



Salem Area Mass Transit District
CITIZENS ADVISORY COMMITTEE

Tuesday, November 27, 2018, 5:30 PM

Senator Hearing Room at Courthouse Square
555 Court Street NE, Salem, Oregon 97301

MINUTES

PRESENT: Members	John Hammill, Chair; Rick Hartwig, Vice-Chair; Roberto Coto; Davis Dyer; Mark Knecht; Tealah Meyer; Mary Sarabia
ABSENT: Members	Laurie Dougherty; Patrick Schwab
Board	Steve Evans, Liaison
Staff	David Trimble, Chief Operating Officer; Steve Dickey, Director of Transportation Development; Mark Poulson, Transportation Manager; Don Clifford, Acting Transportation Manager; Gregg Thompson, Maintenance Manager; SueAnn Coffin, Contracted Services Manager; Karen Garcia, Security and Emergency Management Manager; Melissa Kidd, Operations Programs Administrator; Chris French, Senior Planner; Linda Galeazzi, Executive Assistant; Theresa Williams, Administrative Assistant/Recorder
Guests	None

1. CALL TO ORDER AND ROLL CALL 5:30 PM

Chair John Hammill called the meeting to order; roll call established a quorum was present.

a. Safety Moment

David Trimble presented the safety moment, which is done at the beginning of all Cherrlots meetings.

This month’s focus is wet and slippery surfaces. With the chilly and brisk weather we are having and leaves on the ground, Cherrlots asks that everyone be aware of slick and slippery surfaces, take extra precaution when walking and/or running, and take care so you do not slip and hurt yourself.

b. Additions/Changes to Agenda

None

- 2. ANNOUNCEMENTS** **5:34 PM**
- a. New Transportation Manager Introduction**
David Trimble introduced Cherrlots new Transportation Manager Mark Poulson. He will be a good contact for any transportation-related questions. There will be chances to chat with him later. Welcome, Mark!
- 3. PUBLIC COMMENT** **5:35 PM**
None
- 4. APPROVAL OF MINUTES** **5:35 PM**
- a. Minutes of September 18, 2018**
Motion: **Moved to approve the meeting minutes of September 18, 2018.**
Motion by: **Member Mark Knecht**
Second: **Member Davis Dyer**
Discussion: **None**
Vote: **Minutes accepted by Chair, after hearing no amendments or adjustments.**
- 5. PRESENTATIONS** **5:36 PM**
- a. New Service September 2019**
Senior Planner Chris French talked about the service enhancements that Cherrlots will be implementing in 2019 and 2020. He spoke, in greater detail than previous presentations, about the plans that have already been submitted to the State. The Committee was given the opportunity to comment, ask questions, and get clarifying information on the plans.
- 6. DISCUSSION ITEMS** **6:00 PM**
- a. Committee Concerns/Discussion**
Chair John Hammill asked Committee members to bring up their concerns or discussion items at this time.
- Questions and comments by Committee Members, addressed by staff:
- Have noticed when it rains that the painted curbs and curb cuts can be rather slippery, more so than further into the sidewalk even when wet. Wondering if there is something Cherrlots can do to alleviate the problem to avert injuries.
 - Uses the transfer point at Chemeketa Community College every day. Observed a bus driver trying to help get a customer in a manual wheelchair onto the bus. The driver had the ramp down and was attempting to

maneuver the wheelchair up the ramp. The problem is the sidewalks at this transfer point are so narrow that when the ramp is out, the wheelchair has to go into the grass in order to access the ramp; which worked out okay this instance, but if it had been raining, the wheelchair could easily have been stuck. Even though this transfer point is better than the previous one, would like to see if something can be done. Also was noted that this issue is a problem at other bus stops system-wide.

- As a transit user, have noticed a lot of terrific destinations like Fred Meyers, Safeway, and similar places, are designed to be the street, sidewalk, enormous parking lot in front, then the building. Would help transit users, if the City changed their rules so that the design would be street, sidewalk, building, then parking in back. Does know this is a City issue, but would not hurt if transit weighed in on it – we should advocate for change. Within the limitations of the current design, having a stop available closer to the building would be helpful.

7. ACTION ITEMS

6:14 PM

a. Selection of Chair

Vice-Chair Rick Hartwig volunteered to serve in the position of Committee Chair for 2019. No other volunteers or nominations noted.

Motion: Moved to recommend to the Board of Directors the nomination of Vice-Chair Rick Hartwig as Committee Chair for 2019.

Motion by: Member Tealah Meyer

Second: Member Mary Sarabia

Discussion: None

Vote: Motion passed with seven votes in favor; Absent: Members Laurie Dougherty and Patrick Schwab.

b. Selection of Vice-Chair

Member Roberto Coto nominated to serve in the position of Committee Vice-Chair for 2019. No other volunteers or nominations noted.

Motion: Moved to recommend to the Board of Directors the nomination of Member Roberto Coto as Committee Vice-Chair for 2019.

Motion by: Vice-Chair Rick Hartwig

Second: Member Tealah Meyer

Discussion: None

Vote: Motion passed with seven votes in favor; Absent: Members Laurie Dougherty and Patrick Schwab.

c. Terms Staggered

Currently, all Committee members have the exact two-year term dates. In order to have cohesion and keep things consistent, terms need to be staggered.

Motion: Moved to recommend to the Board of Directors that after completing the current two-year term which ends December 31, 2019, the four odd-numbered subdistrict Board of Director member representatives and the At-Large #1 representative serve an additional one-year term, while the three remaining even-numbered subdistrict Board of Director member representatives and the At-Large #2 representative serve an additional two-year term. Affected Committee members may reapply to serve on the Committee at the end of their additional one-year term. The Bylaws rule that states members may only serve two consecutive two-year terms will be waived for the sole purpose of staggering terms.

Motion by: Vice-Chair Rick Hartwig

Second: Member Mary Sarabia

Discussion: None

Vote: Motion passed with seven votes in favor; Absent: Members Laurie Dougherty and Patrick Schwab.

8. FUTURE AGENDA ITEMS

6:24 PM

Chief Operating Officer David Trimble talked briefly about future agenda items that will be brought forward in the coming meetings:

a. Performance Reports

Will continue to present performance reports, so the Committee can continue to provide input on how to make our performance better.

b. Technical Tour

The technical tour will be coming.

c. Future Presentations

Will be many more presentations to give more knowledge about what is going on with Cherriots.

1. Financial Priorities

At the next meeting in March 2019, will have a presentation regarding Cherriots financial priorities.

9. ADJOURNMENT

6:27 PM