

April 24, 2024**Recruitment Announcement
SERVICE WORKER****Starting Wage: \$22.51
Plus an Excellent Benefit Package****Open Until Filled****Who We Are**

The Salem Area Mass Transit District, known locally as Cherriots, is a successful and highly regarded public transit system. We are a mission-minded, values-driven organization that strives every day to deliver a world-class customer experience. We provide local, regional, and paratransit service throughout Marion and Polk counties. But we're not just about transportation. We're changing lives by increasing access to jobs, shopping, and educational opportunities along with providing businesses with access to a larger workforce. And we assure people that they will be able to access recreational, social, faith-based, and other activities, without the need of a car.

About the Role

The Service Worker reports to the Vehicle Maintenance Supervisor. Service workers are responsible for maintaining the cleanliness of Cherriots vehicles, facilities, and bus shelters.

How You Will Make an Impact

- Refuel and replenish bus fluids.
- Clean the bus by sweeping interiors, emptying waste baskets, hand washing the front, the back, and the wheels of the bus, and removing water spots from bus windows.
- Drive the bus through the automatic bus wash and park the bus.
- On a scheduled basis, perform major bus cleaning functions by washing floors, windows, seats, walls, roof, and other soiled areas.
- Clean the interior and exterior of Cherriots automobiles and trucks.
- Perform routine facility, office, and grounds cleaning and maintenance functions, including such tasks as preparing and cleaning the bus wash and fuel island, cleaning shop and office areas, cleaning and maintaining parking areas, and cleaning drains and filters.
- Assist facilities maintenance crew by cleaning and removing graffiti from bus shelters and bus stop signs; clean up broken glass.

- Start buses in the early morning, check the working condition of interior and exterior lights, and check the air pressure build-up.
- Assist other maintenance personnel in exchanging buses when necessary.
- Record work performed, time worked, and parts used.
- Assist in moving materials and equipment.
- Follow all safety procedures for work area and work assignments.
- Communicate both orally and in writing with other employees and the general public. Interact with other employees and the general public using courtesy, tact, and good judgment.
- Act as a positive representative of the Cherriots.
- Work cooperatively with others, be respectful of co-workers, and promote teamwork.
- Report to work on time and on a regular and predictable basis.

What You Will Need to be Successful in This Role

- Knowledge of cleaning procedures and materials for upholstery, vinyl, carpets, and windows.
- Knowledge of safety hazards and precautions associated with cleaning and routine maintenance work.
- Knowledge of hazards and safety precautions followed in heavy equipment shops.
- Ability to rapidly gain through on-the-job training: knowledge of vehicle servicing equipment and tools; knowledge of greasing and lubricating equipment and procedures.
- Ability to safely operate any assigned transit vehicle (30' – 40' buses, service trucks, or automobiles).
- Ability to safely operate a forklift and any assigned servicing equipment.

Special Requirements

- Ability to obtain and maintain a valid Oregon Class B commercial driver's license with passenger and air brake endorsements and a driving record that demonstrates adherence to safety principles and traffic laws and regulations. Must obtain a valid Oregon Class B driver's permit within 15 days of being placed in this position and must obtain a valid Oregon Class B commercial driver's license within 30 days of being placed in this position.
- Valid medical certificate – the ability to meet the Federal Motor Carrier Safety Regulations physical qualifications for commercial drivers.
- No criminal conviction which may, in the sole judgment of Cherriots, constitute a threat to property or the safety of others.

Working Conditions

- Working conditions typical to a maintenance shop environment with exposure to noise, dust, heat, oil, diesel fuel, and solvents.
- Exposure to inclement weather conditions because work is performed both inside and outside the District buildings.
- Subject to varying shift schedules, including callbacks in emergencies.

To apply please submit the application to our Human Resources Department.

Applications may be submitted in person, by email, fax, or mail. Cherriots is not responsible for lost or delayed mail.

