

**Statewide Transportation Improvement Fund
Advisory Committee**

Wednesday, October 3, 2018
5:00 – 7:00 PM
Cherriots Administration Office – Suite 5230
Mill Creek Conference Room
555 Court Street NE, Salem, Oregon 97301

MEETING AGENDA

1. CALL TO ORDER

2. ANNOUNCEMENTS

3. PUBLIC COMMENTS

Time is designated at each meeting for members of the public to testify on any items of STIFAC business, being limited to three minutes.

4. APPROVAL OF THE MINUTES

- a. Minutes of the August 29, 2018 STIFAC Meeting

5. PRESENTATION - None

6. DISCUSSION

- a. Review and Discussion of Proposed Statewide Transportation Improvement Plan for Marion and Polk Counties

7. ACTION ITEMS - None

8. INFORMATION ITEMS

- a. Receive the Adopted Bylaws of the STIFAC
- b. Receive the Updated STIF Advisory Committee Representation Chart

9. MEETING ADJOURNED

The next STIFAC meeting is scheduled for Monday, October 15, 2018
in the Senator Hearing Room at Courthouse Square

The Salem Area Mass Transit District (“District”) Board of Directors formed the Statewide Transportation Improvement Fund Advisory Committee (“STIFAC”) pursuant to Oregon Administrative Rule (“OAR”) 732-040-0035, for the purpose of advising and assisting the District in carrying out the purposes of the Statewide Transportation Improvement Fund (“STIF”) that was created with the passage of House Bill 2017 in the 2017 Legislative Session.

The District is the designated *Qualified Entity* for STIF monies received for public transportation service providers in the Marion and Polk County area. The STIFAC will prioritize and recommend projects for inclusion in the STIF Local Plan that will go to the Board of Directors for approval. The STIFAC may also advise the District regarding opportunities to coordinate STIF-funded projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service. The STIF Local Plan will include projects for Cherriots Local, Cherriots Regional, Woodburn Transit and Silverton’s Silver Trolley. There are two opportunities to submit STIF Plans to ODOT - by November 1 and May 1. Plans are then reviewed and prioritized for biannual disbursement of the Formula Fund.

The agenda and meeting materials for the Statewide Transportation Improvement Fund Advisory Committee (“STIFAC”) are posted on the District’s website at Cherriots.org/. Meetings of the STIFAC are open, public meeting at an accessible location. The public is invited and welcome to attend.

Special accommodations are available for persons with disabilities upon request for the STIFAC meetings. To request accommodations or services for sign language interpretation or languages other than English, please call the Cherriots Administration Office for the executive assistant at 503-588-2424 at least two business days prior to the meeting. People with a hearing impairment may call 711 (the Oregon Telecommunications Service)

<https://www.oregon.gov/ODOT/RPTD/Pages/STIF.aspx>

Mission

Connecting people with places
through safe, friendly, and reliable public transportation services

Values

Safety – Service Excellence – Communication – Innovation – Accountability

Salem Area Mass Transit District
Board of Directors

~ **Statewide Transportation Improvement Fund
Advisory Committee** ~

Wednesday, August 29, 2018

Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

| | |
|-----------------|---|
| PRESENT: | Chair Jim Seymour (arrived 5:21 p.m.); Vice-Chair Becky Gilliam, Glen Morrison, Jim Row, Sandra Hernandez-Lomeli, Kathy Martin-Willis (arrived 5:45 p.m.) |
| Members | ABSENT: Ron Harding, Chris Havel |
| Staff | Allan Pollock, General Manager; Steve Dickey, Director of Transportation Development; Chris French, Senior Planner; Linda Galeazzi, Executive Assistant |
| Guests | Director Colleen Busch (arrived 5:21 p.m.) |

1. **CALL TO ORDER** **5:10 PM**
Vice-Chair Becky Gilliam welcomed committee members to the meeting. Introductions were made around the table.
2. **ANNOUNCEMENTS**
Mr. Pollock announced that the Board approved the appointments for the Chair and Vice-Chair, Jim Seymour and Becky Gilliam, respectively. The Board also appointed a new member to the committee – Sandra Hernandez-Lomeli who serves as the Director of the Latinos Unidos Siem Pre at Mano-A-Mano.
3. **PUBLIC COMMENTS** - None
- 4.. **APPROVAL OF THE STIFAC MINUTES** **5:15 PM**

| | |
|--------------------|--|
| Motion: | Moved to approve the Minutes for the August 1, 2018 Kick-off Meeting. |
| Motion by: | Jim Row |
| Second: | Glen Morrison |
| Discussion: | None |
| Vote: | Motion passed (Gilliam, Morrison, Row, Hernandez-Lomeli) |
| Absent: | Harding, Havel; (Late: Seymour, Martin-Willis) |
5. **PRESENTATION** - None

6. DISCUSSION

a. Review of the STIFAC Representation Matrix

5:17 PM

Staff Report: Pages 7 of the agenda

Presenter: Allan Pollock, General Manager

The STIFAC reviewed a matrix showing the criteria they represented as members of the committee according to the *STIFAC Bylaws* under *Section 2. Qualifications*.

