

July 1, 2023**RECRUITMENT ANNOUNCEMENT
TRANSIT OPERATOR****STARTING WAGE:****\$25.95****PLUS EXCELLENT BENEFIT PACKAGE****OPEN UNTIL FILLED****Who We Are**

The Salem Area Mass Transit District, known locally as Cherriots, is a successful and highly regarded public transit system. We are a mission-minded, values-driven organization that strives every day to deliver a world-class customer experience. We provide local, regional, and paratransit service throughout Marion and Polk counties. But we're not just about transportation. We're changing lives by increasing access to jobs, shopping, and educational opportunities, along with providing businesses with access to a larger workforce. And we assure people that they will be able to access recreational, social, faith-based, and other activities, without the need for a car.

About the Role

Under the general supervision of Operations Supervisors, operates buses to provide fixed route transit service to riders.

How You Will Make an Impact

- Perform pre-trip inspections of buses and make necessary adjustments or corrections prior to moving buses.
- Operate buses in accordance with designated routes and schedules, the District established safety standards, and traffic laws of the State of Oregon.
- Collect and process fares and issue day passes.
- Provide riders and the general public with information regarding the District's transit system in a courteous and professional manner.
- Provide assistance with boarding and disembarking for riders with disabilities and others who need assistance.

- Communicate immediately by bus radio all emergency conditions, accidents or unusual incidents in an accurate manner.
- Assume control of the scene of a security incident or accident until the arrival of emergency personnel and/or Operations Supervisor.
- Complete required reports and forms accurately, thoroughly, and in a timely manner.
- Act as a positive representative of the District.
- Interact with the general public using courtesy, tact, and good judgment.
- Work cooperatively with others, be respectful of co-workers, and promote teamwork.
- Report to work on time and on a regular, predictable basis.

What You Will Need to Be Successful in This Role

- High school diploma or GED and one year of successful experience working with the general public.
- Working knowledge of customer service techniques.
- Ability to communicate both orally and in writing, with other employees and the general public at the level necessary to satisfactorily perform the duties of the position.
- Ability to safely operate any assigned transit bus or other assigned vehicle on a designated route while maintaining an accurate time schedule.
- Ability to meet the Federal Motor Carrier Safety Regulations physical qualifications for commercial drivers and ability to perform the physical functions of the position. This position requires the ability to perform manual labor for extended periods. For detailed information regarding the physical requirements, see the attached Job Analysis and Federal Motor Carrier Safety Administration Physical Qualification of Drivers.
- Must obtain a valid Oregon Class B driver's permit along with passenger and air brake endorsements before the date of hire and obtain a valid Oregon Class B Commercial driver's license within three (3) weeks after the hire date.
 - All licensing fees and passing required licensing and endorsement examinations are the total responsibility of the applicant.
 - A person who has a commercial driver's license issued by another state must obtain an Oregon Class B commercial driver's license within 30 days of being domiciled in Oregon or within three (3) weeks after the date of hire, whichever comes first.
- Ability to work varying work schedules. The District operates service seven days a week from early morning to late evening. Work schedules are bid quarterly on the basis of seniority.

Special Requirements

- Driving record that demonstrates adherence to safety in the operation of motor vehicles and adherence to traffic laws and regulations.
- No criminal convictions which may, in the sole judgment of the District, render the applicant unsuitable or unfit for employment in a position that is responsible for providing transit to the public.

Working Conditions

- Some exposure to inclement weather conditions.
- Subject to varying shift schedules.
- There is also extensive interaction with the general public and large groups.

To apply please submit the application to our Human Resources Department.

Applications may be submitted in person, by email, fax, or mail. Cherriots is not responsible for lost or delayed mail.

Resumes in lieu of the official Cherriots application will not be accepted.

To obtain an application:

- ❖ Email: You may request that an application and recruitment announcement be sent to you by emailing recruitment@cherriots.org. Application materials will be sent via email.
- ❖ Internet: You may download application materials in Microsoft Word format (.doc) or Adobe Acrobat format (.pdf) from the Salem Area Mass Transit District's careers page. Refer to specific current job opportunities of interest at our website: Cherriots.org/careers.
- ❖ Telephone: You may request that an application be sent to you by calling the Human Resources Department at 503-588-2424. Application materials will be sent via email or mail.
- ❖ Fax: You may request that an application be sent to you by faxing the Human Resources Department at 503-361-7532.
- ❖ Mail: You may request an application via mail.

Cherriots
Human Resources Department
555 Court St NE, Suite 5230
Salem, OR 97301

Equal Opportunity Employer

As an equal opportunity employer, we strive to have a workforce that reflects the community we serve. No person is unlawfully excluded from employment opportunities based on race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or other protected class. We are committed to providing reasonable accommodations to applicants and employees who need them because of a disability or practice or in observance of their religion, absent undue hardship.



Bargaining Employee Benefits

as of 7/1/2023

At Time of Hire

- **Medical and Prescription Insurance** - your choice of Regence Blue Cross Blue Shield or Kaiser Permanente - premium is 100% paid by District - effective first of month after hire date
- **Vision and Hearing Insurance** - Ameritas - premium 100% paid by District - effective first of month after hire date
- **Dental Insurance** - Delta Dental / MODA - premium 100% paid by District - effective first of month after hire date
- **Felonious Assault Insurance** - American International Group - \$100,000 in coverage - premium 100% paid by District
- **Sick Leave** - 3.70 hours, accrued bi-weekly - available for use after 90 days
- **Employee Assistance Program (EAP)** - Confidential assistance with behavioral health, grief counseling, financial and legal advice, or any personal issue you may want assistance with
- **Universal Bus Pass** - Ride Cherriots buses for free
- **10 Paid Holidays per year**
 - New Year's Day
 - Martin Luther King Jr. Day
 - Presidents Day
 - Memorial Day
 - Juneteenth
 - Independence Day
 - Labor Day
 - Veterans Day
 - Thanksgiving Day
 - Christmas Day

After Six Months

- **Vacation Leave** - Accrued bi-weekly from date of hire - accrual schedule starts at: 0-2 years of service | 3.08 hours bi-weekly | 10 days / year
- **Health Retirement Account** - HRA VEBA - \$838 provided by District Annually
- **Life Insurance, Accidental Death & Dismemberment Insurance** - Reliance Standard
 - \$23,000 for employee - 100% paid by District
 - \$2,000 for spouse - 100% paid by District
 - \$1,000 for dependents - 100% paid by District
- **Defined Benefit Retirement Plan** - The District contributes 29.5% of your annual earnings
- **Family Bus Pass** - Eligible dependents ride Cherriots buses for free

MORE
BENEFITS 



Voluntary Benefits - Employee Funded

- **Voluntary Long Term Disability Insurance** - Reliance Standard
- **Voluntary Supplemental Term Life Insurance** - Reliance Standard
 - Guaranteed issue of \$100,000 for employee, \$20,000 for spouse and \$15,000 for child(ren)
- **Deferred Compensation Plan** - MissionSquare Retirement
- **Legal and Identity Protection** - LegalShield and IDShield
- **Flexible Spending Account (FSA)** - Professional Benefits Services - Healthcare and depended care accounts that allow you to contribute on a pre-tax basis.

NOTE:

This is only a summary of benefits provided by Salem Area Mass Transit District for employees and dependents and should not in any way be construed as the full information on these benefits. For further details and requirements, please refer to Personnel Policies and Contracts of Insurance.