Resumes in lieu of the official Cherriots application will not be accepted.

To obtain an application:

- ❖ Email: You may request that an application and recruitment announcement be sent to you by emailing recruitment@cherriots.org. Application materials will be sent via email.
- ❖ Internet: You may download application materials in Microsoft Word format (.doc) or Adobe Acrobat format (.pdf) from the Salem Area Mass Transit District's careers page. Refer to specific current job opportunities of interest at our website: Cherriots.org/careers.
- ❖ Telephone: You may request that an application be sent to you by calling the Human Resources Department at 503-588-2424. Application materials will be sent via email or mail.
- ❖ Fax: You may request that an application be sent to you by faxing the Human Resources Department at 503-361-7532.
- ❖ Mail: You may request an application via mail.

Cherriots
Human Resources Department
555 Court St NE, Suite 5230
Salem, OR 97301

Equal Opportunity Employer

As an equal-opportunity employer, we strive to have a workforce that reflects the community we serve. No person is unlawfully excluded from employment opportunities based on race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or other protected class. We are committed to providing reasonable accommodations to applicants and employees who need them because of a disability or practice or in observance of their religion, absent undue hardship.



Bargaining Employee Benefits

as of 7/1/2023

At Time of Hire

- **Medical and Prescription Insurance** - your choice of Regence Blue Cross Blue Shield or Kaiser Permanente - premium is 100% paid by District - effective first of month after hire date
- **Vision and Hearing Insurance** - Ameritas - premium 100% paid by District - effective first of month after hire date
- **Dental Insurance** - Delta Dental / MODA - premium 100% paid by District - effective first of month after hire date
- **Felonious Assault Insurance** - American International Group - \$100,000 in coverage - premium 100% paid by District
- **Sick Leave** - 3.70 hours, accrued bi-weekly - available for use after 90 days
- **Employee Assistance Program (EAP)** - Confidential assistance with behavioral health, grief counseling, financial and legal advice, or any personal issue you may want assistance with
- **Universal Bus Pass** - Ride Cherriots buses for free
- **10 Paid Holidays per year**
 - New Year's Day
 - Martin Luther King Jr. Day
 - Presidents Day
 - Memorial Day
 - Juneteenth
 - Independence Day
 - Labor Day
 - Veterans Day
 - Thanksgiving Day
 - Christmas Day

After Six Months

- **Vacation Leave** - Accrued bi-weekly from date of hire - accrual schedule starts at: 0-2 years of service | 3.08 hours bi-weekly | 10 days / year
- **Health Retirement Account** - HRA VEBA - \$838 provided by District Annually
- **Life Insurance, Accidental Death & Dismemberment Insurance** - Reliance Standard
 - \$23,000 for employee - 100% paid by District
 - \$2,000 for spouse - 100% paid by District
 - \$1,000 for dependents - 100% paid by District
- **Defined Benefit Retirement Plan** - Retirement benefit equal to $1.64\% \times (\text{years of service}) \times (\text{final average salary})$
- **Family Bus Pass** - Eligible dependents ride Cherriots buses for free

MORE
BENEFITS 



Voluntary Benefits - Employee Funded

- **Voluntary Long Term Disability Insurance** - Reliance Standard
- **Voluntary Supplemental Term Life Insurance** - Reliance Standard
 - Guaranteed issue of \$100,000 for employee, \$20,000 for spouse and \$15,000 for child(ren)
- **Deferred Compensation Plan** - MissionSquare Retirement
- **Legal and Identity Protection** - LegalShield and IDShield
- **Flexible Spending Account (FSA)** - Professional Benefits Services - Healthcare and depended care accounts that allow you to contribute on a pre-tax basis.

NOTE:

This is only a summary of benefits provided by Salem Area Mass Transit District for employees and dependents and should not in any way be construed as the full information on these benefits. For further details and requirements, please refer to Personnel Policies and Contracts of Insurance.