



Salem Area Mass Transit District
Board of Directors

~ **WORK SESSION** ~

January 14, 2019

Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

PRESENT:	President Robert Krebs; Directors Jerry Thompson, Steve Evans, Colleen Busch, Kathy Lincoln, Doug Rodgers and Marcia Kelley
Board	
Staff	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Patricia Feeny, Director of Communication; Paula Dixon, Director of Administration; Steve Dickey, Director of Transportation Development; Al McCoy, Director of Finance, CFO; Chris French, Senior Planner; Chip Colby, Information Technology Manager; Ted Stonecliffe, Transit Planner II; Linda Galeazzi, Executive Assistant
Guests	Dale Penn, SAMTD Legislative Consultant, CFM Strategic Communications

1. **CALL TO ORDER** **5:32 PM**
President Bob Krebs called the work session to order at 5:32 p.m.

2. **SAFETY MOMENT** **5:32 PM**
Mr. Pollock spoke about near misses. Practice not being in a hurry and look around corners before walking into a hallway, work room or breakroom.

3. **PRESENTATION** - None

- 4.. **DISCUSSION**
 - a. **Draft 2019 Legislative Agenda** **6:04 PM**
Staff report: Pages 1-8 of the agenda.
Presenter: Dale Penn, SAMTD Legislative Consultant
Allan Pollock, General Manager
Mr. Pollock and Mr. Penn advised the Board of the proposed state and federal legislative agenda for 2019. Board members identified and discussed the District’s federal and state legislative priorities and projects for annual appropriations and grant opportunities; and will take action at the January 24, 2019 Board meeting.
Federal funding requests included replacement of five compressed natural gas buses at \$2,100,000; construction of a regional transit center at \$7,600,000; an Intelligent

Transportation System Project at \$500,000; and policy issues to support funding for the bus and bus facility program, and for the permanent extension of the Alternative Fuels Tax Credit.

Priorities considered in the proposed state level agenda included the implementation of HB 2017 and protecting the investment against efforts to reduce transit funding that resulted from the new statewide transit payroll tax; protecting Senior and Disabled funding against reductions; monitoring discussions around Senate Bill 10 passed in 2017, and working with the Governor's Office and Senators Courtney and Winters to implement the new Transit Governance. The District will also look for opportunities to convert existing business energy tax credits into Clean Fuels Credits to sell on the marketplace; monitor opportunities and discussions having to do with Electric Vehicles, Cap and Invest, Transit Safety, TNC (Uber/Lyft) Legislation, and the Volkswagen settlement. The Board also considered support of the Oregon Transit Associations' legislative priorities as particular bills work through the system.

In response to questions from the Board, Mr. Penn advised that the State-in-lieu funds are paid through the Department of Administrative Services; it is expected to continue. Mr. Pollock said it is 25% of the District's operational budget. Mr. Penn said that he and Mr. Pollock are being advised by the Governor's Office about the governance process. The Governors' appointments will need Senate confirmation. He and Mr. Pollock are also meeting with Senator Courtney's staff and could ask at that time if there is any interest in the State Employee Bus Pass Program. Mr. Penn explained that the Legislation Session begins today for 160 days and will involve lobbying, testifying, monitoring and advocating by the Board, Mr. Pollock and himself.

In response to questions asked about the CNG buses and the federal grant agreements, Mr. Pollock explained that the District's CNG buses that are beyond useful life, will go through the disposition process. The District also received news from ODOT on January 8, 2019 that federal grant agreements will be held back with the federal shutdown.

Follow-up: The Finance Department is reviewing whether there will be a potential impact to the District with the federal shutdown. More information about the governance process will be passed forward to the Board in the next few months.

b. Salem River Crossing

6:15 PM

Staff report: Pages 9-42 of the agenda

Presenter: President Robert Krebs

Board members spoke from their perspectives about the Board's record with the Salem River Crossing project, and the recent meeting held by the SKATS Policy Committee on November 13, 2018 to take action on a draft letter to the Salem City Council. The letter was written to respond to the Land Use Board of Appeals' (LUBA) summary of actions

that were required on remand of the City's UGB expansion decision (page 31-33 of the agenda), and to support the completion of the Salem River Crossing Final EIS. Director Lincoln testified and voted against sending the letter; however, the motion passed with six votes, one no vote, and one abstention.

