



Salem Area Mass Transit District

~ **VIRTUAL ORIENTATION** ~

Statewide Transportation Improvement Fund Advisory Committee
Thursday, July 14, 2022 | 6:05 – 7:06 p.m.

Google Meet joining information
Video call link: <https://meet.google.com/ast-xqyy-trq>
Phone: (US) +1 316-302-5952 | PIN: 870 453 760#

MINUTES

PRESENT:	Bryant Baird, Kyle Miller, Ron Harding, John Hammill (late 6:50 p.m.)
Members	
ABSENT:	Jeremy Gordon, Jim Row, Marja Byers (sick)
Members	
Staff	Steve Dickey, Director of Technology & Program Management; Linda Galeazzi, Executive Assistant

A. CALL TO ORDER 6:05 PM

Steve Dickey called the meeting to order. A quorum was not present for the orientation. Members of the committee attending the meeting introduced themselves.

Mr. Dickey shared a safety moment about “knowing your way out.” Pay attention to the exits or other ways out, when you are in a shopping mall, in a theater, or at an event, in case of fire, for example, or an active shooter situation.

B. INFORMATION ITEMS

Mr. Dickey introduced the newly combined Special Transportation Fund (STF) / Statewide Transportation Improvement Fund (STIF) program. He shared the history of the STF going back to the 1980’s when it was established and funded with a cigarette tax; and the recently formed STIF passed by the State Legislature in November 2017 funded by a state employee payroll tax. In 2020, the state began the process to consolidate the STF and STIF programs with Senate Bill 1601 that was passed by both the Senate and House on June 26, 2020 with a completion date by July 1, 2023.

- <https://olis.oregonlegislature.gov/liz/2020S1/Downloads/MeasureDocument/SB1601/Enrolled>

Committee members were apprised of their roles and responsibilities according to the Bylaws, and as an advisory committee to the Board of Directors; the appointment process and qualifications of an STIFAC member, terms of service, the election of and

responsibilities of the chair and vice-chair, the expectations for member participation, removal and vacancies; and the Oregon Ethics Laws for public officials under ORS Ch. 244.

Mr. Dickey announced that ODOT staff created a guidebook that he received today and will pass forward to committee members.

- https://content.govdelivery.com/bulletins/gd/ORDOT-3213c30?wgt_ref=ORDOT_WIDGET_510
- <https://www.oregon.gov/odot/RPTD/Pages/Statewide-Transportation-Improvement-Fund.aspx>

He encouraged members to review the information provided in the STIF Bylaws about the program criteria and get familiar with them. He noted that the target date for completion of Plan submitted by the District, as the Qualified Entity, is the October 27, 2022 board meeting.

C. ACTION ITEMS - None

D. NEXT STEPS

John Hammill entered the meeting and was introduced to the committee.

Mr. Dickey explained that the committee will meet two or three times before the October 27 board meeting. They will need to elect a chair and vice-chair, and formalize their next meeting date during the third or fourth week in August.

Follow-up: Formalize their first meeting date and elect a chair and vice-chair; and then a calendar of meeting dates for the consideration and review of the plans submitted by the Marion and Polk county transportation service providers.

E. ADJOURNED

7:06 PM

Submitted by:
Linda Galeazzi, CMC
Executive Assistant/Clerk of the Board