Comments: Gilliam, Rogers, Hernandez-Lomeli

Direction: **The member representation matrix will be updated.**

Colleen Busch and Jim Seymour arrived at the meeting at 5:21 p.m.

b. Demographics Review

5:21 PM

Staff Report: Supplemental agenda - *SAMTD 2017 Title VI Program - Part V: Demographic Analysis*, pages 61-94

Presenter: Chris French, Senior Planner

Mr. French summarized the Title VI program and policies of Salem Area Mass Transit District (SAMTD) developed according to the Federal Transit Administration (FTA) Title VI Requirements and Guidelines for FTA recipients. The District submits a Title VI report to the FTA every three years to document the District's compliance with Title VI of the Civil Rights Act of 1964 in accordance with FTA requirements for grant recipients. The data reported in the District's Title VI program verifies that the District is meeting FTA requirements; service is targeted to the minority or low income populations and is not disproportionately burdening those populations. The data can be found in the Districts *2017 Needs Assessment Report*, the *2018 Service Plan Equity Analysis* and the *2018-2019 Service Plan: A Better Cherrits* on the District's website at cherriots.org.

Mr. French described how the District uses demographic data to assess equity in the distribution of its services, facilities and amenities in relation to minority, low-income and limited English proficient populations by monitoring the performance of ongoing service, analyzing the impacts of policies and programs on these populations, and taking appropriate measures to avoid or mitigate potential disparities.

In response to questions, Mr. Dickey stated that the District's plan is to add Saturday and Sunday service, and extended week day service with the current fleet. To increase areas of service will require additional buses and drivers. Mr. Pollock advised that new technology will be added to all buses replacing those that have gone beyond their useful life. There are 20 new buses ordered; twelve have just been delivered and are being prepared for service.

Mr. Dickey explained that an analysis needs to be done before any fare or service change. Mr. French stated that an outreach was conducted in October and November 2017 and staff does ask for demographic information (as seen by examples on pages 92-93). People were asked about their priorities for service enhancements and fares; and 3,000 surveys were returned.

Comments: Hernandez-Lomeli, Morrison, Seymour, Gilliam, French, Dickey, Pollock

Direction: **Staff will provide the demographic information to the committee from the Cherriots website: <https://www.cherriots.org/reports/> and <https://www.cherriots.org/reports/#serviceproposal>.**

Kathy Martin-Willis arrived at the meeting at 5:45 p.m.

c. Overview of Plans

5:48 PM

Staff Report: Supplement to the agenda

Presenter: Chris French, Senior Planner

Mr. French provided an overview of the Oregon Department of Transportation's (ODOT) Statewide Transportation Improvement Fund (STIF) application process. SAMTD is the *Qualified Entity* (QE) for Marion and Polk Counties. Woodburn Transit, the City of Silverton's Silver Trolley, and SAMTD are the *Public Transportation Service Providers* (PTSP). PTSP project plans are due to SAMTD by September 7, 2018 and will be incorporated into a draft SAMTD Local Plan Application. The STIFAC will meet to review the draft application on October 3 and take action to recommend the final draft application to the Board on October 15. The SAMTD Board of Directors will review the draft application on October 8 and take action on the STIFAC's recommendation at the October 25 board meeting. The application is due to ODOT by November 1, 2018.

In response to questions asked about the projects to be submitted for consideration, and whether the projections for the proposed projects will be based on STIF funding available, Mr. Pollock advised that the District is currently validating the projections for their projects.

A question was asked about a drop off center to a Department of Human Services building, Mr. Dickey stated that the Planning staff is working with DHS on that issue. He explained that locations for access to a particular building are considered against overall service plan priorities. Mr. Pollock advised that any further questions about the placement of bus stop locations could be funneled to him so that staff can get the appropriate information back to the committee.

