian Davidson, Board Vice-President