Salem Area Mass Transit District

Board Of Directors Meeting Minutes

Thursday, September 24, 2026 at 5:30 p.m.

Index of Board Actions

Action Page

Approve the Consent Calendar 3

A. Approval of Minutes

I. August 24 Board Meeting

B. Routine Business Items

I. Authorize the Interim General Manager to execute Contract No. 27-012, with Via Transportation, Inc. for Remix Transit Planning software licenses, for a term beginning October 1, 2026, and ending April 22, 2030, in an amount not to exceed $142,180.

Authorize the Interim General Manager to approve the donation of one surplus diesel bus to the City of Gervais, Oregon for the purposes of creating a mobile Emergency Operations Center 3

Adopt Resolution No. 2026-12, amending the Agency Safety Plan. 3-4

Adopt Resolution No. 2026-13 to approve the 2026 Title VI Program and direct the Interim General Manager to submit the Title VI Plan to the Federal Transit Administration by October 1, 2026 4

Attendance

Board Directors:
Present:
Vice -President Ian Davidson
Spencer Rosenau
Ramiro Navarro Jr (5:53 p.m.)
Sadie Carney
Sara Duncan
Bill Holmstrom (Virtual)
Absent:
Maria Hinojos Pressey

Staff:
Interim GM David Trimble
CSO Cliff Carpentier
CBDO Jaél Rose
CFO RaeLynn North
CPDO Shofi Azum
COO Tom Dietz
Senior Manager, Project & Contract
IT Manager Brenden Keane
Service Planning Manager Chris French
Risk Manager Deb Grant
Commuter Options Coordinator Kiki Dohman
Security Coordinator Justin Kinyon
Emergency Coordinator Randy Navalinksi
Executive Assistant Kirra Pressey
Guest:
Legal Counsel Sara Sayles

Meeting Information

1. Call To Order

A. Note of Attendance for a Quorum

Vice President Davidson called the meeting to order at 5:30 p.m., noting President Hinojos Pressey requested Vice-President Davidson to lead the meeting in her absence. Attendance was noted and a quorum was present.

B. Safety Minute

Marketing Coordinator Jonah Hanson presented the Safety Minute, highlighting fall safety, including reduced daylight, vehicle maintenance, and the risk of slipping on wet leaves.

C. Announcements and/or Changes to Agenda

None

2. Presentations

A. Million Mile Driver

Presenter: COO Tom Dietz
Agenda Packet: 4-5

COO Dietz presented Transit Operator Sergiy Matveychuk for recognition upon achieving Million-Mile status. He outlined the program criteria and highlighted the recognition honors awarded for completing 12 consecutive years of revenue service driving without a preventable accident.

3. Public Comment

Vice President Davidson noted written public comment was received from Tyler McCulley and Chelsea McQuarrie, and in-person public comment was received from Ken Bussell, for the Board's review and consideration.

4. Consent Calendar

A. Approval of Minutes

I. August 24, 2026 Board Meeting

B. Routine Business Items

I. Authorize the Interim General Manager to execute Contract No. 27-012, with Via Transportation, Inc. for Remix Transit Planning software licenses, for a term beginning October 1, 2026, and ending April 22, 2030, in an amount not to exceed $142,180.

Action

- Motion: I move to approve the Consent Calendar as presented.
- Motion by: Director Carney
- Second: Director Duncan
- Vote: Aye: Vice - President Davidson, Directors, Rosenau, Carney, Duncan, and Holmstrom.
  Nay: None
- Outcome: Motion passes unanimously 5-0

5. Items Deferred From Consent Calendar

None

6. Action Items

A. Authorize City of Gervais Bus Donation

Presenter: COO Tom Dietz, Police Chief Bob Morris
Agenda Packet: Pg. 12-14
COO Dietz presented a donation of a decommissioned 35-foot 2008 Gillig bus (#115) to the City of Gervais for use as a mobile Emergency Operations Center. He noted that the vehicle is past its useful life benchmark and that the Federal Transit Administration (FTA) approved the donation to support municipal continuity of operations in lieu of sending the bus to public auction.