Comments: Morrison, Gilliam, Seymour, Hernandez-Lomeli, French, Dickey, Pollock

Direction: **Mr. Pollock stated that the committee will discuss fare adjustments at the next meeting. There will be a proposal for low-income fares and a student bus pass program. He noted that there will be no increase in fares.**

d. Update from Public Transportation Service Providers Meeting 6:07 PM**Staff Report:** Pages 7 of the agenda**Presenter:** Chris French, Senior Planner

Mr. French reported that a meeting was held with Woodburn Transit and the City of Silverton that runs the Silver Trolley to discuss the process to submit their proposed plans to SAMTD by the September 7 deadline.

Mr. Row from Woodburn Transit shared from their proposed planning process. Regular riders in Woodburn are requesting Saturday and Sunday service, and expanded fixed route service. They plan to reconfigure the 60-minute route with a supplemental 30-minute route. A vehicle purchase will be required. Non-riders want service along Interstate 5. Woodburn is working with SAMTD and SMART out of Wilsonville to add service along I-5.

Mr. French reported that the City of Silverton offers Dial-A-Ride service. They want mid-day coverage which will require an additional transit operator. They want to expand service to the city limits and add an education piece to teach people how to use the service.

Comments: None

Direction: Woodburn Transit and the City of Silverton will submit their proposals to SAMTD by the September 7 deadline.

e. Statewide Transportation Improvement Plan Timeline 6:13 PM**Staff Report:** Supplement to the agenda**Presenter:** Allan Pollock, General Manager

Committee members each gave their input to schedule two more meetings to meet the Formula Fund Schedule set by ODOT for the submission of the SAMTD Local Transit Plan Application.

Comments: None

Direction: The STIFAC proposed having their next meeting on Wednesday, October 3 and a meeting on Monday, October 15. Staff will send out a notice to all of the committee members.

7. ACTION ITEMS 6:22 PM**a. Recommendations for Approval of the STIFAC Bylaws****Staff report:** Attachment E – pages 13-20 of the agenda

Presenter: Allan Pollock, General Manager
Steve Dickey, Director of Transportation Development

Mr. Dickey reviewed the Definitions in the draft STIFAC Bylaws that defined the “high percentage” of low income households as geographic areas within Marion and Polk Counties.

Committee members asked for clarification about the statement that the committee was “to gather data and seek input...”

Comments: Seymour, Gilliam, Dickey

Motion: **Moved to recommend that the Board of Directors adopt the draft Bylaws of the Statewide Transportation Improvement Fund Advisory Committee**

Motion by: **Kathy Martin-Willis**

Second: **Becky Gilliam**

Vote: **Motion passed (Seymour, Gilliam, Morrison, Row, Hernandez-Lomeli, Martin-Willis)**

Absent: **Harding, Havel**

7. **ADJOURNMENT**

6:48 PM

Before the meeting was adjourned, Mr. Pollock reviewed the Formula Fund Schedule set forth by ODOT and ODOTs Solicitation Schedule dated July 2018. He noted that ODOT is still working on the Discretionary Fund and Network Program Schedules. The District will share this information with the committee once the rules come out. The committee will meet in January 2019 to review the schedules for this competitive discretionary process.

The meeting was adjourned at 6:48 p.m.



**BYLAWS OF THE
STATEWIDE TRANSPORTATION IMPROVEMENT FUND ADVISORY COMMITTEE
OF
SALEM AREA MASS TRANSIT DISTRICT**

DEFINITIONS:

Definition of High Percentage of Low-Income Households

For purposes of evaluating projects seeking Statewide Transportation Improvement Funds (STIF), Salem Area Mass Transit District (SAMTD), in its role as the Qualified Entity, shall define High Percentage of Low-Income Households as geographic areas within Marion and Polk counties, which are determined to have a high percentage of low-income households (households with income less than 200% of the federal poverty level).

Pursuant to OAR 732-040-0030(4)(a), it shall be the responsibility of the Advisory Committee to gather data and to seek public input, and to make a determination as to the areas of Marion and Polk counties in which there exist high percentages of low-income households, and to publish said determination in its Committee minutes and printed public materials.

In applying for STIF funding, transit improvements benefiting low-income households may be demonstrated in the following manner:

- Fare programs that have a positive benefit for low-income households;
- New route miles that provide service improvements to low-income households, and areas benefitting individuals from low-income households;
- New service hours that provide service improvements to low-income households, and areas benefitting individuals from low-income households;
- Purchases of new capital equipment or construction of new facilities that have a demonstrated improvement to low-income households, and areas benefitting individuals from low-income households;
- Or, any combination of the aforementioned improvements that result in an overall improvement of services to low-income households, and areas benefitting individuals from low-income households.