Follow-up: The Salem City Council will meet January 30 in a work session to discuss next steps for the Salem River Crossing project to include potential action to complete the EIS and land use decision at their next regular city council meeting. Board members discussed having a position they agreed upon to bring to the table with alternatives they could offer as part of a solution; if the Council determines that they can go no further with the bridge.

c. Fare Policy

7:00 PM

Staff report: Pages 43-88 of the agenda

Presenter: Chris French, Senior Planner
Ted Stonecliffe, Transit Planner II

Mr. French and Mr. Stonecliffe reviewed revisions to the fare policy that will go before the Board in February and March for a first and second reading of Ordinance 2019-01 and public hearing prior to Board action. The summer youth pass would be eliminated and the youth fare lowered at the recommendation of the Statewide Transportation Improvement Fund Advisory Committee in October 2018.

Follow-up: Board members discussed marketing the youth passes in a more creative way and market them year round. These are 30-day passes that the youth will have more opportunity to use. One suggestion was to post a \$10 bus fare at all of the schools.

d. Service Enhancement Discussion – STIF Revenue Estimate

7:10 PM

Staff report: Pages 89-92 of the agenda

Presenter: Allan Pollock, General Manager

Mr. Pollock reported on a State document that explains how the STIF money will be distributed. The District is fairly confident that the STIF Plan submitted by the District will be fully funded at the 100% level.

Follow-up: None at this time.

e. Board-Appointed Advisory Committees

7:15 PM

Staff report: Pages 93-94 of the agenda

Presenter: Allan Pollock, General Manager

Mr. Pollock spoke about the process that will be used to keep the Board informed of activities of the Board's advisory committees. In addition, staff will review sections of each of the committee's bylaws so that they are consistent, as much as possible. A set of revised bylaws will be presented to the Board for adoption later in 2019. The committees affected will be the Budget Committee, Special Transportation Fund Advisory Committee

(STFAC), Citizens Advisory Committee (CAC) and Statewide Transportation Improvement Fund Advisory Committee (STIFAC).

Follow-up: Minutes from the advisory committees will be included in the Board's meeting agenda packets, and staff will prepare a set of talking points for the Board's liaison of each committee.

f. Continuation of Advertising Discussion

7:17 PM

Staff report: Pages 95-96 of the agenda

Presenter: Allan Pollock, General Manager

Mr. Pollock advised that staff reviewed the advertising contract to find there were no provisions to distinguish between advertising placed on new or old buses.

g. MWVCOG Annual Meeting and Dinner

7:18 PM

Staff report: Pages 97-99 of the agenda

Presenter: Allan Pollock, General Manager

The Mid-Willamette Valley Council of Governments has invited the Board to its Annual Meeting and Dinner on February 20, 2019 at the Keizer Civic Center. Reservations will be taken until February 8.

Follow-up: Board members who plan to attend the MWVCOG Annual Dinner will make arrangements with the executive assistant.

5. GENERAL MANAGER COMMENTS

7:19 PM

Staff report: Pages 99-104 of the agenda

Presenter: Allan Pollock, General Manager

Board members reviewed the draft agenda for the January 24, 2019 board meeting, the Board's calendar of scheduled meetings and events, and a draft of upcoming agenda items for Board review or action.

Mr. Pollock noted that the January 24th Board meeting had a light agenda. He noted that the Board will take action on the amended FY2018 budget at their February 28 Board meeting. The amended budget will be reviewed at the February 11 work session but it does not call for an additional Budget Committee meeting. He announced that there will be a Cherriots Job Fair in the Senator Hearing Room on January 31 until 7:00 p.m.

4. WORK SESSION ADJOURNED

7:22 PM

Submitted and Recorded by:

Linda Galeazzi, Executive Assistant/Clerk of the Board