Action

- Motion: Authorize the Interim General Manager to approve the donation of one surplus diesel bus to the City of Gervais, Oregon for the purposes of creating a mobile Emergency Operations Center.
- Motion by: Director Duncan
- Second: Director Rosenau
- Vote: Aye: Vice - President Davidson, Directors, Rosenau, Carney, Duncan, and Holmstrom.
- Nay: None
- Outcome: Motion passes unanimously 5-0

B. Adopt Resolution 2026-12, Amending the District Agency Safety Plan (ASP)

Presenter: CSO Cliff Carpentier
Agenda Packet: Pg. 15-63
CSO Carpentier presented Resolution No. 2026-12, amending the District's Agency Safety Plan (ASP), as required by the FTA. He noted that the revisions were reviewed and recommended by the District's Safety Committee, focusing on safety performance targets, risk register scales, and minor administrative title updates, with no changes to existing safety processes or policies

Action

- Motion: Adopt Resolution No. 2026-12, amending the Agency Safety Plan .
- Motion by: Director Carney
- Second: Vice-President Davidson
- Vote: Aye: Vice - President Davidson, Directors, Rosenau, Navarro, Carney, Duncan, and Holmstrom.
- Nay: None

- Outcome: Motion passes unanimously 6-0

C. Adopt Resolution 2026-13 Amending the District Title VI Plan

Presenter:

Agenda Packet: Pg. 64-5 & Addendum A

Service Planning Manager French presented Resolution No. 2026-13, approving the 2026 Title VI Program for submission to the FTA. He noted that the required triennial update incorporates updated demographic profiles from the 2020–2024 American Community Survey, recent service and fare equity analyses, and service monitoring reports comparing performance on minority and non-minority routes

Action

- Motion: Adopt Resolution No. 2026-13 to approve the 2026 Title VI Program and direct the Interim General Manager to submit the Title VI Plan to the Federal Transit Administration by October 1, 2026
- Motion by: Director Navarro
- Second: Director Carney
- Vote: Aye: Vice - President Davidson, Directors, Rosenau, Navarro, Carney, Duncan, and Holmstrom.
- Nay: None
- Outcome: Motion passes unanimously 6-0

7. Informational Reports

A. FY26 Annual Commuter Options Report

Presenter: Commuter Options Coordinator Kiki Dohman

Agenda Packet: Pg. 66-87

Commuter Options Coordinator Dohman presented the FY26 Annual Commuter Options Program Report, reviewing key accomplishments from the past fiscal year, including 178 organizational engagements and 25 outreach events reaching 3,174 participants across Marion, Polk, and Yamhill counties, completion of the Shared Micromobility Feasibility Study, and vanpool performance subsidizing 40 vanpools and over 103,000 passenger trips. She also outlined FY27 priorities, including vanpool expansion, employer transit pass frameworks, regional shared micromobility planning, and sustained community engagement campaigns.

B. FY26 Annual Performance Report

Presenter: CPDO Shofi Azum

Agenda Packet: Pg. 88-132

CPDO Azum presented the FY26 Annual Performance Report, detailing District performance metrics and achievements from July 1, 2025, to June 30, 2026. He highlighted key accomplishments, including providing 3.65 million total rides, exceeding the 85% system-wide on-time performance target, expanding the battery-electric bus fleet to 22 vehicles, and increasing digital fare adoption. He also outlined FY27 priorities, focusing on converting improved reliability into stronger ridership and productivity, expanding regional youth outreach, and implementing short-term recommendations from the Comprehensive Operational Analysis

C. FY26 Annual Safety & Risk Report

Presenters: CSO Cliff Carpentier, Risk Manager Deb Grant, Security Coordinator Justin Kinyon, and Emergency Coordinator Randy Navalinksi

Agenda Packet: Pg. 133-159

CSO Carpentier introduced the FY 2025–26 Safety and Security Division Annual Report, providing an overview of division operations, organizational alignment, and future priorities. Security Coordinator Kinyon reviewed system security achievements, including the transition to Allied Universal contracted security, an increase in security bus rides, and employee de-

escalation training. Risk Manager Grant detailed safety performance targets and Safety Management System (SMS) process enhancements. Emergency Coordinator Navalinski outlined emergency readiness accomplishments, including StormReady designation, regional mutual aid agreements, and plans to implement the Standard Response Protocol agency-wide.

8. Reports

A. General Manager's Report

Interim General Manager Trimble welcomed Director Rosenau to the Board and expressed appreciation for his service. He provided an update on August 2026 ridership and diesel fuel costs, noting that staff will present a deeper dive on fuel costs at the upcoming Board Work Session. He also reported an upcoming meeting with CFM to discuss state and federal legislative priorities and indicated that staff will forward photographs of the South Salem Transit Center to the Board for review.

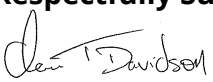
B. Board of Directors Report

Vice-President Davidson and Directors provided reports on committees and activities in which they represent the District.

9. Adjourn

Vice President Davidson adjourned the meeting at 8:15 p.m.

Respectfully Submitted



Ian Davidson, Board Vice-President