Improvements benefiting low-income households are not limited to services provided directly to areas with high percentages of low-income households. Improvements are also defined as services that connect individuals from low-income households with employment, services, shopping, social centers, places of worship, etc. In evaluating the value of proposed improvements, this aspect is an important consideration.

“Project” means a plan or project proposed by a Public Transportation Service Provider that is eligible for funding by the District with STIF monies.

Terms not otherwise defined in these bylaws shall have the meaning set forth in ORS 184.751-184.766 or, if not defined therein, in the applicable implementing regulations (OAR Chapter 734 Division 40).

ARTICLE I – STATEWIDE TRANSPORTATION IMPROVEMENT FUND PROGRAM, PURPOSE, ROLES AND RESPONSIBILITIES

Section 1. Purpose and Mission of the STIF Program

The State of Oregon has established a Statewide Transportation Improvement Fund (STIF) for the purpose of financing and enhancing public transportation programs as provided under ORS 184.751-184.766. The Oregon Department of Transportation (ODOT) Rail and Public Transit Division administers the STIF program. Pursuant to State law, Salem Area Mass Transit District (SAMTD or District) is the designated Qualified Entity eligible to receive STIF Funds for Marion and Polk Counties. The SAMTD Board of Directors hereby establishes an advisory committee to advise and assist the Board of Directors with regard to the District’s STIF program within the two counties.

Section 2. Committee Name and Purpose

The name of the committee is the “STIF Advisory Committee” (STIFAC). The purpose of the STIFAC is to advise and assist the SAMTD Board of Directors in prioritizing the Projects to be funded as part of the District’s STIF Plan.

Section 3. STIFAC Procedures and Duties; Review Criteria

In a manner consistent with ORS 184.751-184.766 and implementing regulations, the STIFAC shall review every Project, and advise and assist the Board of Directors in prioritizing Projects. After a Project proposal is transmitted by the Board of Directors to the Chair, the Chair will promptly distribute the Project proposal to members of the STIFAC. At the next regular meeting of the STIFAC following the distribution of the Project by at least 30 days, the STIFAC will set a schedule for its review, deliberation and recommendation of the Project. The schedule may be modified by the STIFAC upon a majority vote at any subsequent meeting.

The STIFAC may also advise the Board of Directors regarding opportunities to coordinate Projects with other local or regional transportation programs and services to improve service delivery and reduce gaps in service.

In addition, the STIFAC may propose changes to the policies or practices of the Board of Directors when the STIFAC considers that such changes are necessary to ensure that: (a) a public transportation service provider that has received funding under ORS 184.758 has applied the moneys received in accordance with and for the purposes described in the provider's plan or project proposal; and (b) a plan or project proposal submitted by a public transportation service provider does not fragment the provision of public transportation services.

The STIFAC will consider the following criteria when reviewing Projects:

- A. Whether the Project increases the frequency of bus service to areas with a High Percentage of Low Income Individuals;
- B. Whether the Project expands bus routes and bus services to serve areas with a High Percentage of Low Income Individuals;
- C. Whether the Project reduces fares for public transportation for Low Income Individuals;
- D. Whether the Project will procure buses that are powered by natural gas or electricity for use in areas with a population of 200,000 or more;
- E. Whether the Project will improve the frequency and reliability of service connections between communities inside and outside of the Qualified Entity's service area;
- F. Whether the Project increases the coordination between Public Transportation Service Providers to reduce fragmentation of service and fill service gaps;
- G. Whether the project provides student transit services for students in grades 9 through 12.
- H. Whether the Project will maintain a productive service funded by the STIF Formula funds during a previous funding cycle; and
- I. Other factors to be determined by the District such as geographic equity

Section 4. Open Meetings and Records

Meetings and records of the STIFAC are subject to Oregon's open meetings law and public records law, respectively. Notice of meetings must be given as required by law and meetings must be open to the public. To the extent practicable, the STIFAC will

follow those procedures for providing public notice and fostering public engagement which are followed by the SAMTD Board of Directors.

Section 5. Ethics

Members of the STIF Advisory Committee must comply with the Oregon Ethics Laws, ORS Ch. 244, and must refrain from using his or her position to obtain financial gain or avoid financial detriment to the member, relative, or business in which the member or relative has an interest. Members and their relatives and members of their household must refrain from accepting gifts in excess of \$50 in any calendar year from anyone who may have an interest in the actions or recommendations of the STIF Advisory Committee. In the case of any actual or potential conflict of interest, the Member must publicly announce the actual or potential conflict of interest, refrain from participating in any discussion or debate on the matter, disclose the same in writing to SAMTD Board of Directors and, unless there is a quorum of the members who do not have an actual or potential conflict of interest, the STIF Advisory Committee shall request direction from the SAMTD Board of Directors prior to taking action on the matter.

ARTICLE II – APPOINTMENT, MEMBERSHIP, QUALIFICATION, AND TERMS

Section 1. Appointment and Membership

Members of the STIFAC are appointed by the SAMTD Board of Directors, and serve at the pleasure of the SAMTD Board of Directors. The STIFAC is composed of no less than seven (7) members and no more than eleven (11) members. Each member must meet any one or more of the qualifications identified in Article II, Section 2 at the time of their appointment and for the duration of their term.

The STIFAC must include at least one person who is or represents low-income individuals; people with disabilities, or individuals age 65 or older; and a Public Transportation Service Provider or non-profit public transportation service provider.

The Board will appoint STIFAC members from both within and outside District boundaries to the extent practicable. The Board will attempt to appoint members to the STIFAC who represent diverse interests, perspectives, geography, and the population demographics of the area.

Section 2. Qualification

To be qualified to be appointed and continue to serve as a member of the STIFAC, the person must be knowledgeable about the public transportation needs of residents or employees located within or traveling to and or from the District. In addition, to be qualified to be appointed and continue to serve, the person must be a member of or represent any one or more of the following:

- (A) local governments, including land use planners;
- (B) Public Transportation Service Providers;
- (C) non-profit entities which provide public transportation services;
- (D) neighboring public transportation service providers;
- (E) employers;
- (F) public health, social and human service providers;
- (G) transit users;
- (H) transit users who depend on transit for accomplishing daily activities;
- (I) individuals age 65 or older;
- (J) people with disabilities;
- (K) low-income individuals;
- (L) social equity advocates;
- (M) environmental advocates;
- (N) bicycle and pedestrian advocates;
- (O) people with limited English proficiency;
- (P) educational institutions; or,
- (Q) major destinations for users of public transit.

Section 3. Terms of Service

Except in the case of the initial formation of the STIFAC, described below, committee members shall serve for a term of two years, commencing on July 1. Members are eligible for re-appointment for up to two consecutive terms. Terms will be staggered so that no less than one-third and not more than one-half of the voting members have a term that expires in the same year.

At the time of the initial formation of the STIFAC, the Board will determine by lot which of the members will be appointed to a one year term and which members will be appointed to two year terms, so that the terms of office of the initial members of the STIFAC will be staggered.

A STIFAC member who has served two consecutive terms of two year each ceases to be eligible to continue to serve, but may thereafter be appointed for future terms following the expiration of at least 12 months .

Section 4. Chair and Vice-Chair Election and Responsibilities

The officers of the STIF Advisory Committee shall be a Chair and a Vice-Chair. The Chair and Vice-Chair shall be appointed by the Board and shall serve for a term of 12 months, but for no more than two consecutive terms. The STIFAC may recommend to the Board committee members to serve as Chair or Vice Chair. Appointments are to be made in July of each year.

The duties of the Chair are to call and convene meetings, preside over the meetings, act as the primary liaison between the Board of Directors and STIF Advisory Committee, and perform other duties assigned by the Board of Directors consistent with the purpose of the Committee. The Chair, on behalf of the Committee, shall present reports to the Board of Directors that are necessary to execute any and all of the responsibilities of the STIF Advisory Committee.

The duties of the Vice-Chair are to perform the duties of the Chair, in his or her absence.

Section 5. Participation

All members are expected to attend the scheduled meetings. If a member is unable to attend a scheduled meeting, the member must contact District staff or the Chair at least 24 hours or one business day in advance, except in cases of an emergency. The Chair may excuse the absence of a member for good cause. A member who fails to notify the Committee for two consecutive meetings, or misses more than two meetings over a one-year period, will be reported to the SAMTD Board, and the Board may declare that person's position vacant.

Section 6. Removal and Vacancies

Members of the STIF Advisory Committee shall serve at the pleasure of the SAMTD Board of Directors, and may be removed with or without cause at any time, at the sole discretion of the Board of Directors.

The Committee may recommend removal of one of its members to the SAMTD Board of Directors by a vote of the majority of all its voting members. Such recommendation to the Board shall include the reasons for the recommendation.

When a vacancy occurs, the SAMTD Board of Directors may elect to fill the vacant position and the person so appointed will hold their position for the balance of the unexpired

term of his or her predecessor, which term of service shall not be considered in connection with limitations on term of service under Article II, Section 3. The Board of Directors may select an appointee from among people expressing an interest in such appointment, or from a call for applications for the position.

Section 7. Staff Role and Responsibility

The SAMTD General Manager will designate staff to prepare meeting notices, agendas, and minutes for the Committee. Staff will assist the Committee in orientation, and the preparation and presentation of background information concerning agenda items. Staff will advise and furnish technical assistance as appropriate to carry out the Committee's work.

ARTICLE III – MEETINGS

Section 1. Frequency

The STIF Advisory Committee will meet as often as necessary to carry out the responsibilities of the STIF Advisory Committee; however, the STIF Advisory Committee shall meet at least two times each year. District staff and the Chair will confer as to the meeting schedules. Meetings shall be held at the offices of SAMTD or other place designated by the District in consultation with the Chair, and so advertised in conformance with applicable laws.

Section 2. Agendas

Staff will consult with the Chair in developing meeting agendas. Staff will be responsible for distributing the final agenda including preparing or compiling the associated agenda materials for each meeting.

The agenda and other information associated with any agenda action item will be distributed in advance of the meeting. These may be paper or electronic copies.

Section 3. Quorum and Voting

A quorum of the STIF Advisory Committee shall consist of a majority of all the voting members. A quorum must be present for any business to be conducted.

Each member of the Committee has one vote. All actions of the STIF Advisory Committee will be by a motion passed by a majority of the members present and voting at a meeting where a quorum is present.

The chair will be entitled to vote.

Actions taken at the STIF Advisory Committee shall be conducted under *Roberts Rules of Order, Newly Revised*, including special provisions applicable to small boards.

Section 4. Minutes

Minutes of STIF Advisory Committee meetings will be prepared and distributed by staff. Minutes will note major points discussed and any conclusions reached or actions taken.

Section 5. Recommendations to the SAMTD Board of Directors

The Chair and his or her designee may present recommendations of the STIF Advisory Committee to the SAMTD General Manager or SAMTD Board of Directors in person or in writing.

ARTICLE IV – AMENDMENTS

The SAMTD Board of Directors shall have the authority to amend these bylaws at any meeting of the Board of Directors. The STIF Advisory Committee may propose amendments of these bylaws to the Board of Directors.

Adopted by Board Resolution #2018-08 on September 27, 2018.

Statewide Transportation Improvement Fund Advisory Committee

Updated: 09-07-18

MEMBERSHIP REPRESENTATION

| CRITERIA REPRESENTING: | MEMBERSHIP REPRESENTATION | | | | | | | | | | | |
|--|----------------------------------|---------|-------|---------------|----------|--------|-----|---------|------------------|----|----|--------------|
| | Gilliam | Harding | Havel | Martin-Willis | Morrison | Rogers | Row | Seymour | Hernandez-Lomeli | 10 | 11 | Criteria Met |
| Bicycle and pedestrian advocates | 1 | | 1 | | | | | | | | | 2 |
| Educational institutions | | | | | | 1 | | | | | | 1 |
| Employers | | | | | | | 1 | | | | | 1 |
| Environmental advocates | 1 | | | | | 1 | | | 1 | | | 3 |
| Individuals age 65 and older | | 1 | | | | | | 1 | | | | 2 |
| Local governments, including land use planners | | 1 | | 1 | | 1 | 1 | | 1 | | | 5 |
| Low-income individuals* | | 1 | | | | | | | 1 | | | 2 |
| Major destinations for users of public transit | | | | | 1 | | | | | | | 1 |
| Neighboring public transportation service providers | | | | | | | | | | | | 0 |
| Non-profit entities which provide public transportation services | | | | | | | | | | | | 0 |
| People with disabilities | | 1 | | | | | | | | | | 1 |
| People with limited English proficiency | | | | | | | | | 1 | | | 1 |
| Public Transportation Service Providers | | | | | | | 1 | | | | | 1 |
| Social and human service providers | | | | | 1 | | | 1 | 1 | | | 3 |
| Social equity advocates | 1 | | | | | | | 1 | 1 | | | 3 |
| Transit users | | | 1 | | 1 | | | | 1 | | | 3 |
| Transit users who depend on transit for accomplishing daily activities | | 1 | 1 | | | 1 | | | 1 | | | 4 |